

MINUTES OF MEETING
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Tuesday, January 21, 2025 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Louis Cowling	Chairman
Robert Keefe	Supervisor
Gary McKee	Supervisor
Daniel Foley	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber <i>by phone</i>	District Counsel
Jay Soriano	Operations Manager
Sayla Hicks	Amenity Manager

The following is a summary of the discussions and actions taken at the January 21, 2025 meeting.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 1:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Minutes

A. November 19, 2024 Board of Supervisors Meeting

There were no comments on the minutes.

On MOTION by Mr. Foley seconded by Mr. Cowling with all in favor the minutes of the November 19, 2024 Board of Supervisors meeting were approved.

B. November 19, 2024 Landowner's Election

January 21, 2025

Wilford Preserve CDD

There were no comments on the minutes.

On MOTION by Mr. Foley seconded by Mr. Cowling with all in favor the minutes of the November 19, 2024 Landowner’s Election meeting were approved.

FOURTH ORDER OF BUSINESS

Discussion of Water Leak on Firethorn

Mr. Soriano stated that the sidewalk near the transformer on the way to the dog park stays consistently wet. There are two valve boxes that sit in a field near the playground that were damaged.

Mr. Cowling stated that he turned the reclaimed line off on Thursday and the water stopped immediately. That line can stay off for the next week or two to see if it dries up.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber reminded the Board members the ethics training is due to be completed by December 31st.

B. District Engineer – Ratification of Requisition Nos. 202, 207 and 208

Copies of requisition numbers 202, 207 and 208 were included in the agenda package for the Board’s review. Ms. Giles noted that requisition number 207 exhausts the Series 2019 construction account. There is still around \$1,600 left in the Series 2018B construction account that staff will look at using towards a project in the community.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor requisition numbers 202, 207 and 208 were ratified.

C. District Manager

Ms. Giles stated that all of the board members that were required to complete four hours of ethics training prior to December 31, 2024 did so. She reminded the board members that they will again need to complete four hours of ethics training prior to December 31, 2025.

D. Amenity / Operations Manager – Monthly Operations Report

Mr. Soriano gave an overview of operations report.

