

**WILFORD PRESERVE**  
*Community Development District*

*FEBRUARY 18, 2025*

# *AGENDA*

**Wilford Preserve  
Community Development District**  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
[www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com)

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February 11, 2025

Board of Supervisors  
Wilford Preserve Community Development District

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Tuesday, February 18, 2025 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the January 21, 2025 Meeting
- IV. Discussion of Towing Services
- V. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
  - D. Amenity / Operations Manager
- VI. Financial Reports
  - A. Financial Statements as of January 31, 2025
  - B. Check Register
  - C. Boundary Amendment Funding Request No. 9
- VII. Supervisors' Requests and Audience Comments

VIII. Next Scheduled Meeting – Tuesday, March 18, 2025 at 1:30 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment

# *MINUTES*

MINUTES OF MEETING  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Tuesday, January 21, 2025 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Louis Cowling	Chairman
Robert Keefe	Supervisor
Gary McKee	Supervisor
Daniel Foley	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber <i>by phone</i>	District Counsel
Jay Soriano	Operations Manager
Sayla Hicks	Amenity Manager

The following is a summary of the discussions and actions taken at the January 21, 2025 meeting.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Giles called the meeting to order at 1:30 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being no members of the public present, the next item followed.

**THIRD ORDER OF BUSINESS**

**Minutes**

**A. November 19, 2024 Board of Supervisors Meeting**

There were no comments on the minutes.

On MOTION by Mr. Foley seconded by Mr. Cowling with all in favor the minutes of the November 19, 2024 Board of Supervisors meeting were approved.
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**B. November 19, 2024 Landowner's Election**

There were no comments on the minutes.

On MOTION by Mr. Foley seconded by Mr. Cowling with all in favor the minutes of the November 19, 2024 Landowner's Election meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Discussion of Water Leak on Firethorn**

Mr. Soriano stated that the sidewalk near the transformer on the way to the dog park stays consistently wet. There are two valve boxes that sit in a field near the playground that were damaged.

Mr. Cowling stated that he turned the reclaimed line off on Thursday and the water stopped immediately. That line can stay off for the next week or two to see if it dries up.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Haber reminded the Board members the ethics training is due to be completed by December 31<sup>st</sup>.

**B. District Engineer – Ratification of Requisition Nos. 202, 207 and 208**

Copies of requisition numbers 202, 207 and 208 were included in the agenda package for the Board's review. Ms. Giles noted that requisition number 207 exhausts the Series 2019 construction account. There is still around \$1,600 left in the Series 2018B construction account that staff will look at using towards a project in the community.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor requisition numbers 202, 207 and 208 were ratified.

**C. District Manager**

Ms. Giles stated that all of the board members that were required to complete four hours of ethics training prior to December 31, 2024 did so. She reminded the board members that they will again need to complete four hours of ethics training prior to December 31, 2025.

**D. Amenity / Operations Manager – Monthly Operations Report**

Mr. Soriano gave an overview of operations report.

**SIXTH ORDER OF BUSINESS                      Financial Reports**

**A.    Financial Statements as of December 31, 2024**

**B.    Check Register**

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package and noted the check register totals \$55,347.32.

On MOTION by Mr. Cowling seconded by Mr. McKee with all in favor the check register was approved.

**SEVENTH ORDER OF BUSINESS                  Supervisors’ Requests and Audience Comments**

Mr. Cowling asked if there is an event coming up.

The Board discussed possibilities such as a spring break event, or Easter event.

Mr. Keefe asked about the status of Wilford Oaks.

Mr. Cowling responded that Dream Finders is still waiting on the owners to sign the petition.

**EIGHTH ORDER OF BUSINESS                      Next Scheduled Meeting – February 18, 2025 at 1:30 p.m. at the Plantation Oaks Amenity Center**

**NINTH ORDER OF BUSINESS                      Adjournment**

On MOTION by Mr. Cowling seconded by Mr. Keefe with all in favor the meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman



*SIXTH ORDER OF BUSINESS*

*A.*

***Wilford Preserve***  
*Community Development District*

***Unaudited Financial Reporting***  
*January 31, 2025*



**Wilford Preserve**  
**Community Development District**  
**Combined Balance Sheet**  
**January 31, 2025**

	General Fund	Debt Service Fund	Capital Reserve Fund	Capital Project Fund	Totals Governmental Funds
<b>Assets:</b>					
<b>Cash:</b>					
Operating Account	\$ 119,832	\$ -	\$ -	\$ -	\$ 119,832
Due from Other	-	-	-	4,440	4,440
<b>Investments:</b>					
General Fund Custody	486,421	-	-	-	486,421
State Board of Administration (SBA)	2,800	-	-	-	2,800
<b>Series 2018B</b>					
Reserve	-	347	-	-	347
Revenue	-	14	-	-	14
Construction	-	-	-	1,698	1,698
<b>Series 2019</b>					
Reserve	-	202,181	-	-	202,181
Revenue	-	507,443	-	-	507,443
Prepaid Expenses	575	-	-	-	575
Deposits	1,350	-	-	-	1,350
<b>Total Assets</b>	<b>\$ 610,978</b>	<b>\$ 709,985</b>	<b>\$ -</b>	<b>\$ 6,138</b>	<b>\$ 1,327,101</b>
<b>Liabilities:</b>					
Accounts Payable	\$ 129	\$ -	\$ -	\$ -	\$ 129
FICA Payable	31	-	-	-	31
<b>Total Liabilities</b>	<b>\$ 159</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159</b>
<b>Fund Balance:</b>					
Nonspendable:					
Prepaid Items	\$ 575	\$ -	\$ -	\$ -	\$ 575
Deposits	1,350	-	-	-	1,350
Restricted for:					
Debt Service	-	709,985	-	-	709,985
Capital Project	-	-	-	6,138	6,138
Unassigned	608,894	-	-	-	608,894
<b>Total Fund Balances</b>	<b>\$ 610,819</b>	<b>\$ 709,985</b>	<b>\$ -</b>	<b>\$ 6,138</b>	<b>\$ 1,326,942</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 610,978</b>	<b>\$ 709,985</b>	<b>\$ -</b>	<b>\$ 6,138</b>	<b>\$ 1,327,101</b>

**Wilford Preserve**  
**Community Development District**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2025**

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<b>Revenues:</b>				
Special Assessments - Tax Roll	\$ 505,573	\$ 505,573	\$ 583,029	\$ 77,456
Direct Bill Phase 4	168,146	-	-	-
Developer Funded Cheswick South	263,580	-	-	-
Interest Income	6,000	2,000	2,156	156
Miscellaneous Income	668	223	475	252
<b>Total Revenues</b>	<b>\$ 943,967</b>	<b>\$ 507,795</b>	<b>\$ 585,660</b>	<b>\$ 77,865</b>

**Expenditures:**

**General & Administrative:**

Supervisor Fees	\$ 4,800	\$ 1,600	\$ 800	\$ 800
FICA Taxes	367	122	61	61
Engineering	6,000	2,000	3,500	(1,500)
Attorney	15,000	5,000	1,779	3,221
Annual Audit	4,800	-	-	-
Assessment Roll Administration	5,618	5,618	5,618	-
Arbitrage Rebate	1,200	400	600	(200)
Dissemination Agent	7,865	2,622	2,622	0
Trustee Fees	7,000	6,592	6,592	-
Management Fees	55,213	18,404	18,404	0
Information Technology	1,060	353	353	0
Website Maintenance	1,272	424	424	-
Telephone	300	100	45	55
Postage	500	167	64	103
Insurance General Liability	7,500	7,500	7,296	204
Printing	1,200	400	35	365
Legal Advertising	3,000	1,000	552	448
Other Current Charges	600	200	-	200
Office Supplies	100	33	10	23
Dues, Licenses & Subscriptions	175	175	175	-
<b>Total General &amp; Administrative</b>	<b>\$ 123,571</b>	<b>\$ 52,711</b>	<b>\$ 48,930</b>	<b>\$ 3,781</b>

**Wilford Preserve**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2025**

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<b><u>Operations &amp; Maintenance</u></b>				
<b>Amenity Center Expenditures</b>				
Insurance	\$ 11,546	\$ 11,546	\$ 10,500	\$ 1,046
General Facility Maintenance	35,000	11,667	2,517	9,149
Amenity Manager	67,250	22,417	15,750	6,667
Janitorial Services	15,000	5,000	5,000	-
Pool Maintenance	30,000	10,000	10,000	-
Pool Chemicals	20,000	6,667	1,823	4,844
Pool Monitors	25,000	8,333	-	8,333
Security Monitoring	1,235	412	-	412
Security	93,325	31,108	15,267	15,841
Permit Fees	900	300	-	300
Telephone/Cable/Internet	1,000	333	-	333
Electric	25,000	8,333	2,433	5,900
Water/Sewer/Irrigation	55,000	18,333	9,646	8,687
Repairs & Replacements	25,000	8,333	2,971	5,362
Refuse Service	5,040	1,680	908	772
Special Events	6,000	2,000	531	1,469
Recreational Passes	1,500	500	-	500
Office Supplies/Mailings/Printing	600	200	-	200
<b>Subtotal Amenity Center Expenditures</b>	<b>\$ 418,396</b>	<b>\$ 147,163</b>	<b>\$ 77,346</b>	<b>\$ 69,816</b>
<b>Ground Maintenance Expenditures</b>				
Landscape Maintenance	\$ 260,000	\$ 86,667	\$ 17,280	\$ 69,387
Landscape Contingency	6,000	2,000	660	1,340
Irrigation Maintenance	5,000	1,667	-	1,667
Lake Maintenance	26,000	8,667	3,480	5,187
<b>Subtotal Ground Maintenance Expenditures</b>	<b>\$ 297,000</b>	<b>\$ 99,000</b>	<b>\$ 21,420</b>	<b>\$ 77,580</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$ 715,396</b>	<b>\$ 246,163</b>	<b>\$ 98,766</b>	<b>\$ 147,396</b>
<b>Reserves</b>				
Capital Reserve Fund	\$ 105,000	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>	<b>\$ 105,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 943,967</b>	<b>\$ 298,874</b>	<b>\$ 147,697</b>	<b>\$ 151,177</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 0</b>	<b>\$ 208,922</b>	<b>\$ 437,963</b>	<b>\$ (73,313)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 0</b>	<b>\$ 208,922</b>	<b>\$ 437,963</b>	<b>\$ (73,313)</b>
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 172,856</b>	
<b>Fund Balance - Ending</b>	<b>\$ 0</b>		<b>\$ 610,819</b>	







**Wilford Preserve**  
**Community Development District**  
**Debt Service Fund Series 2018 B**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2025**

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<b>Revenues:</b>				
Special Assessments - Direct Bill	\$ 24,725	\$ -	\$ -	\$ -
Special Assessments - Prepayments	-	-	76,460	76,460
Interest Income	5,000	1,667	3,285	1,619
<b>Total Revenues</b>	<b>\$ 29,725</b>	<b>\$ 1,667</b>	<b>\$ 79,745</b>	<b>\$ 78,079</b>
<b>Expenditures:</b>				
Interest -11/1	\$ 12,363	\$ 12,363	12,363	\$ -
Principal Prepayment - 11/1	-	-	430,000	(430,000)
Interest - 5/1	12,363	-	-	-
<b>Total Expenditures</b>	<b>\$ 24,725</b>	<b>\$ 12,363</b>	<b>\$ 442,363</b>	<b>\$ (430,000)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 5,000</b>	<b>\$ (10,696)</b>	<b>\$ (362,617)</b>	<b>\$ (351,921)</b>
<b>Other Financing Sources/(Uses):</b>				
Transfer In/(Out)	\$ -	\$ -	\$ (2,925)	\$ (2,925)
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,925)</b>	<b>\$ (2,925)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 5,000</b>	<b>\$ (10,696)</b>	<b>\$ (365,543)</b>	<b>\$ (354,847)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 10,110</b>		<b>\$ 365,903</b>	
<b>Fund Balance - Ending</b>	<b>\$ 15,110</b>		<b>\$ 360</b>	

# Wilford Preserve

## Community Development District

### Debt Service Fund Series 2019

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending January 31, 2025

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<b>Revenues:</b>				
Special Assessments - Tax Roll	\$ 521,627	\$ 449,717	\$ 449,717	\$ -
Interest Income	7,500	2,500	6,929	4,429
<b>Total Revenues</b>	<b>\$ 529,127</b>	<b>\$ 452,217</b>	<b>\$ 456,646</b>	<b>\$ 4,429</b>
<b>Expenditures:</b>				
Interest - 11/1	\$ 186,175	\$ 186,175	\$ 186,175	\$ -
Interest - 5/1	186,175	-	-	-
Principal - 5/1	150,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 522,350</b>	<b>\$ 186,175</b>	<b>\$ 186,175</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 6,777</b>	<b>\$ 266,042</b>	<b>\$ 270,471</b>	<b>\$ 4,429</b>
<b>Net Change in Fund Balance</b>	<b>\$ 6,777</b>	<b>\$ 266,042</b>	<b>\$ 270,471</b>	<b>\$ 4,429</b>
<b>Fund Balance - Beginning</b>	<b>\$ 239,841</b>		<b>\$ 439,154</b>	
<b>Fund Balance - Ending</b>	<b>\$ 246,618</b>		<b>\$ 709,624</b>	

**Wilford Preserve**  
**Community Development District**  
**Capital Reserve Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2025**

	Adopted Budget	Prorated Budget Thru 01/31/25	Actual Thru 01/31/25	Variance
<b>Revenues</b>				
Interest Income	\$ 2,000	\$ -	\$ -	\$ -
Capital Reserve Funding	105,000	-	-	-
Carry Forward Balance	-	-	-	-
<b>Total Revenues</b>	<b>\$ 107,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>				
Repairs and Replacements	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 107,000</b>		<b>\$ -</b>	
<b>Other Financing Sources/(Uses)</b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 107,000</b>		<b>\$ -</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ -</b>	
<b>Fund Balance - Ending</b>	<b>\$ 107,000</b>		<b>\$ -</b>	

**Wilford Preserve**  
**Community Development District**  
**Statement of Revenues and Expenditures**

**Capital Projects Funds**

For The Period Ending January 31, 2025

Description	SE 2018B	SE 2019A
<b>Revenues</b>		
<i>Interest Income:</i>		
Construction	\$ 359	\$ 289
Transfer In	2,925	-
<b>Total Revenues</b>	<b>\$ 3,284</b>	<b>\$ 289</b>
<b>Expenditures</b>		
Capital Outlay	\$ 27,062	\$ 22,286
Transfer Out	-	-
<b>Total Expenditures</b>	<b>\$ 27,062</b>	<b>\$ 22,286</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (23,778)</b>	<b>\$ (21,997)</b>
<b>Beginning Fund Balance</b>	<b>\$ 25,476</b>	<b>\$ 26,437</b>
<b>Ending Fund Balance</b>	<b>\$ 1,698</b>	<b>\$ 4,440</b>

**Wilford Preserve**  
**Community Development District**  
**Long Term Debt Report**

Series 2018B, Special Assessment Bonds			
Interest Rate:		5.75%	
Maturity Date:		5/1/2028	
Reserve Fund Definition	Maximum Annual Debt Service		
Reserve Fund Requirement	\$	347	
Reserve Fund Balance		347	
BONDS OUTSTANDING - 7/23/2018		\$	6,230,000
Less: May 1, 2020			(990,000)
Less: August 1, 2020			(380,000)
Less: November 1, 2020			(265,000)
Less: February 1, 2021			(65,000)
Less: August 1, 2021			(55,000)
Less: November 1, 2021			(435,000)
Less: February 1, 2022			(220,000)
Less: May 1, 2022			(330,000)
Less: August 1, 2022			(415,000)
Less: November 1, 2022			(305,000)
Less: February 1, 2023			(320,000)
Less: May 1, 2023			(385,000)
Less: August 1, 2022			(505,000)
Less: November 1, 2023			(555,000)
Less: February 1, 2024			(370,000)
Less: May 1, 2024			(205,000)
Less: November 1, 2024			(430,000)
<b>Current Bonds Outstanding</b>			<b>\$ -</b>

Series 2019A, Special Assessment Bonds			
Interest Rate:		4.6% - 5.2%	
Maturity Date:		11/1/2049	
Reserve Fund Definition	35% of Maximum Annual Debt Service		
Reserve Fund Requirement	\$	202,181	
Reserve Fund Balance		202,181	
BONDS OUTSTANDING - 11/1/2019		\$	7,985,000
Less: May 1, 2020			(120,000)
Less: November 1, 2020			(20,000)
Less: May 1, 2021			(125,000)
Less: May 1, 2022			(130,000)
Less: May 1, 2023			(135,000)
Less: May 1, 2024			(145,000)
<b>Current Bonds Outstanding</b>			<b>\$ 7,310,000</b>

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT**  
**Fiscal Year 2025 Summary of Assessment Receipts**

ASSESSED	# UNITS ASSESSED	SERIES 2019A DEBT ASMT	FY25 O&M ASMT	TOTAL ASSESSED
<b>NET ASSESSMENTS TAX ROLL</b>	<b>593</b>	<b>519,803.94</b>	<b>673,892.91</b>	<b>1,193,696.84</b>

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2019A DEBT RECEIPTS	O&M RECEIPTS	AMOUNT RECEIVED
1	11/7/2024	796.10	1,032.10	1,828.20
2	11/13/2024	5,927.90	7,685.15	13,613.05
3	11/26/2024	22,946.48	29,748.67	52,695.15
4	12/6/2024	413,257.59	535,762.32	949,019.91
5	12/19/2024	3,972.52	5,150.11	9,122.63
6	1/27/2025	2,816.05	3,650.82	6,466.87
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
<b>TOTAL TAX ROLL RECEIPTS</b>		449,716.64	583,029.17	1,032,745.81

<b>TAX ROLL DUE</b>	<b>70,087.30</b>	<b>90,863.74</b>	<b>160,951.03</b>
<b>PERCENT COLLECTED</b>	<b>87%</b>	<b>87%</b>	<b>87%</b>

*B.*

**WILFORD PRESERVE**  
Community Development District

**Check Register Summary**

**January 31, 2025**

Fund	Date	Check No.	Amount
<b>General Fund</b>			
<i>Payroll</i>	1/22/25	50002-50003	\$ 369.40
		<u>Sub-Total</u>	<u>\$369.40</u>
<i>Accounts Payable</i>	1/7/25	668-673	\$ 6,754.86
	1/14/25	674-678	12,565.57
	1/14/25	679	3,717.38
	1/22/25	680-684	7,590.13
	1/29/25	685-688	1,108.13
		<u>Sub-Total</u>	<u>\$ 31,736.07</u>
<b>Total</b>			<b>\$ 32,105.47</b>



CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50002	1	GARY A MCKEE	184.70	1/22/2025
50003	2	ROBERT C KEEFE	184.70	1/22/2025
TOTAL FOR REGISTER			369.40	

WILP WILFORD PRES DLAUGHLIN

# Attendance Sheet

District Name: Wilford Preserve CDD

Board Meeting Date: January 21, 2025

	<b>Name</b>	<b>In Attendance</b>	<b>Fee</b>
1	Louis Cowling	<input checked="" type="checkbox"/>	N/A
2	Braden Smith	<input type="checkbox"/>	N/A
3	Daniel Foley	<input checked="" type="checkbox"/>	N/A
4	Robert Keefe	<input checked="" type="checkbox"/>	\$200
5	Gary McKee	<input checked="" type="checkbox"/>	\$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

Maurice  
District Manager Signature

Jan 21, 2025  
Date

**PLEASE RETURN COMPLETED FORM TO DANIEL LAUGHLIN**

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/07/25	00001	1/01/24	178	202501	310	51300	34000		JAN MANAGEMENT FEES	*	4,601.08		
1/01/24	178	202501	310	51300	35200			JAN WEBSITE ADMIN	*	106.00			
1/01/24	178	202501	310	51300	35100			JAN INFORMATION TECH	*	88.33			
1/01/24	178	202501	310	51300	31300			JAN DISSEMINATION SVCS	*	655.42			
1/01/24	178	202501	310	51300	51000			OFFICE SUPPLIES	*	.39			
1/01/24	178	202501	310	51300	42000			POSTAGE	*	8.97			
1/01/24	178	202501	310	51300	42500			COPIES	*	.15			
1/01/24	178	202501	310	51300	41000			TELEPHONE	*	39.34			
GOVERNMENTAL MANAGEMENT SERVICES												5,499.68	000668
1/07/25	00001	12/27/24	180	202411	320	57200	45000		NOV GEN FACILITY MAINT	*	80.00		
GOVERNMENTAL MANAGEMENT SERVICES												80.00	000669
1/07/25	00023	12/06/24	83951928	202412	320	57200	45500		JANITORIAL SUPPLIES	*	98.15		
HD SUPPLY FORMERLY HOME DEPOT PRO												98.15	000670
1/07/25	00023	12/06/24	83951929	202412	320	57200	45500		JANITORIAL SUPPLIES	*	73.03		
HD SUPPLY FORMERLY HOME DEPOT PRO												73.03	000671
1/07/25	00026	1/01/25	416965	202501	320	57200	49600		JAN CLOUD MGMT SERVICES	*	85.00		
HI-TECH SYSTEM ASSOCIATES												85.00	000672
1/07/25	00020	12/27/24	16	202412	330	57200	41100		PRESSURE WASHING SERVICES	*	919.00		
RIVERSIDE MANAGEMENT SERVICES, INC												919.00	000673
1/14/25	00001	8/26/24	1.SERC	202411	300	13100	10200		APPV OF BOUNDARY AMDT	*	3,500.00		
GOVERNMENTAL MANAGEMENT SERVICES												3,500.00	000674
1/14/25	00001	1/01/25	179	202501	330	57200	41000		JAN CONTRACT ADMIN	*	3,937.50		
1/01/25	179	202501	320	57200	45500			JAN JANITORIAL SERVICES	*	1,250.00			

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/01/25	179	179	202501	320-57200-46500			JAN POOL MAINTENANCE	*	2,500.00		
1/01/25	179	179	202501	320-57200-46510			POOL CHEMS-PHOSPHATE RMVR	*	18.32		
GOVERNMENTAL MANAGEMENT SERVICES										7,705.82	000675
1/14/25	00011	1/09/25	25-00008	202501	310-51300-48000		NOTICE OF MEETING-1/21/25	*	81.75		
JACKSONVILLE DAILY RECORD										81.75	000676
1/14/25	00021	8/12/24	3436934	202411	300-13100-10200		MAY GENERAL COUNSEL	*	528.00		
KUTAK ROCK LLP										528.00	000677
1/14/25	00018	8/14/24	5751	202411	300-13100-10200		PROF SRVS THUR 8/11/24	*	750.00		
TAYLOR & WHITE INC										750.00	000678
1/14/25	00012	12/24/25	7589234	202412	310-51300-32300		FY25 TRUSTEE FEE SE2019A	*	2,875.00		
12/24/25		7589234	202412	300-15500-10000			FY26 TRUSTEE FEE SE2019A	*	575.00		
12/24/25		7589234	202412	310-51300-32300			INCIDENTAL EXPENSES	*	267.38		
U.S.BANK										3,717.38	000679
1/22/25	00001	1/13/25	181	202412	320-57200-45000		GENERAL FACILITY MAINT	*	1,071.35		
GOVERNMENTAL MANAGEMENT SERVICES										1,071.35	000680
1/22/25	00026	1/13/25	75553	202501	320-57200-49600		INSTALLED SMART PACK	*	206.75		
HI-TECH SYSTEM ASSOCIATES										206.75	000681
1/22/25	00021	1/14/25	3512097.	202410	310-51300-31500		OCT GENERAL COUNSEL	*	1,554.15		
1/14/25		3512097.	202411	310-51300-31500			NOV GENERAL COUNSEL	*	225.00		
KUTAK ROCK LLP										1,779.15	000682
1/22/25	00033	1/19/25	1963187	202501	330-57200-46000		JAN LAKE MAINTENANCE	*	870.00		
THE LAKE DOCTORS INC										870.00	000683
1/22/25	00035	1/01/25	10716	202501	320-57200-49600		JAN SECURITY SERVICES	*	3,662.88		
SECURITY DEVELOPMENT GROUP LLC										3,662.88	000684

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/29/25	00001	12/31/24	182	202411	320	57200	49400			*	83.94		
			SPECIAL	EVENTS									
		12/31/24	182	202411	330	57200	41100			*	154.06		
			REPAIRS & REPLACEMENTS										
GOVERNMENTAL MANAGEMENT SERVICES												238.00	000685
1/29/25	00030	12/05/24	6932584	202412	320	57200	46510			*	780.07		
			DEC POOL	CHEMICALS									
HAWKINS INC												780.07	000686
1/29/25	00023	1/02/25	84306012	202501	320	57200	45000			*	46.93		
			JANITORIAL	SUPPLIES									
HD SUPPLY FORMERLY HOME DEPOT PRO												46.93	000687
1/29/25	00023	1/02/25	84306013	202501	320	57200	45000			*	43.13		
			JANITORIAL	SUPPLIES									
HD SUPPLY FORMERLY HOME DEPOT PRO												43.13	000688
TOTAL FOR BANK A											31,736.07		
TOTAL FOR REGISTER											31,736.07		

**Governmental Management Services, LLC**

475 West Town Place, Suite 114  
St. Augustine, FL 32092

**Invoice**

**Invoice #:** 178

**Invoice Date:** 1/1/25

**Due Date:** 1/1/25

**Case:**

**P.O. Number:**

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - January 2025		4,601.08	4,601.08
Website Administration -January 2025		106.00	106.00
Information Technology -January 2025		88.33	88.33
Dissemination Agent Services - January 2025		655.42	655.42
Office Supplies		0.39	0.39
Postage		8.97	8.97
Copies		0.15	0.15
Telephone		39.34	39.34
<b>Total</b>			<b>\$5,499.68</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,499.68</b>

**RECEIVED**

*By Tara Lee at 8:38 am, Jan 06, 2025*

**Governmental Management Services, LLC**  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 180  
Invoice Date: 12/27/24  
Due Date: 12/27/24  
Case:  
P.O. Number:

**Bill To:**  
Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance November 1 - November 30, 2024 Gen. Fac. Maint. 001.320.57200.45000		80.00	80.00
<i>Alison Mossing</i> 12-30-24			

**RECEIVED**  
By Tara Lee at 3:47 pm, Jan 02, 2025

<b>Total</b>	\$80.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$80.00

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
 MAINTENANCE BILLABLE HOURS  
 FOR THE MONTH OF NOVEMBER 2024**

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/21/24	1	J.W.	Brush to clean cobwebs on ceiling in breezeway, straightened and organized pool furniture, checked and changed trash receptacles
11/25/24	1	J.W.	Hang garland on four posts of breezeway, removed debris around amenity center, checked and changed trash receptacles
<b>TOTAL</b>	<b>2</b>		
<b>MILES</b>	<b>0</b>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445





9000 Southside Blvd.  
Bldg. 100 Suite 1102  
Jacksonville FL 32256

# INVOICE

Page 1 of 1

INVOICE DATE	12/06/2024
INVOICE NUMBER	839519287
ACCOUNT NUMBER	1762094
ORDER NO.	59928967

FOR INQUIRIES CALL: (866) 412-6726  
FAX: (877) 712-6726

www.HomeDepotPro.com/institutional  
customercare@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

**SOLD TO:**

1406 1 MB 0.622 E0405X I0557 D13727159764 S2 P10603833 0001:0002



WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
AMS1762094	HDG LTW XXH

**SHIPPED TO:**

WILFORD PRESERVE COMM DEVELOP  
2740 FIRETHORN  
ORANGE PARK FL 32073

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT				
59928967			JX01N - JACKSONVI				NET 30 DAYS	0.00				
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	BUN15949	8	CLOROX WET WIPES FRESH 75CT - DISIN	2	2	0	EA		7.99	16.98		
2	309256864	8	RENOWN PREM MICFBR CLTH RED	1	1	0	PK		24.29	24.29		
3	3563111	8	RVNS XL NTLE GLV 100/BX	2	2	0	BX		19.99	39.98		
							HANDLING	17.90				
<p>\$7.95 Handling Charge            \$9.95 Minimum Order Charge            Delivery Information for this invoice may be found at: www.HomeDepotPro.com/institutional</p>												
			<p>Wilford Preserve            Janitorial            1.320.57200.45500            SH 12/20/24</p>									
<b>NET MERCHANDISE TOTAL</b>				<b>TAX TOTAL</b>				<b>SPECIAL CHARGES</b>				<b>INVOICE TOTAL</b>
80.25				0.00				17.90				98.15

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
1762094	839519287	12/06/2024	98.15
			NET DUE DATE 01/05/25
			NET AMOUNT PAID

**SOLD TO:**

WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**REMIT TO:**

HD SUPPLY FORMERLY HOME DEPOT PRO  
PO Box 404488  
Atlanta GA 30384-4468



9000 Southside Blvd.  
Bldg. 100 Suite 1102  
Jacksonville FL 32256

**INVOICE**

Page 1 of 1

INVOICE DATE	12/06/2024
INVOICE NUMBER	839519295
ACCOUNT NUMBER	1762094
ORDER NO.	59928968

FOR INQUIRIES CALL: (866) 412-6726

FAX: (877) 712-6726

www.HomeDepotPro.com/Institutional  
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

**SOLD TO:**

1406 1 MB 0.822 ED405 10558 D13727159770 S2 P10603833 0002:0002

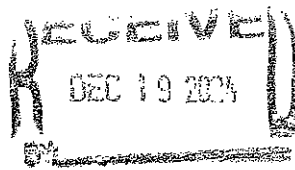
ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
AMS1762094	HDG LTW XXH



WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**SHIPPED TO:**

WILFORD PRESERVE COMM DEVELOP  
2740 FIRETHORN  
ORANGE PARK FL 32073

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT			
59928968			JX01N - JACKSONVI				NET 30 DAYS	0.00			
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX CODE
1	313610042	8	SCRUBBING BUBBLES 25 OZ	1	1	0	EA		7.15	7.15	
2	KNM26825	8	SPRAY NINE CLEANER/DISINFECT 22OZ -	1	1	0	EA		11.49	11.49	
3	GPT2717714	8	SPARKLE 2PLY PERF RL TWL WHT - PROF	1	1	0	CA		48.44	48.44	
					HANDLING			7.95			
\$7.95 Handling Charge Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional											
Wilford Preserve 12.20 Janitorial 1.320.57200.45500 SH											
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL		
65.08			0.00			7.95			73.03		

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
1762094	839519295	12/06/2024	73.03
			NET DUE DATE 01/05/25
			NET AMOUNT PAID

**SOLD TO:**

WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**REMIT TO:**

HD SUPPLY FORMERLY HOME DEPOT PRO  
PO Box 404468  
Atlanta GA 30384-4468



Tallahassee, FL 32308  
2498 Centerville Rd.

**Invoice**

**Invoice #:** 416965  
**Invoice Date:** 01/01/2025  
**Completed:** 01/02/2025  
**Terms:** Due on Aging Date  
**Bid#:**

**Bill to:**  
Wilford Preserve  
475 West Town Place Ste 114  
Saint Augustine, FL 32092

475 West Town Place  
Ste 114

[Click Here to Pay Online!](#)

**HiTechFlorida.com**

Description	Qty	Rate	Amount
9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firehorn AV. Orange Park, FL	1.00	\$85.00	85.00
Enterprise Cloud Device Management Service			0.00
Sales Tax			0.00

**RECEIVED**  
By Tara Lee at 3:55 pm, Jan 02, 2025

Tech Resolution Note:

Thank you for choosing Hi-Tech!

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

**Support@hitechflorida.com**  
**Office: 850-385-7649**

<b>Total</b>	<b>\$85.00</b>
<b>Payments</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$85.00</b>

Riverside Management Services, Inc  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 16  
Invoice Date: 12/27/2024  
Due Date: 12/27/2024  
Case:  
P.O. Number:

**Bill To:**  
Wilford Preserve CDD

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - December 2024		919.00	919.00

**RECEIVED**  
By Tara Lee at 3:49 pm, Jan 02, 2025

*Alison Mossing*  
12-30-24

<b>Total</b>	\$919.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$919.00

**Riverside Management Services, Inc.**  
9655 Florida Mining Blvd. W., Bldg. 300, Suite 305, Jacksonville, Florida 32257

Service Detail

Bill To: Wilford Preserve CDD

Invoice Date: 12/23/24

Due Date: Upon Receipt

Amount Due: \$ 919.00

---

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Pressure washed amenity center breezeway sidewalks and curbs west side of building	\$503.00
	Pressure washed building pillars, A-Frame structure, left side of building sidewalks and curbs	\$416.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE: \$919.00

Should you have any questions, please contact Jerry Lambert @ (904) 288-7667 or [jlambert@rmsnf.com](mailto:jlambert@rmsnf.com)

Remit Payment

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

**Invoice #:** 1.SERC  
**Invoice Date:** 8/26/24  
**Due Date:** 8/26/24  
**Case:**  
**P.O. Number:**

**Bill To:**  
DFC Wilford, LLC

*1,300.131.102 Exp NOV 2024*

Description	Hours/Qty	Rate	Amount
SERC - Approval of boundary amendment		3,500.00	3,500.00
<b>Total</b>			<b>\$3,500.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$3,500.00</b>

**Governmental Management Services, LLC**  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 179  
Invoice Date: 1/1/25  
Due Date: 1/1/25  
Case:  
P.O. Number:

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - January 2024		3,937.50	3,937.50
Janitorial - January 2024		1,250.00	1,250.00
Pool Maintenance - January 2024		2,500.00	2,500.00
Pool Chemicals - Phosphate Remover		18.32	18.32

*Alison Mossing*  
1-6-25

**Total** \$7,705.82

**Payments/Credits** \$0.00

**Balance Due** \$7,705.82

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

January 9, 2025

Date

Attn: Courtney Hogge  
GMS, LLC  
475 West Town Place, Ste 114  
Saint Augustine FL 32092

<b>Serial #</b> 25-00008C	<b>PO/File #</b> _____	\$81.75
Notice of Board of Supervisors Meeting		<b>Payment Due</b>
_____		\$81.75
Wilford Preserve Community Development District		<b>Publication Fee</b>
_____		
<b>Case Number</b> _____		<b>Amount Paid</b>
<b>Publication Dates</b> 1/9		
<b>County</b> Clay		

**Payment Due Upon Receipt**  
For your convenience, you may remit payment online at [www.jaxdailyrecord.com/send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being mailed, please reference Serial # 25-00008C on your check or remittance advice.

*Payment is due before the Proof of Publication is released.*

**Your notice was published on both [jaxdailyrecord.com](http://jaxdailyrecord.com) and [floridapublicnotices.com](http://floridapublicnotices.com).**

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter. Please remit any payment due upon receipt of this invoice.



**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 12, 2024

Check Remit To:  
Kutak Rock LLP  
PO Box 30057  
Omaha, NE 68103-1157



Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

*1,300.131.102 Exp. Nov 2024*

Invoice No. 3436934  
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

05/02/24	W. Haber	0.20	66.00	Confer with Giles regarding status
05/14/24	W. Haber	0.60	198.00	Confer with Cowling and begin preparation of disclosure for Cheswick South
05/20/24	W. Haber	0.80	264.00	Prepare disclosure and consent documents

TOTAL HOURS 1.60

TOTAL FOR SERVICES RENDERED \$528.00

TOTAL CURRENT AMOUNT DUE \* \$528.00 \*

UNPAID INVOICES:

May 31, 2024	Invoice No. 3397634	66.00
July 8, 2024	Invoice No. 3421518	924.00

TOTAL DUE \$1,518.00

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**RECEIVED**

By Tara Lee at 3:40 pm, Jan 10, 2025



**INVOICE**  
9556 Historic Kings Road S., Suite 102  
Jacksonville, Florida 32257  
t: (904) 346-0671 • f: (904) 346-3051  
www.TaylorandWhite.com

Wilford Preserve CDD  
Attn: Bernadette Peregrino  
District Accountant  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Invoice number 5751  
Date 08/14/2024

Project 16050.3 WILFORD PRESERVE CDD  
SERIES 2023A

Professional Services Rendered through 08/11/2024. ~PAYMENT TERMS: NET 10 DAYS~  
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

**Invoice Amount:**  
**\$750.00**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
SUPPLEMENTAL ENGINEERS REPORT FOR PHASE IV- (LS)	15,000.00	15,000.00	15,000.00	100.00	0.00
SUPPLEMENTAL ENGINEERS RPT FOR CHESWICK SOUTH (LS)	15,000.00	14,250.00	15,000.00	100.00	750.00
*PROJECT ADMINISTRATION- (HRLY)	0.00	290.00	290.00	0.00	0.00
REIMBURSABLES	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>30,000.00</b>	<b>29,540.00</b>	<b>30,290.00</b>	<b>100.97</b>	<b>750.00</b>

Invoice total **750.00**

*1.300.131.102 Exp Nov 2024*

**RECEIVED**  
By Tara Lee at 3:40 pm, Jan 10, 2025



Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55107

Invoice Number: 7589234  
 Invoice Date: 12/24/2024  
 Direct Inquiries To: Schuhle, Scott A  
 Phone: (954)-938-2476

WILFORD PRESERVE COMMUNITY DEVELOPMENT  
 DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
 2019A REVENUE ACCOUNT

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	3,450.00	100.00%	\$3,450.00
<b>Subtotal Administration Fees - In Advance 12/01/2024 - 11/30/2025</b>				<b>\$3,450.00</b>
Incidental Expenses 12/01/2024 to 11/30/2025	3,450.00	0.0775		\$267.38
<b>Subtotal Incidental Expenses</b>				<b>\$267.38</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$3,717.38</b>





Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 7589234  
Invoice Date: 12/24/2024  
Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

Willford Preserve CDD  
c/o GMS - North Florida, LLC  
475 West Town Place  
Suite 114  
St Augustine, FL 32092

United States  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
2019A REVENUE ACCOUNT

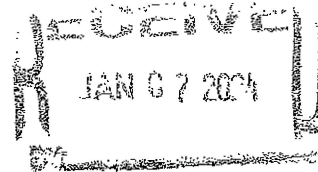
The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE \$3,717.38

All invoices are due upon receipt.



Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

WILFORD PRESERVE COMMUNITY DEVELOPMENT  
DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
2019A REVENUE ACCOUNT

Invoice Number: 7589234  
Current Due: \$3,717.38  
Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

Please mail payments to:  
U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690



**Governmental Management Services, LLC**

475 West Town Place, Suite 114  
St. Augustine, FL 32092

**Invoice**

Invoice #: 181  
Invoice Date: 1/13/25  
Due Date: 1/13/25  
Case:  
P.O. Number:

**Bill To:**

Willford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2024		730.80	730.80
Maintenance Supplies		340.55	340.55
<i>Gen. Facility Maint. 001.320.57200.45000</i>			
<i>Alison Mossing 1-16-25</i>			

**Total** \$1,071.35

**Payments/Credits** \$0.00

**Balance Due** \$1,071.35

**RECEIVED**

By Tara Lee at 12:04 pm, Jan 17, 2025

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
 MAINTENANCE BILLABLE HOURS  
 FOR THE MONTH OF DECEMBER 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/16/24	4	R.A.	Started removing ceiling fans in breezeway, picked up supplies, installed new ceiling fan and tested swing limit, installed extension cords and garland, removed three out of four old ceiling fans and disposed of them
12/16/24	5.75	J.W.	Removed all damaged fans from breezeway, put up extension cords for post garland in event area, finished wrapping posts with garland, picked up supplies, removed debris around amenity center, checked and changed all trash receptacles
12/18/24	3.52	R.A.	Finished installing ceiling fans and timer switch, picked up supplies
12/18/24	5	J.W.	Assisted in finished installing ceiling fans and timer switch, picked up supplies, removed debris around amenity center, checked and changed all trash receptacles

**TOTAL**      18.27

**MILES**        0

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 1/05/25

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
WILFORD PRESERVE				
	12/5/24	Constant Contact	31.07	S.H.
	12/16/24	3M Hooks 8pk	11.42	R.A.
	12/16/24	Cable Clips 15pk (3)	13.49	R.A.
	12/16/24	50' Extension Cord	18.38	R.A.
	12/16/24	25' Triple Tap Extensions Cords (7)	120.51	R.A.
	12/16/24	18" Fan Downrod	22.98	R.A.
	12/16/24	White Spray Paint	6.88	R.A.
	12/18/24	18" Fan Downrod (3)	68.93	R.A.
	12/18/24	Light Switch Cover	5.27	R.A.
	12/18/24	Push Button Countdown Timer	32.18	R.A.
	12/30/24	Hose Bib Vacuum Breaker	9.45	J.S.
		<b>TOTAL</b>	<b><u>\$340.55</u></b>	





Tallahassee, FL 32308  
2498 Centerville Rd.

**Invoice**

**Invoice #:** 75553  
**Invoice Date:** 01/13/2025  
**Completed:** 01/13/2025  
**Terms:** Due On Receipt  
**Bid#:**  
**Service Ticket:** 75553

**Bill to:**  
Wilford Preserve  
475 West Town Place Ste 114  
Saint Augustine, FL 32092

475 West Town Place  
Ste 114

[Click Here to Pay Online!](#)

Facility Maintenance  
1.320.57200.45000  
Sayla Hicks  
Wilford Preserve  
1.14.25



Description	Qty	Rate	Amount
-------------	-----	------	--------

9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL

Electric Strike Power Controller	1.00	\$88.00	88.00
Minimum Service Call Charge	1.00	\$95.00	95.00
Service Labor	0.25	\$95.00	23.75
Sales Tax			0.00

**RECEIVED**  
By Tara Lee at 12:44 pm, Jan 14, 2025

Recorded to security 001.320.57200.49600  
\*\*please see techs notes\*\* TRL

Tech Resolution Note:

WCT: Arrived to site and installed smart pack. The wood backing behind the lock is only 1-2" thick and then hardy board. Drilled a hole deep enough and then wide enough to insert the smart pack. Installed smart pack and tested lock.

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

**Support@hitechflorida.com**  
**Office: 850-385-7649**

<b>Total</b>	\$206.75
<b>Payments</b>	\$0.00
<b>Balance Due</b>	\$206.75

**KUTAK ROCK LLP**  
**TALLAHASSEE, FLORIDA**  
Telephone 404-222-4600  
Facsimile 404-222-4654

**Check Remit To:**  
Kutak Rock LLP  
PO Box 30057  
Omaha, NE 68103-1157

Federal ID 47-0597598

January 14, 2025



Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

**RECEIVED**  
*By Tara Lee at 9:52 am, Jan 15, 2025*

Invoice No. 3512097  
23023-1

Re: General Counsel

For Professional Legal Services Rendered

10/08/24	K. Haber	2.80	714.00	Prepare real estate due diligence
10/09/24	W. Haber	0.30	99.00	Review funding agreement and confer with Cowling regarding same
10/14/24	K. Jusevitch	0.20	29.00	Review annual agency invoice
10/15/24	W. Haber	1.80	594.00	Prepare for and participate in Board meeting
11/18/24	W. Haber	0.20	66.00	Prepare for Board meeting
11/19/24	W. Haber	0.50	165.00	Prepare for and participate in Board meeting
TOTAL HOURS		5.80		

**KUTAK ROCK LLP**

Wilford Preserve CDD  
January 14, 2025  
Client Matter No. 23023-1  
Invoice No. 3512097  
Page 2

TOTAL FOR SERVICES RENDERED \$1,667.00

DISBURSEMENTS

Meals	11.56
Travel Expenses	100.59

TOTAL DISBURSEMENTS 112.15

TOTAL CURRENT AMOUNT DUE \$1,779.15

MAKE CHECK PAYABLE TO:



Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

1-21-25  
Lake Doctors  
1.330.57200.46000  
Sayla Hicks  
Wilford Preserve

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER                      EXP. DATE  
SIGNATURE                          AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD  
475 W Town Place Suite 114  
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
730725	1/19/2025	\$870.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

00000007307253001000000024484700000008700095

Please Return this invoice with your payment and notify us of any changes to your contact information.

**Wilford Preserve CDD**

**2639 Firethorn Ave Orange Park, FL 32073**

**Invoice Due Date 1/17/2025**

**Invoice 1963187**

**PO #**

Invoice Date	Description	Quantity	Amount	Tax	Total
1/17/2025	Water Management - Monthly		\$870.00	\$0.00	\$870.00
<p>ponds 2,3,4,5,6, 12, and 14- treated ponds for invasive aquatic weeds, spike rush and algae</p> <p>ponds 7,8,9,10,11, and 13-treated ponds for algae</p> <p>thanks</p>					
Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.				<b>Credits</b>	\$0.00
				<b>Adjustment</b>	\$0.00
					<b>AMOUNT DUE</b>

<b>Total Account Balance including this invoice:</b>	\$870.00	<b>This Invoice Total:</b>	\$870.00
--	----------	----------------------------	----------

Click the "Pay Now" link to submit payment by ACH

<b>Customer #:</b>	730725	<b>Corporate Address</b>
<b>Portal Registration #:</b>	6DDB50F5	4651 Salisbury Rd, Suite 155
<b>Customer E-mail(s):</b>	chogge@gmsnf.com,wilfordpreservemanager@gmsnf.com,okuzmuk@gmsnf	Jacksonville, FL 32256
<b>Customer Portal Link:</b>	www.lakedoctors.com/contact-us/	

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com

Wilford Preserve  
1.320.57200.49600  
Security  
Sayla Hicks  
12.23.24

# INVOICE

## BILL TO

Wilford Preserve CDD  
2740 Firethorn Avenue  
Orange Park, Florida 32073

INVOICE # 10716

DATE 01/01/2025

DUE DATE 01/31/2025

TERMS End of the month

## SERVICE MONTH

January

ACTIVITY	QTY	RATE	AMOUNT
<b>Dedicated Officer I</b> 6 Dedicated hours Fri - Sun	78	31.15	2,429.70
<b>Vehicle Patrol</b> 3 patrols a day Mon - Thurs	54	18.67	1,008.18
<b>Fuel Charge</b> Fuel Charge	1	100.00	100.00
<b>Holiday Service</b> Holiday - New Years Day	1	125.00	125.00

---

SUBTOTAL	3,662.88
TAX	0.00
TOTAL	3,662.88
BALANCE DUE	<b>\$3,662.88</b>



**Governmental Management Services, LLC**

475 West Town Place, Suite 114  
St. Augustine, FL 32092

**Invoice**

**Invoice #:** 182  
**Invoice Date:** 12/31/24  
**Due Date:** 12/31/24  
**Case:**  
**P.O. Number:**

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Dunkin' (Special Events)- Statement Date Closing 11/20/24 Walmart (Repair & Replacement- Statement Date Closing 11/20/24		83.94 154.06	83.94 154.06
<b>Total</b>			<b>\$238.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$238.00</b>

WP

Welcome to Dunkin'  
Store #: 346314  
116 Oakleaf Village Pkwy  
Jacksonville, FL 32244  
(904) 778-0700

954773 Anthony

CHK 4825  
11/6/2024 12:13 PM

Eat In

6 12 Donuts 83.94  
American Express \$83.94  
\*\*\*\*\*3053

Tran Type : Purchase  
Entry Mode : INSERTED  
Auth Code : 804352  
AMERICAN EXPRESS  
AID: A00000025010801  
No Signature Required

I agree to pay the above total  
amount according to the card  
issuer  
(merchant agreement if credit  
voucher)

Subtotal \$83.94  
Payment \$83.94  
Change Due \$0.00

----- Check Closed -----  
11/6/2024 12:13 PM

\*\*\*\*\*  
Donut forget to tell us about  
today's visit! Talk to us at  
[www.DunkinRunsOnYou.com](http://www.DunkinRunsOnYou.com)  
within 3 days and receive a  
FREE CLASSIC DONUT  
on your next visit when you  
purchase a Medium or Larger Beverage  
See restrictions on [dunkindonuts.com](http://dunkindonuts.com)

Survey Code: 82501-46314-1211-0641  
\*\*\*\*\*  
Additional Discounts Will Not Be  
Applied to Promotional Offers  
\*\*\*\*\*  
Thank You. Come Back Again.

Check # 4825  
Total Items: 6

Winford Preserve

You could win a \$1000 GiftCard!  
Visit [survey.walmart.com?TNRQP14TL2Q](http://survey.walmart.com?TNRQP14TL2Q)  
For more details, see back of receipt.

**Walmart** \*

WM Supercenter  
904-214-9411 Mgr: SARA  
1580 BRANAN FIELD RD  
MIDDLEBURG FL 32068  
ST# 03308 OP# 004636 TE# 08 TR# 06260  
# ITEMS SOLD 17  
TC# 0213 9170 1372 6572 2635 3



NTCKR GEL CL 019661013139	2.98 0
9FT LIT GB 019864600810	
8 AT 1 FOR	14.48
SNWMN GEL CL 019661013121	1.48 0
NTCKR GEL CL 019661013139	2.98 0
MRY CHAS CL 019661013153	2.98 0
SNWMN GEL CL 019661013121	1.48 0
APPLE CIDER 002219800806 F	
4 AT 1 FOR	6.58
	26.32 0
	SUBTOTAL
	154.06
	TOTAL
	154.06
	AMEX TEND
	154.06

AMERICAN EXPRESS \*\*\* \*\*\*\* \*\*\*3 053 I 0  
APPROVAL # 862638  
REF # 431200740100  
TRANS ID - 009439864010302  
AID A000000026010801  
AAC 374E91C49A4E03FB  
TERMINAL # 55166510  
\*NO SIGNATURE REQUIRED

11/07/24 15:12:03  
CHANGE DUE 0.00

\*\*\*CUSTOMER COPY\*\*\*



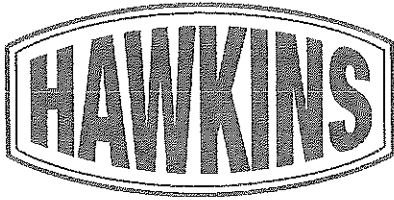
Get free delivery  
from this store  
with Walmart+

Scan for 30-day free trial.

11/07/24 15:12:10



Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

Total Invoice **\$780.07**  
Invoice Number 6932584  
Invoice Date 12/5/24  
Sales Order Number/Type 4684399 SL  
Branch Plant 74  
Shipment Number 5592202

Sold To: 486849  
ACCOUNTS PAYABLE  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
475 W Town Pl  
St Augustine FL 32092-3648

Ship To: 486854  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
2740 Firethorn Ave  
Orange Park FL 32073-1698

Hawkins Invoice  
Wilford Preserve  
1/23/25  
1.320.57200.46510  
Sayla Hicks

**RECEIVED**

By Tara Lee at 3:42 pm, Jan 23, 2025

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
1/4/25	Net 30	PPD Origin	HWTG			385			
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41930	Azone - EPA Reg. No. 7870-1 1 LB BLK (Mini-Bulk)	N	205.0000 205.0000	GA GA	\$2.9500	GA	1,982.4 LB 1,982.4 GW	\$604.75
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00
2.000	42871	Sulfuric Acid 38-40% 15 GA DD	N	2.0000 2.0000	DD DD	\$66.6608	DD	324.0 LB 344.0 GW	\$133.32
2.001	699922	15 GA Blu/Black Deldrum DELDRM 1H1/X1.9/250	N	2.0000 2.0000	DD RD	\$15.0000	RD	20.0 LB 20.0 GW	\$30.00

Related Order #: 04684399

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at [Credit.Dept@Hawkinsinc.com](mailto:Credit.Dept@Hawkinsinc.com) or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate 0 %  
Sales Tax \$0.00

Invoice Total

**\$780.07**

**No Discounts on Freight**  
**IMPORTANT:** All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.  
**NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.**

CHECK REMITTANCE:  
Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:  
Email: [Credit.Dept@Hawkinsinc.com](mailto:Credit.Dept@Hawkinsinc.com)  
Phone Number: (612) 331-6910  
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:  
US Bank  
800 Nicollet Mall  
Minneapolis, MN 55402

Account Name: Hawkins, Inc.  
Account #: 180120759469  
ABA/Routing #: 091000022  
Swift Code#: USBKUS44IMT  
Type of Account: Corporate Checking

ACH PAYMENTS:  
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.  
For other than CTX, the remit to information may be emailed to [Credit.Dept@Hawkinsinc.com](mailto:Credit.Dept@Hawkinsinc.com)

CASH IN ADVANCE/EFT PAYMENTS:  
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

# INVOICE

Page 1 of 1



9000 Southside Blvd.  
Bldg. 100 Suite 1102  
Jacksonville FL 32256

INVOICE DATE	01/02/2025
INVOICE NUMBER	843060120
ACCOUNT NUMBER	1762094
ORDER NO.	60292877

FOR INQUIRIES CALL: (866) 412-6726  
FAX: (877) 712-6726  
www.HomeDepotPro.com/Institutional  
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

### SOLD TO:

538 1 MB 0.622 E0041X I0075 D13817002725 S2 P10639773 0001:0002

ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
AMS1762094	HDG LTW XXH

### SHIPPED TO:

WILFORD PRESERVE COMM DEVELOP  
2740 FIRETHORN  
ORANGE PARK FL 32073

WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT				
60292877			JX01N - JACKSONVI				NET 30 DAYS	0.00				
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	303732569	8	SWIFFSWEEP XL KIT	1	1	0	EA	21.49		21.49		
2	303206050	8	SWFFR XL 12CT WET PAD REFILL	1	1	0	PK	17.49		17.49		
							HANDLING	7.95				
\$7.95 Handling Charge Delivery information for this invoice may be found at: www.HomeDepotPro.com/Institutional												
			Wilford Preserve 1.320.57200.45500 Janitorial Sayla Hicks	<b>RECEIVED</b> <i>By Tara Lee at 3:35 pm, Jan 23, 2025</i>				<b>RECEIVED</b> JAN 14 2024				
<b>NET MERCHANDISE TOTAL</b>				<b>TAX TOTAL</b>				<b>SPECIAL CHARGES</b>		<b>INVOICE TOTAL</b>		
38.98				0.00				7.95		46.93		

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
1762094	843060120	01/02/2025	46.93
			NET DUE DATE 02/01/25
			NET AMOUNT PAID

### SOLD TO:

WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

### REMIT TO:

HD SUPPLY FORMERLY HOME DEPOT PRO  
PO Box 404468  
Atlanta GA 30384-4468



9000 Southside Blvd.  
Bldg. 100 Suite 1102  
Jacksonville FL 32256

**INVOICE**

Page 1 of 1

INVOICE DATE	01/02/2025
INVOICE NUMBER	843060138
ACCOUNT NUMBER	1762094
ORDER NO.	60292878

FOR INQUIRIES CALL: (866) 412-6726  
FAX: (877) 712-6726  
www.HomeDepotPro.com/Institutional  
customer@supplyworks.com

Please mail payments to the remit address at the bottom of this bill

SOLD TO:  
538 1 MB 0.622 E0041 I0076 D13817002741 S2 P10639773 0002:0002

ENROLLMENT ACCOUNT #:	ENROLLMENT TOKEN
AMS1762094	HDG LTW XXH



WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

SHIPPED TO:  
WILFORD PRESERVE COMM DEVELOP  
2740 FIRETHORN  
ORANGE PARK FL 32073

ORDER NO.	CONTROL NO.	CUSTOMER P.O.	SHIPPED VIA				TERMS	CASH DISCOUNT AMT				
60292878			JX01N - JACKSONVI				NET 30 DAYS	0.00				
LN	ITEM NO.	CAT	DESCRIPTION	ORDER	SHIP	B/O	UOM	LIST PRICE	PRICE	EXT. AMT.	TAX	CODE
1	PGC82074	8	SWIFFER DUSTERS 360 EXTEND HANDLE -	1	1	0	BX		25.23	25.23		
							HANDLING	17.90				
\$7.95 Handling Charge \$9.96 Minimum Order Charge Delivery Information for this invoice may be found at: www.HomeDepotPro.com/Institutional												
<div style="display: flex; justify-content: space-between;"> <div> <p>Wilford Preserve 1.320.57200.45500 Janitorial Sayla Hicks</p> </div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p><b>RECEIVED</b> By Tara Lee at 3:37 pm, Jan 23, 2025</p> </div> <div style="text-align: right;"> </div> </div>												
NET MERCHANDISE TOTAL			TAX TOTAL			SPECIAL CHARGES			INVOICE TOTAL			
25.23			0.00			17.90			43.13			

TERMS AND CONDITIONS FROM CURRENT CATALOG & ONLINE APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE TO THE REMIT ADDRESS BELOW



ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT DUE
1762094	843060138	01/02/2025	43.13
			NET DUE DATE 02/01/25
			NET AMOUNT PAID

SOLD TO:  
WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

REMIT TO:  
HD SUPPLY FORMERLY HOME DEPOT PRO  
PO Box 404468  
Atlanta GA 30384-4468

*C.*

# Wilford Preserve

Community Development District

Boundary Amendment Funding Request #9\*

February 5, 2025

PAYEE	GENERAL FUND
1 KUTAK ROCK LLP - Invoice 3512099 from 1/14/2025 Boundary Amendment	\$ 1,353.00
<b>TOTAL</b>	<b>\$ 1,353.00</b>

Please make check payable to:

**Wilford Preserve CDD**

475 W Town Place Suite 114

Saint Augustine, FL 32092

Signature: \_\_\_\_\_ Chairman/Vice Chairman

Signature: \_\_\_\_\_ Secretary/Asst. Secretary

\* Boundary Amendment Funding Agreement Between Wilford Preserve CDD and DFC Wilford, 4, LLC from 2/1/2023

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 14, 2025

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3512099

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3512099

23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

10/04/24	W. Haber	0.70	231.00	Review and revise agreement regarding landowner consent; confer with Cowling and Budd regarding same
10/14/24	W. Haber	0.80	264.00	Review tri-party agreement and confer with Cowling and Budd regarding same
11/05/24	W. Haber	0.60	198.00	Review and respond to inquiry regarding landowner consent and status of petition; revise petition
11/06/24	W. Haber	0.40	132.00	Review and respond to correspondence regarding landowner consents and funding obligation; confer with Sigmon
11/11/24	W. Haber	0.20	66.00	Review correspondence regarding status
11/20/24	W. Haber	0.20	66.00	Confer with Cowling regarding agreement with landowner

**KUTAK ROCK LLP**

Wilford Preserve CDD  
January 14, 2025  
Client Matter No. 23023-4  
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Page 2

11/22/24	W. Haber	0.30	99.00	Review correspondence from counsel for landowner regarding consent to boundary amendment
11/25/24	W. Haber	0.70	231.00	Confer with counsel for landowner regarding consent and tri-party agreement; review petition
11/27/24	W. Haber	0.20	66.00	Confer with Cowling regarding status; review tri-party agreement

TOTAL HOURS 4.10

TOTAL FOR SERVICES RENDERED \$1,353.00

TOTAL CURRENT AMOUNT DUE \$1,353.00

UNPAID INVOICES:

August 12, 2024	Invoice No. 3436934	528.00
September 26, 2024	Invoice No. 3453872	297.00
November 7, 2024	Invoice No. 3480203	561.00

TOTAL DUE \$2,739.00