MINUTES OF MEETING WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Tuesday, October 15, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Chairman
Vice Chairman
Supervisor
Supervisor

Also present were:

Marilee Giles Wes Haber Jay Soriano Matt Biagetti District Manager District Counsel Operations Manager GMS, LLC

The following is a summary of the discussions and actions taken at the October 15, 2024 meeting.

FIRST ORDER OF BUSINESS Call to Order

Ms. Giles called the meeting to order at 1:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS Organizational Matters

A. Consideration of Appointing a New Supervisor to Fill the Vacant Seat

Mr. Smith stated his intention to resign from Seat 4.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor Braden Smith's resignation was accepted.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor appointing Braden Smith to Seat 1 was approved.

Ms. Giles, being a notary public for the State of Florida, administered an oath of office

to Mr. Smith.

Mr. Beall stated his intention to resign from Seat 3.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Jordan Beall's resignation was accepted.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor appointing Jordan Beall to Seat 4 was approved.

Ms. Giles, being a notary public for the State of Florida, administered an oath of office to Mr. Beall.

Mr. Foley stated his intention to resign from Seat 5.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Daniel Foley's resignation was accepted.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor appointing Daniel Foley to Seat 3 was approved.

Ms. Giles, being a notary public for the State of Florida, administered an oath of office to Mr. Foley.

B. Oath of Office for Newly Appointed Supervisor

The oaths were administered during the previous item.

C. Consideration of Resolution Designating Officers

Ms. Giles stated that the current slate of officers is Mr. Cowling as Chairman, Mr. Smith as Vice Chair, and the remaining two supervisors as Assistant Secretaries. She asked to

add Matt Biagetti as an Assistant Secretary and Assistant Treasurer while leaving the other GMS officers in place.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Resolution 2025-01, designating officers as detailed above was approved.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the September 17, 2024 Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the minutes of the September 17, 2024 Board of Supervisors meeting were approved.

FIFTH ORDER OF BUSINESS Staff Reports

A. District Counsel

Mr. Haber reminded the Board members the ethics training is due to be completed by December 31st.

B. District Engineer – Consideration of Proposal to Prepare a Public Facilities Report

Ms. Giles presented the proposal from Taylor & White to prepare a public facilities

report, as required by Florida Statutes to be completed every seven years. The fee for preparing the report is \$7,000.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the proposal from Taylor & White to prepare a public facilities report was approved.

C. District Manager

There being nothing to report, the next item followed.

D. Amenity / Operations Manager – Monthly Operations Report

Mr. Soriano presented the operations report and informed the Board that the amenity manager position is now full-time.

Mr. Smith stated that there is no phone number on the District's website for the amenity

manager.

Mr. Soriano stated that it will be added.

SIXTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of September 30, 2024

B. Check Register

Ms. Giles gave a brief overview of the financial reports, copies of which were included

in the agenda package and noted the check register totals \$49,694.61.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the check register was approved.

C. Boundary Amendment Funding Request No. 7

A copy of boundary amendment funding request number seven totaling \$297 was included in the agenda package for the Board's review.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor boundary amendment funding request number 7 was approved.

SEVENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

Mr. Cowling stated that the CCUA close out in Phase 3 is taking place this month.

Robert Keefe suggested giving the amenity manager access to shut off the irrigation

system to the field during storms.

Mr. Cowling stated that there are rain sensors on those sprinklers.

Mr. Soriano stated that he can show the amenity manager how to shut it off.

EIGHTH ORDER OF BUSINESS Next Scheduled Meeting – November 19, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smith seconded by Mr. Foley with all in favor the meeting was adjourned.

Signed by:

Marilee Giles -A38999D0EDC14F4.

Secretary/Assistant Secretary

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Chairman/Vice Chairman