

WILFORD PRESERVE
Community Development District

JULY 17, 2024

AGENDA

**Wilford Preserve
Community Development District**
475 West Town Place, Suite 114
St. Augustine, Florida 32092
www.WilfordPreserveCDD.com

July 10, 2024

Board of Supervisors
Wilford Preserve Community Development District

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, July 17, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Organizational Matters
 - A. Acceptance of Resignation of Wes Dailey
 - B. Consideration of Appointing a New Supervisor to Fill the Vacancy (11/2026)
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Consideration of Resolution 2024-07, Designating Officers
- IV. Approval of the Minutes of the June 12, 2024 Board of Supervisors Meeting
- V. Discussion of the Fiscal Year 2025 Budget
- VI. Staff Reports
 - A. District Counsel
 - B. District Engineer – Requisition Nos. 196-198 (Series 2019A) and Requisition No. 77 (Series 2018B)
 - C. District Manager
 - D. Amenity / Operations Manager – Monthly Operations Report (to be provided under separate cover)

VII. Financial Reports

A. Financial Statements as of June 30, 2024

B. Check Register

C. Boundary Amendment Funding Request Nos. 3 and 4

VIII. Supervisors' Requests and Audience Comments

IX. Next Scheduled Meeting – Wednesday, August 20, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center

X. Adjournment

THIRD ORDER OF BUSINESS

A.

From: Wes Dailey wes.dailey@dreamfindershomes.com
Subject: Resignation from the board
Date: July 3, 2024 at 5:13 PM
To: Marilee Giles mgiles@gmsnf.com
Cc: Courtney Hogge chogge@gmsnf.com

Good afternoon,
Due to some company changes I will no longer be managing in the Clay county area and will need to resign from the board effective July 3, 2024. Thank you for the opportunity,
Sent from my iPhone

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D.

RESOLUTION 2024-07

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
WILFORD PRESERVE COMMUNITY DEVELOPMENT
DISTRICT DESIGNATING THE OFFICERS OF THE
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Wilford Preserve Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Wilford Preserve Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 17TH DAY OF JULY, 2024.

ATTEST

**WILFORD PRESERVE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman

MINUTES

MINUTES OF MEETING
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Wednesday, June 12, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Louis Cowling	Chairman
Braden Smith	Vice Chairman
Jordan Beall	Supervisor
Daniel Foley	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber	District Counsel
Glynn Taylor	District Engineer
Jay Soriano	Operations Manager

The following is a summary of the discussions and actions taken at the June 12, 2024 meeting.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

Leo Pacatan asked if the amenity center for Phase 2 will have a fitness center.

Mr. Cowling responded that it would have a small fitness center geared more towards cardio equipment.

Leo Pacatan asked if the expanded fencing proposed will be for that area.

Mr. Soriano responded that the fencing is a discussion based off requests related to safety and people jumping the fence.

Leo Pacatan commented on the need for more professional security and questioned if there are any policies or procedures that could be adopted to prevent non-residents from using the pool.

Mr. Cowling stated that the Board can look at amending the guest policy if overcrowding becomes an issue.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Batey McGraw

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the resignation of Batey McGraw was accepted.

B. Consideration of Appointing a New Supervisor to Fill Vacancy

Mr. Cowling nominated Daniel Foley to fill the vacancy through the end of the seat’s term (November 2024).

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor appointing Daniel Foley to seat 5 was approved.

C. Oath of Office for Newly Appointed Supervisor

Ms. Giles, being a notary public for the State of Florida, administered an oath of office to Mr. Foley. Ms. Giles also provided an overview of the public records and Sunshine laws.

D. Consideration of Resolution Designating Officers

Ms. Giles noted a new Chairman needs to be designated in addition to adding Mr. Foley as an officer.

On MOTION by Mr. Smith seconded by Mr. Beall with all in favor designating Mr. Cowling as the Chairman was approved.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor designating Mr. Smith as the Vice Chairman was approved.

Ms. Giles stated that included in the resolution is designation of GMS employees as officers to allow them to sign CDD documents on her behalf should it be needed, including

herself as Secretary and Treasurer, and Daniel Laughlin, Darrin Mossing and Jim Oliver as Assistant Secretaries and Assistant Treasurers.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Resolution 2024-06, designating officers as detailed above was approved.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the May 15, 2024 Board of Supervisors Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the minutes of the May 15, 2024 Board of Supervisors meeting were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-04, Approving the Proposed Budget for Fiscal Year 2025 and Setting a Public Hearing Date for Adoption

Ms. Giles presented the proposed budget for Fiscal Year 2025, noting there is a reduction in assessments for Phases 1, 2 and 3 and assessments for Cheswick South and Phase 4 have been added to the budget. Additionally, a capital reserve fund has been added to the budget. Assessments will be levied for the first time against Cheswick South and Phase 4, therefore a mailed notice will be required for those landowners.

The Board, audience members and staff discussed the security and access issues. Mr. Soriano presented options for increasing the height of the pool fence for around \$15,000 and wrapping the front of the amenity center in fencing to increase security for around \$40,000.

Mr. Cowling recommended increasing the assessments back to the levels they were last year, and using the revenues that would generate to add to the security line item.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Resolution 2024-04, approving the proposed budget for Fiscal Year 2025 and setting a public hearing for August 20, 2024 at 6:00 p.m. was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2024-05,
Designating a Date, Time and Location for
a Landowner Election**

Ms. Giles informed the Board an elector for Seat 2 will be chosen through the landowner’s election process. She recommended designating the landowner’s election for November 19, 2024 at 1:30 p.m. to coincide with the regular meeting schedule.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor Resolution 2024-05, setting a landowner’s election for November 19, 2024 at 1:30 p.m. was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals

A. Amenity Center Gates

Mr. Soriano stated that he can purchase taller gates for the amenity center under his discretionary amount if the Board is in favor.

There were no objections from the Board.

B. Fiscal Year 2025 Field Operations and Amenity Management Services

Mr. Soriano stated that he spoke to the Chairman about using the same hours for the Cheswick South amenity center as is used for the Wilford Preserve amenity center.

Mr. Cowling added that between the two facilities, there should be a staff member onsite on a full-time basis.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber reminded the Board members that their Form 1 is due to be completed by July 1st. He also informed the audience members that there are two seats up for general election and the deadline for qualifying for the seats is June 14th at noon.

B. District Engineer

1. Requisition No. 195 (Series 2019A)

A copy of the requisition payable to Taylor & White totaling \$205 was included in the agenda package for the Board’s review.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor requisition number 195 was ratified.

2. Acceptance of the Annual Engineer’s Report

Mr. Taylor stated that in short, the engineer’s report states that the majority of the project is complete.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor the annual engineer’s report was accepted.

C. District Manager

There being nothing to report, the next item followed.

D. Amenity / Operations Manager – Monthly Operations Report

Mr. Soriano gave an overview of the amenity and operations report. He also informed the Board that the drain grates are being replaced, and the battery to the chair lift has been found.

NINTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of May 31, 2024

B. Check Register

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package and noted the check register totals \$42,524.55.

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor the check register was approved.

TENTH ORDER OF BUSINESS Supervisors’ Requests and Audience Comments

Supervisor Requests

Mr. Cowling stated that the developer is working on getting the Wilford Oaks amenity center up and operational in the next 60 days.

Audience Comments

Stephanie Deckard stated that asked if there is supposed to be a streetlight in her cul-de-sac off Firethorn.

Mr. Cowling stated that he could look at the electric plans.

Leo Pacatan stated that enforcing the requirement to provide proof of residency such as by signing in will curb a lot of the issues if it's initiated now.

Phil Greco commented on the need to do something to slow down the vehicles coming into and leaving the community.

Ms. Giles stated that she and Mr. Taylor would work together to determine what is needed to get acceptance from the county to install speed humps or speed tables.

Louis Lockley recommended new board members repeat the oath back rather than accepting what is read. He also stated that the filters are red on the water fountains by the pool.

Sheila Torres commented on flooding on the sidewalk by the park on Copperwood. She also commented that there appears to be a broken sprinkler on the big field off Copperwood. Next, she commented on communication issues with complaints not being rectified. Lastly, she commented on the spicket being broken in the dog park and the trash being full.

Gary McKee seconded the comment that speeding in the community needs to be addressed. He also asked if there is going to be another exit to another main road.

Mr. Cowling responded in the Clay County plan there will eventually be an exit to Kindewood, but for now it will just a dead-end turnaround.

John Jarrett commented on how dark it is when you come off Cheswick onto Firethorn. He also stated that around a third of the streetlights along Copperwood are out.

Mr. Soriano stated that residents can report light issues on Clay Electric's website.

John Jarrett asked if the same process can be used to get a streetlight installed at the entrance.

Mr. Cowling stated that an agreement with Clay Electric would be needed to add more lights to the common areas.

John Jarrett also commented on the speeding in the community being an issue.

Dennis Lemke asked who owns the sidewalks.

Mr. Cowling responded that the CDD does.

Dennis Lemke stated that a lot of the sidewalks have collapsed so water sits on them and they get slippery.

Mr. Soriano stated that currently the sidewalks are pressure washed once per year, so that could be increased.

Dennis Lemke asked who is responsible for the trees between the sidewalks and the curb.

Mr. Cowling responded that they are the homeowner's responsibility.

Dennis Lemke stated that he does not think most people understand that.

Mr. Cowling stated that the trees are in the HOA covenants and restrictions.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 17, 2024 at
1:30 p.m. at the Plantation Oaks Amenity
Center**

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cowling seconded by Mr. Foley with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

Wilford Preserve

Community Development District

*Approved Budget
FY 2025*

Presented by:



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Wilford Preserve
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY 2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
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REVENUES:

Special Assessments	\$ 505,720	\$ 506,638	\$ -	\$ 506,638	\$ 937,299
Interest Income	1,500	7,876	1,000	8,876	6,000
Miscellaneous Income	-	358	50	408	668
TOTAL REVENUES	\$ 507,220	\$ 514,871	\$ 1,050	\$ 515,921	\$ 943,967

EXPENDITURES:

Administrative

Supervisor Fees	\$ -	\$ -	\$ -	\$ -	\$ 4,800
FICA Taxes	-	-	-	-	367
Engineering	6,000	-	6,000	6,000	6,000
Attorney	15,000	3,712	11,288	15,000	15,000
Annual Audit	4,800	4,900	-	4,900	4,800
Assessment Roll Administration	5,300	5,300	-	5,300	5,618
Arbitrage Rebate	1,200	600	600	1,200	1,200
Dissemination Agent	7,420	6,065	1,355	7,420	7,865
Trustee Fees	7,000	6,592	-	6,592	7,000
Management Fees	52,088	39,066	13,022	52,088	55,213
Information Technology	1,000	750	250	1,000	1,060
Website Maintenance	1,200	900	300	1,200	1,272
Telephone	300	80	220	300	300
Postage	500	384	116	500	500
Insurance General Liability	7,245	6,818	-	6,818	7,500
Printing	1,200	177	1,023	1,200	1,200
Legal Advertising	3,000	653	2,347	3,000	3,000
Other Current Charges	600	15	585	600	600
Office Supplies	200	3	197	200	100
Dues, Licenses & Subscriptions	175	175	-	175	175
TOTAL ADMINISTRATIVE	\$ 114,228	\$ 76,190	\$ 37,303	\$ 113,493	\$ 123,571

Operations & Maintenance

Amenity Center

Insurance	\$ 11,762	\$ 10,218	\$ -	\$ 10,218	\$ 11,546
General Facility Maintenance	20,000	15,545	4,455	20,000	35,000
Amenity Manager	47,250	35,438	11,813	47,250	67,250
Janitorial Services	10,070	7,553	2,517	10,070	15,000
Pool Maintenance	15,000	11,250	3,750	15,000	30,000
Pool Chemicals	10,000	4,882	5,118	10,000	20,000
Pool Monitors	15,000	1,689	13,311	15,000	25,000
Security Monitoring	1,200	510	690	1,200	1,235
Security	40,000	33,090	6,910	40,000	93,325
Permit Fees	450	300	150	450	900
Telephone/Cable/Internet	2,000	-	1,000	1,000	1,000
Electric	16,200	4,943	11,257	16,200	25,000
Water/Sewer/Irrigation	36,524	15,005	21,519	36,524	55,000
Repairs & Replacements	-	294	1,000	1,294	25,000
Refuse Service	3,600	2,381	1,219	3,600	5,040
Special Events	5,000	-	5,000	5,000	6,000
Recreational Passes	1,500	191	1,310	1,500	1,500
Office Supplies/Mailings/Printing	600	-	600	600	600
TOTAL AMENITY CENTER	\$ 236,156	\$ 143,286	\$ 91,620	\$ 234,906	\$ 418,396

Wilford Preserve
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY 2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
Ground Maintenance					
Landscape Maintenance	\$ 130,000	\$ 77,760	\$ 52,240	\$ 130,000	\$ 260,000
Landscape Contingency	2,500	1,860	640	2,500	6,000
Irrigation Maintenance	2,500	5,676	-	5,676	5,000
Lake Maintenance	14,336	7,830	6,506	14,336	26,000
Streetlighting	7,500	-	7,500	7,500	-
TOTAL GROUND MAINTENANCE	\$ 156,836	\$ 93,126	\$ 66,886	\$ 160,012	\$ 297,000
Reserves					
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ 105,000
TOTAL RESERVES	\$ -	\$ -	\$ -	\$ -	\$ 105,000
TOTAL EXPENDITURES	\$ 507,220	\$ 312,603	\$ 195,809	\$ 508,412	\$ 943,967
Other Sources/(Uses)					
Interlocal Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
EXCESS REVENUES (EXPENDITURES)	\$ 0	\$ 202,269	\$ (194,759)	\$ 7,510	\$ -

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

REVENUES

Special Assessments

The District will levy a non ad-valorem special assessment on all taxable property within the District to fund a portion of the General Operating Expenditures for the fiscal year. These are collected on the Clay County Tax Roll for platted lands. Unplatted lands are direct billed to the landowner.

Interest Income

The District will have funds invested in a money market fund with U.S. Bank that earns interest based upon the estimated balance invested throughout the year. Also included are insurance reimbursement costs.

Miscellaneous Income

Miscellaneous Income from proceeds from access cards from residents and guest of the community and any other income is deposited to the district.

Expenditures - Administrative

Supervisors Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Engineering

The District's engineer, will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

Attorney

The District's Attorney, Kutak Rock LLP, will be providing general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

Assessment Roll Administration

GMS, LLC provides assessment services for closing lot sales, assessment roll services with the local Tax Collector and financial advisory services.

Arbitrage Rebate

The District is required to annually have an arbitrage rebate calculation on the District's Series 2018B & 2019A Special Assessment Revenue Bonds.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements the District's Special Assessment Bond Series 2018B and 2019A. An additional fee of \$500 is incurred for a revised amortization fee after the District makes an Optional Redemption payment towards any of the Bonds. It has contracted with Governmental Management Services, LLC to provide this service.

Trustee Fees

The District will issue bonds to be held with a Trustee at a qualified Bank. The amount of the trustee fees is based on the agreement between US Bank and the District for the Special Assessment Bond Series 2018B and anticipated issuance of Special Assessments Bonds Series 2019A.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

New internet and Wi-Fi service for Office.

Postage

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures - Administrative (continued)

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts.

Printing

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

Expenditures - Amenity Center

Insurance (Property)

The District's property Insurance policy is with Florida Insurance Alliance, FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

General Facility Maintenance

The District has contracted with Governmental Management Services, LLC to provide maintenance and repairs necessary for upkeep of the Amenity Center and common grounds area.

Amenity Manager

The District has contracted with Governmental Management Services, LLC to provide Field Operations services, to include contract administration, field related inspections, etc.

Janitorial Services

The District is under contract with Governmental Management Services, LLC to provide janitorial cleaning for the Amenity Center.

Pool Maintenance

The District is under contract with Governmental Management Services, LLC for the maintenance of the Amenity Center Swimming Pool.

Pool Chemicals

The District will contract with local company to provide chemicals necessary for the maintenance of the Amenity Center swimming pool.

Pool Monitors

The District will contract with management company to provide personnel to monitor usage of the pool during peak swim season.

Security Monitoring

Maintenance costs of the security alarms/cameras provided by Hi-Tech System.

Security

The District will contract with security company for on-site patrols.

Permit Fees

Represents Permit Fees paid to the Department of Health for the swimming pool.

Telephone/Cable/Internet

The Amenity Center will contract with vendor to provide phone, cable and internet for Amenity Center.

Expenditures - Amenity Center

Electric

The cost of electricity provided by Clay Electric Cooperative. The District has the following meter:

Location	Account#	Monthly	Annual
2740 Firethorn Ave	9171539	\$ 550	\$ 6,600
Contingency for new accounts			18,400
Total		\$ 550	\$ 25,000

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures - Amenity Center (continued)

Water/Sewer/Irrigation

Cost of reclaimed irrigation service from Clay County Utility Authority used by the district. The District has the following meters:

Location	Account#	Monthly	Annual
2736 Copperwood Avenue	A00040095	\$ 100	\$ 1,200
632 Silverberry Avenue	A00040096	400	4,800
2738 Firethorn Avenue	A00043494	1,500	18,000
634 Ivory Palm Road	A00043493	100	1,200
2965 White Heron Trail	A00043492	100	1,200
451 Cheswick Oak Ave	A00043491	201	2,412
708 Sycamore Way	A00043489	100	1,200
832 Sycamore Way	A00043488	200	2,400
2530 Firethorn Avenue	A00043487	200	2,400
3048 Firethorn Avenue	A00043486	100	1,200
3140 Firethorn Avenue	A00043485	100	1,200
2744 Firethorn Avenue	A00044340	300	3,600
3169 Flower Branch Avenue	A00047819	200	2,400
678 Sycamore Way	A00048921	300	3,600
Contingency		682	8,188
Total		\$ 4,583	\$ 55,000

Repairs & Replacements

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Refuse Service

The District has contracted with Republic Service company for garbage disposal service.

Location	Account#	Monthly	Annual
2740 Firethorn Ave	xx-9614	\$ 400	\$ 4,800
Contingency		20	240
Total		\$ 420	\$ 5,040

Special Events

Represents estimated cost for the District to host any special events for the community throughout the Fiscal Year. Costs are partially offset by rental and miscellaneous income.

Recreational Passes

Represents the estimated cost for issuing access cards to the District's residents for Amenity Center privileges. Residents must purchase replacement cards and receipts are posted to miscellaneous income.

Office Supplies / Mailings / Printing

Consists of mailings to residents, access control expenses, etc.

Expenditures - Ground Maintenance

Landscape Maintenance

The District is contracted with a Yellowstone Landscape to maintain the common areas of the District, landscape light repairs, tree removals, tree trimmings, additional mulching and new projects and replacements.

Landscape Contingency

For additional landscape services and possible storm cleanup.

Irrigation Maintenance

Cost of miscellaneous repairs and maintenance to irrigation system.

Lake Maintenance

The District has contracted with Solitude Lake Management to maintain the water quality in all the lakes on District property.

Capital Reserve Fund

The District will establish a reserve to fund the renewal and replacement of District's capital related facilities.

Wilford Preserve
Community Development District
Approved Budget
Debt Service Series 2018B Special Assessment Bonds

Description	Adopted Budget FY 2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments - Direct Bill	\$ 73,744	\$ 12,836	\$ -	\$ 12,836	\$ 24,725
Special Assessments - Prepayments	-	430,197	-	430,197	-
Interest Earnings	3,000	26,922	3,500	30,422	5,000
Carry Forward Surplus ⁽¹⁾	306,361	750,234	-	750,234	12,671
TOTAL REVENUES	\$ 383,105	\$ 1,220,189	\$ 3,500	\$ 1,223,689	\$ 42,396
EXPENDITURES:					
Interest -11/1	\$ 49,019	\$ 44,850	\$ -	\$ 44,850	\$ 12,363
Principal Prepayment - 11/1	-	555,000	-	555,000	-
Interest -2/1	-	5,319	-	5,319	-
Principal Prepayment - 2/1	-	370,000	-	370,000	-
Interest - 5/1	49,019	18,256	-	18,256	12,363
Principal Prepayment - 5/1	-	205,000	-	205,000	-
TOTAL EXPENDITURES	\$ 98,038	\$ 1,198,425	\$ -	\$ 1,198,425	\$ 24,725
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$ -	\$ (12,593)	\$ -	\$ (12,593)	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ (12,593)	\$ -	\$ (12,593)	\$ -
TOTAL EXPENDITURES	\$ 98,038	\$ 1,211,018	\$ -	\$ 1,211,018	\$ 24,725
EXCESS REVENUES (EXPENDITURES)	\$ 285,067	\$ 9,171	\$ 3,500	\$ 12,671	\$ 17,671

⁽¹⁾ Carry Forward is Net of Reserve Requirement

Interest Due 11/1/25 \$ 12,363

Wilford Preserve
Community Development District
AMORTIZATION SCHEDULE
Debt Service Series 2018B Special Assessment Bonds

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	\$ 430,000	5.750%	-	\$ 12,363	\$ 24,725
05/01/25	430,000	5.750%	-	12,363	
11/01/25	430,000	5.750%	-	12,363	24,725
05/01/26	430,000	5.750%	-	12,363	
11/01/26	430,000	5.750%	-	12,363	24,725
05/01/27	430,000	5.750%	-	12,363	
11/01/27	430,000	5.750%	-	12,363	24,725
05/01/28	430,000	5.750%	-	12,363	
Total			\$ -	\$ 98,900	\$ 98,900

Wilford Preserve
Community Development District
Approved Budget
Debt Service Series 2019A Special Assessment Bonds

Description	Adopted Budget FY 2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments - Tax Roll	\$ 521,627	\$ 520,764	\$ 863	\$ 521,627	\$ 521,627
Interest Earnings	2,500	22,225	1,000	23,225	7,500
Carry Forward Surplus ⁽¹⁾	225,208	218,863	-	218,863	239,695
TOTAL REVENUES	\$ 749,335	\$ 761,852	\$ 1,863	\$ 763,715	\$ 768,822
EXPENDITURES:					
Interest - 11/1	\$ 189,510	\$ 189,510	\$ -	\$ 189,510	\$ 186,175
Interest - 5/1	189,510	189,510	-	189,510	186,175
Principal - 5/1	145,000	145,000	-	145,000	150,000
TOTAL EXPENDITURES	\$ 524,020	\$ 524,020	\$ -	\$ 524,020	\$ 522,350
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 524,020	\$ 524,020	\$ -	\$ 524,020	\$ 522,350
EXCESS REVENUES (EXPENDITURES)	\$ 225,315	\$ 237,832	\$ 1,863	\$ 239,695	\$ 246,472
⁽¹⁾ Carry Forward is Net of Reserve Requirement				Interest Due 11/1/25	<u>\$ 182,725</u>

Wilford Preserve
Community Development District
AMORTIZATION SCHEDULE (Combined)
Debt Service Series 2019A Special Assessment Bonds

Period	Outstanding Balance	Principal	Interest	Annual Debt Service
11/01/24	\$ 7,310,000		\$ 186,175	
05/01/25	7,310,000	150,000	186,175	522,350
11/01/25	7,160,000		182,725	
05/01/26	7,160,000	160,000	182,725	525,450
11/01/26	7,000,000		179,045	
05/01/27	7,000,000	165,000	179,045	523,090
11/01/27	6,835,000		174,920	
05/01/28	6,835,000	175,000	174,920	524,840
11/01/28	6,660,000		170,545	
05/01/29	6,660,000	185,000	170,545	526,090
11/01/29	6,475,000		165,920	
05/01/30	6,475,000	190,000	165,920	521,840
11/01/30	6,285,000		161,170	
05/01/31	6,285,000	200,000	161,170	522,340
11/01/31	6,085,000		156,170	
05/01/32	6,085,000	215,000	156,170	527,340
11/01/32	5,870,000		150,795	
05/01/33	5,870,000	225,000	150,795	526,590
11/01/33	5,645,000		145,170	
05/01/34	5,645,000	235,000	145,170	525,340
11/01/34	5,410,000		139,295	
05/01/35	5,410,000	245,000	139,295	523,590
11/01/35	5,165,000		133,170	
05/01/36	5,165,000	260,000	133,170	526,340
11/01/36	4,905,000		126,670	
05/01/37	4,905,000	275,000	126,670	528,340
11/01/37	4,630,000		119,795	
05/01/38	4,630,000	285,000	119,795	524,590
11/01/38	4,345,000		112,670	
05/01/39	4,345,000	300,000	112,670	525,340
11/01/39	4,045,000		105,170	
05/01/40	4,045,000	315,000	105,170	525,340
11/01/40	3,730,000		96,980	
05/01/41	3,730,000	335,000	96,980	528,960
11/01/41	3,395,000		88,270	
05/01/42	3,395,000	350,000	88,270	526,540
11/01/42	3,045,000		79,170	
05/01/43	3,045,000	370,000	79,170	528,340
11/01/43	2,675,000		69,550	
05/01/44	2,675,000	390,000	69,550	529,100
11/01/44	2,285,000		59,410	
05/01/45	2,285,000	410,000	59,410	528,820
11/01/45	1,875,000		48,750	
05/01/46	1,875,000	435,000	48,750	532,500
11/01/46	1,440,000		37,440	
05/01/47	1,440,000	455,000	37,440	529,880
11/01/47	985,000		25,610	
05/01/48	985,000	480,000	25,610	531,220
11/01/48	505,000		13,130	
05/01/49	505,000	505,000	13,130	531,260
Total	\$ 7,310,000	\$ 7,310,000	\$ 5,855,430	\$ 13,165,430

Wilford Preserve
Community Development District
Non-Ad Valorem Assessments Comparison
2024-2025

Neighborhood	O&M Units	Bonds 2018 Units	Bonds 2019 Units	Annual Maintenance Assessments			Annual Debt Assessments				
				FY 2025	FY 2024	Increase/ (decrease)	FY 2025		FY 2024		Increase/ (decrease)
							Series 2018	Series 2019	Series 2018	Series 2019	Total
50'	357	0	357	\$1,208.64	\$1,208.64	\$0.00	\$0.00	\$1,202.69	\$0.00	\$1,202.69	\$0.00
60'	88	0	87	\$1,208.64	\$1,208.64	\$0.00	\$0.00	\$1,443.23	\$0.00	\$1,443.23	\$0.00
Wilford Ph4	148	0	0	\$1,208.64	\$0.00	\$1,208.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cheswick South	232	0	0	\$1,208.64	\$0.00	\$1,208.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	825	0	444								

Gross Assessments		\$997,126.59
Less: Discount	4.00%	39,885.06
Less: Commission fees	2.00%	19,942.53
Net Assessments		\$937,299.00

Wilford Preserve
Community Development District
Approved Budget
Capital Reserve Fund

Description	Adopted Budget FY 2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Interest Income	\$ -	\$ -	\$ -	\$ -	2,000
Capital Reserve Funding	-	-	-	-	105,000
Carry Forward Balance	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 107,000
EXPENDITURES:					
Repairs and Replacements	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	-
Other Sources/(Uses)					
Transfer in/(Out)	\$ -	\$ -	\$ -	\$ -	-
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	-
EXCESS REVENUES (EXPENDITURES)	\$ -	\$ -	\$ -	\$ -	\$ 107,000

Capital Reserve Study

Description	FY 2025 Reserve Study
Reserves Beginning of Year	\$ 77,979
Contributions	77,979
Interest Income	4,679
Expenditures	-
Anticipated Balance	\$ 160,637

Description	FY 2025 Budget
Reserves Beginning of Year	\$ -
Contributions	105,000
Interest Income	2,000
Expenditures	-
Anticipated Balance	\$ 107,000

Variance Reserve Study Vs Actual **(\$53,637)**

SIXTH ORDER OF BUSINESS

B.

**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 196
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$1,176.58
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

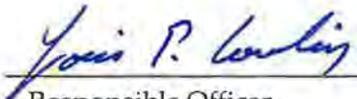
 this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


Consulting Engineer



Taylor & White, Inc.
Civil Design & Consulting Engineers

INVOICE

9556 Historic Kings Road S., Suite 102
Jacksonville, Florida 32257
t: (904) 346-0671 - f: (904) 346-3051
www.TaylorandWhite.com

Wilford Preserve CDD
Attn: Bernadette Peregrino
District Accountant
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice number 5663
Date 06/18/2024

Project **16050.1 WILFORD PRESERVE CDD**

Professional Services Rendered through 06/16/2024. ~PAYMENT TERMS: NET 10 DAYS~
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. *Denotes Hourly Task

Invoice Amount:
\$1,176.58

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
*PHASE 2A REVISIONS CLOSED	0.00	24,515.00	24,515.00	0.00	0.00
ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*TEMPORARY SALES TRAILER	0.00	565.00	565.00	0.00	0.00
ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*DISTRICT ENGINEER-HRLY-NTE	60,000.00	103,038.75	104,151.25	173.59	1,112.50
*CONSTRUCTION OBSV/CERTS-HRLY-NTE	75,000.00	117,435.18	117,435.18	156.58	0.00
*PURCHASING AGENT-HRLY	24,200.00	20,605.00	20,605.00	85.14	0.00
*STORMWATER & WASTEWATER 20 YEAR NEEDS ANALYSIS	10,000.00	5,430.00	5,430.00	54.30	0.00
*AMENITY CENTER MODIFICATION-CLOSED	0.00	23,740.00	23,740.00	0.00	0.00
*SLEEVING PLAN-CLOSED	0.00	2,898.75	2,898.75	0.00	0.00
*PROJECT ADMIN. & COORDINATION-HRLY-NTE	10,000.00	13,048.75	13,048.75	130.49	0.00
REIMBURSABLES	0.00	10,224.17	10,288.25	0.00	64.08
Total	189,200.00	331,500.60	332,677.18	175.83	1,176.58

***District Engineer-HRLY-NTE**

	Units	Billed Amount
D. Glynn Taylor, P.E. <i>CDD Meeting to CCUA Engineers 2024 Letter</i>	6.50	1,072.50
Jane M. White <i>Req</i>	0.50	40.00

Phase subtotal	1,112.50
subtotal	7.00
	1,112.50

Reimbursables

	Billed Amount
Mileages	64.08

Reimbursables

*DGT to CCUA
CDD Meeting*

Billed
Amount

Invoice total **1,176.58**

**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 197
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$3,750.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

 this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: _____
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.



Consulting Engineer



Taylor & White, Inc.
Civil Design & Consulting Engineers

INVOICE

9556 Historic Kings Road S., Suite 102
Jacksonville, Florida 32257
t: (904) 346-0671 - f: (904) 346-3051
www.TaylorandWhite.com

Wilford Preserve CDD
Attn: Bernadette Peregrino
District Accountant
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice number 5664
Date 06/18/2024

Project **16050.3 WILFORD PRESERVE CDD
SERIES 2023A**

Professional Services Rendered through 06/16/2024. ~PAYMENT TERMS: NET 10 DAYS~
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. *Denotes Hourly Task

Invoice Amount:
\$3,750.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
SUPPLEMENTAL ENGINEERS REPORT FOR PHASE IV- (LS)	15,000.00	15,000.00	15,000.00	100.00	0.00
SUPPLEMENTAL ENGINEERS RPT FOR CHESWICK SOUTH (LS)	15,000.00	7,500.00	11,250.00	75.00	3,750.00
*PROJECT ADMINISTRATION- (HRLY)	0.00	290.00	290.00	0.00	0.00
REIMBURSABLES	0.00	0.00	0.00	0.00	0.00
Total	30,000.00	22,790.00	26,540.00	88.47	3,750.00

Invoice total **3,750.00**

**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 198
- (B) Name of Payee: Kutak Rock, LLP
- (C) Amount Payable: \$66.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

 this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


Consulting Engineer

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 23, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3381679

Client Matter No. 23023-3

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3381679
23023-3

Re: Project Construction

For Professional Legal Services Rendered

01/25/24	W. Haber	0.20	66.00	Confer with Taylor regarding acquisition of improvements
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TOTAL HOURS	0.20			
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TOTAL FOR SERVICES RENDERED				\$66.00
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TOTAL CURRENT AMOUNT DUE				<u>\$66.00</u>
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**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2018B**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of July 1, 2018, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 77
- (B) Name of Payee: Horizon Casual
- (C) Amount Payable: \$5,255.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2018b

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

 this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


Consulting Engineer

Horizon Casual, Inc
P.O Box 1000
Ocala, FL 34478
(352) 622-6852
www.horizoncasual.com



Invoice 4308

BILL TO
Wilford Preserve CDD
2740 Firethorn Ave
Orange Park, FL 32073

SHIP TO
Wilford Preserve CDD
2740 Firethorn Ave
Orange Park, FL 32073
(904)342-1441 (cell) - Jay

DATE 06/20/2024	PLEASE PAY \$5,255.00	DUE DATE 07/20/2024
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SALES REP
Krysta

QTY	ITEM	DESCRIPTION	RATE	AMOUNT
16	SB-150	South Bay Sling Chaise Lounge	305.00	4,880.00T
1	Colors	Frame - 201 White Sling - HC-11 Azure	0.00	0.00
1	ETA	Current Estimated Lead Time 9-11 Weeks	0.00	0.00T

Thank you for your business!

All claims must be made within five days after receipt of goods, and claims for loss or damage in transit must be filed at once with carrier. We hold a shipping receipt in good order and accept no liability. If merchandise is damaged in transit and so received, you are responsible for securing proper notation of such damage from your local freight agent in order to secure settlement. Title of shipment passes to you upon delivery to, properly receipted by, transportation carrier. We are not responsible for delays in transit and our terms are not to be affected by such delays. Merchandise returned without written authorization will be refused. Goods listed herein remain property of Horizon Casual Inc. until invoice is paid.

SUBTOTAL	4,880.00
TAX	0.00
SHIPPING	375.00
TOTAL	5,255.00

TOTAL DUE \$5,255.00

THANK YOU.

SEVENTH ORDER OF BUSINESS

A.

Wilford Preserve
Community Development District

Unaudited Financial Reporting
June 30, 2024



Wilford Preserve
Community Development District
Combined Balance Sheet
June 30, 2024

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Project Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating Account	\$ 106,348	\$ -	\$ -	\$ 106,348
Due from Other	-	-	4,440	4,440
Investments:				
General Fund Custody	167,072	-	-	167,072
State Board of Administration (SBA)	2,718	-	-	2,718
Series 2018B				
Reserve	-	358,225	-	358,225
Revenue	-	3,289	-	3,289
Prepayment	-	4,288	-	4,288
Construction	-	-	20,459	20,459
Series 2019				
Reserve	-	196,454	-	196,454
Revenue	-	236,962	-	236,962
Construction	-	-	28,413	28,413
Prepaid Expenses	1,170	-	-	1,170
Deposits	1,350	-	-	1,350
Total Assets	\$ 278,658	\$ 799,219	\$ 53,313	\$ 1,131,190
Liabilities:				
Accounts Payable	\$ 1,149	\$ -	\$ -	\$ 1,149
Total Liabilities	\$ 1,149	\$ -	\$ -	\$ 1,149
Fund Balance:				
Nonspendable:				
Prepaid Items	\$ 1,170	\$ -	\$ -	\$ 1,170
Deposits	1,350	-	-	1,350
Restricted for:				
Debt Service	-	799,219	-	799,219
Capital Project	-	-	53,313	53,313
Unassigned	274,989	-	-	274,989
Total Fund Balances	\$ 277,509	\$ 799,219	\$ 53,313	\$ 1,130,040
Total Liabilities & Fund Balance	\$ 278,658	\$ 799,219	\$ 53,313	\$ 1,131,190

Wilford Preserve
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 505,720	\$ 505,720	\$ 506,638	\$ 917
Interest Income	1,500	1,500	7,876	6,376
Miscellaneous Income	-	-	358	358
Total Revenues	\$ 507,220	\$ 507,220	\$ 514,871	\$ 7,651
Expenditures:				
<u>General & Administrative:</u>				
Engineering	\$ 6,000	\$ 4,500	\$ -	\$ 4,500
Attorney	15,000	11,250	3,712	7,538
Annual Audit	4,800	4,800	4,900	(100)
Assessment Administration	5,300	5,300	5,300	-
Arbitrage Rebate	1,200	900	600	300
Dissemination Agent	7,420	5,565	6,065	(500)
Trustee Fees	7,000	7,000	6,592	408
Management Fees	52,088	39,066	39,066	(0)
Information Technology	1,000	750	750	0
Website Maintenance	1,200	900	900	-
Telephone	300	225	80	145
Postage	500	375	384	(9)
Insurance	7,245	7,245	6,818	427
Printing & Binding	1,200	900	177	723
Legal Advertising	3,000	2,250	653	1,597
Other Current Charges	600	450	15	435
Office Supplies	200	150	3	147
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 114,228	\$ 91,801	\$ 76,190	\$ 15,611

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
<u>Operations & Maintenance</u>				
Amenity Center Expenditures				
Insurance	\$ 11,762	\$ 11,762	\$ 10,218	\$ 1,544
General Facility Maintenance	20,000	15,000	15,545	(545)
Amenity Manager	47,250	35,438	35,438	-
Janitorial Services	10,070	7,553	7,553	(0)
Pool Maintenance	15,000	11,250	11,250	-
Pool Chemicals	10,000	7,500	4,882	2,618
Pool Monitors	15,000	11,250	1,689	9,561
Security Monitoring	1,200	900	510	390
Security	40,000	30,000	33,090	(3,090)
Permit Fees	450	338	300	37
Telephone/Cable/Internet	2,000	1,500	-	1,500
Electric	16,200	12,150	4,943	7,207
Water/Sewer/Irrigation	36,524	27,393	15,005	12,389
Repairs & Replacements	-	-	294	(294)
Refuse Service	3,600	2,700	2,381	319
Special Events	5,000	3,750	-	3,750
Recreational Passes	1,500	1,125	191	935
Office Supplies / Mailings / Printing	600	450	-	450
Subtotal Amenity Center Expenditures	\$ 236,156	\$ 180,058	\$ 143,286	\$ 36,771
Ground Maintenance Expenditures				
Landscape Maintenance	\$ 130,000	\$ 97,500	\$ 77,760	\$ 19,740
Landscape Contingency	2,500	1,875	1,860	15
Irrigation Maintenance	2,500	2,500	5,676	(3,176)
Lake Maintenance	14,336	10,752	7,830	2,922
Streetlighting	7,500	5,625	-	5,625
Subtotal Ground Maintenance Expenditures	\$ 156,836	\$ 118,252	\$ 93,126	\$ 25,126
Total Operations & Maintenance	\$ 392,992	\$ 298,310	\$ 236,413	\$ 61,897
Total Expenditures	\$ 507,220	\$ 390,111	\$ 312,603	\$ 77,508
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 117,110	\$ 202,269	\$ 85,159
Net Change in Fund Balance	\$ -	\$ 117,110	\$ 202,269	\$ 85,159
Fund Balance - Beginning	\$ -		\$ 75,241	
Fund Balance - Ending	\$ -		\$ 277,509	

Wilford Preserve
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 47,511	\$ 446,427	\$ 3,811	\$ 1,130	\$ 1,154	\$ 2,447	\$ 1,636	\$ 2,521	\$ -	\$ -	\$ -	\$ 506,638
Interest Income	120	35	52	1,345	1,585	1,486	1,197	1,132	925	-	-	-	7,876
Miscellaneous Income	122	53	-	-	-	-	61	122	-	-	-	-	358
Total Revenues	\$ 242	\$ 47,599	\$ 446,479	\$ 5,156	\$ 2,715	\$ 2,640	\$ 3,705	\$ 2,890	\$ 3,445	\$ -	\$ -	\$ -	\$ 514,871

Expenditures:													
General & Administrative:													
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	1,149	231	519	292	607	916	-	-	-	-	-	-	3,712
Annual Audit	-	-	-	-	2,000	2,900	-	-	-	-	-	-	4,900
Assessment Administration	5,300	-	-	-	-	-	-	-	-	-	-	-	5,300
Arbitrage Rebate	-	600	-	-	-	-	-	-	-	-	-	-	600
Dissemination Agent	618	618	618	1,118	618	618	618	618	618	-	-	-	6,065
Trustee Fees	3,450	-	-	3,142	-	-	-	-	-	-	-	-	6,592
Management Fees	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,341	-	-	-	39,066
Information Technology	83	83	83	83	83	83	83	83	83	-	-	-	750
Website Maintenance	100	100	100	100	100	100	100	100	100	-	-	-	900
Telephone	12	3	8	3	5	-	10	14	25	-	-	-	80
Postage	82	33	13	41	22	59	30	39	64	-	-	-	384
Insurance	6,818	-	-	-	-	-	-	-	-	-	-	-	6,818
Printing & Binding	20	31	11	11	22	15	9	54	5	-	-	-	177
Legal Advertising	-	75	75	75	75	75	75	132	75	-	-	-	653
Other Current Charges	-	15	-	-	-	-	-	-	-	-	-	-	15
Office Supplies	0	0	-	0	0	0	1	0	0	-	-	-	3
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 22,149	\$ 6,130	\$ 5,767	\$ 9,205	\$ 7,872	\$ 9,108	\$ 5,267	\$ 5,381	\$ 5,310	\$ -	\$ -	\$ -	\$ 76,190

Wilford Preserve
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<i>Operations & Maintenance</i>													
Amenity Center Expenditures													
Insurance	\$ 10,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,218
General Facility Maintenance	545	2,565	1,261	501	903	2,891	2,516	2,754	1,609	-	-	-	15,545
Amenity Manager	3,938	3,938	3,938	3,938	3,938	3,938	3,938	3,938	3,938	-	-	-	35,438
Janitorial Services	839	839	839	839	839	839	839	839	839	-	-	-	7,553
Pool Maintenance	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	-	-	-	11,250
Pool Chemicals	811	-	107	1,129	47	766	335	107	1,578	-	-	-	4,882
Pool Monitors	-	-	-	-	-	-	153	517	1,019	-	-	-	1,689
Security Monitoring	85	85	85	85	85	85	-	-	-	-	-	-	510
Security	3,405	3,351	4,032	3,405	4,342	4,067	3,311	3,615	3,562	-	-	-	33,090
Permit Fees	-	-	-	-	-	-	-	300	-	-	-	-	300
Telephone/Cable/Internet	-	-	-	-	-	-	-	-	-	-	-	-	-
Electric	510	468	498	571	592	539	581	558	626	-	-	-	4,943
Water/Sewer/Irrigation	1,770	1,668	1,721	1,415	2,162	1,510	915	1,390	2,453	-	-	-	15,005
Repairs & Replacements	-	-	-	-	-	-	-	294	-	-	-	-	294
Refuse Service	495	179	178	175	172	219	529	218	217	-	-	-	2,381
Special Events	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreational Passes	-	-	-	-	-	-	191	-	-	-	-	-	191
Office Supplies / Mailings / Printing	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Amenity Center Expenditures	\$ 23,866	\$ 14,342	\$ 13,909	\$ 13,307	\$ 14,329	\$ 16,103	\$ 14,557	\$ 15,781	\$ 17,092	\$ -	\$ -	\$ -	143,286
Ground Maintenance Expenditures													
Landscape Maintenance	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ -	\$ -	\$ -	77,760
Landscape Contingency	-	-	-	540	-	-	-	660	660	-	-	-	1,860
Irrigation Maintenance	680	1,958	-	1,080	-	-	-	-	1,958	-	-	-	5,676
Lake Maintenance	870	870	870	870	870	870	870	-	1,740	-	-	-	7,830
Streetlighting	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Ground Maintenance Expenditures	\$ 10,190	\$ 11,468	\$ 9,510	\$ 11,130	\$ 9,510	\$ 9,510	\$ 9,510	\$ 9,300	\$ 12,998	\$ -	\$ -	\$ -	93,126
Total Operations & Maintenance	\$ 34,056	\$ 25,810	\$ 23,419	\$ 24,437	\$ 23,839	\$ 25,613	\$ 24,067	\$ 25,081	\$ 30,090	\$ -	\$ -	\$ -	236,413
Total Expenditures	\$ 56,206	\$ 31,940	\$ 29,186	\$ 33,642	\$ 31,712	\$ 34,721	\$ 29,333	\$ 30,462	\$ 35,400	\$ -	\$ -	\$ -	312,603
Excess (Deficiency) of Revenues over Expenditures	\$ (55,963)	\$ 15,659	\$ 417,293	\$ (28,487)	\$ (28,997)	\$ (32,081)	\$ (25,628)	\$ (27,572)	\$ (31,955)	\$ -	\$ -	\$ -	202,269
Net Change in Fund Balance	\$ (55,963)	\$ 15,659	\$ 417,293	\$ (28,487)	\$ (28,997)	\$ (32,081)	\$ (25,628)	\$ (27,572)	\$ (31,955)	\$ -	\$ -	\$ -	202,269

Wilford Preserve
Community Development District
Debt Service Fund Series 2018 B
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Direct Bill	\$ 98,038	\$ 12,836	\$ 12,836	\$ -
Special Assessments - Prepayments	-	-	430,197	430,197
Interest Income	3,000	3,000	26,922	23,922
Total Revenues	\$ 101,038	\$ 15,836	\$ 469,954	\$ 454,119
Expenditures:				
Interest -11/1	\$ 49,019	\$ 49,019	44,850	\$ 4,169
Principal Prepayment - 11/1	-	-	555,000	(555,000)
Interest -2/1	-	-	5,319	(5,319)
Principal Prepayment - 2/1	-	-	370,000	(370,000)
Interest - 5/1	49,019	49,019	18,256	30,763
Principal Prepayment - 5/1	-	-	205,000	(205,000)
Total Expenditures	\$ 98,038	\$ 98,038	\$ 1,198,425	\$ (1,100,387)
Excess (Deficiency) of Revenues over Expenditures	\$ 3,000	\$ (82,202)	\$ (728,471)	\$ (646,268)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ (14,186)	\$ (14,186)
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ (14,186)	\$ (14,186)
Net Change in Fund Balance	\$ 3,000	\$ (82,202)	\$ (742,657)	\$ (660,454)
Fund Balance - Beginning	\$ 306,361		\$ 1,108,459	
Fund Balance - Ending	\$ 309,361		\$ 365,802	

Wilford Preserve
Community Development District
Debt Service Fund Series 2019
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 521,627	\$ 521,627	\$ 520,764	\$ (863)
Interest Income	2,500	2,500	22,225	19,725
Total Revenues	\$ 524,127	\$ 524,127	\$ 542,989	\$ 18,862
Expenditures:				
Interest -11/1	\$ 189,510	\$ 189,510	\$ 189,510	\$ -
Interest - 5/1	189,510	189,510	189,510	-
Principal - 5/1	145,000	145,000	145,000	-
Total Expenditures	\$ 524,020	\$ 524,020	\$ 524,020	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 107	\$ 107	\$ 18,969	\$ 18,862
Net Change in Fund Balance	\$ 107	\$ 107	\$ 18,969	\$ 18,862
Fund Balance - Beginning	\$ 225,208		\$ 414,447	
Fund Balance - Ending	\$ 225,315		\$ 433,416	

Wilford Preserve
Community Development District
Statement of Revenues and Expenditures

Capital Projects Funds

For The Period Ending June 30, 2024

Description	SE 2018B	SE 2019A
Revenues		
<i>Interest Income:</i>		
Construction	\$ 481	\$ 3,539
Transfer In	14,186	-
Total Revenues	\$ 14,668	\$ 3,539
Expenditures		
Capital Outlay	\$ -	\$ 10,879
Transfer Out	-	-
Total Expenditures	\$ -	\$ 10,879
Excess Revenues (Expenditures)	\$ 14,668	\$ (7,340)
Beginning Fund Balance	\$ 5,792	\$ 40,194
Ending Fund Balance	\$ 20,459	\$ 32,853

Wilford Preserve
Community Development District
Long Term Debt Report

Series 2018B, Special Assessment Bonds			
Interest Rate:		5.75%	
Maturity Date:		5/1/2028	
Reserve Fund Definition		Maximum Annual Debt Service	
Reserve Fund Requirement	\$	358,225	
Reserve Fund Balance		358,225	
BONDS OUTSTANDING - 7/23/2018		\$	6,230,000
Less: May 1, 2020			(990,000)
Less: August 1, 2020			(380,000)
Less: November 1, 2020			(265,000)
Less: February 1, 2021			(65,000)
Less: August 1, 2021			(55,000)
Less: November 1, 2021			(435,000)
Less: February 1, 2022			(220,000)
Less: May 1, 2022			(330,000)
Less: August 1, 2022			(415,000)
Less: November 1, 2022			(305,000)
Less: February 1, 2023			(320,000)
Less: May 1, 2023			(385,000)
Less: August 1, 2022			(505,000)
Less: November 1, 2023			(555,000)
Less: February 1, 2024			(370,000)
Less: May 1, 2024			(205,000)
Current Bonds Outstanding		\$	430,000

Series 2019A, Special Assessment Bonds			
Interest Rate:		4.6% - 5.2%	
Maturity Date:		11/1/2049	
Reserve Fund Definition		35% of Maximum Annual Debt Service	
Reserve Fund Requirement	\$	196,454	
Reserve Fund Balance		196,454	
BONDS OUTSTANDING - 11/1/2019		\$	7,985,000
Less: May 1, 2020			(120,000)
Less: November 1, 2020			(20,000)
Less: May 1, 2021			(125,000)
Less: May 1, 2022			(130,000)
Less: May 1, 2023			(135,000)
Less: May 1, 2024			(145,000)
Current Bonds Outstanding		\$	7,310,000

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2024 Summary of Assessment Receipts

ASSESSED	# UNITS ASSESSED	SERIES 2019A DEBT ASMT	FY24 O&M ASMT	TOTAL ASSESSED
NET ASSESSMENTS TAX ROLL	445	519,803.94	505,703.79	1,025,507.72

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2019A DEBT RECEIPTS	O&M RECEIPTS	AMOUNT RECEIVED
1	11/6/2023	535.36	520.83	1,056.19
2	11/14/2023	6,900.12	6,712.94	13,613.06
3	11/28/2023	41,400.73	40,277.70	81,678.43
4	12/12/2023	455,272.21	442,922.54	898,194.75
5	12/22/2023	3,601.89	3,504.18	7,106.07
6	1/10/2024	3,917.27	3,811.01	7,728.28
7	2/5/2024	1,162.00	1,130.48	2,292.48
8	3/14/2024	1,185.96	1,153.78	2,339.74
9	4/9/2024	2,515.35	2,447.12	4,962.47
10	5/7/2024	1,682.07	1,636.44	3,318.51
11	6/6/2024	1,233.87	1,200.41	2,434.28
TAX CERTIFICATES	6/24/2024	1,356.94	1,320.13	2,677.07
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL TAX ROLL RECEIPTS		520,763.77	506,637.56	1,027,401.33

TAX ROLL DUE	(959.83)	(933.77)	(1,893.61)
PERCENT COLLECTED	100%	100%	100%

B.

WILFORD PRESERVE
Community Development District

Check Register Summary - General Fund

June 30, 2024

Check Date	Check #'s	Total Amount
6/5/24	552-556	\$ 2,746.24
6/12/24	557-563	25,902.52
6/18/24	564	1,019.00
6/25/24	565-569	3,241.96
	Total	\$ 32,909.72

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/05/24	00001	5/31/24	153	202403	330	57200	41100		REPLACEMENT FLOWERS/SHRUB	*	154.00		
		5/31/24	153	202403	330	57200	41100		REPLACEMENT FLOWERS/SHRUB	*	140.00		
GOVERNMENTAL MANAGEMENT SERVICES												294.00	000552
6/05/24	00026	5/31/24	73488	202405	320	57200	45000		5000 SE ELECTRIC STRIKE	*	334.74		
HI-TECH SYSTEM ASSOCIATES												334.74	000553
6/05/24	00026	6/01/24	405640	202406	320	57200	49600		JUN CLOUD MGMT SERVICES	*	85.00		
HI-TECH SYSTEM ASSOCIATES												85.00	000554
6/05/24	00011	5/30/24	24-00203	202405	310	51300	48000		NOTICE OF BOARD MTG 6/12	*	74.50		
JACKSONVILLE DAILY RECORD												74.50	000555
6/05/24	00016	5/21/24	JAX70248	202405	330	57200	42100		IRRIGATION REPAIRS	*	1,958.00		
YELLOWSTONE LANDSCAPE												1,958.00	000556
6/12/24	00001	6/01/24	151	202406	310	51300	34000		JUN MANAGEMENT FEES	*	4,340.67		
		6/01/24	151	202406	310	51300	35200		JUN WEBSITE ADMIN.	*	100.00		
		6/01/24	151	202406	310	51300	35100		JUN INFORMATION TECH.	*	83.33		
		6/01/24	151	202406	310	51300	31300		JUN DISSEMINATION SRVCS	*	618.33		
		6/01/24	151	202406	310	51300	51000		OFFICE SUPPLIES	*	.30		
		6/01/24	151	202406	310	51300	42000		POSTAGE	*	64.13		
		6/01/24	151	202406	310	51300	42500		COPIES	*	4.65		
		6/01/24	151	202406	310	51300	41000		TELEPHONE	*	24.54		
GOVERNMENTAL MANAGEMENT SERVICES												5,235.95	000557
6/12/24	00001	6/01/24	152	202406	330	57200	41000		JUN CONTRACT ADMIN.	*	3,937.50		
		6/01/24	152	202406	320	57200	45500		JUN JANITORIAL	*	839.17		
		6/01/24	152	202406	320	57200	46500		JUN POOL MAINTENANCE	*	1,250.00		
GOVERNMENTAL MANAGEMENT SERVICES												6,026.67	000558

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/12/24	00030	5/30/24	6771293	202405	320	57200	46510		POOL CHEMICALS HAWKINS INC	*	737.00	737.00	000559
6/12/24	00021	5/31/24	3397633	202403	310	51300	31500		MAR GENERAL COUNSEL KUTAK ROCK LLP	*	915.50	915.50	000560
6/12/24	00033	5/20/24	1891581	202405	330	57200	46000		MAY LAKE MAINTENANCE THE LAKE DOCTORS INC	*	870.00	870.00	000561
6/12/24	00035	6/01/24	10147	202406	320	57200	49600		JUN SECURITY SERVICES SECURITY DEVELOPMENT GROUP LLC	*	3,477.40	3,477.40	000562
6/12/24	00016	6/06/24	JAX71427	202406	330	57200	42000		JUN LANDSCAPE MAINTENANCE YELLOWSTONE LANDSCAPE	*	8,640.00	8,640.00	000563
6/18/24	00020	5/31/24	12	202405	320	57200	46530		MAY POOL SERVICES RIVERSIDE MANAGEMENT SERVICES, INC	*	1,019.00	1,019.00	000564
6/25/24	00037	6/19/24	3722?	202406	320	57200	45000		REMOVAL & RPLMT PVC PIPES CLAY COUNTY MASTER PLUMBING, LLC	*	785.00	785.00	000565
6/25/24	00001	6/24/24	155	202406	320	57200	46510		POOL CHEMS. BICARB 6/24/24 155 202406 320-57200-46510 POOL CHEMS. PHOSPHATE RMV GOVERNMENTAL MANAGEMENT SERVICES	*	107.25 12.21	119.46	000566
6/25/24	00030	6/20/24	6789335	202406	320	57200	46510		JUNE POOL CHEMICALS 6/20/24 6789335 202406 320-57200-46510 CREDIT - POOL CHEMICALS HAWKINS INC	*	737.00 15.00-	722.00	000567
6/25/24	00021	3/14/24	3366023	202406	300	13100	10200		BOUNDARY AMENDMENT KUTAK ROCK LLP	*	745.50	745.50	000568
6/25/24	00033	6/20/24	1911916	202406	330	57200	46000		JUNE LAKE MAINTENANCE THE LAKE DOCTORS INC	*	870.00	870.00	000569

TOTAL FOR BANK A 32,909.72

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
TOTAL FOR REGISTER						32,909.72	

WILP WILFORD PRES OKUZMUK

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 153
Invoice Date: 5/31/24
Due Date: 5/31/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pat's Nursery (Repair & Replacement)- 2/20/24 (Statement Date Closing 3/21/24)		154.00	154.00
Pat's Nursery (Repair & Replacement)-3/1/24 (Statement Date Closing 3/21/24)		140.00	140.00
Total			\$294.00
Payments/Credits			\$0.00
Balance Due			\$294.00

PAT'S NURSERY, INC.

7060 HWY 17
FLEMING ISLAND, FL 32039317
9042842011

Willford
Order

Willford Nursery Community Development District

Cashier: Shari B
20-Feb-2024 11:48:12A

Transaction 038376
14 Wholesale \$154.00
1 ea @ \$11.00/ea

Total \$154.00

CREDIT CARD SALE \$154.00
AMEX 3053

Receipt for statement generation

20-Feb-2024 11:48:48A
\$154.00 | Method: EMV
AMERICAN EXPRESS XXXXXXXXXXXX3053
JAY SORIANO
Reference ID: 405100863525
Auth ID: 863376
MID *****5881
AID: A000000025010801
AuthNtwkNm: AMEX

Any claims of sod or problems must be reported within 24 hours of purchase. Not responsible for damage while loading vehicle.



CX913S73M2V76

Clover ID: 82615E00F5MCF
Payment CX913S73M2V76

Clover Privacy Policy
<https://clover.com/privacy>

Wilford

PAT'S NURSERY, INC.
7060 HWY 17
FLEMING ISLAND, FL 320039317
9042842011

Order

Wilford Preserve Community Development
District

Cashier: Shari B
01-Mar-2024 8:34:21A

Transaction 038736
14 Wholesale \$140.00
1 ea @ \$10.00/ea

Total \$140.00

CREDIT CARD SALE \$140.00
AMEX 3053

Retain this copy for statement validation

01-Mar-2024 8:34:53A
\$140.00 | Method: EMV
AMERICAN EXPRESS XXXXXXXXXXXXX3053
JAY SORIANO
Reference ID: 406100896369
Auth ID: 838536
MID: *****5881
AID: A000000025010801
AthNtwkNm: AMEX

Any claims of sod or problems must be reported within 24 hours of purchase. Not responsible for damage while loading vehicle.



AXJDF5W8JCND

Clover ID: A399Q9AVJ7DH6
Payment AXJDF5W8JCND

Clover Privacy Policy
<https://clover.com/privacy>



Tallahassee, FL 32308
2498 Centerville Rd.

Invoice

Invoice #: 73488
 Invoice Date: 05/31/2024
 Completed: 05/31/2024
 Terms: Due On Receipt
 Bid#:
 Service Ticket: 73488
 475 West Town Place
 Ste 114

Bill to:
 Wilford Preserve
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
<i>9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL</i>			
5000 Series Electric Strike Complete	1.00	\$215.99	215.99
Minimum Service Call Charge	1.00	\$95.00	95.00
Service Labor	0.25	\$95.00	23.75
Sales Tax			0.00

Tech Resolution Note:
 WCT Installed new lock at men bathroom and tested, working perfectly

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

Support@hitechflorida.com
Office: 850-385-7649

Total	\$334.74
Payments	\$0.00
Balance Due	\$334.74



Tallahassee, FL 32308
 2498 Centerville Rd.

Invoice

Invoice #: 405640
Invoice Date: 06/01/2024
Completed: 06/01/2024
Terms: Due on Aging Date
Bid#:

Bill to:
 Wilford Preserve
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

475 West Town Place
 Ste 114

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL	1.00	\$85.00	85.00
Enterprise Cloud Device Management Service			0.00
Sales Tax			

Tech Resolution Note:
 Thank you for choosing Hi-Tech!

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

Support@hitechflorida.com
Office: 850-385-7649

Total	\$85.00
Payments	\$0.00
Balance Due	\$85.00

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

May 30, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00203C	PO/File #		\$74.50
	Notice of Board of Supervisors Meeting			Payment Due
	Wilford Preserve Community Development District			\$74.50
				Publication Fee
Case Number				Amount Paid
Publication Dates	5/30			
County	Clay			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-00203C on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**WILFORD PRESERVE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF BOARD OF
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Wednesday, June 12, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32066, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, www.WilfordPreserveCDD.com, at least seven days prior to the meeting.

The meeting will be conducted in accordance with the provisions of Florida law for community development districts and will be open to the public. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles
District Manager
May 30 00 (24-00203C)



INVOICE

INVOICE #	INVOICE DATE
JAX 702488	5/21/2024
TERMS	PO NUMBER
Net 30	

Bill To:

Wilford Preserve CDD
c/o Governmental Management Services, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Wilford Preserve CDD

Address: Sycamore Way
Orange Park , FL 32073

Invoice Due Date: June 20, 2024

Invoice Amount: \$1,958.00

Description	Current Amount
Irrigation repairs throughout community	
Irrigation Repairs	\$1,958.00
Invoice Total	\$1,958.00

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 151
Invoice Date: 6/1/24
Due Date: 6/1/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - June 2024		4,340.67	4,340.67
Website Administration -June 2024		100.00	100.00
Information Technology - June 2024		83.33	83.33
Dissemination Agent Services - June 2024		618.33	618.33
Office Supplies		0.30	0.30
Postage		64.13	64.13
Copies		4.65	4.65
Telephone		24.54	24.54
Total			\$5,235.95
Payments/Credits			\$0.00
Balance Due			\$5,235.95

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 152
Invoice Date: 6/1/24
Due Date: 6/1/24
Case:
P.O. Number:

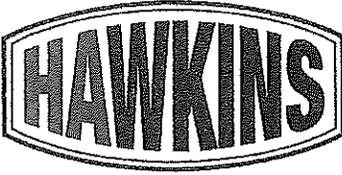
Bill To:
Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - June 2024		3,937.50	3,937.50
Janitorial - June 2024		839.17	839.17
Pool Maintenance - June 2024		1,250.00	1,250.00

Jerry Lambert
6-7-24

Total	\$6,026.67
Payments/Credits	\$0.00
Balance Due	\$6,026.67

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$737.00
Invoice Number	6771293
Invoice Date	5/30/24
Sales Order Number/Type	4538078 SL
Branch Plant	74
Shipment Number	5397803

Sold To: 486849
ACCOUNTS PAYABLE
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
475 W Town Pl
St Augustine FL 32092-3648

Ship To: 486854
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
2740 Firethorn Ave
Orange Park FL 32073-1698

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
6/29/24	Net 30	PPD Origin	HWTG			385			
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41930	Azone - EPA Reg. No. 7870-1 1 LB BLK (Mini-Bulk)	N	250.0000 250.0000	GA GA	\$2.9000	GA	2,417.5 LB 2,417.5 GW	\$725.00
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Pool Chemicals
1.320.57200.UG510
Brianna Wilson
6-4-2024

Page 1 of 1

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$737.00

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchaser will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 850263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44MT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR 85.60-1.4(a), 80-369.5(a) and 80-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 4577185

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157



Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3397633
23023-1

Re: General Counsel

For Professional Legal Services Rendered

03/03/24	G. Lovett	0.50	125.00	Monitor legislative process relating to matters impacting special districts
03/04/24	W. Haber	0.50	165.00	Review audit and confer with Kuzmuk regarding same
03/14/24	W. Haber	0.20	66.00	Respond to auditor inquiry
03/15/24	W. Haber	0.20	66.00	Review agenda for March meeting
03/19/24	W. Haber	0.90	297.00	Prepare for and participate in Board meeting
03/22/24	J. Gillis	0.40	58.00	Coordinate response to auditor letter
03/22/24	W. Haber	0.20	66.00	Respond to auditor inquiry
03/25/24	K. Jusevitch	0.30	43.50	Record easement agreement in public records and confer with Haber
03/28/24	K. Jusevitch	0.20	29.00	Correspond with district manager regarding easement agreement

TOTAL HOURS 3.40

KUTAK ROCK LLP

Wilford Preserve CDD

May 31, 2024

Client Matter No. 23023-1

Invoice No. 3397633

Page 2

TOTAL FOR SERVICES RENDERED \$915.50

TOTAL CURRENT AMOUNT DUE \$915.50

MAKE CHECK PAYABLE TO:

 The Lake Doctors, Inc.
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

			
CARD NUMBER		EXP. DATE	
SIGNATURE		AMOUNT PAID	

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD
475 W Town Place Suite 114
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
730725	5/20/2024	\$870.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000007307253001000000018351800000008700093

Please Return this invoice with your payment and notify us of any changes to your contact information.

Wilford Preserve CDD	2639 Firethorn Ave	Orange Park, FL 32073
Invoice Due Date 5/20/2024	Invoice 1891581	PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
5/20/2024	Water Management - Monthly		\$870.00	\$0.00	\$870.00
<p>pond 2- treated for algae and invasive aquatic weeds in and around the pond pond3- treated for invasive aquatic weeds in and around the pond pond4- treated for invasive aquatic weeds and algae in and around the pond pond5- treated for invasive aquatic weeds and algae in and around the pond pond6- treated for invasive aquatic weeds and algae in and around the pond pond7- treated for algae in the pond pond8- treated for Invasive aquatic weeds in and around the pond pond9- treated for invasive aquatic weeds and algae in and around the pond pond10- treated for invasive aquatic weeds in and around the pond pond11- treated for invasive aquatic weeds around the pond pond12- treated for invasive aquatic weeds and algae in and around the pond pond13- treated for invasive aquatic weeds and algae in and around the pond</p> <p>Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.</p>					
				Credits	\$0.00
				Adjustment	\$0.00
					AMOUNT DUE

Lake maintenance
1.330.572.46000
Brianna Wilson
5-22-2024

Total Account Balance including this invoice:

\$870.00

This Invoice Total:

\$870.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 730725

Portal Registration #: 6DDB50F5

Customer E-mail(s): chogge@gmsnf.com,wilfordpreservemanager@gmsnf.com,okuzmuk@gmsnf

Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address

4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Security Development Group, LLC
8130 Baymeadows Way W., Suite 302
Jacksonville, FL 32256
cathie@sthreesecurity.com
www.sthreesecurity.com

INVOICE

BILL TO
Wilford Preserve CDD
2740 Firethorn Avenue
Orange Park, Florida 32073

INVOICE # 10147
DATE 06/01/2024
DUE DATE 07/01/2024
TERMS End of the month

SERVICE MONTH
June

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I 6 Dedicated hours Fri - Sun	84	29.95	2,515.80
Vehicle Patrol 3 patrols a day Mon - Thurs	48	17.95	861.60
Fuel Charge Fuel Charge	1	100.00	100.00

SUBTOTAL	3,477.40
TAX	0.00
TOTAL	3,477.40
BALANCE DUE	\$3,477.40



YELLOWSTONE
LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 714272	6/6/2024
TERMS	PO NUMBER
Net 30	

Bill To:

Wilford Preserve CDD
c/o Governmental Management Services, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Wilford Preserve CDD

Address: Sycamore Way
Orange Park , FL 32073

Invoice Due Date: July 6, 2024

Invoice Amount: \$8,640.00

Description	Current Amount
Monthly Landscape Maintenance June 2024	\$8,640.00

Invoice Total **\$8,640.00**

Should you have any questions or inquiries please call (386) 437-6211.

Riverside Management Services, Inc
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 12
Invoice Date: 5/31/2024
Due Date: 5/31/2024
Case:
P.O. Number:

Bill To:
Wilford Preserve

Description	Hours/Qty	Rate	Amount
Pool Monitor Services through May 2024 <i>1,320.57 @ 2.46530</i>	50.95	20.00	1,019.00
<i>Jerry Lambert</i> <i>6-12-24</i>			

Total	\$1,019.00
Payments/Credits	\$0.00
Balance Due	\$1,019.00

WILFORD PRESERVE CDD

POOL MONITOR

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
50.95	Pool Monitor	\$ 20.00	\$ 1,019.00
	Covers May 2024		
	GL Code 1.320.572.46530		
	TOTAL DUE:		<u><u>\$ 1,019.00</u></u>

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
POOL MONITOR BILLABLE HOURS FOR MAY 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/4/24	6.08	L.D.	Pool Monitor
5/5/24	6.67	L.D.	Pool Monitor
5/11/24	6.57	L.D.	Pool Monitor
5/12/24	6.48	L.D.	Pool Monitor
5/18/24	6.3	L.D.	Pool Monitor
5/19/24	5.9	L.D.	Pool Monitor
5/25/24	3	L.D.	Pool Monitor
5/26/24	5.75	L.D.	Pool Monitor
5/27/24	4.2	L.D.	Pool Monitor
GRAND TOTAL	<u>50.95</u>		

Clay County Master Plumbing LLC

P.O. Box 1374
Middleburg, FL 32050

Invoice

Date	Invoice #
6/19/2024	3722?

Bill To
Governmental Management Svcs 475 W Town Pl St Augustine, FL. 32092

Job Address
Wilford Preserve 954-298-5444 2639 Firethorn Ave Orange Park, FL 32073

P.O. No.	Terms	Rep	Marketing
	Due on receipt	MD	Repeat Comm

Item	Description	Quantity	Rate	Amount
Plumbing	Removed all schedule 40 PVC 2" pipes and unions from backflow. Replaced with 2" galvanized pipes & unions. *Kids must stay off backflow* E-mailed 06/20/24		785.00	785.00

Phone #	Fax #	Web Site	Total	\$785.00
904-589-9666	904-212-2828	www.claycountymasterplumbing.com	Balance Due	\$785.00

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 155

Invoice Date: 6/24/24

Due Date: 6/24/24

Case:

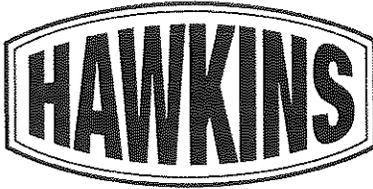
P.O. Number: C BUSS 1877

Bill To:

Willford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pool Chemicals - Bicarb Pool Chemicals - Phosphate Remover		107.25 12.21	107.25 12.21
Total			\$119.46
Payments/Credits			\$0.00
Balance Due			\$119.46

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$737.00
Invoice Number	6789335
Invoice Date	6/20/24
Sales Order Number/Type	4555571 SL
Branch Plant	74
Shipment Number	5420888

Sold To: 486849
ACCOUNTS PAYABLE
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
475 W Town Pl
St Augustine FL 32092-3648

Ship To: 486854
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
2740 Firethorn Ave
Orange Park FL 32073-1698

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
7/20/24	Net 30	PPD Origin	HWTG			385

Line #	Item Number	Item Name/Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41930	Azone - EPA Reg. No. 7870-1	N	250.0000	GA	\$2.9000	GA	2,417.5 LB	\$725.00
		1 LB BLK (Mini-Bulk)		250.0000	GA			2,417.5 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@Hawkinsinc.com or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate
0 %
Sales Tax
\$0.00

Invoice Total **\$737.00**

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKU544IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 4651039

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

CREDIT MEMO

Total Invoice	(\$15.00)
Invoice Number	6775191
Invoice Date	6/5/24
Sales Order Number/Type	4542484 CO
Branch Plant	74
Shipment Number	5403580

Sold To: 486849
ACCOUNTS PAYABLE
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
475 W Town Pl
St Augustine FL 32092-3648

Ship To: 486854
WILFORD PRESERVE COMMUNITY
DEVELOPMENT
2740 Firethorn Ave
Orange Park FL 32073-1698

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
7/5/24	Net 30	COL Origh	HWTG	EMPTIES		385

Line #	Item Number	Item Name/Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.001	699922	15 GA Blu/Black Deidrum	N	1.0000-	DD	\$15.0000	DD	10.0- LB	(\$15.00)
		DELDRLM 1H1/X1.9/250		1.0000-	DD			10.0- GW	

Related Order #: 04195159

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Pool chemicals
1.320.57200.46510
Zuleanna Wilson
6-6-2024

Page 1 of 1

Tax Rate 0 %
Sales Tax \$0.00

Invoice Total (\$15.00)

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263
WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com
Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44INT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:
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www.hawkinsinc.com

Job# 4595195

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 13, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157



Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

001.300.13100.10200

Invoice No. 3366023
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

01/02/24	W. Haber	0.30	99.00	Review correspondence regarding status
01/23/24	K. Magee	1.20	294.00	Review Boundary Amendment Petition and Exhibits; review Supplemental Engineers Report
01/24/24	W. Haber	0.40	132.00	Confer with Cowling regarding status; review engineer's report
01/24/24	K. Magee	0.90	220.50	Continue review of Supplemental Engineer report and compile list of outstanding exhibits for Boundary Amendment Petition
TOTAL HOURS		2.80		

KUTAK ROCK LLP

Wilford Preserve CDD

March 13, 2024

Client Matter No. 23023-4

Invoice No. 3366023

Page 2

TOTAL FOR SERVICES RENDERED \$745.50

TOTAL CURRENT AMOUNT DUE \$745.50

UNPAID INVOICES:

October 31, 2023 Invoice No. 3298095 293.00

December 5, 2023 Invoice No. 3323014 528.00

January 8, 2024 Invoice No. 3338741 1,814.00

February 6, 2024 Invoice No. 3351208 198.00

TOTAL DUE \$3,578.50

C.

Wilford Preserve

Community Development District

Boundary Amendment Funding Request #3*

June 21, 2024

PAYEE	GENERAL FUND
1 KUTAK ROCK LLP - Invoice 3397634 from 5/31/2024 Boundary Amendment	\$ 66.00
TOTAL	\$ 66.00

Please make check payable to:

Wilford Preserve CDD

475 W Town Place Suite 114

Saint Augustine, FL 32092

DocuSigned by:

Louis Cowling

102070D0000011E...

Signature:

Chairman/Vice Chairman

DocuSigned by:

Marilee Giles

A38000D0E0C14E4

Signature:

Secretary/Asst. Secretary

* Boundary Amendment Funding Agreement Between Wilford Preserve CDD and DFC Wilford, 4, LLC from 2/1/2023

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3397634

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3397634
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

03/29/24	W. Haber	0.20	66.00	Confer with Cowling regarding status
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TOTAL HOURS	0.20
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TOTAL FOR SERVICES RENDERED	\$66.00
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TOTAL CURRENT AMOUNT DUE	\$66.00
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UNPAID INVOICES:

March 13, 2024	Invoice No. 3366023	745.50
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TOTAL DUE	<u>\$811.50</u>
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Wilford Preserve

Community Development District

Boundary Amendment Funding Request #4*

July 9, 2024

PAYEE	GENERAL FUND
1 KUTAK ROCK LLP - Invoice 3421518 from 7/8/2024 Boundary Amendment	\$ 924.00
TOTAL	\$ 924.00

Please make check payable to:

Wilford Preserve CDD

475 W Town Place Suite 114

Saint Augustine, FL 32092

Signature: _____ Chairman/Vice Chairman

Signature: _____ Secretary/Asst. Secretary

* Boundary Amendment Funding Agreement Between Wilford Preserve CDD and DFC Wilford, 4, LLC from 2/1/2023

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

July 8, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3421518

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3421518
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

04/10/24	W. Haber	0.20	66.00	Confer with Cowling regarding status
04/12/24	W. Haber	0.80	264.00	Prepare for and participate in conference call to discuss status; review and revise petition; confer with GMS regarding SERC
04/15/24	W. Haber	0.30	99.00	Review and respond to inquiry regarding boundary amendment disclosure
04/18/24	W. Haber	0.20	66.00	Review correspondence from expansion parcel landowner and confer with Cowling regarding same
04/19/24	W. Haber	1.30	429.00	Prepare for and participate in call with landowner; review plat and confer with Cowling regarding same
TOTAL HOURS		2.80		

KUTAK ROCK LLP

Wilford Preserve CDD

July 8, 2024

Client Matter No. 23023-4

Invoice No. 3421518

Page 2

TOTAL FOR SERVICES RENDERED \$924.00

TOTAL CURRENT AMOUNT DUE \$924.00