

WILFORD PRESERVE
Community Development District

JUNE 12, 2024

AGENDA

**Wilford Preserve
Community Development District**
475 West Town Place, Suite 114
St. Augustine, Florida 32092
www.WilfordPreserveCDD.com

June 5, 2024

Board of Supervisors
Wilford Preserve Community Development District

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, June 12, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**


Following is the agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Organizational Matters
 - A. Acceptance of Resignation of Batey McGraw
 - B. Consideration of Appointing a New Supervisor to Fill Vacancy
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Consideration of Resolution Designating Officers
- IV. Approval of the Minutes of the May 15, 2024 Board of Supervisors Meeting
- V. Consideration of Resolution 2024-04, Approving the Proposed Budget for Fiscal Year 2025 and Setting a Public Hearing Date for Adoption
- VI. Consideration of Resolution 2024-05, Designating a Date, Time and Location for a Landowner Election
- VII. Consideration of Proposals (to be provided under separate cover)
 - A. Amenity Center Gates
 - B. Fiscal Year 2025 Field Operations and Amenity Management Services
- VIII. Staff Reports

- A. District Counsel
 - B. District Engineer
 - 1. Requisition No. 195 (Series 2019A)
 - 2. Acceptance of the Annual Engineer's Report
 - C. District Manager
 - D. Amenity / Operations Manager – Monthly Operations Report
- IX. Financial Reports
- A. Financial Statements as of May 31, 2024
 - B. Check Register
- X. Supervisors' Requests and Audience Comments
- XI. Next Scheduled Meeting – Wednesday, July 17, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center
- XII. Adjournment

THIRD ORDER OF BUSINESS

A.

From: Batey McGraw batey.mcgraw@dreamfindershomes.com 
Subject: Wilford Preserve CDD - Resignation
Date: June 5, 2024 at 6:58 PM
To: Marilee Giles mgiles@gmsnf.com
Cc: Courtney Hogge chogge@gmsnf.com



Marilee,

Effective immediately I resign from my position as chairman and member of the board supervisors of the Wilford Preserve CDD. Please confirm acceptance. Thank you!



Batey McGraw

National Vice President - Land
Dream Finders Homes, LLC

a: 14701 Philips Highway, Suite 300
o: [904.517.7983](tel:904.517.7983)
e: batey.mcgraw@dreamfindershomes.com
w: www.dreamfindershomes.com



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D.

RESOLUTION 2024-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Wilford Preserve Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Wilford Preserve Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 12TH DAY OF JUNE, 2024.

ATTEST

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairman/Vice Chairman

MINUTES

MINUTES OF MEETING
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Wednesday, May 15, 2024 at 10:10 a.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Louis Cowling	Vice Chairman
Braden Smith	Supervisor
Wes Dailey	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber <i>by phone</i>	District Counsel
Jay Soriano	Operations Manager

The following is a summary of the discussions and actions taken at the May 15, 2024 meeting.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 10:10 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

Robert Keefe stated he was disappointed that a pool monitor claimed that he had no knowledge of what his roles and responsibilities were as there was no defined scope of responsibility. He also commented that there's nothing to back the pool monitors up legally if a person needs to be removed from the property and that needs to be fixed.

Mr. Haber stated that the first step would be to ask someone to leave, and the next step of enforcement would be to suspend the offender from using the amenity facilities. If the person is found on property following a suspension, they can be trespassed by calling the Sheriff's office. He recommended ensuring the District will have the cooperation of the Sheriff's office.

Mr. Soriano noted that the appropriate paperwork has been filed with the Sheriff's office to ensure they can trespass individuals from District property.

Robert Keefe stated that there is a policy prohibiting radios, speakers or CD players allowed without headphones, however people are not going to want to wear headphones around the pool. He thinks it’s acceptable to use speakers, provided there’s no explicit language and the pool monitor should have discretion with addressing issues with speaker use.

Mr. Soriano stated that he can bring back some proposed wording to revise the policy.

A resident stated that she was told by a pool monitor that he is only supposed to check the pool chemical level and that day he did not check the levels. She also reported a broken gate on the right-hand side as you enter the pool area. She also stated that there have been issues of children at the amenity center playing loud, explicit music that refuse to turn it down, and issues with non-residents reaching over the gate to open it.

Robert Keefe asked about the possibility of increasing the fence and gate height.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the April 16, 2024 Board of Supervisors Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor the minutes of the April 16, 2024 Board of Supervisors meeting were approved.

FOURTH ORDER OF BUSINESS

Discussion of the Fiscal Year 2025 Budget

Ms. Giles stated that the numbers for Wilford Phase 4 and for Wilford Oaks are being finalized for the budget.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer - Requisition No. 194 (Series 2019A)

A copy of the requisition payable to Taylor & White totaling \$205 was included in the agenda package for the Board’s review.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor requisition number 194 was ratified.

C. District Manager

1. Report on the Number of Registered Voters (719)

Ms. Giles informed the Board there are 719 registered voters reported to be residing within the District’s boundaries.

2. Reminder of Qualifying Period for General Election

Ms. Giles reminded the Board there are two Board of Supervisors seats up for election in November, and the qualifying period for interested candidates will take place in June. She also reminded the Board of the requirements to turn in a Form 1 by July 1st, and to complete ethics training by December 31st.

3. Discussion of Change to July and August Meeting Dates and/or Times

Ms. Giles asked the Board if they’d like to adjust the times and/or dates of the July and August meetings with the budget approval date being moved later.

Mr. Cowling suggested moving the July meeting to 1:30 p.m. and the August meeting to 6:00 p.m.

D. Amenity / Operations Manager – Monthly Operations Report

Mr. Soriano gave an overview of the amenity and operations report. He also informed the Board he will be bringing quotes to the next meeting to expand the fencing at the amenity center.

Mr. Cowling stated that the Board could also look at changing the gate to an arched style to prevent people from being able to reach over the gate to open it.

SIXTH ORDER OF BUSINESS

Financial Reports

A. Financial Statements as of April 30, 2024

B. Check Register

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package and noted the check register totals \$30,748.68.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor the check register was approved.

SEVENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Supervisor Requests

Mr. Cowling stated the final county inspection has been completed on all phases, although there are still some minor items that are being taken care of.

Audience Comments

Robert Keefe reminded the Board of the request for increased security.

A resident asked what the responsibilities are of the security guards.

Ms. Giles stated that the agreement should be included in an agenda package on the website, which would detail the scope of services.

The resident also informed the Board of flooding on the sidewalk near the field and the pool chairlift being broken.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting – June 12, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smith seconded by Mr. Dailey with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

RESOLUTION 2024-04

[FY 2025 BUDGET APPROVAL RESOLUTION]

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET(S) FOR FY 2025; SETTING A PUBLIC HEARING THEREON AND DIRECTING PUBLICATION; ADDRESSING TRANSMITTAL AND POSTING REQUIREMENTS; ADDRESSING SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, for the fiscal year beginning October 1, 2024, and ending September 30, 2025 (“**FY 2025**”), the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Wilford Preserve Community Development District (“**District**”) prior to June 15, 2024, the proposed budget(s) attached hereto as **Exhibit A (“Proposed Budget”)**; and

WHEREAS, the Board now desires to set the required public hearing on the Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget attached hereto as **Exhibit A** is hereby approved preliminarily.

2. **SETTING A PUBLIC HEARING; DIRECTING PUBLICATION.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, time, and location, and District staff is directed to provide notice of the same in accordance with Florida law:

DATE: August 20, 2024
TIME: 6:00 p.m.
LOCATION: Plantation Oaks Amenity Center
845 Oakleaf Plantation Parkway
Orange Park, Florida 32065

3. **TRANSMITTAL TO LOCAL GENERAL PURPOSE GOVERNMENT; POSTING OF PROPOSED BUDGET.** The District Manager is hereby directed to (i) submit a copy of the Proposed Budget to the applicable local general-purpose government(s) at least 60 days prior to its adoption, and (ii) post the approved Proposed Budget on the District’s website in accordance with Section 189.016, *Florida Statutes*.

4. **SEVERABILITY; EFFECTIVE DATE.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 12th DAY OF JUNE, 2024.

ATTEST:

**WILFORD PRESERVE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Proposed Budget

Wilford Preserve

Community Development District

*Proposed Budget
FY 2025*

Presented by:



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Wilford Preserve
Community Development District
Proposed Budget
General Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
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REVENUES:

Special Assessments	\$ 505,720	\$ 504,117	\$ 1,603	\$ 505,720	\$ 893,939
Interest Income	1,500	6,951	1,500	8,451	1,500
Miscellaneous Income	-	358	50	408	-
TOTAL REVENUES	\$ 507,220	\$ 511,426	\$ 3,153	\$ 514,579	\$ 895,439

EXPENDITURES:

Administrative

Engineering	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
Attorney	15,000	2,797	12,203	15,000	15,000
Annual Audit	4,800	4,900	-	4,900	4,800
Assessment Roll Administration	5,300	5,300	-	5,300	5,618
Arbitrage Rebate	1,200	600	600	1,200	1,200
Dissemination Agent	7,420	5,447	1,973	7,420	7,865
Trustee Fees	7,000	6,592	-	6,592	7,000
Management Fees	52,088	34,725	17,363	52,088	55,213
Information Technology	1,000	667	333	1,000	1,060
Website Maintenance	1,200	800	400	1,200	1,272
Telephone	300	55	245	300	300
Postage	500	320	180	500	500
Insurance General Liability	7,245	6,818	-	6,818	7,500
Printing	1,200	172	1,028	1,200	1,200
Legal Advertising	3,000	579	2,422	3,000	3,000
Other Current Charges	600	15	585	600	600
Office Supplies	200	3	197	200	100
Dues, Licenses & Subscriptions	175	175	-	175	175
TOTAL ADMINISTRATIVE	\$ 114,228	\$ 69,964	\$ 43,529	\$ 113,493	\$ 118,403

Operations & Maintenance

Amenity Center

Insurance	\$ 11,762	\$ 10,218	\$ -	\$ 10,218	\$ 11,546
General Facility Maintenance	20,000	13,936	6,064	20,000	35,000
Amenity Manager	47,250	31,500	15,750	47,250	67,250
Janitorial Services	10,070	6,713	3,357	10,070	15,000
Pool Maintenance	15,000	10,000	5,000	15,000	30,000
Pool Chemicals	10,000	3,303	6,697	10,000	20,000
Pool Monitors	15,000	670	14,330	15,000	25,000
Security Monitoring	1,200	510	690	1,200	1,200
Security	40,000	29,528	10,472	40,000	50,000
Permit Fees	450	300	150	450	900
Telephone/Cable/Internet	2,000	-	1,000	1,000	1,000
Electric	16,200	4,317	11,883	16,200	25,000
Water/Sewer/Irrigation	36,524	12,552	23,972	36,524	55,000
Repairs & Replacements	-	-	-	-	25,000
Refuse Service	3,600	2,163	1,437	3,600	5,040
Special Events	5,000	-	5,000	5,000	6,000
Recreational Passes	1,500	191	1,310	1,500	1,500
Office Supplies/Mailings/Printing	600	-	600	600	600
TOTAL AMENITY CENTER	\$ 236,156	\$ 125,901	\$ 107,711	\$ 233,612	\$ 375,036

Wilford Preserve
Community Development District
Proposed Budget
General Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
Ground Maintenance					
Landscape Maintenance	\$ 130,000	\$ 69,120	\$ 60,880	\$ 130,000	\$ 260,000
Landscape Contingency	2,500	1,200	1,300	2,500	6,000
Irrigation Maintenance	2,500	3,718	1,282	5,000	5,000
Lake Maintenance	14,336	6,090	8,246	14,336	26,000
Streetlighting	7,500	-	7,500	7,500	-
TOTAL GROUND MAINTENANCE	\$ 156,836	\$ 80,128	\$ 79,208	\$ 159,336	\$ 297,000
Reserves					
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ 105,000
TOTAL RESERVES	\$ -	\$ -	\$ -	\$ -	\$ 105,000
TOTAL EXPENDITURES	\$ 507,220	\$ 275,993	\$ 230,448	\$ 506,441	\$ 895,439
Other Sources/(Uses)					
Interlocal Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	\$ -
EXCESS REVENUES (EXPENDITURES)	\$ 0	\$ 235,433	\$ (227,295)	\$ 8,138	\$ (0)

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

REVENUES

Special Assessments

The District will levy a non ad-valorem special assessment on all taxable property within the District to fund a portion of the General Operating Expenditures for the fiscal year. These are collected on the St. Johns County Tax Roll for platted lands. Unplatted lands are direct billed to the landowner.

Interest Income

The District will have funds invested in a money market fund with U.S. Bank that earns interest based upon the estimated balance invested throughout the year. Also included are insurance reimbursement costs.

Expenditures - Administrative

Engineering

The District's engineer, will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

Attorney

The District's Attorney, Kutak Rock LLP, will be providing general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

Assessment Roll Administration

GMS, LLC provides assessment services for closing lot sales, assessment roll services with the local Tax Collector and financial advisory services.

Arbitrage Rebate

The District is required to annually have an arbitrage rebate calculation on the District's Series 2018B & 2019A Special Assessment Revenue Bonds.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements the District's Special Assessment Bond Series 2018B and anticipated issuance of Special Assessments Bonds Series 2019A. An additional fee of \$500 is incurred for a revised amortization fee after the District makes an Optional Redemption payment towards any of the Bonds. It has contracted with Governmental Management Services, LLC to provide this service.

Trustee Fees

The District will issue bonds to be held with a Trustee at a qualified Bank. The amount of the trustee fees is based on the agreement between US Bank and the District for the Special Assessment Bond Series 2018B and anticipated issuance of Special Assessments Bonds Series 2019A.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

New internet and Wi-Fi service for Office.

Postage

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures - Administrative (continued)

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts.

Printing

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

Expenditures - Amenity Center

Insurance (Property)

The District's property Insurance policy is with Florida Insurance Alliance, FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

General Facility Maintenance

The District has contracted with Governmental Management Services, LLC to provide maintenance and repairs necessary for upkeep of the Amenity Center and common grounds area.

Amenity Manager

The District has contracted with Governmental Management Services, LLC to provide Field Operations services, to include contract administration, field related inspections, etc.

Janitorial Services

The District is under contract with Governmental Management Services, LLC to provide janitorial cleaning for the Amenity Center.

Pool Maintenance

The District is under contract with Governmental Management Services, LLC for the maintenance of the Amenity Center Swimming Pool.

Pool Chemicals

The District will contract with local company to provide chemicals necessary for the maintenance of the Amenity Center swimming pool.

Pool Monitors

The District will contract with management company to provide personnel to monitor usage of the pool during peak swim season.

Security Monitoring

Maintenance costs of the security alarms/cameras provided by Hi-Tech System.

Security

The District will contract with security company for on-site patrols.

Permit Fees

Represents Permit Fees paid to the Department of Health for the swimming pool.

Telephone/Cable/Internet

The Amenity Center will contract with vendor to provide phone, cable and internet for Amenity Center.

Expenditures - Amenity Center

Electric

The cost of electricity provided by Clay Electric Cooperative. The District has the following meter:

Location	Account#	Monthly	Annual
2740 Firethorn Ave	9171539	\$ 550	\$ 6,600
Contingency for new accounts			18,400
Total		\$ 550	\$ 25,000

Wilford Preserve
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures – Amenity Center (continued)

Water/Sewer/Irrigation

Cost of reclaimed irrigation service from Clay County Utility Authority used by the district. The District has the following meters:

Location	Account#	Monthly		Annual	
2736 Copperwood Avenue	A00040095	\$	100	\$	1,200
632 Silverberry Avenue	A00040096		400		4,800
2738 Firethorn Avenue	A00043494		1,500		18,000
634 Ivory Palm Road	A00043493		100		1,200
2965 White Heron Trail	A00043492		100		1,200
451 Cheswick Oak Ave	A00043491		201		2,412
708 Sycamore Way	A00043489		100		1,200
832 Sycamore Way	A00043488		200		2,400
2530 Firethorn Avenue	A00043487		200		2,400
3048 Firethorn Avenue	A00043486		100		1,200
3140 Firethorn Avenue	A00043485		100		1,200
2744 Firethorn Avenue	A00044340		300		3,600
3169 Flower Branch Avenue	A00047819		200		2,400
678 Sycamore Way	A00048921		300		3,600
Contingency			682		8,188
Total		\$	4,583	\$	55,000

Repairs & Replacements

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Refuse Service

The District has contracted with Republic Service company for garbage disposal service.

Location	Account#	Monthly		Annual	
2740 Firethorn Ave	xx-9614	\$	400	\$	4,800
Contingency			20		240
Total		\$	420	\$	5,040

Special Events

Represents estimated cost for the District to host any special events for the community throughout the Fiscal Year. Costs are partially offset by rental and miscellaneous income.

Recreational Passes

Represents the estimated cost for issuing access cards to the District's residents for Amenity Center privileges. Residents must purchase replacement cards and receipts are posted to miscellaneous income.

Office Supplies / Mailings / Printing

Consists of mailings to residents, access control expenses, etc.

Expenditures – Ground Maintenance

Landscape Maintenance

The District is contracted with a Yellowstone Landscape to maintain the common areas of the District, landscape light repairs, tree removals, tree trimmings, additional mulching and new projects and replacements.

Landscape Contingency

For additional landscape services and possible storm cleanup.

Irrigation Maintenance

Cost of miscellaneous repairs and maintenance to irrigation system.

Lake Maintenance

The District has contracted with Solitude Lake Management to maintain the water quality in all the lakes on District property.

Capital Reserve Fund

The District will establish a reserve to fund the renewal and replacement of District's capital related facilities.

Wilford Preserve
Community Development District
Proposed Budget
Debt Service Series 2018B Special Assessment Bonds

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
REVENUES:					
Special Assessments - Direct Bill	\$ 73,744	\$ 12,836	\$ -	\$ 12,836	\$ 24,725
Special Assessments - Prepayments	-	430,197	-	430,197	-
Interest Earnings	3,000	25,295	8,500	33,795	5,000
Carry Forward Surplus ⁽¹⁾	306,361	750,234	-	750,234	16,044
TOTAL REVENUES	\$ 383,105	\$ 1,218,562	\$ 8,500	\$ 1,227,062	\$ 45,769
EXPENDITURES:					
Interest -11/1	\$ 49,019	\$ 44,850	\$ -	\$ 44,850	\$ 12,363
Principal Prepayment - 11/1	-	555,000	-	555,000	-
Interest -2/1	-	5,319	-	5,319	-
Principal Prepayment - 2/1	-	370,000	-	370,000	-
Interest - 5/1	49,019	18,256	-	18,256	12,363
Principal Prepayment - 5/1	-	205,000	-	205,000	-
TOTAL EXPENDITURES	\$ 98,038	\$ 1,198,425	\$ -	\$ 1,198,425	\$ 24,725
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$ -	\$ (12,593)	\$ -	\$ (12,593)	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ (12,593)	\$ -	\$ (12,593)	\$ -
TOTAL EXPENDITURES	\$ 98,038	\$ 1,211,018	\$ -	\$ 1,211,018	\$ 24,725
EXCESS REVENUES (EXPENDITURES)	\$ 285,067	\$ 7,544	\$ 8,500	\$ 16,044	\$ 21,044

⁽¹⁾ Carry Forward is Net of Reserve Requirement

Interest Due 11/1/25 \$12,363

Wilford Preserve
Community Development District
AMORTIZATION SCHEDULE
Debt Service Series 2018B Special Assessment Bonds

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	\$ 430,000	5.750%	-	\$ 12,363	\$ 24,725
05/01/25	430,000	5.750%	-	12,363	
11/01/25	430,000	5.750%	-	12,363	24,725
05/01/26	430,000	5.750%	-	12,363	
11/01/26	430,000	5.750%	-	12,363	24,725
05/01/27	430,000	5.750%	-	12,363	
11/01/27	430,000	5.750%	-	12,363	24,725
05/01/28	430,000	5.750%	-	12,363	
Total			\$ -	\$ 98,900	\$ 98,900

Wilford Preserve
Community Development District
Proposed Budget
Debt Service Series 2019A Special Assessment Bonds

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
REVENUES:					
Special Assessments - Tax Roll	\$ 521,627	\$ 518,173	\$ 3,454	\$ 521,627	\$ 521,627
Interest Earnings	2,500	20,320	3,500	23,820	7,500
Carry Forward Surplus ⁽¹⁾	225,208	218,863	-	218,863	240,290
TOTAL REVENUES	\$ 749,335	\$ 757,356	\$ 6,954	\$ 764,310	\$ 769,417
EXPENDITURES:					
Interest - 11/1	\$ 189,510	\$ 189,510	-	\$ 189,510	\$ 186,175
Interest - 5/1	189,510	189,510	-	189,510	186,175
Principal - 5/1	145,000	145,000	-	145,000	150,000
TOTAL EXPENDITURES	\$ 524,020	\$ 524,020	-	\$ 524,020	\$ 522,350
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$ -	\$ -	-	\$ -	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	-	\$ -	\$ -
TOTAL EXPENDITURES	\$ 524,020	\$ 524,020	-	\$ 524,020	\$ 522,350
EXCESS REVENUES (EXPENDITURES)	\$ 225,315	\$ 233,336	\$ 6,954	\$ 240,290	\$ 247,067
⁽¹⁾ Carry Forward is Net of Reserve Requirement				Interest Due 11/1/25	<u>\$182,725</u>

Wilford Preserve
Community Development District
AMORTIZATION SCHEDULE (Combined)
Debt Service Series 2019A Special Assessment Bonds

Period	Outstanding Balance	Principal	Interest	Annual Debt Service
11/01/24	\$ 7,310,000		\$ 186,175	
05/01/25	7,310,000	150,000	186,175	522,350
11/01/25	7,160,000		182,725	
05/01/26	7,160,000	160,000	182,725	525,450
11/01/26	7,000,000		179,045	
05/01/27	7,000,000	165,000	179,045	523,090
11/01/27	6,835,000		174,920	
05/01/28	6,835,000	175,000	174,920	524,840
11/01/28	6,660,000		170,545	
05/01/29	6,660,000	185,000	170,545	526,090
11/01/29	6,475,000		165,920	
05/01/30	6,475,000	190,000	165,920	521,840
11/01/30	6,285,000		161,170	
05/01/31	6,285,000	200,000	161,170	522,340
11/01/31	6,085,000		156,170	
05/01/32	6,085,000	215,000	156,170	527,340
11/01/32	5,870,000		150,795	
05/01/33	5,870,000	225,000	150,795	526,590
11/01/33	5,645,000		145,170	
05/01/34	5,645,000	235,000	145,170	525,340
11/01/34	5,410,000		139,295	
05/01/35	5,410,000	245,000	139,295	523,590
11/01/35	5,165,000		133,170	
05/01/36	5,165,000	260,000	133,170	526,340
11/01/36	4,905,000		126,670	
05/01/37	4,905,000	275,000	126,670	528,340
11/01/37	4,630,000		119,795	
05/01/38	4,630,000	285,000	119,795	524,590
11/01/38	4,345,000		112,670	
05/01/39	4,345,000	300,000	112,670	525,340
11/01/39	4,045,000		105,170	
05/01/40	4,045,000	315,000	105,170	525,340
11/01/40	3,730,000		96,980	
05/01/41	3,730,000	335,000	96,980	528,960
11/01/41	3,395,000		88,270	
05/01/42	3,395,000	350,000	88,270	526,540
11/01/42	3,045,000		79,170	
05/01/43	3,045,000	370,000	79,170	528,340
11/01/43	2,675,000		69,550	
05/01/44	2,675,000	390,000	69,550	529,100
11/01/44	2,285,000		59,410	
05/01/45	2,285,000	410,000	59,410	528,820
11/01/45	1,875,000		48,750	
05/01/46	1,875,000	435,000	48,750	532,500
11/01/46	1,440,000		37,440	
05/01/47	1,440,000	455,000	37,440	529,880
11/01/47	985,000		25,610	
05/01/48	985,000	480,000	25,610	531,220
11/01/48	505,000		13,130	
05/01/49	505,000	505,000	13,130	531,260
Total	\$ 7,310,000	\$ 7,310,000	\$ 5,855,430	\$ 13,165,430

Wilford Preserve
Community Development District
Non-Ad Valorem Assessments Comparison
2024-2025

Neighborhood	O&M Units	Bonds 2018 Units	Bonds 2019 Units	Annual Maintenance Assessments			Annual Debt Assessments				
				FY 2025	FY2024	Increase/ (decrease)	FY 2025		FY2024		Increase/ (decrease)
							Series 2018	Series 2019	Series 2018	Series 2019	Total
50'	357	0	357	\$1,152.73	\$1,208.64	-\$55.91	\$0.00	\$1,202.69	\$0.00	\$1,202.69	\$0.00
60'	88	0	87	\$1,152.73	\$1,208.64	-\$55.91	\$0.00	\$1,443.23	\$0.00	\$1,443.23	\$0.00
Wilford Ph4	148	0	0	\$1,152.73	\$0.00	\$1,152.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cheswick South	232	0	0	\$1,152.73	\$0.00	\$1,152.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	825	0	444								

Wilford Preserve
Community Development District
Proposed Budget
Capital Reserve Fund

Description	Adopted Budget FY2024	Actuals Thru 5/31/24	Projected Next 4 Months	Projected Thru 9/30/24	Proposed Budget FY 2025
REVENUES:					
Interest Income	\$ -	\$ -	\$ -	\$ -	2,000
Capital Reserve Funding	-	-	-	-	105,000
Carry Forward Balance	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 107,000
EXPENDITURES:					
Repairs and Replacements	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	-
Other Sources/(Uses)					
Transfer in/(Out)	\$ -	\$ -	\$ -	\$ -	-
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$ -	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	-
EXCESS REVENUES (EXPENDITURES)	\$ -	\$ -	\$ -	\$ -	\$ 107,000

Capital Reserve Study

Description	FY 2025 Reserve Study
Reserves Beginning of Year	\$ 77,979
Contributions	77,979
Interest Income	4,679
Expenditures	-
Anticipated Balance	\$ 160,637

Description	FY 2025 Budget
Reserves Beginning of Year	\$ -
Contributions	105,000
Interest Income	2,000
Expenditures	-
Anticipated Balance	\$ 107,000

Variance Reserve Study Vs Actual **(\$53,637)**

SIXTH ORDER OF BUSINESS

RESOLUTION 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION; ESTABLISHING FORMS FOR THE LANDOWNER ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Wilford Preserve Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

WHEREAS, pursuant to Section 190.006(1), *Florida Statutes*, the District's Board of Supervisors ("**Board**") "shall exercise the powers granted to the district pursuant to [Chapter 190, *Florida Statutes*]," and the Board shall consist of five members; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing Board Supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT:

1. **EXISTING BOARD SUPERVISORS; SEAT SUBJECT TO ELECTIONS.** The Board is currently made up of the following individuals:

<u>Seat Number</u>	<u>Supervisor</u>	<u>Term Expiration Date</u>
1	Wes Dailey	11/2026
2	Louis Cowling	11/2024
3	Jordan Beall	11/2026
4	Braden Smith	11/2024
5	Batey McGraw	11/2024

This year, Seat 2, currently held by Louis Cowling, is subject to election by landowners in November 2024. The candidate receiving the highest number of votes shall be elected for a term of four (4) years. The term of office for the successful candidate shall commence upon election.

2. **LANDOWNER'S ELECTION.** In accordance with Section 190.006(2), *Florida Statutes*, the meeting of the landowners to elect Board Supervisor(s) of the District shall be held on November __, 2024, at _____ a/p.m., and located at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

3. **PUBLICATION.** The District's Secretary is hereby directed to publish notice of the landowners' meeting and election in accordance with the requirements of Section 190.006(2), *Florida Statutes*.

4. **FORMS.** Pursuant to Section 190.006(2)(b), *Florida Statutes*, the landowners' meeting and election have been announced by the Board at its June 12, 2024 meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting

and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office, located at 370 Oakleaf Village Parkway, Orange Park, Florida, 32065, or at the office of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

5. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

6. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 12th DAY OF JUNE, 2024.

**WILFORD PRESERVE COMMUNITY
DEVELOPMENT DISTRICT**

ATTEST:

CHAIRMAN / VICE CHAIRMAN

SECRETARY / ASST. SECRETARY

EXHIBIT A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Wilford Preserve Community Development District ("**District**") the location of which is generally described as comprising a parcel or parcels of land containing approximately 342.55 acres, generally located north of Blanding Blvd., west of Little Black Creek, east of Cheswick Oak Avenue and south of Spencer Plantation Boulevard in Clay County, Florida, advising that a meeting of landowners will be held for the purpose of one (1) person to the District's Board of Supervisors ("**Board**", and individually, "**Supervisor**"). Immediately following the landowners' meeting there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: November ____, 2024
TIME: _____
PLACE: _____

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("**District Manager's Office**"). At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from the District Manager's Office. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Manager's Office, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District Manager
Run Date(s): _____ & _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: _____, **November** ____, **2024**

TIME: _____ **.M.**

LOCATION:

Pursuant to Chapter 190, *Florida Statutes*, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("**Board**") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), *Florida Statutes*.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, one (1) seat on the Board will be up for election by landowners. The candidate receiving the highest number of votes shall be elected for a term of four (4) years. The term of office for the successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
CLAY COUNTY, FLORIDA
LANDOWNERS' MEETING – NOVEMBER __, 2024**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Wilford Preserve Community Development District to be held at _____, on November __, 2024, at _____ a/p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners’ meeting prior to the Proxy Holder’s exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

<u>Parcel Description</u>	<u>Acreage</u>	<u>Authorized Votes</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes: _____

NOTES: Pursuant to Section 190.006(2)(b), *Florida Statutes*, a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
CLAY COUNTY, FLORIDA
LANDOWNERS' MEETING – NOVEMBER __, 2024

For Election (1 Supervisors): The candidate receiving the highest number of votes will receive a four (4) year term, with the term of office for the successful candidate commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Wilford Preserve Community Development District and described as follows:

<u>Description</u>	<u>Acreage</u>
_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT #	NAME OF CANDIDATE	NUMBER OF VOTES
2		

Date: _____

Signed: _____

Printed Name: _____

EIGHTH ORDER OF BUSINESS

B.

1.

**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 195
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$205.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;

4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


Consulting Engineer



Taylor & White, Inc.
Civil Design & Consulting Engineers

INVOICE

9556 Historic Kings Road S., Suite 102
Jacksonville, Florida 32257
t: (904) 346-0671 - f: (904) 346-3051
www.TaylorandWhite.com

Wilford Preserve CDD
Attn: Bernadette Peregrino
District Accountant
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice number 5628
Date 05/22/2024

Project **16050.1 WILFORD PRESERVE CDD**

Professional Services Rendered through 05/19/2024. ~PAYMENT TERMS: NET 10 DAYS~
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. *Denotes Hourly Task

Invoice Amount:
\$205.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
*PHASE 2A REVISIONS CLOSED	0.00	24,515.00	24,515.00	0.00	0.00
ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*TEMPORARY SALES TRAILER	0.00	565.00	565.00	0.00	0.00
ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*DISTRICT ENGINEER-HRLY-NTE	60,000.00	102,998.75	103,038.75	171.73	40.00
*CONSTRUCTION OBSV/CERTS-HRLY-NTE	75,000.00	117,435.18	117,435.18	156.58	0.00
*PURCHASING AGENT-HRLY	24,200.00	20,605.00	20,605.00	85.14	0.00
*STORMWATER & WASTEWATER 20 YEAR NEEDS ANALYSIS	10,000.00	5,430.00	5,430.00	54.30	0.00
*AMENITY CENTER MODIFICATION-CLOSED	0.00	23,740.00	23,740.00	0.00	0.00
*SLEEVING PLAN-CLOSED	0.00	2,898.75	2,898.75	0.00	0.00
*PROJECT ADMIN. & COORDINATION-HRLY-NTE	10,000.00	12,883.75	13,048.75	130.49	165.00
REIMBURSABLES	0.00	10,224.17	10,224.17	0.00	0.00
Total	189,200.00	331,295.60	331,500.60	175.21	205.00

***District Engineer-HRLY-NTE**

	Units	Billed Amount
Jane M. White <i>REQ NO 194</i>	0.50	40.00

***Project Admin. & Coordination-HRLY-NTE**

	Units	Billed Amount
D. Glynn Taylor, P.E. <i>phone meeting</i>	1.00	165.00

subtotal 1.50 205.00

Invoice total **205.00**

2.



Taylor & White, Inc.
Civil Design & Consulting Engineers

May 30, 2024

Marilee Giles
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092

RE: District Engineers Report- 2024
Wilford Preserve CDD
Section 9.21 of the Master Trust Indenture

Ms. Giles:

In Accordance with Section 9.21 of the Master Trust Indenture for the Wilford Preserve District (CDD), we have completed our annual review of the portions of the project within this CDD as currently under construction. Phase I, Phase 2A, Phase 2, Phase 3A and Phase 3B have been completed.

In addition, and in accordance with Section 9.21 of the Master Trust Indenture, we have reviewed the current limits of insurance coverage and we believe that this is adequate for the community.

Should you have any questions or concerns, please contact me at (904) 346-0671 or glynn.taylor@taylorandwhite.com.

Sincerely,
Taylor & White, Inc.

D. Glynn Taylor, P.E.
President

T:\2016\16050.1 Wilford Preserve CDD\District Engineers Report 2024.docx

D.

Wilford Preserve Community Development District (CDD)

2740 Firethorn Ave, Orange Park, FL 32065

(904) 385-3026; wilfordpreservemanager@gmsnf.com

Memorandum

Date: June 2024
To: Board of Supervisors
From: GMS – Wilford Amenity Manager

Community:

Amenity Usage

- Total Facilities Usage – 349 overall
- Average daily usage – 11

Card counts:

New Owners	5
Replacements	0

Total cards Assigned: 5

Room Rentals

- 5 rentals in month of May

Operations

- Replacement of the card scanner from (High tech) door access
- Park/Greenspace Inspections and Cleaning - Completed monthly
- Lake Inspections - All lakes inspected monthly, outfalls cleaned due to trash
- Weekly Maintenance:
 - Straighten all patio furniture, interior furniture and wipe down all tables
 - Change and restock all trash cans, collect any trash in and around amenity center
 - Restock all toilet paper, paper towels and address any issues
 - Blow off pool deck and surrounding areas
 - Entire amenity center cleaned and sanitized
 - Change and restock dog pots
 - Pool chemicals checked and recorded daily

Landscaping

- Monthly reports for May submitted and filed at Operations office

For questions, comments, or clarification, please contact:

- Brieanna Wilson, Wilford Amenity Manager (904) 385-3026 wilfordpreservemanager@gmsnf.com
- Jay Soriano, GMS Operations Manager (904) 274-2450 jsoriano@gmsnf.com

NINTH ORDER OF BUSINESS

A.

Wilford Preserve
Community Development District

Unaudited Financial Reporting
May 31, 2024



Wilford Preserve
Community Development District
Combined Balance Sheet
May 31, 2024

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Project Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating Account	\$ 142,404	\$ -	\$ -	\$ 142,404
Due from Other	-	-	4,440	4,440
Investments:				
General Fund Custody	163,639	-	-	163,639
State Board of Administration (SBA)	2,706	-	-	2,706
Series 2018B				
Reserve	-	358,225	-	358,225
Revenue	-	3,275	-	3,275
Prepayment	-	4,269	-	4,269
Construction	-	-	18,783	18,783
Series 2019				
Reserve	-	195,584	-	195,584
Revenue	-	233,336	-	233,336
Construction	-	-	33,222	33,222
Prepaid Expenses	575	-	-	575
Deposits	1,350	-	-	1,350
Total Assets	\$ 310,674	\$ 794,689	\$ 56,445	\$ 1,161,807
Fund Balance:				
Nonspendable:				
Prepaid Items	\$ 575	\$ -	\$ -	\$ 575
Deposits	1,350	-	-	1,350
Restricted for:				
Debt Service	-	794,689	-	794,689
Capital Project	-	-	56,445	56,445
Assigned for:				
Unassigned	308,749	-	-	308,749
Total Fund Balances	\$ 310,674	\$ 794,689	\$ 56,445	\$ 1,161,807
Total Liabilities & Fund Balance	\$ 310,674	\$ 794,689	\$ 56,445	\$ 1,161,807

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 505,720	\$ 505,720	\$ 504,117	\$ (1,603)
Interest Income	1,500	1,500	6,951	5,451
Miscellaneous Income	-	-	358	358
Total Revenues	\$ 507,220	\$ 507,220	\$ 511,426	\$ 4,206
Expenditures:				
<u>General & Administrative:</u>				
Engineering	\$ 6,000	\$ 4,000	\$ -	\$ 4,000
Attorney	15,000	10,000	2,797	7,203
Annual Audit	4,800	4,800	4,900	(100)
Assessment Administration	5,300	5,300	5,300	-
Arbitrage Rebate	1,200	800	600	200
Dissemination Agent	7,420	4,947	5,447	(500)
Trustee Fees	7,000	7,000	6,592	408
Management Fees	52,088	34,725	34,725	(0)
Information Technology	1,000	667	667	0
Website Maintenance	1,200	800	800	-
Telephone	300	200	55	145
Postage	500	333	320	14
Insurance	7,245	7,245	6,818	427
Printing & Binding	1,200	800	172	628
Legal Advertising	3,000	2,000	579	1,422
Other Current Charges	600	400	15	385
Office Supplies	200	133	3	130
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 114,228	\$ 84,325	\$ 69,964	\$ 14,361

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
<i>Operations & Maintenance</i>				
Amenity Center Expenditures				
Insurance	\$ 11,762	\$ 11,762	\$ 10,218	\$ 1,544
General Facility Maintenance	20,000	13,333	13,936	(602)
Amenity Manager	47,250	31,500	31,500	-
Janitorial Services	10,070	6,713	6,713	(0)
Pool Maintenance	15,000	10,000	10,000	-
Pool Chemicals	10,000	6,667	3,303	3,363
Pool Monitors	15,000	10,000	670	9,330
Security Monitoring	1,200	800	510	290
Security	40,000	26,667	29,528	(2,861)
Permit Fees	450	300	300	(0)
Telephone/Cable/Internet	2,000	1,333	-	1,333
Electric	16,200	10,800	4,317	6,483
Water/Sewer/Irrigation	36,524	24,350	12,552	11,798
Refuse Service	3,600	2,400	2,163	237
Special Events	5,000	3,333	-	3,333
Recreational Passes	1,500	1,000	191	810
Office Supplies / Mailings / Printing	600	400	-	400
Subtotal Amenity Center Expenditures	\$ 236,156	\$ 161,358	\$ 125,901	\$ 35,458
Ground Maintenance Expenditures				
Landscape Maintenance	\$ 130,000	\$ 86,667	\$ 69,120	\$ 17,547
Landscape Contingency	2,500	1,667	1,200	467
Irrigation Maintenance	2,500	2,500	3,718	(1,218)
Lake Maintenance	14,336	9,557	6,090	3,467
Streetlighting	7,500	5,000	-	5,000
Subtotal Ground Maintenance Expenditures	\$ 156,836	\$ 105,391	\$ 80,128	\$ 25,263
Total Operations & Maintenance	\$ 392,992	\$ 266,749	\$ 206,029	\$ 60,720
Total Expenditures	\$ 507,220	\$ 351,074	\$ 275,993	\$ 75,081
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 156,146	\$ 235,433	\$ 79,287
Net Change in Fund Balance	\$ -	\$ 156,146	\$ 235,433	\$ 79,287
Fund Balance - Beginning	\$ -		\$ 75,241	
Fund Balance - Ending	\$ -		\$ 310,674	

Wilford Preserve
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 47,511	\$ 446,427	\$ 3,811	\$ 1,130	\$ 1,154	\$ 2,447	\$ 1,636	\$ -	\$ -	\$ -	\$ -	\$ 504,117
Interest Income	120	35	52	1,345	1,585	1,486	1,197	1,132	-	-	-	-	6,951
Miscellaneous Income	122	53	-	-	-	-	61	122	-	-	-	-	358
Total Revenues	\$ 242	\$ 47,599	\$ 446,479	\$ 5,156	\$ 2,715	\$ 2,640	\$ 3,705	\$ 2,890	\$ -	\$ -	\$ -	\$ -	\$ 511,426

Expenditures:

General & Administrative:

Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	1,149	231	519	292	607	-	-	-	-	-	-	-	2,797
Annual Audit	-	-	-	-	2,000	2,900	-	-	-	-	-	-	4,900
Assessment Administration	5,300	-	-	-	-	-	-	-	-	-	-	-	5,300
Arbitrage Rebate	-	600	-	-	-	-	-	-	-	-	-	-	600
Dissemination Agent	618	618	618	1,118	618	618	618	618	-	-	-	-	5,447
Trustee Fees	3,450	-	-	3,142	-	-	-	-	-	-	-	-	6,592
Management Fees	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,341	-	-	-	-	34,725
Information Technology	83	83	83	83	83	83	83	83	-	-	-	-	667
Website Maintenance	100	100	100	100	100	100	100	100	-	-	-	-	800
Telephone	12	3	8	3	5	-	10	14	-	-	-	-	55
Postage	82	33	13	41	22	59	30	39	-	-	-	-	320
Insurance	6,818	-	-	-	-	-	-	-	-	-	-	-	6,818
Printing & Binding	20	31	11	11	22	15	9	54	-	-	-	-	172
Legal Advertising	-	75	75	75	75	75	75	132	-	-	-	-	579
Other Current Charges	-	15	-	-	-	-	-	-	-	-	-	-	15
Office Supplies	0	0	-	0	0	0	1	0	-	-	-	-	3
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 22,149	\$ 6,130	\$ 5,767	\$ 9,205	\$ 7,872	\$ 8,192	\$ 5,267	\$ 5,381	\$ -	\$ -	\$ -	\$ -	\$ 69,964

Wilford Preserve
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<i>Operations & Maintenance</i>													
Amenity Center Expenditures													
Insurance	\$ 10,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,218
General Facility Maintenance	545	2,565	1,261	501	903	2,891	2,516	2,754	-	-	-	-	13,936
Amenity Manager	3,938	3,938	3,938	3,938	3,938	3,938	3,938	3,938	-	-	-	-	31,500
Janitorial Services	839	839	839	839	839	839	839	839	-	-	-	-	6,713
Pool Maintenance	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	-	-	-	-	10,000
Pool Chemicals	811	-	107	1,129	47	766	335	107	-	-	-	-	3,303
Pool Monitors	-	-	-	-	-	-	153	517	-	-	-	-	670
Security Monitoring	85	85	85	85	85	85	-	-	-	-	-	-	510
Security	3,405	3,351	4,032	3,405	4,342	4,067	3,311	3,615	-	-	-	-	29,528
Permit Fees	-	-	-	-	-	-	-	300	-	-	-	-	300
Telephone/Cable/Internet	-	-	-	-	-	-	-	-	-	-	-	-	-
Electric	510	468	498	571	592	539	581	558	-	-	-	-	4,317
Water/Sewer/Irrigation	1,770	1,668	1,721	1,415	2,162	1,510	915	1,390	-	-	-	-	12,552
Refuse Service	495	179	178	175	172	219	529	218	-	-	-	-	2,163
Special Events	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreational Passes	-	-	-	-	-	-	191	-	-	-	-	-	191
Office Supplies / Mailings / Printing	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Amenity Center Expenditures	\$ 23,866	\$ 14,342	\$ 13,909	\$ 13,307	\$ 14,329	\$ 16,103	\$ 14,557	\$ 15,487	\$ -	\$ -	\$ -	\$ -	125,901
Ground Maintenance Expenditures													
Landscape Maintenance	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ 8,640	\$ -	\$ -	\$ -	\$ -	69,120
Landscape Contingency	-	-	-	540	-	-	-	660	-	-	-	-	1,200
Irrigation Maintenance	680	1,958	-	1,080	-	-	-	-	-	-	-	-	3,718
Lake Maintenance	870	870	870	870	870	870	870	-	-	-	-	-	6,090
Streetlighting	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Ground Maintenance Expenditures	\$ 10,190	\$ 11,468	\$ 9,510	\$ 11,130	\$ 9,510	\$ 9,510	\$ 9,510	\$ 9,300	\$ -	\$ -	\$ -	\$ -	80,128
Total Operations & Maintenance	\$ 34,056	\$ 25,810	\$ 23,419	\$ 24,437	\$ 23,839	\$ 25,613	\$ 24,067	\$ 24,787	\$ -	\$ -	\$ -	\$ -	206,029
Total Expenditures	\$ 56,206	\$ 31,940	\$ 29,186	\$ 33,642	\$ 31,712	\$ 33,805	\$ 29,333	\$ 30,168	\$ -	\$ -	\$ -	\$ -	275,993
Excess (Deficiency) of Revenues over Expenditures	\$ (55,963)	\$ 15,659	\$ 417,293	\$ (28,487)	\$ (28,997)	\$ (31,165)	\$ (25,628)	\$ (27,278)	\$ -	\$ -	\$ -	\$ -	235,433
Net Change in Fund Balance	\$ (55,963)	\$ 15,659	\$ 417,293	\$ (28,487)	\$ (28,997)	\$ (31,165)	\$ (25,628)	\$ (27,278)	\$ -	\$ -	\$ -	\$ -	235,433

Wilford Preserve
Community Development District
Debt Service Fund Series 2018 B
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues:				
Special Assessments - Direct Bill	\$ 98,038	\$ 12,836	\$ 12,836	\$ -
Special Assessments - Prepayments	-	-	430,197	430,197
Interest Income	3,000	3,000	25,295	22,295
Total Revenues	\$ 101,038	\$ 15,836	\$ 468,328	\$ 452,492
Expenditures:				
Interest -11/1	\$ 49,019	\$ 49,019	44,850	\$ 4,169
Principal Prepayment - 11/1	-	-	555,000	(555,000)
Interest -2/1	-	-	5,319	(5,319)
Principal Prepayment - 2/1	-	-	370,000	(370,000)
Interest - 5/1	49,019	49,019	18,256	30,763
Principal Prepayment - 5/1	-	-	205,000	(205,000)
Total Expenditures	\$ 98,038	\$ 98,038	\$ 1,198,425	\$ (1,100,387)
Excess (Deficiency) of Revenues over Expenditures	\$ 3,000	\$ (82,202)	\$ (730,097)	\$ (647,895)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ (12,593)	\$ (12,593)
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ (12,593)	\$ (12,593)
Net Change in Fund Balance	\$ 3,000	\$ (82,202)	\$ (742,690)	\$ (660,488)
Fund Balance - Beginning	\$ 306,361		\$ 1,108,459	
Fund Balance - Ending	\$ 309,361		\$ 365,769	

Wilford Preserve
Community Development District
Debt Service Fund Series 2019
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

	Adopted Budget	Prorated Budget Thru 05/31/24	Actual Thru 05/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 521,627	\$ 521,627	\$ 518,173	\$ (3,454)
Interest Income	2,500	2,500	20,320	17,820
Total Revenues	\$ 524,127	\$ 524,127	\$ 538,493	\$ 14,366
Expenditures:				
Interest - 11/1	\$ 189,510	\$ 189,510	\$ 189,510	\$ -
Interest - 5/1	189,510	189,510	189,510	-
Principal - 5/1	145,000	145,000	145,000	-
Total Expenditures	\$ 524,020	\$ 524,020	\$ 524,020	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 107	\$ 107	\$ 14,473	\$ 14,366
Net Change in Fund Balance	\$ 107	\$ 107	\$ 14,473	\$ 14,366
Fund Balance - Beginning	\$ 225,208		\$ 414,447	
Fund Balance - Ending	\$ 225,315		\$ 428,920	

Wilford Preserve
Community Development District
Statement of Revenues and Expenditures

Capital Projects Funds

For The Period Ending May 31, 2024

Description	SE 2018B	SE 2019A
Revenues		
<i>Interest Income:</i>		
Construction	\$ 398	\$ 3,421
Transfer In	12,593	-
Total Revenues	\$ 12,991	\$ 3,421
Expenditures		
Capital Outlay	\$ -	\$ 5,952
Transfer Out	-	-
Total Expenditures	\$ -	\$ 5,952
Excess Revenues (Expenditures)	\$ 12,991	\$ (2,532)
Beginning Fund Balance	\$ 5,792	\$ 40,194
Ending Fund Balance	\$ 18,783	\$ 37,662

Wilford Preserve
Community Development District
Long Term Debt Report

Series 2018B, Special Assessment Bonds			
Interest Rate:		5.75%	
Maturity Date:		5/1/2028	
Reserve Fund Definition		Maximum Annual Debt Service	
Reserve Fund Requirement	\$	358,225	
Reserve Fund Balance		358,225	
BONDS OUTSTANDING - 7/23/2018		\$	6,230,000
Less: May 1, 2020			(990,000)
Less: August 1, 2020			(380,000)
Less: November 1, 2020			(265,000)
Less: February 1, 2021			(65,000)
Less: August 1, 2021			(55,000)
Less: November 1, 2021			(435,000)
Less: February 1, 2022			(220,000)
Less: May 1, 2022			(330,000)
Less: August 1, 2022			(415,000)
Less: November 1, 2022			(305,000)
Less: February 1, 2023			(320,000)
Less: May 1, 2023			(385,000)
Less: August 1, 2022			(505,000)
Less: November 1, 2023			(555,000)
Less: February 1, 2024			(370,000)
Less: May 1, 2024			(205,000)
Current Bonds Outstanding		\$	430,000

Series 2019A, Special Assessment Bonds			
Interest Rate:		4.6% - 5.2%	
Maturity Date:		11/1/2049	
Reserve Fund Definition		35% of Maximum Annual Debt Service	
Reserve Fund Requirement	\$	195,584	
Reserve Fund Balance		195,584	
BONDS OUTSTANDING - 11/1/2019		\$	7,985,000
Less: May 1, 2020			(120,000)
Less: November 1, 2020			(20,000)
Less: May 1, 2021			(125,000)
Less: May 1, 2022			(130,000)
Less: May 1, 2023			(135,000)
Less: May 1, 2023			(145,000)
Current Bonds Outstanding		\$	7,310,000

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2024 Summary of Assessment Receipts

ASSESSED	# UNITS ASSESSED	SERIES 2019A DEBT ASMT	FY24 O&M ASMT	TOTAL ASSESSED
NET ASSESSMENTS TAX ROLL	445	519,803.94	505,703.79	1,025,507.72

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2019A DEBT RECEIPTS	O&M RECEIPTS	AMOUNT RECEIVED
1	11/6/2023	535.36	520.83	1,056.19
2	11/14/2023	6,900.12	6,712.94	13,613.06
3	11/28/2023	41,400.73	40,277.70	81,678.43
4	12/12/2023	455,272.21	442,922.54	898,194.75
5	12/22/2023	3,601.89	3,504.18	7,106.07
6	1/10/2024	3,917.27	3,811.01	7,728.28
7	2/5/2024	1,162.00	1,130.48	2,292.48
8	3/14/2024	1,185.96	1,153.78	2,339.74
9	4/9/2024	2,515.35	2,447.12	4,962.47
10	5/7/2024	1,682.07	1,636.44	3,318.51
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL TAX ROLL RECEIPTS		518,172.96	504,117.02	1,022,289.98

TAX ROLL DUE	1,630.98	1,586.77	3,217.74
PERCENT COLLECTED	100%	100%	100%

B.

WILFORD PRESERVE
Community Development District

Check Register Summary - General Fund

May 31, 2024

Check Date	Check #'s	Total Amount
5/1/24	536-538	\$ 882.10
5/8/24	539-544	24,288.61
5/14/24	545	400.41
5/14/24	546-547	14,025.66
5/28/24	548-551	2,927.77
	Total	\$ 42,524.55

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/01/24	00026	4/29/24	403806	202404	320	57200	49500		PROXIMITY CLAMSHELL CARD HI-TECH SYSTEM ASSOCIATES	*	190.50	190.50	000536
5/01/24	00026	5/01/24	4039699	202405	320	57200	49600		MAY CLOUD MGMT SERVICES HI-TECH SYSTEM ASSOCIATES	*	85.00	85.00	000537
5/01/24	00021	4/23/24	3381641	202402	310	51300	31500		FEB GENERAL COUNSEL KUTAK ROCK LLP	*	606.60	606.60	000538
5/08/24	00001	5/01/24	148	202405	330	57200	41000		MAY CONTRACT ADMIN.	*	3,937.50		
		5/01/24	148	202405	320	57200	45500		JANITORIAL - MAY	*	839.17		
		5/01/24	148	202405	320	57200	46500		POOL MAINTENANCE - MAY	*	1,250.00		
		5/01/24	148	202405	320	57200	46510		POOL CHEMCICALS - BICARB	*	107.25		
									GOVERNMENTAL MANAGEMENT SERVICES			6,133.92	000539
5/08/24	00001	5/01/24	149	202405	310	51300	34000		MAY MANAGEMENT FEES	*	4,340.67		
		5/01/24	149	202405	310	51300	35200		MAY WEBSIE ADMIN.	*	100.00		
		5/01/24	149	202405	310	51300	35100		MAY INFORMATION TECH.	*	83.33		
		5/01/24	149	202405	310	51300	31300		MAY DISSEMINATION SRVCS	*	618.33		
		5/01/24	149	202405	310	51300	51000		OFFICE SUPPLIES	*	.30		
		5/01/24	149	202405	310	51300	42000		POSTAGE	*	39.04		
		5/01/24	149	202405	310	51300	42500		COPIES	*	53.70		
		5/01/24	149	202405	310	51300	41000		TELEPHONE	*	14.42		
									GOVERNMENTAL MANAGEMENT SERVICES			5,249.79	000540
5/08/24	00011	5/02/24	24-00162	202405	310	51300	48000		NOTICE OF BOARD MTG 5/15 JACKSONVILLE DAILY RECORD	*	74.50	74.50	000541
5/08/24	00035	5/01/24	10048	202405	320	57200	49600		MAY SECURITY SERVICES SECURITY DEVELOPMENT GROUP LLC	*	3,530.40	3,530.40	000542

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/08/24	00016	4/29/24	JAX68949	202404	330	57200	42010		MOW CHESWICK OAKS AVE YELLOWSTONE LANDSCAPE	*	660.00	660.00	000543
5/08/24	00016	5/06/24	JAX69744	202405	330	57200	42000		MAY LANDSCAPE MAINTENANCE YELLOWSTONE LANDSCAPE	*	8,640.00	8,640.00	000544
5/14/24	00036	5/10/24	12939	202405	320	57200	45000		REPLC & REPAIR FEBCO 860 BOB'S BACKFLOW & PLUMBING SERVICES	*	400.41	400.41	000545
5/14/24	00021	10/31/23	3298095	202405	300	13100	10100		BOUNDARY AMENDMENT	*	293.00		
		12/05/23	3323014	202405	300	13100	10100		BOUNDARY AMENDMENT	*	528.00		
		1/08/24	3338741	202405	300	13100	10100		BOUNDARY AMENDMENT	*	1,814.00		
		2/06/24	3351208	202405	300	13100	10100		BOUNDARY AMENDMENT KUTAK ROCK LLP	*	198.00	2,833.00	000546
5/14/24	00027	5/14/24	0542024	202405	300	13100	10100		REFUND SE2019A ACQ&COSTR U.S.BANK	*	11,192.66	11,192.66	000547
5/28/24	00001	4/16/24	147	202403	320	57200	45000		GEN FACILITY MAINTENANCE GOVERNMENTAL MANAGEMENT SERVICES	*	660.28	660.28	000548
5/28/24	00001	5/14/24	150	202404	320	57200	45000		GEN FACILITY MAINTENANCE GOVERNMENTAL MANAGEMENT SERVICES	*	1,693.69	1,693.69	000549
5/28/24	00011	5/16/24	24-00182	202405	310	51300	48000		NOTICE FOR CANDIDATES JACKSONVILLE DAILY RECORD	*	57.00	57.00	000550
5/28/24	00020	4/30/24	11	202404	320	57200	46530		APR POOL MONITOR SERVICES RIVERSIDE MANAGEMENT SERVICES, INC	*	516.80	516.80	000551

TOTAL FOR BANK A 42,524.55
 TOTAL FOR REGISTER 42,524.55

WILP WILFORD PRES OKUZMUK



Tallahassee, FL 32308
2498 Centerville Rd.

Invoice

Invoice #: 403806
 Invoice Date: 04/29/2024
 Completed: 04/29/2024
 Terms: Due On Receipt
 Bid#: 0
 Job: 8098-1

Bill to:
 Wilford Preserve
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

475 West Town Place
Ste 114

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
<i>Wilford Preserve - 2535 Firethorn AV, Orange Park, FL</i>			
Travel Labor	1.00	\$50.00	50.00
125KHZ PROXIMITY CLAMSHELL CARD	50.00	\$2.81	140.50
Sales Tax			0.00

Tech Resolution Note:

Access

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

Support@hitechflorida.com
Office: 850-385-7649

Total	\$190.50
Payments	\$0.00
Balance Due	\$190.50



Tallahassee, FL 32308
2498 Centerville Rd.

Invoice

Invoice #: 403966
 Invoice Date: 05/01/2024
 Completed: 05/01/2024
 Terms: Due on Aging Date
 Bid#:

Bill to:
 Wilford Preserve
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

475 West Town Place
Ste 114

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL	1.00	\$85.00	85.00
Enterprise Cloud Device Management Service			0.00
Sales Tax			

Tech Resolution Note:

Thank you for choosing HI-Tech!

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

Support@hitechflorida.com
Office: 850-385-7649

Total	\$85.00
Payments	\$0.00
Balance Due	\$85.00

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

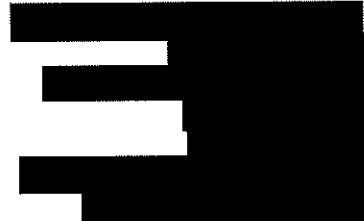
Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 23, 2024

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157



Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3381641
23023-1

Re: General Counsel

For Professional Legal Services Rendered

02/04/24	G. Lovett	0.50	125.00	Monitor legislative process relating to matters impacting special districts
02/05/24	K. Jusevitch	0.20	29.00	Research election status; confer with Haber
02/20/24	W. Haber	0.80	264.00	Prepare for and participate in Board meeting
02/21/24	W. Haber	0.30	99.00	Review license agreements and confer with Giles regarding same
02/23/24	W. Haber	0.20	66.00	Review license agreement and confer with Giles regarding same
TOTAL HOURS		2.00		

KUTAK ROCK LLP

Wilford Preserve CDD

April 23, 2024

Client Matter No. 23023-1

Invoice No. 3381641

Page 2

TOTAL FOR SERVICES RENDERED \$583.00

DISBURSEMENTS

Freight and Postage 23.60

TOTAL DISBURSEMENTS 23.60

TOTAL CURRENT AMOUNT DUE \$606.60

Governmental Management Services, LLC


1001 Bradford Way
Kingson, TN 37763

Invoice

Invoice #: 148
Invoice Date: 5/1/24
Due Date: 5/1/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - May 2024		3,937.50	3,937.50
Janitorial - May 2024		839.17	839.17
Pool Maintenance - May 2024		1,250.00	1,250.00
Pool Chemicals - Bicarb (PO# 1778)		107.25	107.25
 5-3-24			

Total \$6,133.92

Payments/Credits \$0.00

Balance Due \$6,133.92

Governmental Management Services, LLC

1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 149
Invoice Date: 5/1/24
Due Date: 5/1/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - May 2024		4,340.67	4,340.67
Website Administration - May 2024		100.00	100.00
Information Technology - May 2024		83.33	83.33
Dissemination Agent Services - May 2024		618.33	618.33
Office Supplies		0.30	0.30
Postage		39.04	39.04
Copies		53.70	53.70
Telephone		14.42	14.42

Total \$5,249.79

Payments/Credits \$0.00

Balance Due \$5,249.79

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

May 2, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00162C	PO/File #		\$74.50
	Notice of Board of Supervisors Meeting			Payment Due
	Wilford Preserve Community Development District			\$74.50
				Publication Fee
Case Number				Amount Paid
Publication Dates	5/2			
County	Clay			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-00162C on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**WILFORD PRESERVE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF BOARD OF
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Wednesday, May 15, 2024 at 10:00 a.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, www.WilfordPreserveCDD.com, at least seven days prior to the meeting.

The meeting will be conducted in accordance with the provisions of Florida law for community development districts and will be open to the public. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles
District Manager

May 2 00 (24-00162C)



Security Development Group, LLC
8130 Baymeadows Way W., Suite 302
Jacksonville, FL 32256
cathie@sthreeseecurity.com
www.sthreeseecurity.com

INVOICE

BILL TO
Wilford Preserve CDD
2740 Firethorn Avenue
Orange Park, Florida 32073

INVOICE # 10048
DATE 05/01/2024
DUE DATE 05/31/2024
TERMS End of the month

SERVICE MONTH
May

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I 6 Dedicated hours Fri - Sun	78	29.95	2,336.10
Vehicle Patrol 3 patrols a day Mon - Thurs	54	17.95	969.30
Fuel Charge Fuel Charge	1	100.00	100.00
Holiday Service Memorial Day	1	125.00	125.00T

SUBTOTAL	3,530.40
TAX	0.00
TOTAL	3,530.40
BALANCE DUE	\$3,530.40



YELLOWSTONE
LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 689499	4/29/2024
TERMS	PO NUMBER
Net 30	

Bill To:

Wilford Preserve CDD
c/o Governmental Management Services, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Wilford Preserve CDD

Address: Sycamore Way
Orange Park , FL 32073

Invoice Due Date: May 29, 2024

Invoice Amount: \$660.00

Description	Current Amount
Mow Cheswick Oaks Ave	
Landscape Enhancement	\$660.00

Invoice Total \$660.00

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



INVOICE

INVOICE #	INVOICE DATE
JAX 697444	5/6/2024
TERMS	PO NUMBER
Net 30	

Bill To:

Wilford Preserve CDD
c/o Governmental Management Services, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Wilford Preserve CDD

Address: Sycamore Way
Orange Park , FL 32073

Invoice Due Date: June 5, 2024

Invoice Amount: \$8,640.00

Description	Current Amount
Monthly Landscape Maintenance May 2024	\$8,640.00

Invoice Total **\$8,640.00**

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Bob's Backflow & Plumbing Services

4640 Subchaser Ct., Ste 113
 Jacksonville, FL 32244

Invoice

12939

Invoice Date

5/10/2024

Bill To
Wilford Preserve CDD c/o GMS/Governmental Mgmt Svcs Inc 475 West Town Place Suite 114 St Augustine, FL 32092

Job Location
Wilford Preserve CDD 2738 Firethorn Ave. Orange Park, FL 32073

Bob's Backflow & Plumbing Services
4640 Subchaser Ct., Ste 113
Jacksonville, FL 32244

Phone # (904) 268-8009 Fax # (904) 292-4403

P.O. Number	Terms	Due Date
	Net 30	6/9/2024

Serviced	Description	Quantity	Price Each	Amount
5/9/2024	2" Febco 860 Serial: H28711 - Potable Labor to replace #1 & #2 check rubber, RV rubber kit, clean, flush, test, and certify	1.75	90.00	157.50
	Febco 905351 Check Kit 1 1/4'-2' for 860/ 860U RP Check Repair Kit #1	1	89.00	89.00
	Febco 905352 Check Kit 1 1/4'-2' for 850/850U DC Check Repair Kit #2	1	71.00	71.00
	Febco 905346 860 Relief Valve Rubber Kit 2"	1	82.91	82.91
	Backflow Test: Backflow Test/ Certified and submitted to proper Water Utility Provider- PASSED	1	0.00	0.00

Total	\$400.41
Payments/Credits	\$0.00
Balance Due	\$400.41

Thank you for your business. We appreciate your prompt payment.
Please make checks payable to Bob's Backflow and include your invoice number.

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

October 31, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3298095

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

1,800.181.181

(21)

Invoice No. 3298095
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

09/20/23	W. Haber	0.80	264.00	Confer with Taylor; prepare resolution approving boundary amendment
09/21/23	K. Jusevitch	0.20	29.00	Confer with Haber regarding boundary amendment
TOTAL HOURS		1.00		
TOTAL FOR SERVICES RENDERED				\$293.00
TOTAL CURRENT AMOUNT DUE				<u>\$293.00</u>

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

December 5, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3323014

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

1,300.131.101

21

Invoice No. 3323014

23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

10/05/23	W. Haber	0.30	99.00	Review resolution and status
10/12/23	W. Haber	0.50	165.00	Review draft petition
10/31/23	W. Haber	0.80	264.00	Prepare boundary amendment petition; confer with Taylor and Cowling regarding status

TOTAL HOURS 1.60

TOTAL FOR SERVICES RENDERED \$528.00

TOTAL CURRENT AMOUNT DUE \$528.00

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 8, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3338741

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

1,300.131.101 21

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3338741
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

11/01/23	W. Haber	0.40	132.00	Confer with Warner regarding boundary amendment petition
11/01/23	A. Warner	1.60	232.00	Prepare draft petition for boundary amendment with exhibits
11/06/23	W. Haber	0.80	264.00	Review and revise petition to amend
11/08/23	A. Warner	1.40	203.00	Further prepare boundary amendment petition
11/09/23	W. Haber	0.80	264.00	Review and revise petition to amend
11/09/23	A. Warner	1.70	246.50	Further prepare boundary amendment and exhibits and conferred with Haber; correspond with developer and engineer
11/10/23	A. Warner	0.30	43.50	Correspond with district manager and engineer on boundary amendment
11/21/23	W. Haber	0.50	165.00	Review and revise petition to amend
11/30/23	W. Haber	0.80	264.00	Confer with Giles and Cowling regarding status; review petition

TOTAL HOURS 8.30

KUTAK ROCK LLP

Wilford Preserve CDD
January 8, 2024
Client Matter No. 23023-4
Invoice No. 3338741
Page 2

TOTAL FOR SERVICES RENDERED \$1,814.00

~~TOTAL CURRENT AMOUNT DUE \$1,814.00~~

UNPAID INVOICES:

October 31, 2023	Invoice No. 3298095	293.00
December 5, 2023	Invoice No. 3323014	528.00

TOTAL DUE \$2,635.00

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 6, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3351208

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

1.300.131.101

21

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3351208
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

12/13/23	W. Haber	0.60	198.00	Review engineer's report; prepare correspondence regarding status of petition to amend
TOTAL HOURS		0.60		

KUTAK ROCK LLP

Wilford Preserve CDD
February 6, 2024
Client Matter No. 23023-4
Invoice No. 3351208
Page 2

TOTAL FOR SERVICES RENDERED \$198.00

~~TOTAL CURRENT AMOUNT DUE~~ ~~★~~ ~~\$198.00~~ ~~★~~

UNPAID INVOICES:

October 31, 2023	Invoice No. 3298095	293.00
December 5, 2023	Invoice No. 3323014	528.00
January 8, 2024	Invoice No. 3338741	1,814.00
TOTAL DUE		<u>\$2,833.00</u>

**Wilford Preserve
COMMUNITY DEVELOPMENT DISTRICT**

General Fund

Check Request

Date	Amount	Authorized By
May 14, 2024	\$11,192.66	Oksana Kuzmuk

Payable to:

Wilford Preserve CDD - US Bank #27

Date Check Needed:

Budget Category:

ASAP	1.300.131.101
------	---------------

Intended Use of Funds Requested:

To re-fund Bonds SE 2019A Acq & Constr acc
<i>(Attach supporting documentation for request.)</i>

!!! PLEASE RETURN THE SIGNED CHECK TO OKSANA !!!

Wilford Preserve

Community Development District

Boundary Amendment Funding Request #1*

February 12, 2024

PAYEE	GENERAL FUND
1 KUTAK ROCK LLP - Invoice 3170788 from 1/31/2023 Boundary Amendment Paid by Req #156	\$ 495.00
2 KUTAK ROCK LLP - Invoice 3183003 from 2/25/2023 Boundary Amendment Paid by Req #159	1,202.00
3 KUTAK ROCK LLP - Invoice 3197855 from 3/31/2023 Boundary Amendment Paid by Req #169	198.00
4 KUTAK ROCK LLP - Invoice 3211123 from 4/28/2023 Boundary Amendment Paid by Req #165	823.50
5 KUTAK ROCK LLP - Invoice 3226014 from 5/31/2023 Boundary Amendment Paid by Req #169	349.50
6 KUTAK ROCK LLP - Invoice 3239822 from 6/29/2023 Boundary Amendment Paid by Req #169	2,694.32
7 KUTAK ROCK LLP - Invoice 3263416 from 8/4/2023 Boundary Amendment Paid by Req #174	2,668.33
8 KUTAK ROCK LLP - Invoice 3268652 from 8/31/2023 Boundary Amendment Paid by Req #179	2,762.01
Total \$	11,192.66

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 31, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3170788

Client Matter No. 23023-4

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3170788

23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

12/20/22	W. Haber	0.90	297.00	Confer with Sigmon regarding status; review and revise resolution and funding agreement
12/21/22	W. Haber	0.60	198.00	Begin preparation of boundary amendment petition
TOTAL HOURS		1.50		
TOTAL FOR SERVICES RENDERED				\$495.00
TOTAL CURRENT AMOUNT DUE				<u>\$495.00</u>

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 25, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3183003

Client Matter No. 23023-4

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3183003
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

01/03/23	K. Jusevitch	1.30	188.50	Confer with Haber; prepare draft petition, notice and checklist
01/05/23	W. Haber	0.40	132.00	Review and revise documents for January meeting
01/20/23	W. Haber	0.20	66.00	Confer with Sigmon regarding status
01/20/23	K. Jusevitch	0.20	29.00	Review meeting notice and update boundary amendment checklist
01/23/23	W. Haber	0.80	264.00	Prepare correspondence to Sigmon regarding funding agreement; review and revise petition
01/23/23	K. Jusevitch	0.50	72.50	Update draft boundary amendment petition; confer with Haber
01/26/23	K. Jusevitch	0.60	87.00	Confer with Haber regarding boundary amendment petition exhibits
01/30/23	W. Haber	1.10	363.00	Review and revise petition; prepare correspondence regarding status

TOTAL HOURS 5.10

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

KUTAK ROCK LLP

Wilford Preserve CDD

February 25, 2023

Client Matter No. 23023-4

Invoice No. 3183003

Page 2

TOTAL FOR SERVICES RENDERED

\$1,202.00

TOTAL CURRENT AMOUNT DUE

\$1,202.00

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 31, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3197855
Client Matter No. 23023-4
Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3197855
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

02/01/23	W. Haber	0.60	198.00	Prepare for and participate in call regarding petition
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TOTAL HOURS 0.60

TOTAL FOR SERVICES RENDERED \$198.00

TOTAL CURRENT AMOUNT DUE \$198.00

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 28, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3211123
Client Matter No. 23023-4
Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3211123
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

03/01/23	W. Haber	0.30	99.00	Confer with Sigmon and Taylor regarding status
03/02/23	W. Haber	0.40	132.00	Confer with Giles and Taylor regarding petition exhibits
03/06/23	W. Haber	0.50	165.00	Review exhibits from Taylor
03/07/23	K. Jusevitch	0.50	72.50	Review petition exhibits and confer with Haber
03/09/23	W. Haber	0.50	165.00	Review petition exhibits; prepare correspondence to Taylor and Sigmon regarding status
03/14/23	W. Haber	0.40	132.00	Reviewed and revised tables; confer with Jusevitch regarding same
03/14/23	K. Jusevitch	0.40	58.00	Confer with Haber; prepare petition exhibit and correspond with district engineer

TOTAL HOURS 3.00

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

KUTAK ROCK LLP

Wilford Preserve CDD

April 28, 2023

Client Matter No. 23023-4

Invoice No. 3211123

Page 2

TOTAL FOR SERVICES RENDERED \$823.50

TOTAL CURRENT AMOUNT DUE \$823.50

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3226014

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3226014
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

04/17/23	K. Jusevitch	1.30	188.50	Research status of petition exhibits; prepare draft petition and confer with Haber
04/19/23	K. Jusevitch	0.20	29.00	Confer with Haber regarding status of petition
04/20/23	W. Haber	0.40	132.00	Review documents and prepare correspondence regarding status
TOTAL HOURS		1.90		

KUTAK ROCK LLP

Wilford Preserve CDD
May 31, 2023
Client Matter No. 23023-4
Invoice No. 3226014
Page 2

TOTAL FOR SERVICES RENDERED \$349.50

~~TOTAL CURRENT AMOUNT DUE~~ ~~\$349.50~~

UNPAID INVOICES:

March 31, 2023	Invoice No. 3197855	198.00
April 28, 2023	Invoice No. 3211123	823.50
TOTAL DUE		<u>\$1,371.00</u>

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 29, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3239822

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3239822
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

05/03/23	W. Haber	0.40	132.00	Confer with Sigmon regarding legal description; confer with Giles regarding SERC
05/03/23	K. Jusevitch	1.40	203.00	Update draft petition and confer with Haber; correspond with district manager
05/04/23	W. Haber	0.50	165.00	Confer with Jusevitch regarding revisions to petition
05/04/23	K. Jusevitch	0.20	29.00	Prepare correspondence for filing petition
05/05/23	W. Haber	0.50	165.00	Confer with Oliver and Fulks regarding boundary amendment
05/08/23	J. Gillis	0.20	29.00	Confer with staff regarding status of filing boundary amendment petition
05/08/23	W. Haber	0.50	165.00	Review and revise petition
05/11/23	W. Haber	1.40	462.00	Finalize and file boundary amendment
05/12/23	W. Haber	0.40	132.00	Confer with County regarding

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

KUTAK ROCK LLP

Wilford Preserve CDD
June 29, 2023
Client Matter No. 23023-4
Invoice No. 3239822
Page 2

05/15/23	W. Haber	0.60	198.00	petition to amend boundary Confer with County Attorney regarding petition review; review and revise hearing notice and proposed ordinance
05/15/23	K. Magee	2.50	612.50	Prepare initial drafts of Notice of Boundary Amendment and Ordinance expanding the boundaries of the District
05/16/23	J. Gillis	1.20	174.00	Confer with staff regarding boundary amendment petition; review and revise petition and exhibits; confer with Clay County regarding electronic filing portal and coordinate electronic filing of boundary amendment petition
05/17/23	J. Gillis	0.40	58.00	Confer with Clay County regarding boundary amendment petition and application fee; coordinate filing of corrected petition
05/23/23	J. Gillis	0.20	29.00	Confer with Jusevitch regarding status of boundary amendment petition
05/31/23	W. Haber	0.30	99.00	Confer with County Attorney regarding status
TOTAL HOURS		10.70		

KUTAK ROCK LLP

Wilford Preserve CDD
June 29, 2023
Client Matter No. 23023-4
Invoice No. 3239822
Page 3

TOTAL FOR SERVICES RENDERED \$2,652.50

DISBURSEMENTS

Freight and Postage 27.22
Reproduction Costs 14.60

TOTAL DISBURSEMENTS 41.82

~~TOTAL CURRENT AMOUNT DUE~~ * ~~\$2,694.32~~ *

UNPAID INVOICES:

March 31, 2023 Invoice No. 3197855 198.00
May 31, 2023 Invoice No. 3226014 349.50

TOTAL DUE \$3,241.82

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 4, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3263416
Client Matter No. 23023-4
Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3263416
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

06/06/23	K. Jusevitch	0.20	29.00	Conference with Haber regarding boundary amendment hearing; correspond with staff regarding fee
06/08/23	K. Jusevitch	0.20	29.00	Conference with staff regarding filing fee
06/09/23	W. Haber	0.80	264.00	Review boundary amendment documents
06/09/23	K. Jusevitch	0.20	29.00	Correspond with county staff regarding filing fee and hearing
06/10/23	K. Jusevitch	3.60	522.00	Boundary amendment hearing preparation; conference with Haber
06/12/23	W. Haber	1.30	429.00	Conference with County Attorney and Cowling regarding hearing and County's concerns
06/12/23	K. Jusevitch	0.40	58.00	Conference with Haber regarding hearing materials
06/13/23	W. Haber	3.20	1,056.00	Prepare for and participate in boundary amendment hearing

KUTAK ROCK LLP

Wilford Preserve CDD
August 4, 2023
Client Matter No. 23023-4
Invoice No. 3263416
Page 2

06/22/23	K. Jusevitch	0.20	29.00	Conference with Haber regarding status of boundary amendment hearing
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TOTAL HOURS 10.10

TOTAL FOR SERVICES RENDERED \$2,445.00

DISBURSEMENTS

Meals	16.24
Travel Expenses	207.09

TOTAL DISBURSEMENTS 223.33

TOTAL CURRENT AMOUNT DUE \$2,668.33

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 31, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3268652

Client Matter No. 23023-4

Notification Email; eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3268652
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

07/05/23	W. Haber	0.60	198.00	Confer with Grimm and Cowling regarding status and communications with Commissioner Renninger
07/07/23	W. Haber	0.40	132.00	Confer with Cowling and Grimm regarding status
07/11/23	W. Haber	3.40	1,122.00	Prepare for and participate in boundary amendment hearing
07/12/23	K. Jusevitch	0.30	43.50	Submit payment to county for boundary amendment
07/17/23	K. Jusevitch	0.20	29.00	Confer with Haber regarding boundary amendment hearing
07/18/23	W. Haber	0.30	99.00	Confer with Jusevitch regarding amended notice of establishment
07/18/23	K. Jusevitch	0.40	58.00	Confer with Haber and correspond with agency regarding ordinance

KUTAK ROCK LLP

Wilford Preserve CDD
August 31, 2023
Client Matter No. 23023-4
Invoice No. 3268652
Page 2

07/20/23	K. Jusevitch	1.10	159.50	Correspond with county regarding boundary amendment ordinance; confer with Haber regarding uniform method and assessment proceedings
07/21/23	K. Jusevitch	0.20	29.00	Correspond with agency and county regarding ordinance
07/27/23	K. Jusevitch	0.30	43.50	Record notice of boundary amendment
07/28/23	K. Jusevitch	0.20	29.00	Correspond with district manager regarding notice of boundary amendment and ordinance

TOTAL HOURS 7.40

TOTAL FOR SERVICES RENDERED \$1,942.50

DISBURSEMENTS

Filing and Court Fees 564.00
Meals 12.09
Travel Expenses 243.42

TOTAL DISBURSEMENTS 819.51

TOTAL CURRENT AMOUNT DUE \$2,762.01

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 147
Invoice Date: 4/16/24
Due Date: 4/16/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2024		172.00	172.00
Maintenance Supplies		488.28	488.28
<i>Gen. Facility Maint. 001.320.57200.45000</i>			
<i>Jerry Lambert 4.22-24</i>			
Total			\$660.28
Payments/Credits			\$0.00
Balance Due			\$660.28

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MARCH 2024

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/11/24	4.3	R.A.	Moved tree ring rocks, cut weed control fabric and dug holes for thirteen landscape plants, removed plants from containers and planted around tree ring, moved excavated dirt and spread around other landscape plants near pool pack area

TOTAL 4.3

MILES 0

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 4/05/24

DISTRICT

WILFORD PRESERVE

<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
2/16/24	Printer	208.93	B.W.
2/16/24	Door Lever Set Exit (2)	142.84	R.A.
2/21/24	Commercial Latch	23.41	R.A.
3/15/24	Water Hose	45.98	B.W.
3/15/24	Nozzle	14.93	B.W.
3/19/24	RCP 60" Pro String Mop Invader Handle	14.92	B.W.
3/19/24	15" Angle Broom and Step On Dust	11.47	B.W.
3/19/24	RM Cotton Mop Refill 2pk	16.64	B.W.
3/19/24	Reusable Latex L/XL 5pk	9.17	B.W.

TOTAL \$488.28

Governmental Management Services, LLC

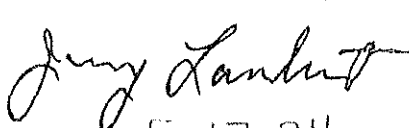
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 150
Invoice Date: 5/14/24
Due Date: 5/14/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2024		1,026.00	1,026.00
Maintenance Supplies		667.69	667.69
Gen. Facility Maint. 001.320.57200.45000			
 5-17-24			

Total \$1,693.69

Payments/Credits \$0.00

Balance Due \$1,693.69

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/11/24	3.05	R.A.	Inspected men's bathroom door, bathroom door is locked and not opening, found door pressed to close to the door jam as if something jammed behind it, to far forward to engage dead bolt it was misaligned, gained access through attic entry, found latch receiver deformed from forceful entry which caused a gap large enough for the door latch to catch in between latch receiver and jam, door handle latch damaged internally from forceful entry and handle is unable to disengage the latch when turned
4/12/24	4.7	R.A.	Entered men's bathroom through attic, disassembled door handle from interior of bathroom, found latch disengaged from door handle mechanism and unable to open, managed to get tool behind latch to pry latch back to open door, electronic latch receiver damaged and inoperative, removed and stored in office for Hi-Tech
4/17/24	3	R.A.	Cut and removed damaged portion of door jam, planned replacement two by four to one inch thickness and temporarily installed, cut new hole for dead bolt and installed sleeve
4/17/24	3	J.S.	Assisted cut and remove damaged portion of door jam, planned replacement two by four to one inch thickness and temporarily installed, cut hole for dead bolt and installed sleeve
4/18/24	4.55	R.A.	Removed two by four jam and installed 1/4" spacers to close gap for door, marked out deadbolt and latch receiver placement, cut notch for latch receiver and dry fit, modified until latch receiver fit flush, cut hole for dead bolt and installed sleeve and plate, cut notch in backside to allow for latch receiver wiring, re-installed weather strip and new two by four jamb, made adjustments for latch assembly and operation
4/19/24	2.9	R.A.	Removed latch receiver and dead bolt plate, taped and prepped for paint, filled holes with wood putty, caulked two by four to blend with current frame, painted two by four and other rough areas of door jams that needed touch up paint, allowed to dry and re-installed hardware, checked for proper operation, picked up supplies, wait for High-Tech to install new latch receiver
4/20/24	1.38	R.A.	Opened the pool bathrooms after water was turned on, turned on auto level for the pool
4/23/24	1.6	R.A.	Shut off toilet that wouldn't stop flushing, two toilet paper dispensers not opening with key, found locks rusted and pins stuck, sprayed with WD40 and worked pins loose, toilet paper dispensers now working
4/30/24	1.47	R.A.	Inspected door, someone removed the plug and inserted into the electronic latch to prevent door from locking and unable to be opened, opened bathroom door and fabricated new plug to insert electronic latch, covered with tape

TOTAL 25.65

MILES 0

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 5/05/24

DISTRICT

WILFORD PRESERVE

<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
3/18/24	Microfiber Cleaning Cloths 50pk	17.28	B.W.
3/19/24	Toilet Tissue 96 Rolls	66.48	B.W.
3/19/24	Feminine Hygiene Bags	39.54	B.W.
3/19/24	Lysol Lemon	14.82	B.W.
3/19/24	BJ AL RF	10.25	B.W.
3/19/24	Clorox Bleach	23.48	B.W.
4/1/24	Core Lite Subscription	172.50	B.W.
4/1/24	Core Lite	247.25	B.W.
4/17/24	Dust Pan and Brush	6.87	R.A.
4/17/24	96" 2x4 Stud	4.29	R.A.
4/19/24	Plastic Wood Fill	10.33	R.A.
4/19/24	3pc Brush Set	10.90	R.A.
4/19/24	Multipurpose White Caulk	4.92	R.A.
4/19/24	1 Gallon White Stain Paint	29.61	R.A.
5/1/24	Long Sleeve Latex Gloves	9.17	R.A.

TOTAL \$667.69

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

May 16, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00182C	PO/File #		\$57.00
				Payment Due
Notice of Qualifying Period for Candidates for the Board of Supervisors				
				\$57.00
				Publication Fee
Wilford Preserve Community Development District				
Case Number				Amount Paid
Publication Dates	5/16			
County	Clay			

Payment Due Upon Receipt
For your convenience, you may remit payment online at www.jaxdailyrecord.com/send-payment.

If your payment is being mailed, please reference Serial # 24-00182C on your check or remittance advice.

Payment is due before the Proof of Publication is released.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter. Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**NOTICE OF QUALIFYING
PERIOD FOR CANDIDATES
FOR THE BOARD OF
SUPERVISORS OF
THE WILFORD PRESERVE
COMMUNITY
DEVELOPMENT DISTRICT**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Wilford Preserve Community Development District will commence at noon on June 10, 2024, and close at noon on June 14, 2024. Candidates must qualify for the office of Supervisor with the Clay County Supervisor of Elections located at 500 North Orange Avenue, Green Cove Springs, Florida 32043, Phone (904) 269-6350. All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a "qualified elector" of the District, as defined in Section 190.003, *Florida Statutes*. A "qualified elector" is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Clay County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Wilford Preserve Community Development District has two (2) seats up for election, specifically seats 4 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 5, 2024, and in the manner prescribed by law for general elections.

For additional information, please contact the Clay County Supervisor of Elections.

May 16 oo (24-00182C)

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 11
Invoice Date: 4/30/2024
Due Date: 4/30/2024
Case:
P.O. Number:

Bill To:
Willford Preserve

Description	Hours/Qty	Rate	Amount
Pool Monitor Services through April 2023 1,320.572,46530	25.84	20.00	516.80
<i>Jerry Lambert</i> 5-16-24			
Total			\$516.80
Payments/Credits			\$0.00
Balance Due			\$516.80

WILFORD PRESERVE CDD

POOL MONITOR

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
25.84	Pool Monitor	\$ 20.00	\$ 516.80

Covers April 2024

GL Code 1.320.572.46530

TOTAL DUE:

\$ 516.80

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
POOL MONITOR BILLABLE HOURS FOR APRIL 2024

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/20/24	6.77	L.D.	Pool Monitor
4/21/24	6.18	L.D.	Pool Monitor
4/27/24	5.97	L.D.	Pool Monitor
4/28/24	6.92	L.D.	Pool Monitor
GRAND TOTAL	<u>25.84</u>		