

WILFORD PRESERVE
Community Development District

APRIL 16, 2024

AGENDA

**Wilford Preserve
Community Development District**
475 West Town Place, Suite 114
St. Augustine, Florida 32092
www.WilfordPreserveCDD.com

April 9, 2024

Board of Supervisors
Wilford Preserve Community Development District

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Tuesday, April 16, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the revised agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the March 19, 2024 Board of Supervisors Meeting
- IV. Discussion of the Fiscal Year 2025 Budget
- V. Consideration of Resolution 2024-03, Confirming Use of the Clay County Supervisor of Elections to Conduct the District's 2024 General Election
- VI. Staff Reports
 - A. District Counsel
 - B. District Engineer – Requisition No. 193 (Series 2019A)
 - C. District Manager
 - D. Amenity / Operations Manager – Monthly Operations Report
- VII. Financial Reports
 - A. Financial Statements as of March 31, 2024
 - B. Check Register
 - C. Consideration of Boundary Amendment Funding Request No. 2

VIII. Supervisors' Requests and Audience Comments

IX. Next Scheduled Meeting – Wednesday, May 15, 2024 at 6:00 p.m. at the Plantation Oaks Amenity Center

X. Adjournment

MINUTES

MINUTES OF MEETING
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Tuesday, March 19, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Louis Cowling	Vice Chairman
Jordan Beall	Supervisor
Braden Smith	Supervisor

Also present were:

Marilee Giles	District Manager
Wes Haber <i>by phone</i>	District Counsel
Jay Soriano	Operations Manager

The following is a summary of the discussions and actions taken at the March 19, 2024 meeting.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 1:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Discussion with Clay County Sheriff's
Office on the Clay Community Connect
Program**

This portion of the meeting was closed to the public in accordance with Sections 119.071(3)(a) and 281.301, Florida Statutes, as the Board discussed matters related to the security system plan. The closed session began at approximately 1:32 p.m. The public portion of the meeting resumed at approximately 1:48 p.m. and the following motion was made.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor enrolling in the Clay County Community Connect Program was approved.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the February 20, 2024 Board of Supervisors Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the minutes of the February 20, 2024 Board of Supervisors meeting were approved.

FIFTH ORDER OF BUSINESS

Acceptance of the Draft Fiscal Year 2023 Audit Report

Ms. Giles presented the draft fiscal year 2023 audit report created by Grau & Associates, noting that there were no negative findings to report.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the draft fiscal year 2023 audit report was accepted.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer - Requisition No. 192 (Series 2019A)

A copy of the requisitions payable to Taylor & White totaling \$410 was included in the agenda package for the Board’s review.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor requisition number 192 was ratified.

C. District Manager

Ms. Giles reminded the Board that the Form 1 will now need to be filled out and filed electronically. She also stated that the budget will be approved at the May 15th meeting and adopted at the July 17th meeting.

D. Amenity / Operations Manager – Monthly Operations Report

Mr. Soriano gave an overview of the amenity and operations report.

SEVENTH ORDER OF BUSINESS Financial Reports

A. Financial Statements as of February 29, 2024

B. Check Register

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package and noted the check register totals \$26,925.06.

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the check register was approved.

EIGHTH ORDER OF BUSINESS Supervisors’ Requests and Audience Comments

Supervisor Requests

Mr. Cowling stated that Dream Finders is close to having Cheswick South approved. As soon as the purchase and sales agreement are finalized, that portion will be added to the District and the landscape and pond maintenance for the area will need to be factored into the budget.

Audience Comments

Robert Keefe reminded the Board he brought up a complaint of drainage issues on the sidewalk in front of 634 Lancewood Court. He asked if there was an update on that issue, as well as the low area on Firethorn and the far side of the field on Copperwood where water pools.

Mr. Cowling stated that proposals have been requested from Yellowstone, so that is being addressed.

Robert Keefe asked if the houses already built in Cheswick South are paying CDD assessments.

Mr. Cowling stated that there first needs to be a boundary amendment done, but those houses will be part of the CDD eventually.

Robert Keefe asked when the homes in Wilford 4 will begin paying CDD assessments.

Mr. Haber explained that once the boundary amendment is complete, those lots can then be subject to CDD assessments, but a public hearing must be held first to levy the assessments.

Robert Keefe asked how those new properties would affect the operations and maintenance assessments.

Mr. Haber responded that the O&M budget is likely to increase because of the new areas to maintain, but it will be spread over more units.

Robert Keefe asked if the homeowners in Phases 1 through 3 will see a rebate when the new areas begin paying assessments.

Mr. Haber responded that there will not be a refund, but the homeowners may see a reduction in the current O&M assessment amount.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – April 16, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cowling seconded by Mr. Smith with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

RESOLUTION 2024-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT CONFIRMING THE DISTRICT’S USE OF THE CLAY COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE DISTRICT’S ELECTION OF SUPERVISORS IN CONJUNCTION WITH THE GENERAL ELECTION

WHEREAS, the Wilford Preserve Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Clay County, Florida;

WHEREAS, the District is run by a Board of Supervisors consisting of five members;

WHEREAS, the Board of Supervisors of Wilford Preserve Community Development District (hereinafter the “Board”) previously implemented section 190.006(3)(a)2.c., Florida Statutes, and has used the Clay County Supervisor of Elections (the “Supervisor”) to conduct the District’s previous supervisor elections in conjunction with the General Election;

WHEREAS, the Supervisor has requested the District adopt a resolution confirming the District’s use of the Supervisor for the purpose of conducting the District’s future supervisor elections in conjunction with the General Election; and

WHEREAS, the District desires to continue to use the Supervisor for the purpose of conducting the District’s supervisor elections in conjunction with the General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Board is currently made up of the following individuals:

Batey McGraw – 14701 Philips Highway, Suite 300, Jacksonville, FL 32256;
Louis Cowling – 14701 Philips Highway, Suite 300, Jacksonville, FL 32256;
Jordan Beall – 14701 Philips Highway, Suite 202, Jacksonville, FL 32256;
Wes Dailey – 14701 Philips Highway, Suite 300, Jacksonville, FL 32256;
Braden Smith – 14701 Philips Highway, Suite 300, Jacksonville, FL 32256;

Section 2. The term of office for each member of the Board is as follows:

<u>Supervisor & Seat</u>	<u>Term (Including Expiration Date)</u>
Wes Dailey – Seat 1	11/2022 – 11/2026
Louis Cowling – Seat 2	11/2020 – 11/2024
Jordan Beall – Seat 3	11/2022 – 11/2026
Braden Smith – Seat 4	12/2023 – 11/2024
Batey McGraw – Seat 5	11/2022 – 11/2024

Section 3. Seats 4 and 5 are scheduled for the General Election in November 2024. The remaining seat with a term expiring in November 2024 shall be filled by an election of the landowners in accordance with Section 190.006, *Florida Statutes*.

Section 4. Members of the Board may receive \$200 per meeting for their attendance but no Board member shall receive more than \$4,800 per year.

Section 5. The term of office for the individuals elected to the Board in the November 2024 General Election is four years.

Section 6. The newly elected supervisors assume office on the second Tuesday following their election.

Section 7. The District hereby instructs the Supervisor to conduct the District's General Elections. Pursuant to section 100.011(4)(a), Florida Statutes, the District understands that it will be responsible to pay for its proportionate share of the general election cost and agrees to pay the same within a reasonable time after receipt of an invoice from the Supervisor.

PASSED AND ADOPTED THIS 16TH DAY OF APRIL, 2024.

**WILFORD PRESERVE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY

SIXTH ORDER OF BUSINESS

B.

**FORM OF REQUISITION
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 193
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$780.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. obligations in the stated amount set forth above have been incurred by the Issuer,

or

 this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE
DEVELOPMENT DISTRICT**

By: 
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.


Consulting Engineer



Taylor & White, Inc.
Civil Design & Consulting Engineers

INVOICE

9556 Historic Kings Road S., Suite 102
Jacksonville, Florida 32257
t: (904) 346-0671 - f: (904) 346-3051
www.TaylorandWhite.com

Wilford Preserve CDD
Attn: Bernadette Peregrino
District Accountant
475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice number 5548
Date 03/28/2024

Project **16050.1 WILFORD PRESERVE CDD**

Professional Services Rendered through 03/24/2024. ~PAYMENT TERMS: NET 10 DAYS~
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. *Denotes Hourly Task

Invoice Amount:
\$780.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
*PHASE 2A REVISIONS CLOSED	0.00	24,515.00	24,515.00	0.00	0.00
ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*TEMPORARY SALES TRAILER	0.00	565.00	565.00	0.00	0.00
ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*DISTRICT ENGINEER-HRLY-NTE	60,000.00	102,588.75	102,793.75	171.32	205.00
*CONSTRUCTION OBSV/CERTS-HRLY-NTE	75,000.00	117,435.18	117,435.18	156.58	0.00
*PURCHASING AGENT-HRLY	24,200.00	20,605.00	20,605.00	85.14	0.00
*STORMWATER & WASTEWATER 20 YEAR NEEDS ANALYSIS	10,000.00	5,430.00	5,430.00	54.30	0.00
*AMENITY CENTER MODIFICATION-CLOSED	0.00	23,740.00	23,740.00	0.00	0.00
*SLEEVING PLAN-CLOSED	0.00	2,898.75	2,898.75	0.00	0.00
*PROJECT ADMIN. & COORDINATION-HRLY-NTE	10,000.00	12,308.75	12,883.75	128.84	575.00
REIMBURSABLES	0.00	10,224.17	10,224.17	0.00	0.00
Total	189,200.00	330,310.60	331,090.60	175.00	780.00

***District Engineer-HRLY-NTE**

	Units	Billed Amount
D. Glynn Taylor, P.E. <i>eor</i>	1.00	165.00
Jane M. White <i>Req</i>	0.50	40.00
Phase subtotal		205.00

***Project Admin. & Coordination-HRLY-NTE**

	Units	Billed Amount
Anthony K. Ringler <i>color phasing for county</i>	5.00	575.00

Wilford Preserve CDD
Project 16050.1 WILFORD PRESERVE CDD

Invoice number 5548
Date 03/28/2024

subtotal	6.50	780.00
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Invoice total	780.00
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D.

Wilford Preserve Community Development District (CDD)

2740 Firethorn Ave, Orange Park, FL 32065

wilfordpreservemanager@gmsnf.com

Memorandum

Date: April 2024
To: Board of Supervisors
From: GMS – Wilford Amenity Manager

Community:

Amenity Usage

- *Total Facilities Usage – 287 overall*
- *Average daily usage – 9*

Card counts:

New Owners	5
Replacements	0

Total cards Assigned: 5

Room Rentals

- *4 rentals in the month of March*

Operations:

- Irrigation leak on going. We had Clay County master plumbers out to Property at the end of March to confirm water leaking onto sidewalk and into parking lot is irrigation leak.
- Lake Inspections - All lakes inspected monthly, outfalls cleaned due to trash
- Park/Greenspace Inspections and Cleaning - Completed monthly
- Review neighborhood fence requests for district encroachment issues; Per Jay Soriano

- Weekly Maintenance:
 - Straighten all patio furniture, interior furniture and wipe down all tables
 - Change and restock all trash cans, collect any trash in and around amenity center
 - Restock all toilet paper, paper towels and address any issues
 - Blow off pool deck and surrounding areas
 - Entire amenity center cleaned and sanitized
 - Change and restock dog pots
 - Pool chemicals checked and recorded daily

- Contacted Yellowstone on the following Landscaping matters:
 - Damaged irrigation box by lawnmower
 - Ant mounds needing treated (Treated by YS)
 - Cracked irrigation drip line and dented fence inside pool area
 - Drainage issue on sidewalk from mainline break (Proposal provided by YS)
 - Flooded valve box

Wilford Preserve Community Development District (CDD)

2740 Firethorn Ave, Orange Park, FL 32065

wilfordpreservemanager@gmsnf.com

Memorandum

- **Landscaping**
 - *Monthly reports for January submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- *Brianna Wilson, Wilford Amenity Manager* wilfordpreservemanager@gmsnf.com
- *Jay Soriano, GMS Operations Manager (904) 274-2450* jsoriano@gmsnf.com

SEVENTH ORDER OF BUSINESS

A.

Wilford Preserve
Community Development District

Unaudited Financial Reporting
March 31, 2024



Wilford Preserve
Community Development District
Combined Balance Sheet
March 31, 2024

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Project Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating Account	\$ 105,960	\$ -	\$ -	\$ 105,960
Due from Other	-	-	4,440	4,440
Investments:				
General Fund Custody	257,251	-	-	257,251
State Board of Administration (SBA)	2,681	-	-	2,681
Series 2018B				
Reserve	-	358,225	-	358,225
Revenue	-	8,618	-	8,618
Prepayment	-	207,495	-	207,495
Construction	-	-	15,506	15,506
Series 2019				
Reserve	-	193,884	-	193,884
Revenue	-	558,744	-	558,744
Construction	-	-	23,021	23,021
Prepaid Expenses	575	-	-	575
Deposits	1,350	-	-	1,350
Total Assets	\$ 367,818	\$ 1,326,965	\$ 42,967	\$ 1,737,749
Liabilities:				
Accounts Payable	\$ 3,631	\$ -	\$ -	\$ 3,631
Total Liabilities	\$ 3,631	\$ -	\$ -	\$ 3,631
Fund Balance:				
Nonspendable:				
Prepaid Items	\$ 575	\$ -	\$ -	\$ 575
Deposits	1,350	-	-	1,350
Restricted for:				
Debt Service	-	1,326,965	-	1,326,965
Capital Project	-	-	42,967	42,967
Assigned for:				
Unassigned	362,262	-	-	362,262
Total Fund Balances	\$ 364,187	\$ 1,326,965	\$ 42,967	\$ 1,734,118
Total Liabilities & Fund Balance	\$ 367,818	\$ 1,326,965	\$ 42,967	\$ 1,737,749

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2024

	Adopted Budget	Prorated Budget Thru 03/31/24	Actual Thru 03/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 505,720	\$ 500,033	\$ 500,033	\$ -
Interest Income	1,500	1,500	4,623	3,123
Miscellaneous Income	-	-	175	175
Total Revenues	\$ 507,220	\$ 501,533	\$ 504,831	\$ 3,297
Expenditures:				
<u>General & Administrative:</u>				
Engineering	\$ 6,000	\$ 3,000	\$ -	\$ 3,000
Attorney	15,000	7,500	2,190	5,310
Annual Audit	4,800	4,800	4,900	(100)
Assessment Administration	5,300	5,300	5,300	-
Arbitrage Rebate	1,200	600	600	-
Dissemination Agent	7,420	3,710	4,210	(500)
Trustee Fees	7,000	6,592	6,592	-
Management Fees	52,088	26,044	26,044	(0)
Information Technology	1,000	500	500	0
Website Maintenance	1,200	600	600	-
Telephone	300	150	31	119
Postage	500	250	251	(1)
Insurance	7,245	7,245	6,818	427
Printing & Binding	1,200	600	110	490
Legal Advertising	3,000	1,500	373	1,128
Other Current Charges	600	300	15	285
Office Supplies	200	100	2	98
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 114,228	\$ 68,966	\$ 58,709	\$ 10,257

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2024

	Adopted Budget	Prorated Budget Thru 03/31/24	Actual Thru 03/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 505,720	\$ 505,720	\$ 500,033	\$ (5,687)
Interest Income	1,500	1,500	4,623	3,123
Miscellaneous Income	-	-	175	175
Total Revenues	\$ 507,220	\$ 507,220	\$ 504,831	\$ (2,389)
Expenditures:				
<u>General & Administrative:</u>				
Engineering	\$ 6,000	\$ 3,000	\$ -	\$ 3,000
Attorney	15,000	7,500	2,190	5,310
Annual Audit	4,800	4,800	4,900	(100)
Assessment Administration	5,300	5,300	5,300	-
Arbitrage Rebate	1,200	600	600	-
Dissemination Agent	7,420	3,710	4,210	(500)
Trustee Fees	7,000	6,592	6,592	-
Management Fees	52,088	26,044	26,044	(0)
Information Technology	1,000	500	500	0
Website Maintenance	1,200	600	600	-
Telephone	300	150	31	119
Postage	500	250	251	(1)
Insurance	7,245	7,245	6,818	427
Printing & Binding	1,200	600	110	490
Legal Advertising	3,000	1,500	373	1,128
Other Current Charges	600	300	15	285
Office Supplies	200	100	2	98
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 114,228	\$ 68,966	\$ 58,709	\$ 10,257

Wilford Preserve
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2024

	Adopted Budget	Prorated Budget Thru 03/31/24	Actual Thru 03/31/24	Variance
<u>Operations & Maintenance</u>				
Amenity Center Expenditures				
Insurance	\$ 11,762	\$ 11,762	\$ 10,218	\$ 1,544
General Facility Maintenance	20,000	10,000	8,665	1,335
Amenity Manager	47,250	23,625	23,625	-
Janitorial Services	10,070	5,035	5,035	(0)
Pool Maintenance	15,000	7,500	7,500	-
Pool Chemicals	10,000	5,000	2,862	2,138
Pool Monitors	15,000	7,500	-	7,500
Security Monitoring	1,200	600	510	90
Security	40,000	20,000	22,602	(2,602)
Permit Fees	450	225	-	225
Telephone/Cable/Internet	2,000	1,000	-	1,000
Electric	16,200	8,100	3,178	4,922
Water/Sewer/Irrigation	36,524	18,262	10,246	8,016
Refuse Service	3,600	1,800	1,417	384
Special Events	5,000	2,500	-	2,500
Recreational Passes	1,500	750	-	750
Office Supplies / Mailings / Printing	600	300	-	300
Subtotal Amenity Center Expenditures	\$ 236,156	\$ 123,959	\$ 95,857	\$ 28,102
Ground Maintenance Expenditures				
Landscape Maintenance	\$ 130,000	\$ 65,000	\$ 51,840	\$ 13,160
Landscape Contingency	2,500	1,250	540	710
Irrigation Maintenance	2,500	2,500	3,718	(1,218)
Lake Maintenance	14,336	7,168	5,220	1,948
Streetlighting	7,500	3,750	-	3,750
Subtotal Ground Maintenance Expenditures	\$ 156,836	\$ 79,668	\$ 61,318	\$ 18,350
Total Operations & Maintenance	\$ 392,992	\$ 203,627	\$ 157,175	\$ 46,452
Total Expenditures	\$ 507,220	\$ 272,594	\$ 215,885	\$ 56,709
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 234,627	\$ 288,946	\$ 54,319
Net Change in Fund Balance	\$ -	\$ 234,627	\$ 288,946	\$ 54,319
Fund Balance - Beginning	\$ -		\$ 75,241	
Fund Balance - Ending	\$ -		\$ 364,187	

Wilford Preserve
Community Development District
Debt Service Fund Series 2018 B
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending March 31, 2024

	Adopted Budget	Prorated Budget Thru 03/31/24	Actual Thru 03/31/24	Variance
Revenues:				
Special Assessments - Direct Bill	\$ 98,038	\$ -	\$ -	\$ -
Special Assessments - Prepayments	-	-	430,197	430,197
Interest Income	3,000	3,000	20,308	17,308
Total Revenues	\$ 101,038	\$ 3,000	\$ 450,505	\$ 447,505
Expenditures:				
Interest -11/1	\$ 49,019	\$ 49,019	50,169	\$ (1,150)
Principal Prepayment - 11/1	-	-	555,000	(555,000)
Principal Prepayment - 2/1	-	-	370,000	(370,000)
Interest - 5/1	49,019	-	-	-
Total Expenditures	\$ 98,038	\$ 49,019	\$ 975,169	\$ (926,150)
Excess (Deficiency) of Revenues over Expenditures	\$ 3,000	\$ (46,019)	\$ (524,664)	\$ (478,645)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ (9,458)	\$ (9,458)
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ (9,458)	\$ (9,458)
Net Change in Fund Balance	\$ 3,000	\$ (46,019)	\$ (534,122)	\$ (488,103)
Fund Balance - Beginning	\$ 306,361		\$ 1,108,459	
Fund Balance - Ending	\$ 309,361		\$ 574,338	

Wilford Preserve

Community Development District

Debt Service Fund Series 2019

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending March 31, 2024

	Adopted Budget	Prorated Budget Thru 03/31/24	Actual Thru 03/31/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 521,627	\$ 521,627	\$ 513,976	\$ (7,651)
Interest Income	2,500	2,500	13,715	11,215
Total Revenues	\$ 524,127	\$ 524,127	\$ 527,691	\$ 3,564
Expenditures:				
Interest - 11/1	\$ 189,510	\$ 189,510	\$ 189,510	\$ -
Interest - 5/1	189,510	-	-	-
Principal - 5/1	145,000	-	-	-
Total Expenditures	\$ 524,020	\$ 189,510	\$ 189,510	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 107	\$ 334,617	\$ 338,181	\$ 3,564
Net Change in Fund Balance	\$ 107	\$ 334,617	\$ 338,181	\$ 3,564
Fund Balance - Beginning	\$ 225,208		\$ 414,447	
Fund Balance - Ending	\$ 225,315		\$ 752,628	

Wilford Preserve
Community Development District
Statement of Revenues and Expenditures

Capital Projects Funds

For The Period Ending March 31, 2024

Description	SE 2018B	SE 2019A
Revenues		
<i>Interest Income:</i>		
Construction	\$ 256	\$ 3,222
Transfer In	9,458	-
Total Revenues	\$ 9,714	\$ 3,222
Expenditures		
Capital Outlay	\$ -	\$ 15,955
Transfer Out	-	-
Total Expenditures	\$ -	\$ 15,955
Excess Revenues (Expenditures)	\$ 9,714	\$ (12,733)
Beginning Fund Balance	\$ 5,792	\$ 40,194
Ending Fund Balance	\$ 15,506	\$ 27,461

Wilford Preserve
Community Development District
Long Term Debt Report

Series 2018B, Special Assessment Bonds			
Interest Rate:		5.75%	
Maturity Date:		5/1/2028	
Reserve Fund Definition	Maximum Annual Debt Service		
Reserve Fund Requirement	\$	358,225	
Reserve Fund Balance		358,225	
BONDS OUTSTANDING - 7/23/2018		\$	6,230,000
Less: May 1, 2020			(990,000)
Less: August 1, 2020			(380,000)
Less: November 1, 2020			(265,000)
Less: February 1, 2021			(65,000)
Less: August 1, 2021			(55,000)
Less: November 1, 2021			(435,000)
Less: February 1, 2022			(220,000)
Less: May 1, 2022			(330,000)
Less: August 1, 2022			(415,000)
Less: November 1, 2022			(305,000)
Less: February 1, 2023			(320,000)
Less: May 1, 2023			(385,000)
Less: August 1, 2022			(505,000)
Less: November 1, 2023			(555,000)
Less: February 1, 2024			(370,000)
Current Bonds Outstanding			\$ 635,000

Series 2019A, Special Assessment Bonds			
Interest Rate:		4.6% - 5.2%	
Maturity Date:		11/1/2049	
Reserve Fund Definition	35% of Maximum Annual Debt Service		
Reserve Fund Requirement	\$	193,884	
Reserve Fund Balance		193,884	
BONDS OUTSTANDING - 11/1/2019		\$	7,985,000
Less: May 1, 2020			(120,000)
Less: November 1, 2020			(20,000)
Less: May 1, 2021			(125,000)
Less: May 1, 2022			(130,000)
Less: May 1, 2023			(135,000)
Current Bonds Outstanding			\$ 7,455,000

B.

WILFORD PRESERVE
Community Development District

Check Register Summary- General Fund

March 31, 2024

Check Date	Check #'s	Total Amount
3/1/24	509-510	\$ 1,772.53
3/6/24	511-517	19,180.11
3/13/24	518-519	86.71
3/19/24	520-521	8,931.50
	Total	\$ 29,970.85

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/01/24	00001	2/19/24	138	202401	320-57200-45000			JAN GEN FACILITY MAINT GOVERNMENTAL MANAGEMENT SERVICES	*	902.53	902.53	000509
3/01/24	00033	2/20/24	1852860	202402	330-57200-46000			FEB LAKE MAINTENANCE THE LAKE DOCTORS INC	*	870.00	870.00	000510
3/06/24	00001	3/01/24	139	202403	330-57200-41000			MAR. CONTRACT ADMINST.	*	3,937.50		
		3/01/24	139	202403	320-57200-45500			MAR. JANITORIAL	*	839.17		
		3/01/24	139	202403	320-57200-46500			MAR. POOL MAINTENANCE GOVERNMENTAL MANAGEMENT SERVICES	*	1,250.00	6,026.67	000511
3/06/24	00001	3/01/24	140	202403	310-51300-34000			MAR. MANAGEMENT FEES	*	4,340.67		
		3/01/24	140	202403	310-51300-35200			MAR. WEBSIE ADMIN.	*	100.00		
		3/01/24	140	202403	310-51300-35100			MAR. INFORMATION TECH.	*	83.33		
		3/01/24	140	202403	310-51300-31300			MAR. DISSEMINATION SRVCS	*	618.33		
		3/01/24	140	202403	310-51300-51000			OFFICE SUPPLIES	*	.45		
		3/01/24	140	202403	310-51300-42000			POSTAGE	*	59.45		
		3/01/24	140	202403	310-51300-42500			COPIES GOVERNMENTAL MANAGEMENT SERVICES	*	15.30	5,217.53	000512
3/06/24	00001	3/31/24	141	202403	320-57200-45000			TRASSING & STONE PLUSE GOVERNMENTAL MANAGEMENT SERVICES	*	883.81	883.81	000513
3/06/24	00010	3/01/24	25376	202403	310-51300-32200			AUDIT FYE 09/30/23 GRAU & ASSOCIATES	*	2,900.00	2,900.00	000514
3/06/24	00026	3/01/24	400617	202403	320-57200-49600			HID AERO DOOR/READ EXPEN HI-TECH SYSTEM ASSOCIATES	*	285.00	285.00	000515
3/06/24	00026	3/01/24	400770	202403	320-57200-49700			MAR. CLOUD MGMT SERVS HI-TECH SYSTEM ASSOCIATES	*	85.00	85.00	000516

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/06/24	00035	3/01/24 9894	202403 320-57200-49600	MAR. SECURITY SERVICES SECURITY DEVELOPMENT GROUP LLC	*	3,782.10	3,782.10 000517
3/13/24	00001	3/07/24 142	202403 320-57200-46510	POOL CHEMS. PHOSPHATE RMV GOVERNMENTAL MANAGEMENT SERVICES	*	12.21	12.21 000518
3/13/24	00011	3/07/24 24-00069	202403 310-51300-48000	NOTICE BOARD MTG 3/7 JACKSONVILLE DAILY RECORD	*	74.50	74.50 000519
3/19/24	00021	3/13/24 3366024	202401 310-51300-31500	JAN GENERAL COUNSEL KUTAK ROCK LLP	*	291.50	291.50 000520
3/19/24	00016	3/14/24 JAX67041	202403 320-57200-42000	MAR. LANDSCAPE MAINTENACE YELLOWSTONE LANDSCAPE	*	8,640.00	8,640.00 000521
TOTAL FOR BANK A						29,970.85	
TOTAL FOR REGISTER						29,970.85	

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 138

Invoice Date: 2/19/24

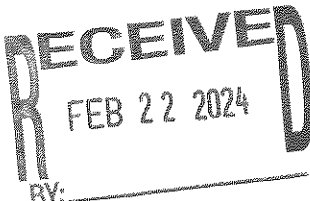
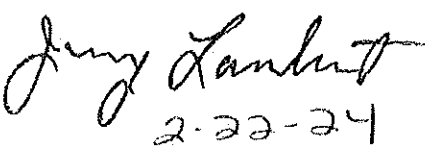
Due Date: 2/19/24

Case:

P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2024		551.20	551.20
Maintenance Supplies		351.33	351.33
Gen. Facility Maint. 001,320,57200,45000			
 BY: _____			
 2-22-24			

Total \$902.53

Payments/Credits \$0.00

Balance Due \$902.53

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/8/24	4.73	R.A.	Cleaned up vandalized bathroom, mirror in men's bathroom broken and glass shards all over floor, assisted with security footage to identify vandals, picked up supplies, installed new dead bolt
1/16/24	4.75	R.A.	Inspected men's bathroom latch and found latch working but gap between door and latch too wide, used aluminum flat bar to shim and re-enforce latch and door frame, replaced door handle to adjustable depth latch, installed permanent power supply for camera system, picked up supplies
1/17/24	1	R.A.	Installed an additional security camera, adjusted security cameras for viewing
1/19/24	3.3	R.A.	Measured bathroom mirror replacement, looks for available mirror, picked up two smart key dead bolts for bathroom doors, templated and cut holes for bathroom door in women's room and installed dead bolt, replaced men's deadbolt with smart key dead bolt, re-keyed both deadbolts to amenity manager office door key
TOTAL	<u>13.78</u>		
MILES	<u>0</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445


MAINTENANCE BILLABLE PURCHASES

Period Ending 2/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
WILFORD PRESERVE				
	1/8/24	Double Sided Deadbolt	17.22	R.A.
	1/8/24	48"x1 1/2" Flat Bar Aluminum	19.47	R.A.
	1/11/24	Epson Ink	22.97	B.W.
	1/12/24	Office Chair	95.16	B.W.
	1/16/24	Storeroom Door Handle	83.92	R.A.
	1/19/24	Double Cylinder Deadbolt (2)	108.03	R.A.
	1/19/24	Kwikset Key Replace	4.57	J.S.
		TOTAL	<u>\$351.33</u>	

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

 **The Lake Doctors, Inc.**
Aquatic Management Services
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

ACCOUNT NUMBER DATE BALANCE
730725 2/22/2024 \$870.00

Wilford Preserve CDD
475 W Town Place Suite 114
St Augustine, FL 32092

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

0000000730725300100000001610880000008700093

Please Return this invoice with your payment and notify us of any changes to your contact information.

Wilford Preserve CDD **2639 Firethorn Ave Orange Park, FL 32073**
Invoice Due Date 2/20/2024 **Invoice 1852860** **PO #**

Invoice Date	Description	Quantity	Amount	Tax	Total
2/20/2024	Water Management - Monthly		\$870.00	\$0.00	\$870.00

treated for algae and shoreline weeds in ponds and added pond dye
thanks

Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

RECEIVED
FEB 21 2024
BY: _____

Credits	\$0.00
Adjustment	\$0.00
AMOUNT DUE	

Total Account Balance including this invoice: \$870.00 **This Invoice Total:** \$870.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 730725 **Corporate Address**
Portal Registration #: 6DDB50F5 4651 Salisbury Rd, Suite 155
Customer E-mail(s): chogge@gmsnf.com, wilfordpreservemanager@gmsnf.com, okuzmuk@gmsnf Jacksonville, FL 32256
Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

Governmental Management Services, LLC

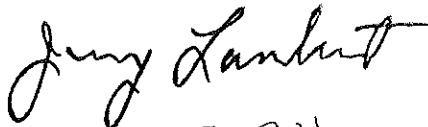
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 139
Invoice Date: 3/1/24
Due Date: 3/1/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - March 2024		3,937.50	3,937.50
Janitorial - March 2024		839.17	839.17
Pool Maintenance - March 2024		1,250.00	1,250.00
 3-5-24			

Total \$6,026.67

Payments/Credits \$0.00

Balance Due \$6,026.67

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 140
Invoice Date: 3/1/24
Due Date: 3/1/24
Case:
P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - March 2024		4,340.67	4,340.67
Website Administration - March 2024		100.00	100.00
Information Technology - March 2024		83.33	83.33
Dissemination Agent Services - March 2024		618.33	618.33
Office Supplies		0.45	0.45
Postage		59.45	59.45
Copies		15.30	15.30

RECEIVED
MAR 05 2024
BY: _____

Total	\$5,217.53
Payments/Credits	\$0.00
Balance Due	\$5,217.53

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 141

Invoice Date: 3/31/24

Due Date: 3/31/24

Case:

P.O. Number:

Bill To:

Wilford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Trassig- 1/24/24		881.66	881.66
Stone Plus-2/16/24		2.15	2.15

Total \$883.81

Payments/Credits \$0.00

Balance Due \$883.81

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Wilford Preserve CDD
475. West Town Place, Ste 114
St. Augustine, FL 32902

Invoice No. 25376
Date 03/01/2024

SERVICE**AMOUNT**

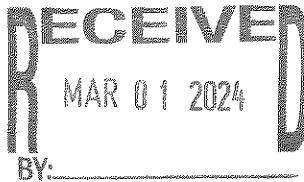
Project: Audit - FYE September 30, 2023
Audit

\$ 2,900.00

Subtotal: 2,900.00

Total 2,900.00

Current Amount Due \$ 2,900.00



0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
2,900.00	0.00	0.00	0.00	0.00	2,900.00

Payment due upon receipt.



Tallahassee, FL 32308
2498 Centerville Rd.

Invoice

Invoice #: 400617
 Invoice Date: 03/01/2024
 Completed: 03/01/2024
 Terms: Due On Receipt
 Bid#: 0
 Job: 7986-1

Bill to:
 Wilford Preserve
 475 West Town Place Ste 114
 Saint Augustine, FL 32092

475 West Town Place
Ste 114

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
<i>Wilford Preserve - 2535 Firethorn AV, Orange Park, FL</i>			
Job Installation	6.00	\$95.00	570.00
HID Aero Door/Reader Expansion Module	1.00	\$599.99	599.99
Sales Tax			0.00

RECEIVED
 MAR 01 2024
 BY: _____

Tech Resolution Note:

Access Door controller replacement

To review or pay your account online, please visit our online bill payment portal at Hi-Tech Customer Portal. You will need your customer number and billing zip code to create a new login.

Total	\$1,169.99
Payments	\$-884.99
Balance Due	\$285.00

Support@hitechflorida.com
Office: 850-385-7649



Tallahassee, FL 32308
2498 Centerville Rd.

Invoice

Invoice #: 400770
Invoice Date: 03/01/2024
Completed: 03/01/2024
Terms: Due on Aging Date
Bid#:

Bill to:
Wilford Preserve
475 West Town Place Ste 114
Saint Augustine, FL 32092

475 West Town Place
Ste 114

[Click Here to Pay Online!](#)

HiTechFlorida.com

Description	Qty	Rate	Amount
9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL	1.00	\$85.00	85.00
Enterprise Cloud Device Management Service			0.00
Sales Tax			0.00

RECEIVED
MAR 01 2024
BY: _____

Tech Resolution Note:

Thank you for choosing Hi-Tech!

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

Support@hitechflorida.com
Office: 850-385-7649

Total	\$85.00
Payments	\$0.00
Balance Due	\$85.00



Security Development Group, LLC
8130 Baymeadows Way W., Suite 302
Jacksonville, FL 32256
cathie@sthreesecurity.com
www.sthreesecurity.com

INVOICE

BILL TO

Wilford Preserve CDD
2740 Firethorn Avenue
Orange Park, Florida 32073

INVOICE # 9894

DATE 03/01/2024

DUE DATE 03/31/2024

TERMS End of the month

SERVICE MONTH

March

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I 6 Dedicated hours Fri - Sun	90	29.95	2,695.50
Vehicle Patrol 3 patrols a day Mon - Thurs	48	17.95	861.60
Fuel Charge Fuel Charge	1	100.00	100.00
Holiday Service Holiday Easter	1	125.00	125.00T

SUBTOTAL	3,782.10
TAX	0.00
TOTAL	3,782.10
BALANCE DUE	\$3,782.10

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 142
Invoice Date: 3/7/24
Due Date: 3/7/24
Case:
P.O. Number: C BUSS 1577

Bill To:

Willford Preserve CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pool Chemicals - Phosphate Remover		12.21	12.21
Total			\$12.21
Payments/Credits			\$0.00
Balance Due			\$12.21

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

March 7, 2024

Date

Attn: Courtney Hogge
GMS, LLC
475 West Town Place, Ste 114
Saint Augustine FL 32092

Serial #	24-00069C	PO/File #		\$74.50
	Notice of Board of Supervisors Meeting			Payment Due
	Wilford Preserve Community Development District			\$74.50
				Publication Fee
Case Number				Amount Paid
Publication Dates	3/7			
County	Clay			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 24-00069C on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

Please read copy of this advertisement and advise us of any necessary corrections before further publications.

**WILFORD PRESERVE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF BOARD OF
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Tuesday, March 19, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, www.WilfordPreserveCDD.com, at least seven days prior to the meeting.

The meeting will be conducted in accordance with the provisions of Florida law for community development districts and will be open to the public. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles
District Manager

Mar. 7 oo (24-00069C)

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 13, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157



Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3366024
23023-1

Re: General Counsel

For Professional Legal Services Rendered

01/08/24	W. Haber	0.30	99.00	Confer with Hogge regarding agenda for January meeting
01/13/24	L. Whelan	0.50	192.50	Monitor legislative process relating to matters impacting special districts

TOTAL HOURS 0.80

TOTAL FOR SERVICES RENDERED \$291.50

TOTAL CURRENT AMOUNT DUE \$291.50



INVOICE

INVOICE #	INVOICE DATE
JAX 670418	3/14/2024
TERMS	PO NUMBER
Net 30	

Bill To:

Wilford Preserve CDD
c/o Governmental Management Services, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Wilford Preserve CDD

Address: Sycamore Way
Orange Park , FL 32073

Invoice Due Date: April 13, 2024

Invoice Amount: \$8,640.00

Description	Current Amount
Monthly Landscape Maintenance March 2024	\$8,640.00

Invoice Total \$8,640.00

IN / COMMERCIAL / LANDSCAPE

Should you have any questions or inquiries please call (386) 437-6211.

C.

Wilford Preserve

Community Development District

Boundary Amendment Funding Request #2*

April 11, 2024

PAYEE	GENERAL FUND
1 KUTAK ROCK LLP - Invoice 3366023 from 3/13/2024 Boundary Amendment	\$ 745.50
TOTAL	\$ 745.50

Please make check payable to:

Wilford Preserve CDD

475 W Town Place Suite 114

Saint Augustine, FL 32092

Signature:

Chairman/Vice Chairman

Signature:

Secretary/Asst. Secretary

* Boundary Amendment Funding Agreement Between Wilford Preserve CDD and DFC Wilford, 4, LLC from 2/1/2023

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 13, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3366023

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry
Wilford Preserve CDD
Governmental Management Services
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3366023
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

01/02/24	W. Haber	0.30	99.00	Review correspondence regarding status
01/23/24	K. Magee	1.20	294.00	Review Boundary Amendment Petition and Exhibits; review Supplemental Engineers Report
01/24/24	W. Haber	0.40	132.00	Confer with Cowling regarding status; review engineer's report
01/24/24	K. Magee	0.90	220.50	Continue review of Supplemental Engineer report and compile list of outstanding exhibits for Boundary Amendment Petition
TOTAL HOURS		2.80		

KUTAK ROCK LLP

Wilford Preserve CDD

March 13, 2024

Client Matter No. 23023-4

Invoice No. 3366023

Page 2

TOTAL FOR SERVICES RENDERED \$745.50

TOTAL CURRENT AMOUNT DUE \$745.50

UNPAID INVOICES:

October 31, 2023	Invoice No. 3298095	293.00
December 5, 2023	Invoice No. 3323014	528.00
January 8, 2024	Invoice No. 3338741	1,814.00
February 6, 2024	Invoice No. 3351208	198.00

TOTAL DUE \$3,578.50