

**WILFORD PRESERVE**  
*Community Development District*

*FEBRUARY 20, 2024*

## *AGENDA*

**Wilford Preserve  
Community Development District**

475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
[www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com)

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February 13, 2024

Board of Supervisors  
Wilford Preserve Community Development District

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Tuesday, February 20, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the December 19, 2023 Board of Supervisors Meeting
- IV. Consideration of Requests to Install Fencing in Easements
  - A. 605 Sycamore
  - B. 2978 Firethorn
  - C. 3024 Water Elm
- V. Staff Reports
  - A. District Counsel – Memo Regarding Ethics Training
  - B. District Engineer – Requisition Nos. 189 and 191 (Series 2019A)
  - C. District Manager
  - D. Amenity / Operations Manager – Monthly Operations Report
- VI. Financial Reports
  - A. Financial Statements as of January 31, 2024
  - B. Check Registers

1. December

2. January

C. Boundary Amendment Funding Request #1

VII. Supervisors' Requests and Audience Comments

VIII. Next Scheduled Meeting – Tuesday, March 19, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment



## *MINUTES*

MINUTES OF MEETING  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Tuesday, December 19, 2023 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

|               |               |
|---------------|---------------|
| Louis Cowling | Vice Chairman |
| Jordan Beall  | Supervisor    |
| Wes Dailey    | Supervisor    |
| Braden Smith  |               |

Also present were:

|                           |                    |
|---------------------------|--------------------|
| Daniel Laughlin           | District Manager   |
| Wes Haber <i>by phone</i> | District Counsel   |
| Glynn Taylor              | District Engineer  |
| Jay Soriano               | Operations Manager |

The following is a summary of the discussions and actions taken at the December 19, 2023 meeting.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Laughlin called the meeting to order at 1:30 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Peter Groeneveld stated that more speed limit signs are needed, especially on the straight stretch of Firethorn and Cheswick Oaks. He also asked about the new rules for on-street parking.

Mr. Soriano stated that just parking on the common areas is restricted for now.

Peter Groeneveld stated that the issue is with cars parking on both sides of the streets, which in some areas is causing trucks to have to drive on the grass to avoid the cars.

Mr. Cowling stated that staff can get with the engineer who can communicate with the county on getting additional street signs.

Peter Groeneveld asked if law enforcement can ticket speeders in the community.

Mr. Laughlin responded yes.

Mr. Soriano stated that staff can ask the Sheriff's Office to request they monitor the area more.

### **THIRD ORDER OF BUSINESS**

#### **Organizational Matters**

##### **A. Acceptance of Resignation from Linda Richardson**

On MOTION by Mr. Cowling seconded by Mr. Beall with all in favor, Linda Richardson's resignation from the Board of Supervisors was accepted.

##### **B. Consideration of Appointing a New Supervisor to Fill Vacancy**

Mr. Cowling nominated Braden Smith to fill the vacancy.

On MOTION by Mr. Cowling seconded by Mr. Beall with all in favor, appointing Braden Smith to the Board of Supervisors was approved.

##### **C. Oath of Office for Newly Appointed Supervisor**

Mr. Laughlin, being a notary public for the State of Florida, administered an oath of office to Braden Smith. Following administration of the oath of office, Mr. Laughlin provided a brief overview of the public records and Sunshine laws.

##### **D. Consideration of Resolution 2024-02, Designating Officers**

Mr. Laughlin noted the current slate of officers is Mr. McGraw as Chair, Mr. Cowling as Vice Chair, the remaining supervisors are designated as Assistant Secretaries, Marilee Giles is the Secretary and Treasurer, and Mr. Laughlin, Jim Oliver, Darrin Mossing and Howard McGaffney are Assistant Secretaries and Assistant Treasurers.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor, Resolution 2024-02, designating Mr. Smith as an Assistant Secretary with the remaining slate of officers to stay the same was approved.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the October 17,  
2023 Board of Supervisors Meeting**

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor the minutes of the October 17, 2023 Board of Supervisors meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being nothing to report, the next item followed.

**B. District Engineer - Requisition Nos. 185-187 (Series 2019A)**

Copies of the requisitions were included in the agenda package for the Board's review.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor requisition numbers 185 through 187 were ratified.

**C. District Manager**

There being nothing to report, the next item followed.

**D. Amenity / Operations Manager – Monthly Operations Report**

Mr. Soriano provided the Board with an amenity and operations report and informed the Board that Mr. Bevis is no longer with the District and a new staff member is in place.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Financial Statements as of November 30, 2023**

**B. Check Register**

Mr. Laughlin gave a brief overview of the financial reports, copies of which were included in the agenda package and noted the check register totals \$20,429.53.

On MOTION by Mr. Cowling seconded by Mr. Dailey with all in favor the check register was approved.

**SEVENTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience  
Comments**

**Supervisor Requests**

Mr. Cowling stated that the developer is working on scheduling the second asphalt lift and curb repairs in Phase 3A and 3B.

**EIGHTH ORDER OF BUSINESS**

**Next Scheduled Meeting – January 16, 2024  
at 1:30 p.m. at the Plantation Oaks  
Amenity Center**

**NINTH ORDER OF BUSINESS**

**Adjournment**

|  |
|--|
| On MOTION by Mr. Beall seconded by Mr. Dailey with all in favor the meeting was adjourned. |
|--|

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

*A.*

**Wilford Preserve Homeowners Association, Inc.**  
**Architectural Control Committee Application**

Mail To: Wilford Preserve Homeowners Association Architectural Control Committee  
414 Old Hard Road, Suite 502 – Fleming Island, FL 32003 - Office: (904) 592-4090

PLEASE READ CAREFULLY SO AS TO NOT DELAY YOUR REQUEST  
(Scheduled ARC Meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)  
Applications must be received no later than the Wednesday prior to the ARC Hearing.  
**Approval Correspondences are mailed out the week following ARC Hearings.**

**"THIRTY (30) DAYS are ALLOWED FOR THE APPROVAL PROCESS"**

**Directions for Electronic Filings:**

1. All supporting documentation must be included with the Application as one attachment to your email which can be downloaded and printed as a single document. Multiple attachments will not be accepted.
2. When submitting application *via* email – Application and all supporting documentation should be transmitted as one attachment to the email, which can be downloaded and printed as a single and complete document. Multiple attachments cannot be accepted with Email Submittals
3. Online Payment: Go to Floridian Property management's Website. Go to "SERVICES" then "ARB REQUESTS." Fill out the form found there and then "SUBMIT." Applications will not be entered for processing until receipt of payment.

From: Name: Derek Kuehle  
Address: 605 Sycamore Way  
City, State, Zip: Orange Park, FL 32073  
Phone: 9045141935 Email: pote1138@gmail.com  
Lot Number: 42 Phase: \_\_\_\_\_ Application Date: 1/23/2024

Fee Structure: **CHECK PAYABLE TO "FLORIDIAN PROPERTY MANAGEMENT, LLC"**

Room Additions: **\$100.00** All other: **\$50.00** Note: **No Fee for Satellite Dishes or Solar Panels**

**Minimum Submittal Requirements**

- A. **SURVEY** (see your Closing Package) **MUST BE SUBMITTED WITH ANY APPLICATION.**
- B. **THE SURVEY MUST DENOTE** the placement of any changes, structures, or improvements, including but not limited to **FENCES, PATIOS, WALKS, PORCH, POOL, SCREEN ENCLOSURE, LANDSCAPING**, etc.
- C. **PLANS AND SPECIFICATIONS** are required in the case of **POOLS, PATIOS, and ENCLOSURES.**
- D. **PHOTOS** ARE HELPFUL WITH THE APPROVAL PROCESS IN ALL CASES.



**(Circle Improvement Type Below)**

- ① **Fencing:** **Most Interior Lots:** Type **(A)** Six-foot (6') Tan Vinyl, Tongue and Groove, (No Lattice Top), with New England caps, and Eight Foot (8ft.) Panel width. **Lake Lots:** Type **(B)** Four foot (4') high, Black flat top, aluminum, fencing.
2. **(A) Pool Only (B) Pool with Screen Enclosure:** (Scaled plans and drawings, pool, patio, and screen enclosure specifications to be provided by Certified Pool Contractor. All improvements including pool equipment must be drawn to scale on **SURVEY showing all measurements and Setbacks.**)
3. **(A) Glass (B) Screen Enclosure** of existing porch or lanai (Must include color of supports and screen.)
4. **New Screen Enclosure:** (Must submit scaled Plans & Specifications from Certified Contractor.)
5. **Patio, Driveway, and Sidewalk extensions:** (Must Submit Scaled plans and drawings showing all proposed improvements plotted to scale on survey with measurements and setbacks accurately denoted. Must provide all material specifications - Name, Type, Color, and Description of any and all materials. Photo examples obtained from Internet Web Sources will facilitate the submittal process.)
6. **Detached Structures, Pergola, Gazebo, Trellis, etc:** (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design and all dimensions of proposed improvements. Structure location to be drawn to scale with measurements and setbacks shown on survey.)
7. **Storage Sheds:** (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design, and all dimensions of proposed improvements. Storage shed location to be drawn to scale with measurements and setbacks shown on survey. Storage sheds and buildings must be mounted on a concrete slab or foundation, of frame construction, with walls painted the same color as dwelling and with roofing shingles that match dwelling shingles. No plastic, aluminum, etc. sheds allowed.)
8. **Landscaping** (Must submit Survey showing location of all landscape improvements. Must provide Plant List with written and pictorial specifications for all plant types, plant sizes, plant quantity, as well as mulch type and landscape border specifications.)
9. **Recreational Equipment, Play Structures, Garden Statues, Trampolines, Wells, etc:** (Must submit plans with all dimensions - height/width/length/etc. - all accurately plotted on survey. Color copy examples and specifications obtained from Internet Web Sources will facilitate the submittal process.)
10. **Roof Replacement:** (Must submit specifications showing manufacturer, type of shingle, and length of warranty, as well as a color sample of shingle from brochure.)
11. **Emergency Generators:** (Must submit specifications including manufacturer, dimensions, and information regarding propane tanks, if any. Location of generator and tanks must be shown on survey.)
12. **Satellite Dish or Solar Panels:** (Provide written and pictorial specifications for all equipment with installation locations accurately plotted on survey and any other pictorial representations.)
13. **Paint:** (Photos of your home and each side yard neighbors' homes are required; Must submit Manufacturer - Product Code - Color Name - and Color Sample for BODY-TRIM-ACCENT-or any Other Color).
14. **Other:** \_\_\_\_\_

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## Proposal for Fencing Installation



Kuehle, Derek

Customer's Last Name, First Name

Date 1/11/2024

605 Sycamore Way

Service Address

Orange Park FL, 32073

City, State, Zip

(904) 514-1935

Preferred Phone No.

pote1138@gmail.com

Customer's E-mail Address

Municipality

☐ Yes Permit required?

☒ No

☐ Homeowner to obtain permit  
(Superior Fence & Rail requires copy  
of permit before installation)

☐ Superior Fence & Rail to obtain permit

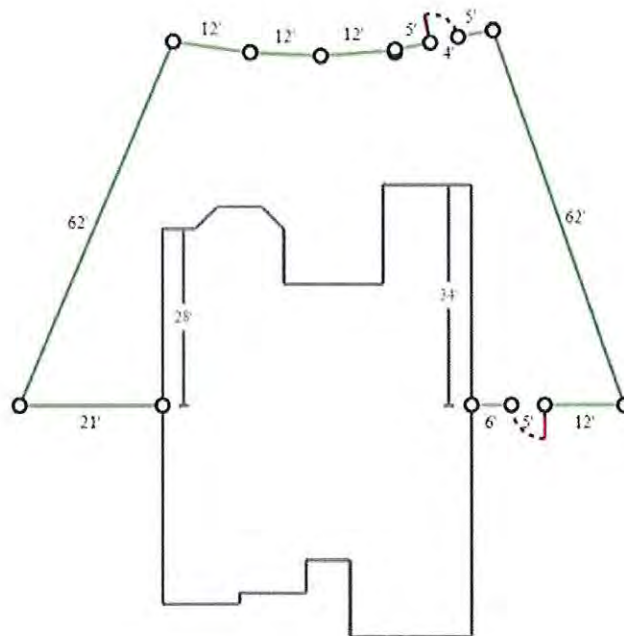
☒ Yes Plot plan or survey available?

☐ No

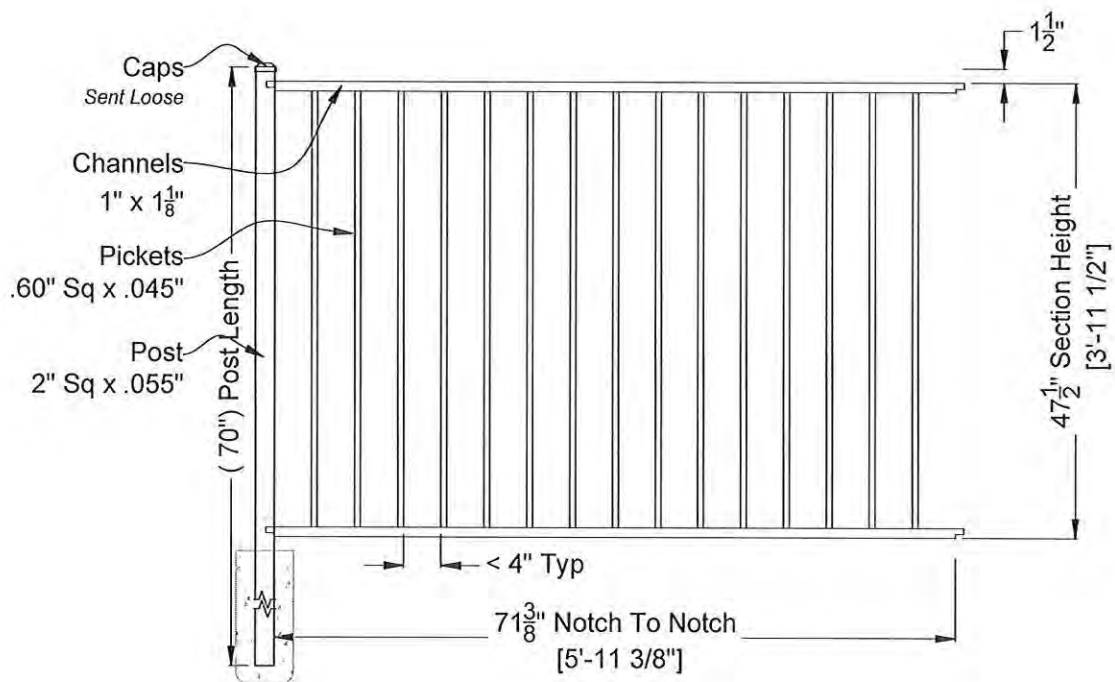
### APPROXIMATE LAYOUT

FENCE FOOTAGE CONTAINED IN THIS PROPOSAL IS APPROXIMATE BASED ON THE FIELD MEASUREMENT, FINAL PRICE WILL BE ADJUSTED BASED ON ACTUAL FENCE FOOTAGE USED, AS SET FORTH IN TERMS AND CONDITIONS)

### FENCE DIAGRAM



■ 4'H Black 400 Heritage (R)



400 STANDARD RESIDENTIAL  
Fence Section  
Item #: 400S7248E

NOTICE:  
All drawings, specifications and copies  
thereof are instruments of service only and  
remain the property of these clients. The  
reproduction or unauthorized use of these  
documents on any other project without  
written permission from IDEAL ALUMINUM  
PRODUCTS is strictly prohibited. This  
design is protected by federal copyright laws.

**iDeal**  
aluminum  
fence gates rolling

DO NOT SCALE DRAWINGS  
FOR DIMENSIONS NOT SHOWN  
CONTACT PLAN COORDINATOR FOR  
CLARIFICATION  
COPYRIGHT 2013  
Ideal Aluminum Products

DRAWING NOTES:

Customer Signature: \_\_\_\_\_

Checked By:

Quote / MST #:

CAD Resource

3200 Parker Drive Phone: 904.417.6400

Drawn By: LLD

Drawn Date: 6-Apr-18

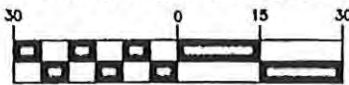
St Augustine, FL 32084 Fax: 877.226.4469

C:\Users\Leszek\Google Drive\Standard Product Library 2018\Fence - Sections\Mechanical\Standard Residential 72" Wide\400 Alamo\400S7248E.dwg

# LOT 42 AS SHOWN ON PLAT OF WILFORD PRESERVE UNIT 3B

AS RECORDED IN PLAT BOOK 68, PAGES 49-55 OF THE CURRENT PUBLIC RECORDS OF CLAY COUNTY, FL.

## GRAPHIC SCALE



( IN FEET )

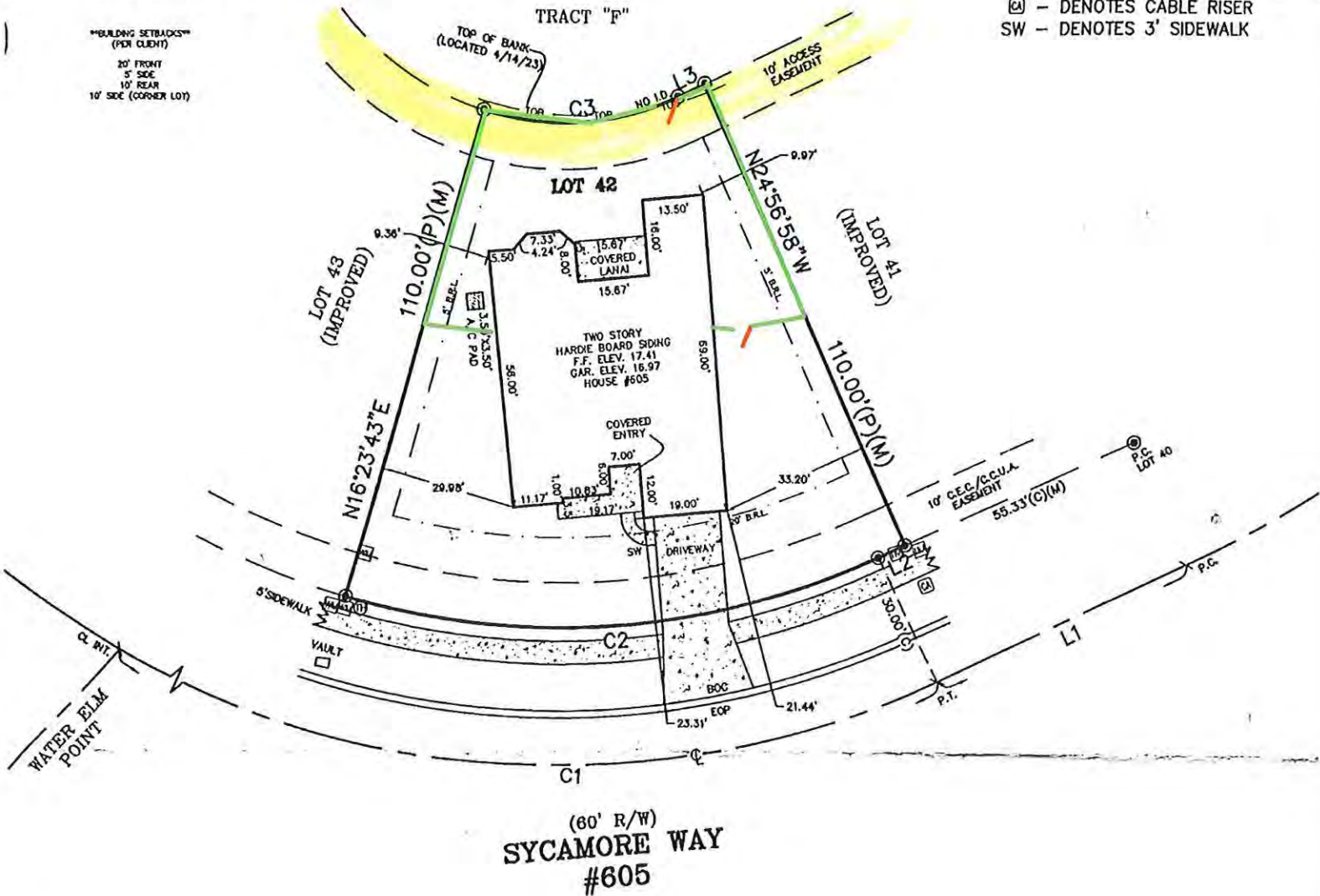
1 inch = 30 ft.

"BUILDING SETBACKS"  
(PER CLIENT)

20' FRONT  
5' SIDE  
10' REAR  
10' SIDE (CORNER LOT)

- 4'H Black 400 Heritage Aluminum Gates
- 4'H Black 400 Heritage Aluminum

- DENOTES CONCRETE
- ⊙ DENOTES FND 5/8" REBAR LB 7908 UNLESS OTHERWISE NOTED
- Ⓜ - DENOTES WATER METER
- Ⓜ - DENOTES IRRIGATION METER
- Ⓣ - DENOTES TELEPHONE HAND HO
- Ⓢ - DENOTES CABLE RISER
- SW - DENOTES 3' SIDEWALK



## GENERAL NOTES:

BEARINGS ARE BASED ON THE CENTERLINE OF SYCAMORE WAY AS BEING N65°03'02"E (L1).  
 ANTI-ELEVATIONS SHOWN HEREON ARE BASED ON NAVD 1988.  
 E LANDS SHOWN HEREON ARE WITHIN FLOOD ZONE "X(SHADED)" AS DEPICTED ON THE FLOOD  
 ANCE RATE MAP (F.I.R.M.) COMMUNITY NUMBER 120064, PANEL NUMBER 0070E, DATED, MARCH 17,  
 AND THE FLOOD ZONES SHOWN ON THIS SURVEY ARE SCALED OFF OF THE F.I.R.M. MAPS AND  
 FOR REFERENCE ONLY. THE F.I.R.M. INFORMATION AND DELINEATIONS ON THIS SURVEY ARE VALID  
 FOR DATES UP TO AND INCLUDING THE DATE OF THIS SURVEY. THERE MAY HAVE BEEN  
 REVISIONS AFTER THIS DATE THAT WILL SUPERSEDE SAID INFORMATION. INQUIRIES SHOULD  
 BE MADE TO THE CITY/COUNTY COMMUNITY FLOODPLAIN MANAGEMENT TEAM.  
 ALL MAPS REFERENCED HEREON ARE BASED ON NAVD 1988.  
 UNDERGROUND FOUNDATIONS OR UTILITIES & NO IMPROVEMENTS, OTHER THAN THOSE SHOWN  
 LOCATED UNDER THE SCOPE OF THIS SURVEY.  
 THIS SURVEY IS BEING PROVIDED SOLELY FOR THE USE OF THE CURRENT PARTIES AND NO  
 REPRODUCTION HAS BEEN CREATED, EXPRESS OR IMPLIED, TO COPY THIS BOUNDARY SURVEY AND IS NOT  
 REPRODUCIBLE. ANY COPIES OF THIS BOUNDARY SURVEY THAT ARE USED IN ANY SUBSEQUENT  
 ACTIONS SHALL BE NULL AND VOID IF THEY DO NOT BEAR THE EMBOSSED RAISED SEAL OF THE  
 SURVEYOR. THE USE OF SUCH DOCUMENTS RELEASES THE SIGNING SURVEYOR OF ANY FURTHER  
 LIABILITY OF ANY SUBSEQUENT TRANSACTIONS AND IS ONLY VALID UP TO 60 DAYS AFTER  
 DATE OF THE LAST REVISION DATE.  
 MEASUREMENTS ARE IN FEET AND DECIMAL PARTS THEREOF.  
 THIS SURVEY IS ONLY FOR THE LANDS AS DESCRIBED. IT IS NOT A CERTIFICATE OF TITLE, ZONING,  
 RIGHTS OR FREEDOM OF ENCUMBRANCES.  
 THIS SURVEY WAS NOT INTENDED TO DELINEATE OR DEFINE ANY WETLANDS, ENVIRONMENTALLY  
 SENSITIVE AREAS, WILDLIFE HABITATS OR JURISDICTIONAL LINES OF ANY FEDERAL, STATE, REGIONAL OR  
 AGENCY, BOARD, AND COMMISSION OR OTHER ENTITY AND ANY LIABILITY RESULTING THEREFROM  
 IS THE RESPONSIBILITY OF THE UNDERSIGNED.  
 UNLESS A COMPARISON IS MADE, MEASURED BEARINGS AND DISTANCES ARE IDENTICAL WITH PLAT  
 SURVEY IS BASED ON INFORMATION AS PROVIDED BY THE CLIENT.

| LINE TABLE |             |        |
|------------|-------------|--------|
| LINE       | DIRECTION   | LENGTH |
| L1(P)      | N65°03'02"E | 61.77  |
| L2(P)(M)   | N65°03'02"E | 6.44   |
| L3(P)(M)   | N65°03'02"E | 6.46   |

| CURVE TABLE |        |            |                 |              |
|-------------|--------|------------|-----------------|--------------|
| CURVE       | RADIUS | ARC LENGTH | CHORD DIRECTION | CHORD LENGTH |
| C1(P)       | 200.00 | 337.07     | S68°40'05"E     | 298.57       |
| C2(P)(M)    | 170.00 | 122.67     | N85°43'22"E     | 120.03       |
| C3(P)(M)    | 60.00  | 43.30      | N85°43'22"E     | 42.38        |

*B.*





*C.*



**Wilford Preserve Homeowners Association, Inc.**  
**Architectural Control Committee Application**

Mail To: Wilford Preserve Homeowners Association Architectural Control Committee  
414 Old Hard Road, Suite 502 - Fleming Island, FL 32003 - Office: (904) 592-4090

PLEASE READ CAREFULLY SO AS TO NOT DELAY YOUR REQUEST  
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"THIRTY (30) DAYS are ALLOWED FOR THE APPROVAL PROCESS"

**Directions for Electronic Filings:**

1. When submitting application via email - Application and all supporting documentation should be transmitted as one attachment to the email, which can be downloaded and printed as a single and complete document. Email with the receipt, if applicable, to [sherry@fpm.company](mailto:sherry@fpm.company)
2. Online Payment: Go to [floridianpropertymanagement.com](http://floridianpropertymanagement.com). Go to "SERVICES" then "ARB REQUESTS." Fill out the form found there and then "SUBMIT." Applications will not be entered for processing until receipt of payment.

From: Name:

Sherica McBride

Address:

3024 Water Elm Pl

City, State, Zip:

Dunwoody Park Fl 32073

Phone:

904-258-1033

Email:

shericamcbride@gmail.com

Lot Number:

10

Phase:

Application Date:

8/5/2023

Fee Structure: CHECK PAYABLE TO "FLORIDIAN PROPERTY MANAGEMENT, LLC"

Room Additions: \$100.00 All other: \$50.00 Note: No Fee for Satellite Dishes or Solar Panels

**Minimum Submittal Requirements**

- A. SURVEY (see your Closing Package) MUST BE SUBMITTED WITH ANY APPLICATION.
- B. THE SURVEY MUST DENOTE the placement of any changes, structures, or improvements, including but not limited to FENCES, PATIOS, WALKS, PORCH, POOL, SCREEN ENCLOSURE, LANDSCAPING, etc.
- C. PLANS AND SPECIFICATIONS are required in the case of POOLS, PATIOS, and ENCLOSURES.
- D. PHOTOS ARE HELPFUL WITH THE APPROVAL PROCESS IN ALL CASES.



(Circle Improvement Type Below)

1. Fencing: Most Interior Lots: Type (A) Six-foot (6') Tan Vinyl, Tongue and Groove, (No Lattice Top), with New England caps, and Eight Foot (8ft.) Panel width. Lake Lots: Type (B) Four foot (4') high, Black flat top, aluminum, fencing.

2. (A) Pool Only (B) Pool with Screen Enclosure: (Scaled plans and drawings, pool, patlo, and screen enclosure specifications to be provided by Certified Pool Contractor. All improvements including pool equipment must be drawn to scale on SURVEY showing all measurements and Setbacks.)

3. (A) Glass (B) Screen Enclosure of existing porch or lanai (Must include color of supports and screen.)

4. New Screen Enclosure: (Must submit scaled Plans & Specifications from Certified Contractor.)

5. Patlo, Driveway, and Sidewalk extensions: (Must Submit Scaled plans and drawings showing all proposed improvements plotted to scale on survey with measurements and setbacks accurately denoted. Must provide all material specifications - Name, Type, Color, and Description of any and all materials. Photo examples obtained from Internet Web Sources will facilitate the submittal process.)

6. Detached Structures, Pergola, Gazebo, Trellis, etc: (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design and all dimensions of proposed improvements. Structure location to be drawn to scale with measurements and setbacks shown on survey.)

7. Storage Sheds: Not authorized.

8. Landscaping (Must submit Survey showing location of all landscape improvements. Must provide Plant List with written and pictorial specifications for all plant types, plant sizes, plant quantity, as well as mulch type and landscape border specifications.)

9. Recreational Equipment, Play Structures, Garden Statues, Trampolines, Wells, etc: (Must submit plans with all dimensions - height/width/length/etc. - all accurately plotted on survey. Color copy examples and specifications obtained from Internet Web Sources will facilitate the submittal process.)

10. Roof Replacement: (Must submit specifications showing manufacturer, type of shingle, and length of warranty, as well as a color sample of shingle from brochure.)

11. Emergency Generators: (Must submit specifications including manufacturer, dimensions, and information regarding propane tanks, if any. Location of generator and tanks must be shown on survey.)

12. Satellite Dish or Solar Panels: (Provide written and pictorial specifications for all equipment with installation locations accurately plotted on survey and any other pictorial representations.)

13. Paint: (Photos of your home and each side yard neighbors' homes are required; Must submit Manufacturer - Product Code - Color Name - and Color Sample for BODY-TRIM-ACCENT-or any Other Color).

14. Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RECEIVED

SEP 08 2023

Florida Property  
Management

**From:** Herb Boyett  
**Sent:** Wednesday, December 20, 2023 3:59 PM  
**To:** shericamcbride@gmail.com  
**Cc:** Chris Nelson; Sharon Conklin  
**Subject:** 3024 Water Elm - Wilford Preserve  
**Attachments:** Wilford - 3024 Water Elm.pdf; Wilford Guidelines- Section 5-17 Fencing.pdf

Ms. McBride:

The Wilford Preserve ARC stands by its decision as communicated within their attached 12-13-23 correspondence (1<sup>st</sup> attachment). This determination was rendered as the ARC most follow the neighborhood's architectural guidelines when reviewing applications (2<sup>nd</sup> attachment). Having said that, we will forward your below appeal to the Wilford Board of Directors for their consideration. However, do note the following.

- The below photo showing vinyl fencing on one side property line of a lake lot, is a corner lot facing a street. As such, vinyl fence on this one side was authorized as a variance.
- As one side of your lot faces a wooded preserve, the Board could authorize vinyl along this one wooded side as your lot could be considered a Transitional Lot..
- However, fencing along the rear of your property facing the lake – as well as your immediate neighbor is more problematic.
- Your immediate neighbor purchased their lot with the right to install 4' tall aluminum fencing.
- As you have installed 6' vinyl fencing on the joint property line – you have revoked your neighbor's right to 4' aluminum fencing. The ARC has no authority to rescind such right.
- Additionally, from the photos provided in your submittal (1<sup>st</sup> attachment), it appears you may have fenced a portion of the CDD's drainage easement with your fencing. Following the Board's review, consideration, and transmission of their decision to us, we will follow up with you accordingly.

Thank you-

*Herbert Boyett*

*Architectural Review Director*

Floridian Property Management

**From:** Sherica McBride <shericamcbride@gmail.com>

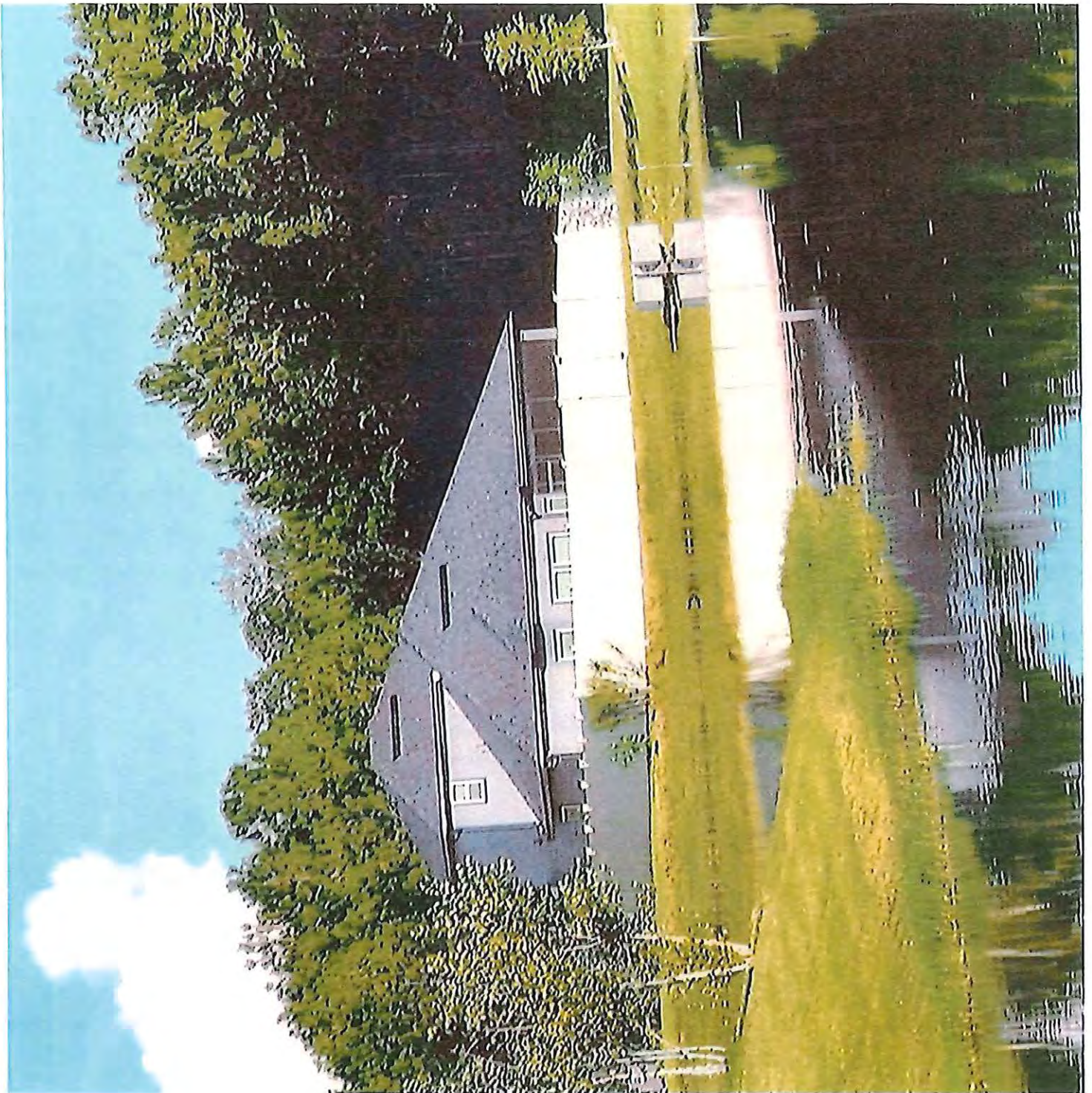
**Sent:** Monday, December 18, 2023 3:01 PM

**To:** Chris Nelson <Chris@fpm.company>; Sherry Adair <sherry@fpm.company>

**Subject:** Re: About fencing for property on 3024 Water elm point



Received  
Violation





## Herb Boyett

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**From:** Sherica McBride <shericamcbride@gmail.com>  
**Sent:** Friday, January 05, 2024 2:17 PM  
**To:** Chris Nelson  
**Cc:** Herb Boyett; Sharon Conklin  
**Subject:** Re: 3024 Water Elm - Wilford Preserve

Yes, that is correct.

On Fri, Jan 5, 2024 at 2:10 PM Chris Nelson <Chris@fpm.company> wrote:

Sherica,

This email is a follow up to our conversation regarding your fence and making the necessary corrections as the requirement of your lot. You mentioned you would like to keep the vinyl on the preserve side of the property, but that the rear and other side of your property you would be replacing with the black aluminum as required. Is this correct? Please advise. Should ARB require anything further from you in making the necessary corrections, I will let them respond to this email and advise you of such. Thank you.

Kind Regards,

Chris Nelson, CAM

Portfolio Manager

414 Old Hard Road, Suite 502

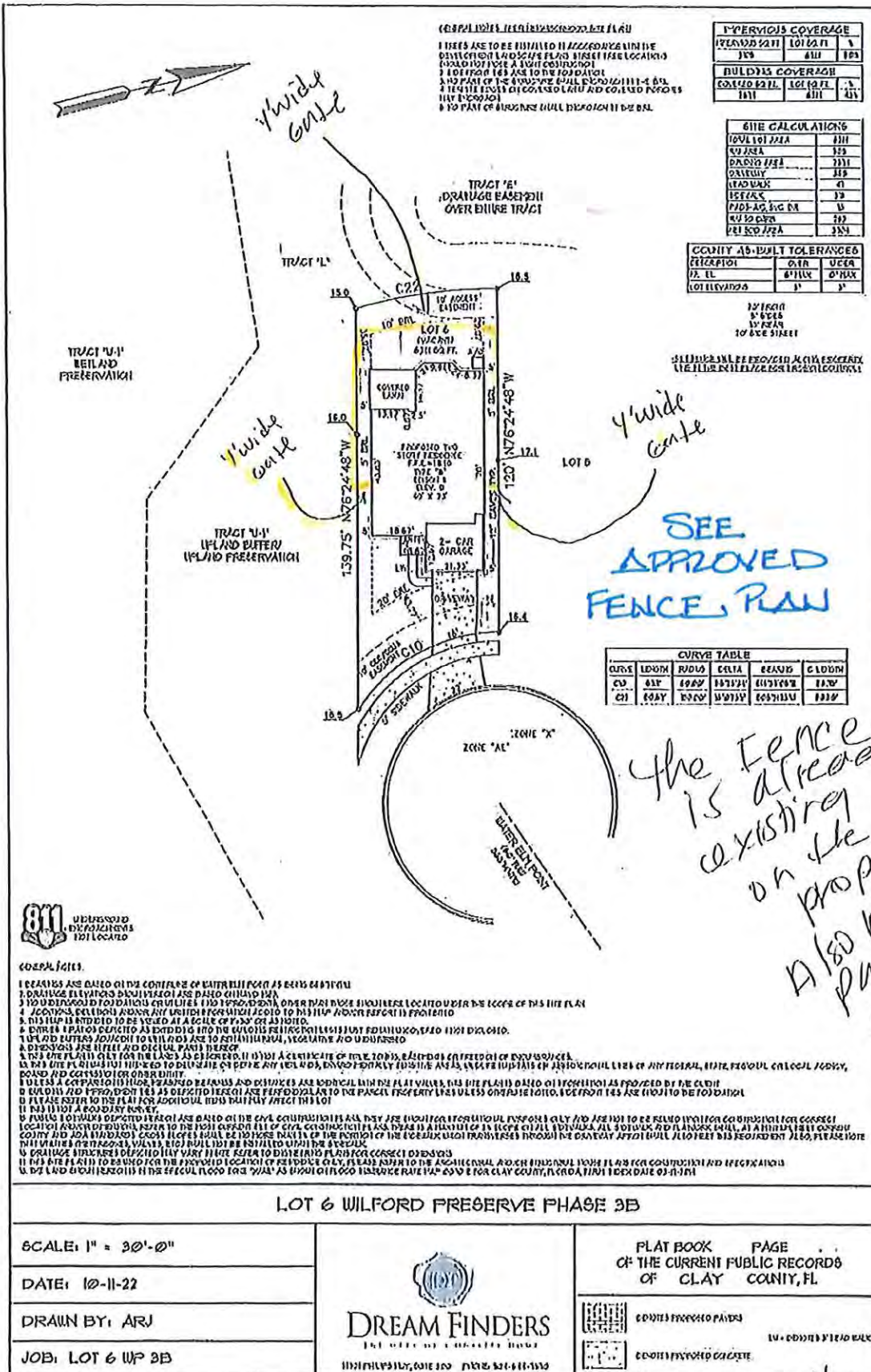
Fleming Island, Florida 32003

Office: 904-592-4090

Chris@fpm.company

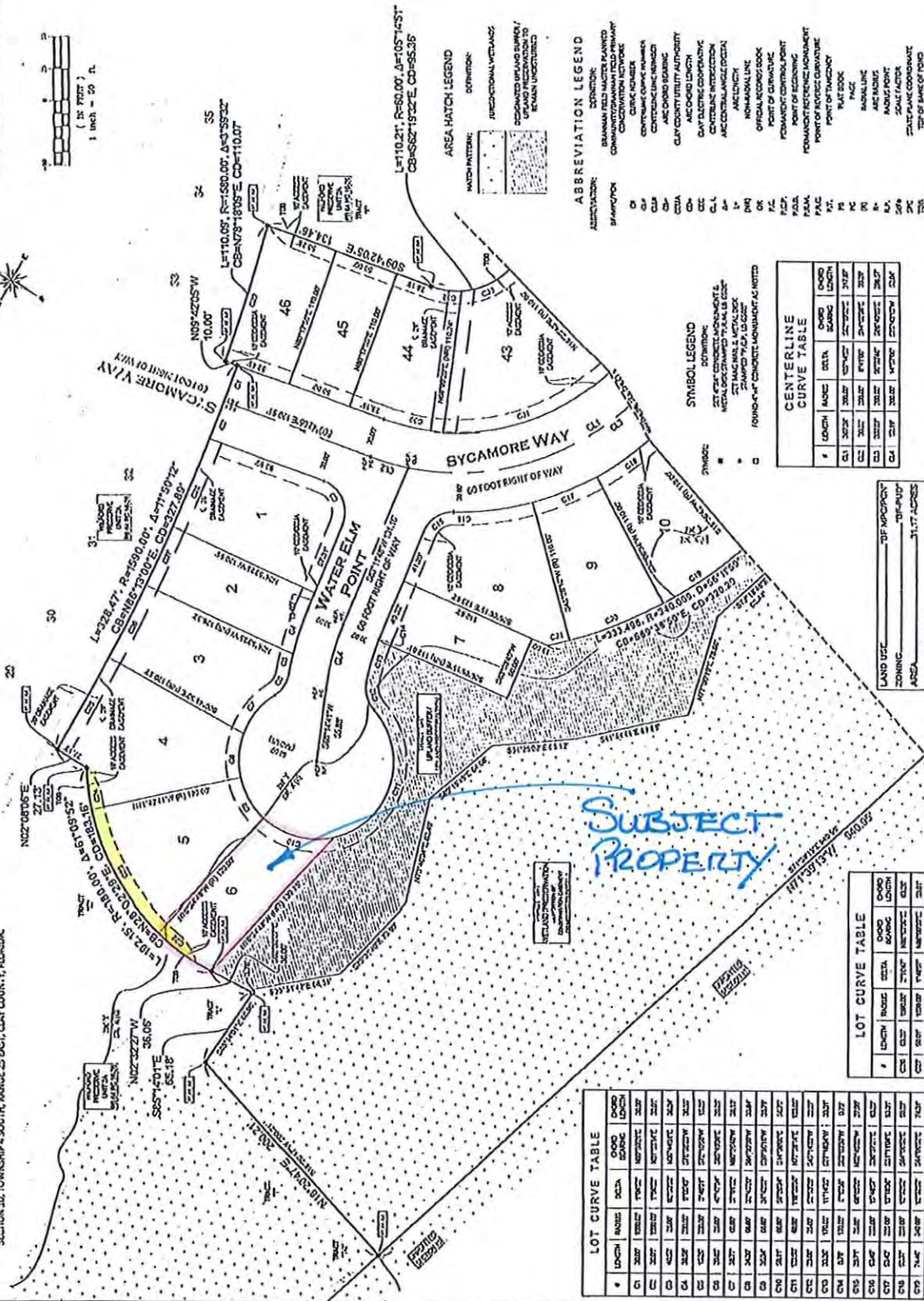
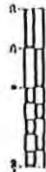


FLORIDIAN PROPERTY  
MANAGEMENT





## PLAT BOOK 657 PAGE 202

[illegible]

| LOT CURVE TABLE |      |       |       |                        |
|-----------------|------|-------|-------|------------------------|
| #               | LOCN | NODE  | DATA  | COORD<br>NORTH<br>EAST |
| 1               | 10   | 1000  | 1000  | 1000                   |
| 2               | 20   | 2000  | 2000  | 2000                   |
| 3               | 30   | 3000  | 3000  | 3000                   |
| 4               | 40   | 4000  | 4000  | 4000                   |
| 5               | 50   | 5000  | 5000  | 5000                   |
| 6               | 60   | 6000  | 6000  | 6000                   |
| 7               | 70   | 7000  | 7000  | 7000                   |
| 8               | 80   | 8000  | 8000  | 8000                   |
| 9               | 90   | 9000  | 9000  | 9000                   |
| 10              | 100  | 10000 | 10000 | 10000                  |
| 11              | 110  | 11000 | 11000 | 11000                  |
| 12              | 120  | 12000 | 12000 | 12000                  |
| 13              | 130  | 13000 | 13000 | 13000                  |
| 14              | 140  | 14000 | 14000 | 14000                  |
| 15              | 150  | 15000 | 15000 | 15000                  |
| 16              | 160  | 16000 | 16000 | 16000                  |
| 17              | 170  | 17000 | 17000 | 17000                  |
| 18              | 180  | 18000 | 18000 | 18000                  |
| 19              | 190  | 19000 | 19000 | 19000                  |
| 20              | 200  | 20000 | 20000 | 20000                  |
| 21              | 210  | 21000 | 21000 | 21000                  |
| 22              | 220  | 22000 | 22000 | 22000                  |
| 23              | 230  | 23000 | 23000 | 23000                  |
| 24              | 240  | 24000 | 24000 | 24000                  |
| 25              | 250  | 25000 | 25000 | 25000                  |
| 26              | 260  | 26000 | 26000 | 26000                  |
| 27              | 270  | 27000 | 27000 | 27000                  |
| 28              | 280  | 28000 | 28000 | 28000                  |
| 29              | 290  | 29000 | 29000 | 29000                  |
| 30              | 300  | 30000 | 30000 | 30000                  |
| 31              | 310  | 31000 | 31000 | 31000                  |
| 32              | 320  | 32000 | 32000 | 32000                  |
| 33              | 330  | 33000 | 33000 | 33000                  |
| 34              | 340  | 34000 | 34000 | 34000                  |
| 35              | 350  | 35000 | 35000 | 35000                  |
| 36              | 360  | 36000 | 36000 | 36000                  |
| 37              | 370  | 37000 | 37000 | 37000                  |
| 38              | 380  | 38000 | 38000 | 38000                  |
| 39              | 390  | 39000 | 39000 | 39000                  |
| 40              | 400  | 40000 | 40000 | 40000                  |
| 41              | 410  | 41000 | 41000 | 41000                  |
| 42              | 420  | 42000 | 42000 | 42000                  |
| 43              | 430  | 43000 | 43000 | 43000                  |
| 44              | 440  | 44000 | 44000 | 44000                  |
| 45              | 450  | 45000 | 45000 | 45000                  |
| 46              | 460  | 46000 | 46000 | 46000                  |
| 47              | 470  | 47000 | 47000 | 47000                  |
| 48              | 480  | 48000 | 48000 | 48000                  |
| 49              | 490  | 49000 | 49000 | 49000                  |
| 50              | 500  | 50000 | 50000 | 50000                  |

| #  | LENGTH | RODZ   | DATA  | ODOD<br>RANGE | ODOD<br>LENGTH |
|----|--------|--------|-------|---------------|----------------|
| 01 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 02 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 03 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 04 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 05 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 06 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 07 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 08 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 09 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 10 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 11 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 12 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 13 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 14 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 15 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 16 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 17 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 18 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 19 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |
| 20 | 0.35   | 100000 | 7.000 | 100000        | 0.35           |

| CENTERLINE<br>CURVE TABLE |        |       |        |                  |                 |
|---------------------------|--------|-------|--------|------------------|-----------------|
| #                         | LENGTH | ARC   | CHORD  | CHORD<br>BEARING | CHORD<br>LENGTH |
| 10                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 20                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 30                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 40                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 50                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 60                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 70                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 80                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 90                        | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |
| 100                       | 307.36 | 30.00 | 307.36 | 225.00           | 307.36          |

LAND USE \_\_\_\_\_ "OF MPO/PCON"  
ZONING \_\_\_\_\_ "OF MPO/PCON"  
AREA \_\_\_\_\_ 31.17 ACRES  
NUMBER OF LOTS \_\_\_\_\_ 40  
MINIMUM LOT SIZE \_\_\_\_\_ 0.000 SQUARE FEET

**S.A.I.**  
SURVEYING AND MAPPING, LLC  
STATE OF ILLINOIS REGISTRATION NO. 06-098705  
2455 PINEBLOSS HIGHWAY  
JACKSONVILLE FLORIDA 32207  
(304) 305-5071  
www.SAMILLC.com (304) 305-7174 FAX

**SURVEYOR**  
Surveying and Mapping, LLC  
2425 PHILIPS HIGHWAY  
JACKSONVILLE, FL 32207

ENGINEER  
TAYLOR AND WHITE, INC.  
6 HISTORIC KINGS ROAD SOUTH  
JACKSONVILLE, FL 32227

**OWNER:**  
DFC WILFORD, LLC  
146271 PHILIPS HIGHWAY  
JACKSONVILLE, FL 32256



NO PART OF STRUCTURE SHALL ENCR OACH THE BRL

CT 'U-1'  
UPLAND  
PRESERVATION

TRACT 'U-1'  
UPLAND BUFFER/  
UPLAND PRESERVATION

APPROVED  
FENCING  
PLAN

4' wide  
center

4' wide  
center

4' wide  
center

TRACT 'L'

TRACT 'E'  
DRAINAGE EASEMENT  
OVER ENTIRE TRACT

CDD  
DRAINAGE  
EASEMENT

10' ACCESS  
EASEMENT

4' ALUMINUM  
FENCING SHOWN  
IN  
ORANGE

15.0

10.9

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

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10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

LOT 6  
(VACANT)  
621 02 FT.

COVERED  
LAWN

PROPOSED TWO  
STORY RESIDENCE  
F.F.E. = 18.10  
TYPE "B"  
ELEV. 11  
40' X 75'

2- CAR  
GARAGE

21.33'

DRIVEWAY

16.4

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

10' BRL

| CU    |        |    |
|-------|--------|----|
| CURVE | LENGTH | RA |
| C10   | 633'   | 60 |
| C11   | 6061'  | 61 |

ZONE "AE"

ZONE "X"

WATER ELY. POINT  
144.12  
145.12

4th

## *FIFTH ORDER OF BUSINESS*



*A.*



## District Managers,

As of January 1, 2024, all Board Supervisors of Florida Community special districts are required to complete four (4) hours of ethics training each year that addresses at a minimum, s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees, and the public records and public meetings laws of Florida. The purpose of this email is to notify you of free, on-demand resources available to Board Supervisors to satisfy this requirement. Further information regarding the requisite training is available on the [Florida Commission on Ethics' \("COE"\) website](#).

Please share this information with Board Supervisors or include in the next available agenda package. As always, if you have any questions, please do not hesitate to reach out to your Kutak Rock attorney.

### Free Training Resources

The COE has produced several free, online training tutorials that will satisfy the ethics component of the annual training. The on-demand videos are available at the link below. Further, the website provides additional links to resources that Supervisors can access to complete the training requirements.

#### [Florida Commission on Ethics Training Resources](#)

Please note that the COE-produced content only provides free training for the ethics component of the annual training. However, the Office of the Attorney General of the State of Florida offers a free, two-hour online audio course that covers the Sunshine Law and Public Records Act components of the requisite training. The on-demand audio course is available at the link below.

#### [Office of the Attorney General Training Resources](#)

### Compliance

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the ethics training requirements. At this time there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

We have received multiple inquiries as to whether Board Supervisors are required to annually file Form 6 in addition to Form 1. Currently, Board Supervisors continue to be exempt from the requirement to file Form 6.

Finally, with respect to the annual filing of Form 1, beginning this year the Commission on Ethics will be requiring electronic submission of Form 1. Filers, including Board Supervisors, should be receiving an email directly from the Commission on Ethics, providing detailed information about the electronic filing process and the upcoming deadline of July 1, 2024. Note the submission of the forms will no longer be handled through county Supervisor of Election's offices.

## Kutak Rock's Florida Development and Improvement Districts Practice Group



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Partner

(850) 264-6882



**Lindsay Whelan**  
Partner

(850) 692-7308



**Joseph Brown**  
Partner

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*B.*

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 189
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$740..00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. XXX ☐ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer





# Taylor & White, Inc.

Civil Design & Consulting Engineers

## INVOICE

9556 Historic Kings Road S., Suite 102  
Jacksonville, Florida 32257  
t: (904) 346-0671 - f: (904) 346-3051  
www.TaylorandWhite.com

Wilford Preserve CDD  
Attn: Bernadette Peregrino  
District Accountant  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Invoice number 5471  
Date 12/13/2023

Project 16050.1 WILFORD PRESERVE CDD

Professional Services Rendered through 12/10/2023. ~PAYMENT TERMS: NET 10 DAYS~  
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

**Invoice Amount:**  
**\$740.00**

### Invoice Summary

| Description                                      | Contract Amount | Prior Billed | Total Billed | Percent Complete | Current Billed |
|--|-----------------|--------------|--------------|------------------|----------------|
| *PHASE 2A REVISIONS CLOSED                       | 0.00            | 24,515.00    | 24,515.00    | 0.00             | 0.00           |
| ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED | 5,000.00        | 5,000.00     | 5,000.00     | 100.00           | 0.00           |
| *TEMPORARY SALES TRAILER                         | 0.00            | 565.00       | 565.00       | 0.00             | 0.00           |
| ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED       | 5,000.00        | 5,000.00     | 5,000.00     | 100.00           | 0.00           |
| *DISTRICT ENGINEER-HRLY-NTE                      | 60,000.00       | 101,068.75   | 101,808.75   | 169.68           | 740.00         |
| *CONSTRUCTION OBSV/CERTS-HRLY-NTE                | 75,000.00       | 117,435.18   | 117,435.18   | 156.58           | 0.00           |
| *PURCHASING AGENT-HRLY                           | 24,200.00       | 20,605.00    | 20,605.00    | 85.14            | 0.00           |
| *STORMWATER & WASTEWATER 20 YEAR NEEDS ANALYSIS  | 10,000.00       | 5,430.00     | 5,430.00     | 54.30            | 0.00           |
| *AMENITY CENTER MODIFICATION-CLOSED              | 0.00            | 23,740.00    | 23,740.00    | 0.00             | 0.00           |
| *SLEEVING PLAN-CLOSED                            | 0.00            | 2,898.75     | 2,898.75     | 0.00             | 0.00           |
| *PROJECT ADMIN. & COORDINATION-HRLY-NTE          | 10,000.00       | 12,308.75    | 12,308.75    | 123.09           | 0.00           |
| REIMBURSABLES                                    | 0.00            | 10,224.17    | 10,224.17    | 0.00             | 0.00           |
| Total  | 189,200.00      | 328,790.60   | 329,530.60   | 174.17           | 740.00         |

### \*District Engineer-HRLY-NTE

|   | Units | Billed Amount |
|---|-------|---------------|
| D. Glynn Taylor, P.E.<br>CDD Meeting<br>eor | 4.00  | 660.00        |
| Jane M. White<br>REQ<br>REQ                 | 1.00  | 80.00         |

Phase subtotal 740.00  
subtotal 5.00 740.00

Invoice total **740.00**

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 191
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$370.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

- 1. ☒ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.



The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer



**Taylor & White, Inc.**  
Civil Design & Consulting Engineers

**INVOICE**

9556 Historic Kings Road S., Suite 102  
Jacksonville, Florida 32257  
t: (904) 346-0671 - f: (904) 346-3051  
www.TaylorandWhite.com

Wilford Preserve CDD  
Attn: Bernadette Peregrino  
District Accountant  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Invoice number 5475  
Date 01/16/2024

Project 16050.1 WILFORD PRESERVE CDD

Professional Services Rendered through 01/14/2024. ~PAYMENT TERMS: NET 10 DAYS~  
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

**Invoice Amount:**  
**\$370.00**

**Invoice Summary**

| Description                                      | Contract Amount | Prior Billed | Total Billed | Percent Complete | Current Billed |
|--|-----------------|--------------|--------------|------------------|----------------|
| *PHASE 2A REVISIONS CLOSED                       | 0.00            | 24,515.00    | 24,515.00    | 0.00             | 0.00           |
| ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED | 5,000.00        | 5,000.00     | 5,000.00     | 100.00           | 0.00           |
| *TEMPORARY SALES TRAILER                         | 0.00            | 565.00       | 565.00       | 0.00             | 0.00           |
| ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED       | 5,000.00        | 5,000.00     | 5,000.00     | 100.00           | 0.00           |
| *DISTRICT ENGINEER-HRLY-NTE                      | 60,000.00       | 101,808.75   | 102,178.75   | 170.30           | 370.00         |
| *CONSTRUCTION OBSV/CERTS-HRLY-NTE                | 75,000.00       | 117,435.18   | 117,435.18   | 156.58           | 0.00           |
| *PURCHASING AGENT-HRLY                           | 24,200.00       | 20,605.00    | 20,605.00    | 85.14            | 0.00           |
| *STORMWATER & WASTEWATER 20 YEAR NEEDS ANALYSIS  | 10,000.00       | 5,430.00     | 5,430.00     | 54.30            | 0.00           |
| *AMENITY CENTER MODIFICATION-CLOSED              | 0.00            | 23,740.00    | 23,740.00    | 0.00             | 0.00           |
| *SLEEVING PLAN-CLOSED                            | 0.00            | 2,898.75     | 2,898.75     | 0.00             | 0.00           |
| *PROJECT ADMIN. & COORDINATION-HRLY-NTE          | 10,000.00       | 12,308.75    | 12,308.75    | 123.09           | 0.00           |
| REIMBURSABLES                                    | 0.00            | 10,224.17    | 10,224.17    | 0.00             | 0.00           |
| Total  | 189,200.00      | 329,530.60   | 329,900.60   | 174.37           | 370.00         |

**\*District Engineer-HRLY-NTE**

|                              | Units | Billed Amount |
|------------------------------|-------|---------------|
| D. Glynn Taylor, P.E.<br>eor | 2.00  | 330.00        |
| Jane M. White<br>Reqs        | 0.50  | 40.00         |

|                |        |
|----------------|--------|
| Phase subtotal | 370.00 |
| subtotal 2.50  | 370.00 |

Invoice total **370.00**

*D.*

## Wilford Preserve Community Development District (CDD)

2740 Firethorn Ave, Orange Park, FL 32065

(904) 385-3026; [wilfordpreservemanager@gmsnf.com](mailto:wilfordpreservemanager@gmsnf.com)

### Memorandum

Date: February 2024  
To: Board of Supervisors  
From: GMS – Wilford Amenity Manager

#### Community:

##### Amenity Usage

- Total Facilities Usage – 174 overall
- Average daily usage – 5

##### *Card counts:*

|              |   |
|--------------|---|
| New Owners   | 2 |
| Replacements | 0 |

*Total cards Assigned: 2*

##### Room Rentals

- 0 rentals in month of January

#### Operations:

- Cleaned up vandalized bathroom, mirror in men's bathroom broken and glass shards all over the floor. Assisted with security footage to identify vandals. Installed a new dead bolt.
  - Installed permanent power supply for camera system
  - Measured mirror for replacement
  - Installed a smart key dead bolt to women's bathroom and replaced men's dead bolt with a smart key dead bolt, re-keyed both deadbolts to amenity manager office key.
  - Lake Inspections - All lakes inspected monthly, outfalls cleaned due to trash
  - Park/Greenspace Inspections and Cleaning - Completed monthly
  - Review neighborhood fence requests for district encroachment issues; Per Jay Soriano
  - Amenity Center phone and voicemail to be installed
- 
- Weekly Maintenance:
    - Straighten all patio furniture, interior furniture and wipe down all tables
    - Change and restock all trash cans, collect any trash in and around amenity center
    - Restock all toilet paper, paper towels and address any issues
    - Blow off pool deck and surrounding areas
    - Entire amenity center cleaned and sanitized
    - Change and restock dog pots
    - Pool chemicals checked and recorded daily

##### Landscaping

- Monthly reports for January submitted and filed at Operations office

## **Wilford Preserve Community Development District (CDD)**

2740 Firethorn Ave, Orange Park, FL 32065

(904) 385-3026; [wilfordpreservemanager@gmsnf.com](mailto:wilfordpreservemanager@gmsnf.com)

### **Memorandum**

**For questions, comments, or clarification, please contact:**

- *Brieanna Wilson, Wilford Amenity Manager (904) 385-3026* [wilfordpreservemanager@gmsnf.com](mailto:wilfordpreservemanager@gmsnf.com)
- *Jay Soriano, GMS Operations Manager (904) 274-2450* [jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)

## *SIXTH ORDER OF BUSINESS*

*A.*

***Wilford Preserve***  
*Community Development District*

***Unaudited Financial Reporting***  
*January 31, 2024*





**Wilford Preserve**  
**Community Development District**  
**Combined Balance Sheet**  
**January 31, 2024**

|   | <i>General<br/>Fund</i> | <i>Debt Service<br/>Fund</i> | <i>Capital Project<br/>Fund</i> | <i>Totals<br/>Governmental Funds</i> |
|---|-------------------------|------------------------------|---------------------------------|--------------------------------------|
| <b>Assets:</b>                              |                         |                              |                                 |                                      |
| <b><u>Cash:</u></b>                         |                         |                              |                                 |                                      |
| Operating Account                           | \$ 68,050               | \$ -                         | \$ -                            | \$ 68,050                            |
| Due from Other                              | -                       | -                            | 4,440                           | 4,440                                |
| <b><u>Investments:</u></b>                  |                         |                              |                                 |                                      |
| General Fund Custody                        | 351,920                 | -                            | -                               | 351,920                              |
| State Board of Administration (SBA)         | 2,657                   | -                            | -                               | 2,657                                |
| <b><u>Series 2018B</u></b>                  |                         |                              |                                 |                                      |
| Reserve                                     | -                       | 358,225                      | -                               | 358,225                              |
| Revenue                                     | -                       | 11,846                       | -                               | 11,846                               |
| Prepayment                                  | -                       | 506,885                      | -                               | 506,885                              |
| Construction                                | -                       | -                            | 12,310                          | 12,310                               |
| <b><u>Series 2019</u></b>                   |                         |                              |                                 |                                      |
| Reserve                                     | -                       | 192,226                      | -                               | 192,226                              |
| Revenue                                     | -                       | 551,641                      | -                               | 551,641                              |
| Construction                                | -                       | -                            | 23,229                          | 23,229                               |
| Deposits                                    | 1,350                   | -                            | -                               | 1,350                                |
| <b>Total Assets</b>                         | <b>\$ 424,552</b>       | <b>\$ 1,620,823</b>          | <b>\$ 39,980</b>                | <b>\$ 2,085,355</b>                  |
| <b>Fund Balance:</b>                        |                         |                              |                                 |                                      |
| Nonspendable:                               |                         |                              |                                 |                                      |
| Deposits                                    | \$ 1,350                | \$ -                         | \$ -                            | \$ 1,350                             |
| Restricted for:                             |                         |                              |                                 |                                      |
| Debt Service                                | -                       | 1,620,823                    | -                               | 1,620,823                            |
| Capital Project                             | -                       | -                            | 39,980                          | 39,980                               |
| Unassigned                                  | 422,627                 | -                            | -                               | 422,627                              |
| <b>Total Fund Balances</b>                  | <b>\$ 424,552</b>       | <b>\$ 1,620,823</b>          | <b>\$ 39,980</b>                | <b>\$ 2,085,355</b>                  |
| <b>Total Liabilities &amp; Fund Balance</b> | <b>\$ 424,552</b>       | <b>\$ 1,620,823</b>          | <b>\$ 39,980</b>                | <b>\$ 2,085,355</b>                  |

**Wilford Preserve**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2024**

|   | Adopted           | Prorated Budget   | Actual            |                 |
|---|-------------------|-------------------|-------------------|-----------------|
|   | Budget            | Thru 01/31/24     | Thru 01/31/24     | Variance        |
| <b>Revenues:</b>                            |                   |                   |                   |                 |
| Special Assessments - Tax Roll              | \$ 505,720        | \$ 497,749        | \$ 497,749        | \$ -            |
| Interest Income                             | 1,500             | 1,500             | 1,552             | 52              |
| Miscellaneous Income                        | -                 | -                 | 175               | 175             |
| <b>Total Revenues</b>                       | <b>\$ 507,220</b> | <b>\$ 499,249</b> | <b>\$ 499,476</b> | <b>\$ 227</b>   |
| <b>Expenditures:</b>                        |                   |                   |                   |                 |
| <b><u>General &amp; Administrative:</u></b> |                   |                   |                   |                 |
| Engineering                                 | \$ 6,000          | \$ 2,000          | \$ -              | \$ 2,000        |
| Attorney                                    | 15,000            | 5,000             | 1,380             | 3,620           |
| Annual Audit                                | 4,800             | 1,600             | -                 | 1,600           |
| Assessment Administration                   | 5,300             | 5,300             | 5,300             | -               |
| Arbitrage Rebate                            | 1,200             | 400               | 600               | (200)           |
| Dissemination Agent                         | 7,420             | 2,473             | 2,973             | (500)           |
| Trustee Fees                                | 7,000             | 6,592             | 6,592             | -               |
| Management Fees                             | 52,088            | 17,363            | 17,363            | (0)             |
| Information Technology                      | 1,000             | 333               | 333               | 0               |
| Website Maintenance                         | 1,200             | 400               | 400               | -               |
| Telephone                                   | 300               | 100               | 26                | 74              |
| Postage                                     | 500               | 167               | 169               | (3)             |
| Insurance                                   | 7,245             | 7,245             | 6,818             | 427             |
| Printing & Binding                          | 1,200             | 400               | 73                | 327             |
| Legal Advertising                           | 3,000             | 1,000             | 224               | 777             |
| Other Current Charges                       | 600               | 200               | 15                | 185             |
| Office Supplies                             | 200               | 67                | 1                 | 66              |
| Dues, Licenses & Subscriptions              | 175               | 175               | 175               | -               |
| <b>Total General &amp; Administrative</b>   | <b>\$ 114,228</b> | <b>\$ 50,815</b>  | <b>\$ 42,442</b>  | <b>\$ 8,373</b> |

**Wilford Preserve**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2024**

|  | Adopted           | Prorated Budget   | Actual            |                  |
|--|-------------------|-------------------|-------------------|------------------|
|  | Budget            | Thru 01/31/24     | Thru 01/31/24     | Variance         |
| <b><u>Operations &amp; Maintenance</u></b>               |                   |                   |                   |                  |
| <b>Amenity Center Expenditures</b>                       |                   |                   |                   |                  |
| Insurance  | \$ 11,762         | \$ 11,762         | \$ 10,218         | \$ 1,544         |
| General Facility Maintenance                             | 20,000            | 6,667             | 4,872             | 1,795            |
| Amenity Manager  | 47,250            | 15,750            | 15,750            | -                |
| Janitorial Services                                      | 10,070            | 3,357             | 3,357             | (0)              |
| Pool Maintenance   | 15,000            | 5,000             | 5,000             | -                |
| Pool Chemicals   | 10,000            | 3,333             | 2,048             | 1,285            |
| Pool Monitors  | 15,000            | 5,000             | -                 | 5,000            |
| Security Monitoring                                      | 1,200             | 400               | 340               | 60               |
| Security   | 40,000            | 13,333            | 14,193            | (859)            |
| Permit Fees  | 450               | 150               | -                 | 150              |
| Telephone/Cable/Internet                                 | 2,000             | 667               | -                 | 667              |
| Electric   | 16,200            | 5,400             | 2,047             | 3,353            |
| Water/Sewer/Irrigation                                   | 36,524            | 12,175            | 6,574             | 5,601            |
| Refuse Service   | 3,600             | 1,200             | 1,026             | 174              |
| Special Events   | 5,000             | 1,667             | -                 | 1,667            |
| Recreational Passes                                      | 1,500             | 500               | -                 | 500              |
| Office Supplies / Mailings / Printing                    | 600               | 200               | -                 | 200              |
| <b>Subtotal Amenity Center Expenditures</b>              | <b>\$ 236,156</b> | <b>\$ 86,560</b>  | <b>\$ 65,424</b>  | <b>\$ 21,136</b> |
| <b>Ground Maintenance Expenditures</b>                   |                   |                   |                   |                  |
| Landscape Maintenance                                    | \$ 130,000        | \$ 43,333         | \$ 34,560         | \$ 8,773         |
| Landscape Contingency                                    | 2,500             | 833               | 540               | 293              |
| Irrigation Maintenance                                   | 2,500             | 2,500             | 3,718             | (1,218)          |
| Lake Maintenance   | 14,336            | 4,779             | 3,480             | 1,299            |
| Streetlighting   | 7,500             | 2,500             | -                 | 2,500            |
| <b>Subtotal Ground Maintenance Expenditures</b>          | <b>\$ 156,836</b> | <b>\$ 53,945</b>  | <b>\$ 42,298</b>  | <b>\$ 11,647</b> |
| <b>Total Operations &amp; Maintenance</b>                | <b>\$ 392,992</b> | <b>\$ 140,505</b> | <b>\$ 107,722</b> | <b>\$ 32,783</b> |
| <b>Total Expenditures</b>                                | <b>\$ 507,220</b> | <b>\$ 191,320</b> | <b>\$ 150,164</b> | <b>\$ 41,156</b> |
| <b>Excess (Deficiency) of Revenues over Expenditures</b> | <b>\$ 0</b>       | <b>\$ 307,929</b> | <b>\$ 349,312</b> | <b>\$ 41,383</b> |
| <b>Net Change in Fund Balance</b>                        | <b>\$ 0</b>       | <b>\$ 307,929</b> | <b>\$ 349,312</b> | <b>\$ 41,383</b> |
| <b>Fund Balance - Beginning</b>                          | <b>\$ -</b>       |                   | <b>\$ 75,241</b>  |                  |
| <b>Fund Balance - Ending</b>                             | <b>\$ 0</b>       |                   | <b>\$ 424,552</b> |                  |

**Wilford Preserve**  
Community Development District  
Month to Month

[illegible]

**Expenditures:**

**General & Administrative:**

[illegible]

**Wilford Preserve**  
Community Development District  
Month to Month

[illegible]

**Wilford Preserve**  
**Community Development District**  
**Debt Service Fund Series 2018 B**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending January 31, 2024**

|  | Adopted           | Prorated Budget    | Actual              |                     |
|--|-------------------|--------------------|---------------------|---------------------|
|  | Budget            | Thru 01/31/24      | Thru 01/31/24       | Variance            |
| <b>Revenues:</b>   |                   |                    |                     |                     |
| Special Assessments - Direct Bill                        | \$ 98,038         | \$ -               | \$ -                | \$ -                |
| Special Assessments - Prepayments                        | -                 | -                  | 360,260             | 360,260             |
| Interest Income  | 3,000             | 3,000              | 14,462              | 11,462              |
| <b>Total Revenues</b>                                    | <b>\$ 101,038</b> | <b>\$ 3,000</b>    | <b>\$ 374,722</b>   | <b>\$ 371,722</b>   |
| <b>Expenditures:</b>                                     |                   |                    |                     |                     |
| Interest -11/1   | \$ 49,019         | \$ 49,019          | 44,850              | \$ 4,169            |
| Principal Prepayment - 11/1                              | -                 | -                  | 555,000             | (555,000)           |
| Interest - 5/1   | 49,019            | -                  | -                   | -                   |
| <b>Total Expenditures</b>                                | <b>\$ 98,038</b>  | <b>\$ 49,019</b>   | <b>\$ 599,850</b>   | <b>\$ (550,831)</b> |
| <b>Excess (Deficiency) of Revenues over Expenditures</b> | <b>\$ 3,000</b>   | <b>\$ (46,019)</b> | <b>\$ (225,128)</b> | <b>\$ (179,109)</b> |
| <b>Other Financing Sources/(Uses):</b>                   |                   |                    |                     |                     |
| Transfer In/(Out)  | \$ -              | \$ -               | \$ (6,374)          | \$ (6,374)          |
| <b>Total Other Financing Sources/(Uses)</b>              | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ (6,374)</b>   | <b>\$ (6,374)</b>   |
| <b>Net Change in Fund Balance</b>                        | <b>\$ 3,000</b>   | <b>\$ (46,019)</b> | <b>\$ (231,503)</b> | <b>\$ (185,484)</b> |
| <b>Fund Balance - Beginning</b>                          | <b>\$ 306,361</b> |                    | <b>\$ 1,108,459</b> |                     |
| <b>Fund Balance - Ending</b>                             | <b>\$ 309,361</b> |                    | <b>\$ 876,956</b>   |                     |

# Wilford Preserve

## Community Development District

### Debt Service Fund Series 2019

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending January 31, 2024

|  | Adopted           | Prorated Budget   | Actual            |                 |
|--|-------------------|-------------------|-------------------|-----------------|
|  | Budget            | Thru 01/31/24     | Thru 01/31/24     | Variance        |
| <b>Revenues:</b>   |                   |                   |                   |                 |
| Special Assessments - Tax Roll                           | \$ 521,627        | \$ 511,628        | \$ 511,628        | \$ -            |
| Interest Income  | 2,500             | 2,500             | 7,302             | 4,802           |
| <b>Total Revenues</b>                                    | <b>\$ 524,127</b> | <b>\$ 514,128</b> | <b>\$ 518,930</b> | <b>\$ 4,802</b> |
| <b>Expenditures:</b>                                     |                   |                   |                   |                 |
| Interest -11/1   | \$ 189,510        | \$ 189,510        | \$ 189,510        | \$ -            |
| Interest - 5/1   | 189,510           | -                 | -                 | -               |
| Principal - 5/1  | 145,000           | -                 | -                 | -               |
| <b>Total Expenditures</b>                                | <b>\$ 524,020</b> | <b>\$ 189,510</b> | <b>\$ 189,510</b> | <b>\$ -</b>     |
| <b>Excess (Deficiency) of Revenues over Expenditures</b> | <b>\$ 107</b>     | <b>\$ 324,618</b> | <b>\$ 329,420</b> | <b>\$ 4,802</b> |
| <b>Net Change in Fund Balance</b>                        | <b>\$ 107</b>     | <b>\$ 324,618</b> | <b>\$ 329,420</b> | <b>\$ 4,802</b> |
| <b>Fund Balance - Beginning</b>                          | <b>\$ 225,208</b> |                   | <b>\$ 414,447</b> |                 |
| <b>Fund Balance - Ending</b>                             | <b>\$ 225,315</b> |                   | <b>\$ 743,867</b> |                 |

**Wilford Preserve**  
**Community Development District**  
**Statement of Revenues and Expenditures**

**Capital Projects Funds**

**For The Period Ending January 31, 2024**

| Description                           | SE 2018B         | SE 2019A           |
|---------------------------------------|------------------|--------------------|
| <b><u>Revenues</u></b>                |                  |                    |
| <i><u>Interest Income:</u></i>        |                  |                    |
| Construction                          | \$ 144           | \$ 3,021           |
| Transfer In                           | 6,374            | -                  |
| <b>Total Revenues</b>                 | <b>\$ 6,518</b>  | <b>\$ 3,021</b>    |
| <b><u>Expenditures</u></b>            |                  |                    |
| Capital Outlay                        | \$ -             | \$ 15,545          |
| Transfer Out                          | -                | -                  |
| <b>Total Expenditures</b>             | <b>\$ -</b>      | <b>\$ 15,545</b>   |
| <b>Excess Revenues (Expenditures)</b> | <b>\$ 6,518</b>  | <b>\$ (12,524)</b> |
| <b>Beginning Fund Balance</b>         | <b>\$ 5,792</b>  | <b>\$ 40,194</b>   |
| <b>Ending Fund Balance</b>            | <b>\$ 12,310</b> | <b>\$ 27,669</b>   |



**Wilford Preserve**  
**Community Development District**  
**Long Term Debt Report**

| Series 2018B, Special Assessment Bonds |                             |           |                  |
|--|-----------------------------|-----------|------------------|
| Interest Rate:                         | 5.75%                       |           |                  |
| Maturity Date:                         | 5/1/2028                    |           |                  |
| Reserve Fund Definition                | Maximum Annual Debt Service |           |                  |
| Reserve Fund Requirement               | \$                          | 358,225   |                  |
| Reserve Fund Balance                   |                             | 358,225   |                  |
| BONDS OUTSTANDING - 7/23/2018          |                             | \$        | 6,230,000        |
| Less: May 1, 2020                      |                             |           | (990,000)        |
| Less: August 1, 2020                   |                             |           | (380,000)        |
| Less: November 1, 2020                 |                             |           | (265,000)        |
| Less: February 1, 2021                 |                             |           | (65,000)         |
| Less: August 1, 2021                   |                             |           | (55,000)         |
| Less: November 1, 2021                 |                             |           | (435,000)        |
| Less: February 1, 2022                 |                             |           | (220,000)        |
| Less: May 1, 2022                      |                             |           | (330,000)        |
| Less: August 1, 2022                   |                             |           | (415,000)        |
| Less: November 1, 2022                 |                             |           | (305,000)        |
| Less: February 1, 2023                 |                             |           | (320,000)        |
| Less: May 1, 2023                      |                             |           | (385,000)        |
| Less: August 1, 2022                   |                             |           | (505,000)        |
| Less: November 1, 2023                 |                             |           | (555,000)        |
| <b>Current Bonds Outstanding</b>       |                             | <b>\$</b> | <b>1,005,000</b> |

| Series 2019A, Special Assessment Bonds |                                    |           |                  |
|--|------------------------------------|-----------|------------------|
| Interest Rate:                         | 4.6% - 5.2%                        |           |                  |
| Maturity Date:                         | 11/1/2049                          |           |                  |
| Reserve Fund Definition                | 35% of Maximum Annual Debt Service |           |                  |
| Reserve Fund Requirement               | \$                                 | 192,226   |                  |
| Reserve Fund Balance                   |                                    | 192,226   |                  |
| BONDS OUTSTANDING - 11/1/2019          |                                    | \$        | 7,985,000        |
| Less: May 1, 2020                      |                                    |           | (120,000)        |
| Less: November 1, 2020                 |                                    |           | (20,000)         |
| Less: May 1, 2021                      |                                    |           | (125,000)        |
| Less: May 1, 2022                      |                                    |           | (130,000)        |
| Less: May 1, 2023                      |                                    |           | (135,000)        |
| <b>Current Bonds Outstanding</b>       |                                    | <b>\$</b> | <b>7,455,000</b> |

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT**  
**Fiscal Year 2024 Summary of Assessment Receipts**

| ASSESSED                 | # UNITS<br>ASSESSED | SERIES 2019A<br>DEBT ASMT | FY24 O&M<br>ASMT | TOTAL<br>ASSESSED |
|--------------------------|---------------------|---------------------------|------------------|-------------------|
| NET ASSESSMENTS TAX ROLL | 445                 | 519,803.94                | 505,703.79       | 1,025,507.72      |

## SUMMARY OF TAX ROLL RECEIPTS

| CLAY COUNTY DISTRIBUTION | DATE RECEIVED | SERIES 2019A<br>DEBT RECEIPTS | O&M<br>RECEIPTS | AMOUNT<br>RECEIVED |
|--------------------------|---------------|-------------------------------|-----------------|--------------------|
| 1                        | 11/6/2023     | 535.36                        | 520.83          | 1,056.19           |
| 2                        | 11/14/2023    | 6,900.12                      | 6,712.94        | 13,613.06          |
| 3                        | 11/28/2023    | 41,400.73                     | 40,277.70       | 81,678.43          |
| 4                        | 12/12/2023    | 455,272.21                    | 442,922.54      | 898,194.75         |
| 5                        | 12/22/2023    | 3,601.89                      | 3,504.18        | 7,106.07           |
| 6                        | 1/10/2024     | 3,917.27                      | 3,811.01        | 7,728.28           |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
|                          |               | -                             | -               |                    |
| TOTAL TAX ROLL RECEIPTS  |               | 511,627.58                    | 497,749.20      | 1,009,376.78       |

|                   |          |          |           |
|-------------------|----------|----------|-----------|
| TAX ROLL DUE      | 8,176.36 | 7,954.59 | 16,130.94 |
| PERCENT COLLECTED | 98%      | 98%      | 98%       |

*B.*

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**WILFORD PRESERVE**  
**Community Development District**

Check Register Summary- General Fund

December 31, 2023

| Check Date   | Check #'s | Total Amount       |
|--------------|-----------|--------------------|
| 12/19/23     | 451-477   | \$69,837.32        |
| <b>Total</b> |           | <b>\$69,837.32</b> |

| CHECK<br>DATE | VEND# | .....INVOICE.....<br>DATE INVOICE | ...EXPENSED TO...<br>YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME                      | STATUS | AMOUNT   | ....CHECK....<br>AMOUNT # |
|---------------|-------|-----------------------------------|--|----------------------------------|--------|----------|---------------------------|
| 12/19/23      | 00001 | 11/10/23 125                      | 202310 320-57200-45000                           |                                  | *      | 544.75   |                           |
|               |       |                                   | OCT GENERAL FACIL MAINT                          |                                  |        |          |                           |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 544.75 000451             |
| 12/19/23      | 00001 | 11/01/23 122                      | 202311 330-57200-41000                           |                                  | *      | 3,937.50 |                           |
|               |       |                                   | NOV CONTRACT ADMIN                               |                                  |        |          |                           |
|               |       | 11/01/23 122                      | 202311 320-57200-45500                           |                                  | *      | 839.17   |                           |
|               |       |                                   | NOV JANITORIAL                                   |                                  |        |          |                           |
|               |       | 11/01/23 122                      | 202311 320-57200-46500                           |                                  | *      | 1,250.00 |                           |
|               |       |                                   | NOV POOL MAINTENANCE                             |                                  |        |          |                           |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 6,026.67 000452           |
| 12/19/23      | 00001 | 11/01/23 123                      | 202311 310-51300-34000                           |                                  | *      | 4,340.67 |                           |
|               |       |                                   | NOV MANAGEMENT FEES                              |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-35200                           |                                  | *      | 100.00   |                           |
|               |       |                                   | NOV WEBSITE ADMIN                                |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-35100                           |                                  | *      | 83.33    |                           |
|               |       |                                   | NOV INFO TECH                                    |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-31300                           |                                  | *      | 618.33   |                           |
|               |       |                                   | NOV DISSEM AGENT SRVCS                           |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-51000                           |                                  | *      | .09      |                           |
|               |       |                                   | OFFICE SUPPLIES                                  |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-42000                           |                                  | *      | 33.38    |                           |
|               |       |                                   | POSTAGE  |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-42500                           |                                  | *      | 31.35    |                           |
|               |       |                                   | COPIES   |                                  |        |          |                           |
|               |       | 11/01/23 123                      | 202311 310-51300-41000                           |                                  | *      | 2.78     |                           |
|               |       |                                   | TELEPHONE  |                                  |        |          |                           |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 5,209.93 000453           |
| 12/19/23      | 00001 | 12/01/23 127                      | 202312 310-51300-34000                           |                                  | *      | 4,340.67 |                           |
|               |       |                                   | DEC MANAGEMENT FEES                              |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-35200                           |                                  | *      | 100.00   |                           |
|               |       |                                   | DEC WEBSITE ADMIN                                |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-35100                           |                                  | *      | 83.33    |                           |
|               |       |                                   | DEC INFO TECH                                    |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-31300                           |                                  | *      | 618.33   |                           |
|               |       |                                   | DEC DISSEM AGENT SRVCS                           |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-42000                           |                                  | *      | 12.93    |                           |
|               |       |                                   | POSTAGE  |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-42500                           |                                  | *      | 10.80    |                           |
|               |       |                                   | COPIES   |                                  |        |          |                           |
|               |       | 12/01/23 127                      | 202312 310-51300-41000                           |                                  | *      | 7.72     |                           |
|               |       |                                   | TELEPHONE  |                                  |        |          |                           |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 5,173.78 000454           |
|               |       |                                   |  |                                  |        |          |                           |
|               |       |                                   |  | WILP WILFORD PRES OKUZMUK        |        |          |                           |

| CHECK<br>DATE | VEND# | .....INVOICE.....<br>DATE | INVOICE                   | YRMO   | DPT             | ACCT# | SUB | SUBCLASS                         | VENDOR NAME | STATUS | AMOUNT   | ....CHECK....<br>AMOUNT | #      |
|---------------|-------|---------------------------|---------------------------|--------|-----------------|-------|-----|----------------------------------|-------------|--------|----------|-------------------------|--------|
| 12/19/23      | 00001 | 12/01/23                  | 128                       | 202312 | 330-57200-41000 |       |     |                                  |             | *      | 3,937.50 |                         |        |
|               |       |                           | DEC CONTRACT ADMIN        |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       | 12/01/23                  | 128                       | 202312 | 320-57200-45500 |       |     |                                  |             | *      | 839.17   |                         |        |
|               |       |                           | DEC JANITORIAL            |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       | 12/01/23                  | 128                       | 202312 | 320-57200-46500 |       |     |                                  |             | *      | 1,250.00 |                         |        |
|               |       |                           | DEC POOL MAINTENANCE      |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | GOVERNMENTAL MANAGEMENT SERVICES |             |        |          | 6,026.67                | 000455 |
| 12/19/23      | 00001 | 12/05/23                  | 129                       | 202312 | 320-57200-46510 |       |     |                                  |             | *      | 107.25   |                         |        |
|               |       |                           | POOL CHEMICALS - BICARB   |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | GOVERNMENTAL MANAGEMENT SERVICES |             |        |          | 107.25                  | 000456 |
| 12/19/23      | 00001 | 10/18/23                  | 121                       | 202309 | 320-57200-45000 |       |     |                                  |             | *      | 173.70   |                         |        |
|               |       |                           | SEP GENERAL FACIL MAINT   |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       | 10/18/23                  | 121                       | 202309 | 320-57200-45000 |       |     |                                  |             | *      | 1,360.00 |                         |        |
|               |       |                           | SEP CONSTRUCTION FUND BAL |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | GOVERNMENTAL MANAGEMENT SERVICES |             |        |          | 1,533.70                | 000457 |
| 12/19/23      | 00010 | 11/29/23                  | 24852                     | 202311 | 310-51300-32100 |       |     |                                  |             | *      | 600.00   |                         |        |
|               |       |                           | ARBIT SE2019A FYE 10/31   |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | GRAU & ASSOCIATES                |             |        |          | 600.00                  | 000458 |
| 12/19/23      | 00030 | 10/10/23                  | 6598720                   | 202310 | 320-57200-46510 |       |     |                                  |             | *      | 811.32   |                         |        |
|               |       |                           | POOL CHEMICALS            |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | HAWKINS INC                      |             |        |          | 811.32                  | 000459 |
| 12/19/23      | 00030 | 9/07/23                   | 6571771                   | 202309 | 320-57200-46510 |       |     |                                  |             | *      | 656.00   |                         |        |
|               |       |                           | POOL CHEMICALS            |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | HAWKINS INC                      |             |        |          | 656.00                  | 000460 |
| 12/19/23      | 00026 | 11/01/23                  | 394182                    | 202311 | 320-57200-49600 |       |     |                                  |             | *      | 85.00    |                         |        |
|               |       |                           | NOV ACCESS MNGMNT SRVCS   |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | HI-TECH SYSTEM ASSOCIATES        |             |        |          | 85.00                   | 000461 |
| 12/19/23      | 00026 | 12/01/23                  | 695829                    | 202312 | 320-57200-49600 |       |     |                                  |             | *      | 85.00    |                         |        |
|               |       |                           | DEC ACCESS MNGMNT SRVCS   |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | HI-TECH SYSTEM ASSOCIATES        |             |        |          | 85.00                   | 000462 |
| 12/19/23      | 00023 | 8/23/23                   | 76167528                  | 202308 | 320-57200-45000 |       |     |                                  |             | *      | 118.30   |                         |        |
|               |       |                           | JANITORIAL SUPPLIES       |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | HOME DEPOT PRO                   |             |        |          | 118.30                  | 000463 |
| 12/19/23      | 00011 | 11/09/23                  | 23-00386                  | 202311 | 310-51300-48000 |       |     |                                  |             | *      | 74.50    |                         |        |
|               |       |                           | NTC OF BOS MTG 11/9       |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | JACKSONVILLE DAILY RECORD        |             |        |          | 74.50                   | 000464 |
|               |       |                           |                           |        |                 |       |     |                                  |             |        |          |                         |        |
|               |       |                           |                           |        |                 |       |     | WILP WILFORD PRES                | OKUZMUK     |        |          |                         |        |



| CHECK<br>DATE | VEND# | .....INVOICE.....<br>DATE | ....EXPENSED TO...<br>INVOICE         | YRMO   | DPT | ACCT# | SUB   | SUBCLASS | VENDOR NAME                        | STATUS | AMOUNT   | ....CHECK.....<br>AMOUNT | #      |
|---------------|-------|---------------------------|---------------------------------------|--------|-----|-------|-------|----------|------------------------------------|--------|----------|--------------------------|--------|
| 12/19/23      | 00011 | 12/07/23                  | 23-00420<br>NTC OF BOS MTG 12/7       | 202312 | 310 | 51300 | 48000 |          | JACKSONVILLE DAILY RECORD          | *      | 74.50    | 74.50                    | 000465 |
| 12/19/23      | 00021 | 12/05/23                  | 3322989<br>OCT GENERAL COUNSEL        | 202310 | 310 | 51300 | 31500 |          | KUTAK ROCK LLP                     | *      | 1,149.00 | 1,149.00                 | 000466 |
| 12/19/23      | 00021 | 10/31/23                  | 3298079<br>SEP GENERAL COUNSEL        | 202309 | 310 | 51300 | 31500 |          | KUTAK ROCK LLP                     | *      | 992.75   | 992.75                   | 000467 |
| 12/19/23      | 00033 | 10/13/23                  | 1817909<br>OCT LAKE MAINTENANCE       | 202310 | 330 | 57200 | 46000 |          | THE LAKE DOCTORS INC               | *      | 870.00   | 870.00                   | 000468 |
| 12/19/23      | 00033 | 11/14/23                  | 1817910<br>NOV LAKE MAINTENANCE       | 202311 | 330 | 57200 | 46000 |          | THE LAKE DOCTORS INC               | *      | 870.00   | 870.00                   | 000469 |
| 12/19/23      | 00033 | 12/11/23                  | 1833218<br>DEC LAKE MAINTENANCE       | 202312 | 330 | 57200 | 46000 |          | THE LAKE DOCTORS INC               | *      | 870.00   | 870.00                   | 000470 |
| 12/19/23      | 00020 | 11/29/23                  | 9<br>NOV PRESSURE WASH                | 202311 | 320 | 57200 | 45000 |          | RIVERSIDE MANAGEMENT SERVICES, INC | *      | 1,250.00 | 1,250.00                 | 000471 |
| 12/19/23      | 00035 | 10/01/23                  | 9471<br>OCT SECURITY SERVICE          | 202310 | 320 | 57200 | 49600 |          | SECURITY DEVELOPMENT GROUP LLC DBA | *      | 3,405.40 | 3,405.40                 | 000472 |
| 12/19/23      | 00035 | 11/01/23                  | 9560<br>NOV SECURITY SERVICE          | 202311 | 320 | 57200 | 49600 |          | SECURITY DEVELOPMENT GROUP LLC DBA | *      | 3,350.70 | 3,350.70                 | 000473 |
| 12/19/23      | 00035 | 12/01/23                  | 9633<br>DEC SECURITY SERVICE          | 202312 | 320 | 57200 | 49600 |          | SECURITY DEVELOPMENT GROUP LLC DBA | *      | 4,032.10 | 4,032.10                 | 000474 |
| 12/19/23      | 00016 | 10/01/23                  | JAX60458<br>OCT LANDSCAPE MAINTENANCE | 202310 | 330 | 57200 | 42000 |          | YELLOWSTONE LANDSCAPE              | *      | 8,640.00 | 8,640.00                 | 000475 |
| 12/19/23      | 00016 | 11/01/23                  | JAX61651<br>NOV LANDSCAPE MAINTENANCE | 202311 | 330 | 57200 | 42000 |          | YELLOWSTONE LANDSCAPE              | *      | 8,640.00 | 8,640.00                 | 000476 |

| CHECK<br>DATE         | VEND# | .....INVOICE.....<br>DATE INVOICE | ...EXPENSED TO...<br>YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME               | STATUS | AMOUNT    | .....CHECK.....<br>AMOUNT # |
|-----------------------|-------|-----------------------------------|--|---------------------------|--------|-----------|-----------------------------|
| 12/19/23              | 00016 | 12/01/23 JAX63075                 | 202312 330-57200-42000                           | DEC LANDSCAPE MAINTENANCE | *      | 8,640.00  |                             |
| YELLOWSTONE LANDSCAPE |       |                                   |  |                           |        |           | 8,640.00 000477             |
| -----                 |       |                                   |  |                           |        |           |                             |
| TOTAL FOR BANK A      |       |                                   |  |                           |        | 69,837.32 |                             |
| TOTAL FOR REGISTER    |       |                                   |  |                           |        | 69,837.32 |                             |

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 125  
Invoice Date: 11/10/23  
Due Date: 11/10/23  
Case:  
P.O. Number:

**Bill To:**

Willford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate   | Amount |
|--|-----------|--------|--------|
| Facility Maintenance October 1 - October 31, 2023  |           | 120.00 | 120.00 |
| Maintenance Supplies   |           | 424.75 | 424.75 |
| General Facility Maint.<br>001.320.57200.45000   |           |        |        |
| <div>RECEIVED<br/>NOV 16 2023<br/>BY: _____</div> <div><i>Jimmy Lambert</i><br/>11-16-23</div> |           |        |        |

Total \$544.75

Payments/Credits \$0.00

Balance Due \$544.75

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2023

| <u>Date</u> | <u>Hours</u> | <u>Employee</u> | <u>Description</u>  |
|-------------|--------------|-----------------|---|
| 10/27/23    | 2            | A.B.            | Picked up and installed new flow valve in pool pack area, installed mailbox   |
| 10/30/23    | 1            | R.A.            | Troubleshoot bathroom door security latch that is not working properly, inspected flooding issue with irrigation system |

|       |          |
|-------|----------|
| TOTAL | <u>3</u> |
|-------|----------|

|       |          |
|-------|----------|
| MILES | <u>0</u> |
|-------|----------|

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## Period Ending 11/05/23

| <u>DISTRICT</u>  | <u>DATE</u> | <u>SUPPLIES</u>                              | <u>PRICE</u> | <u>EMPLOYEE</u> |
|------------------|-------------|--|--------------|-----------------|
| WILFORD PRESERVE | 10/11/23    | Paint 1 Quart                                | 21.83        | A.B.            |
|                  | 10/11/23    | 4 1/2" Paint Roller                          | 6.98         | A.B.            |
|                  | 10/11/23    | Terry Towels 75pk                            | 34.48        | A.B.            |
|                  | 10/26/23    | Float Valve                                  | 73.34        | A.B.            |
|                  | 10/27/23    | Step Open Trash Can                          | 28.72        | A.B.            |
|                  | 10/27/23    | 270 Piece Tool Set                           | 113.85       | A.B.            |
|                  | 10/27/23    | Round Cabinet Knob (2)                       | 4.44         | A.B.            |
|                  | 10/27/23    | 3/4" Decorative Hasp                         | 2.22         | A.B.            |
|                  | 10/27/23    | Set Your Own Combo Lock                      | 9.75         | A.B.            |
|                  | 10/27/23    | Keys (6)                                     | 27.39        | A.B.            |
|                  | 10/27/23    | Key Bandit Key Ring Wristband                | 5.37         | A.B.            |
|                  | 10/27/23    | Quad Max White Silicone Adhesive and Sealant | 12.63        | A.B.            |
|                  | 10/27/23    | Supreme Silicone Kitchen and Bath Sealant    | 14.93        | A.B.            |
|                  | 10/27/23    | 12oz Expanding Vold Filler Foam              | 5.04         | A.B.            |
|                  | 11/3/23     | 72x48 Crdls Rd White 1" Vinyl Blind          | 63.80        | B.W.            |
|                  | TOTAL       |  |              | <u>\$424.75</u> |

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 122

Invoice Date: 11/1/23

Due Date: 11/1/23

Case:

P.O. Number:

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description                             | Hours/Qty | Rate     | Amount   |
|---|-----------|----------|----------|
| Contract Administration - November 2023 |           | 3,937.50 | 3,937.50 |
| Janitorial - November 2023              |           | 839.17   | 839.17   |
| Pool Maintenance - November 2023        |           | 1,250.00 | 1,250.00 |

**RECEIVED**  
NOV 16 2023  
BY: \_\_\_\_\_

*Jerry Lambert*  
11-7-23

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|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$6,026.67</b> |
|--------------|-------------------|

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|                         |               |
|-------------------------|---------------|
| <b>Payments/Credits</b> | <b>\$0.00</b> |
|-------------------------|---------------|

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|                    |                   |
|--------------------|-------------------|
| <b>Balance Due</b> | <b>\$6,026.67</b> |
|--------------------|-------------------|

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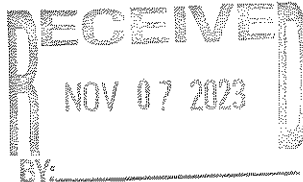
**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 123**Invoice Date:** 11/1/23**Due Date:** 11/1/23**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description                                  | Hours/Qty | Rate     | Amount            |
|--|-----------|----------|-------------------|
| Management Fees - November 2023              |           | 4,340.67 | 4,340.67          |
| Website Administration - November 2023       |           | 100.00   | 100.00            |
| Information Technology - November 2023       |           | 83.33    | 83.33             |
| Dissemination Agent Services - November 2023 |           | 618.33   | 618.33            |
| Office Supplies                              |           | 0.09     | 0.09              |
| Postage                                      |           | 33.38    | 33.38             |
| Copies                                       |           | 31.35    | 31.35             |
| Telephone                                    |           | 2.78     | 2.78              |
| <b>Total</b>                                 |           |          | <b>\$5,209.93</b> |
| <b>Payments/Credits</b>                      |           |          | <b>\$0.00</b>     |
| <b>Balance Due</b>                           |           |          | <b>\$5,209.93</b> |



**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 127**Invoice Date:** 12/1/23**Due Date:** 12/1/23**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description                                  | Hours/Qty | Rate     | Amount   |
|--|-----------|----------|----------|
| Management Fees - December 2023              |           | 4,340.67 | 4,340.67 |
| Website Administration - December 2023       |           | 100.00   | 100.00   |
| Information Technology - December 2023       |           | 83.33    | 83.33    |
| Dissemination Agent Services - December 2023 |           | 618.33   | 618.33   |
| Postage                                      |           | 12.93    | 12.93    |
| Copies                                       |           | 10.80    | 10.80    |
| Telephone                                    |           | 7.72     | 7.72     |

**RECEIVED**  
DEC 04 2023  
BY: \_\_\_\_\_

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$5,173.78</b> |
|--------------|-------------------|

|                         |               |
|-------------------------|---------------|
| <b>Payments/Credits</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|                    |                   |
|--------------------|-------------------|
| <b>Balance Due</b> | <b>\$5,173.78</b> |
|--------------------|-------------------|

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 128

Invoice Date: 12/1/23

Due Date: 12/1/23

Case:

P.O. Number:

**Bill To:**

Willford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description                             | Hours/Qty | Rate     | Amount   |
|---|-----------|----------|----------|
| Contract Administration - December 2023 |           | 3,937.50 | 3,937.50 |
| Janitorial - December 2023              |           | 839.17   | 839.17   |
| Pool Maintenance - December 2023        |           | 1,250.00 | 1,250.00 |

**RECEIVED**  
DEC 05 2023  
BY: \_\_\_\_\_

*Jerry Lambert*  
12-5-23

---

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$6,026.67</b> |
|--------------|-------------------|

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|                         |               |
|-------------------------|---------------|
| <b>Payments/Credits</b> | <b>\$0.00</b> |
|-------------------------|---------------|

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|                    |                   |
|--------------------|-------------------|
| <b>Balance Due</b> | <b>\$6,026.67</b> |
|--------------------|-------------------|

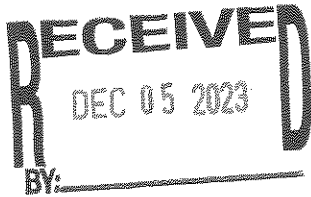
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**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 129**Invoice Date:** 12/5/23**Due Date:** 12/5/23**Case:****P.O. Number:** C BUSS 1255**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate   | Amount |
|--|-----------|--------|--------|
| Pool Chemicals - Bicarb  |           | 107.25 | 107.25 |
|  |           |        |        |
|  |           |        |        |
|  |           |        |        |
|  |           |        |        |

**Total** \$107.25**Payments/Credits** \$0.00**Balance Due** \$107.25

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 121  
Invoice Date: 10/18/23  
Due Date: 10/18/23  
Case:  
P.O. Number:

**Bill To:**

Willford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate     | Amount   |
|--|-----------|----------|----------|
| Facility Maintenance September 1- September 30, 2023   |           | 160.00   | 160.00   |
| Maintenance Supplies   |           | 1,373.70 | 1,373.70 |
| General Facil. Maint #173 <sup>70</sup><br>001.320.57200.45000   |           |          |          |
| Construction Funds<br>Balance #1,360 <sup>00</sup>   |           |          |          |
| <div><div>RECEIVED</div><div>NOV 25 2023</div><div>BY: _____</div><div><i>Jerry Lambert</i><br/>10-20-23</div></div> |           |          |          |

|                         |                   |
|-------------------------|-------------------|
| <b>Total</b>            | <b>\$1,533.70</b> |
| <b>Payments/Credits</b> | <b>\$0.00</b>     |
| <b>Balance Due</b>      | <b>\$1,533.70</b> |

RMS

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2023

| <u>Date</u> | <u>Hours</u> | <u>Employee</u> | <u>Description</u>                          |
|-------------|--------------|-----------------|---|
| 9/13/23     | 2            | A.B.            | Unpacked an assembled new tables and chairs |
| 9/14/23     | 2            | A.B.            | Unpacked an assembled new tables and chairs |

|       |          |
|-------|----------|
| TOTAL | <u>4</u> |
|-------|----------|

|       |          |
|-------|----------|
| MILES | <u>0</u> |
|-------|----------|

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



## Period Ending 10/05/23

| DISTRICT         | DATE    | SUPPLIES        | PRICE      | EMPLOYEE |
|------------------|---------|-----------------|------------|----------|
| WILFORD PRESERVE |         |                 |            |          |
|                  | 8/28/23 | Keys (3)        | 13.70      | A.B.     |
|                  | 8/31/23 | Patio Table (5) | 680.00     | J.S.     |
|                  | 8/31/23 | Patio Table (5) | 680.00     | J.S.     |
|                  |         | TOTAL           | \$1,373.70 |          |

## Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

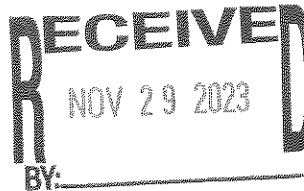
Fax: 561-994-5823

*Wilford Preserve CDD*  
475. West Town Place, Ste 114  
St. Augustine, FL 32902

Invoice No. 24852  
Date 11/29/2023

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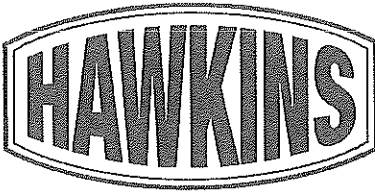
| SERVICE  | AMOUNT           |
|--|------------------|
| Project: Arbitrage - Series 2019A FYE 10/31/23 |                  |
| Arbitrage                                      | \$ <u>600.00</u> |
| Subtotal:                                      | <u>600.00</u>    |
| Total  | 600.00           |
| Current Amount Due                             | \$ <u>600.00</u> |



|        |        |         |          |          |         |
|--------|--------|---------|----------|----------|---------|
| 0 - 30 | 31- 60 | 61 - 90 | 91 - 120 | Over 120 | Balance |
| 600.00 | 0.00   | 0.00    | 0.00     | 0.00     | 600.00  |

Payment due upon receipt.

Original

**INVOICE**

Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

|                         |                 |
|-------------------------|-----------------|
| Total Invoice           | <b>\$811.32</b> |
| Invoice Number          | 6598720         |
| Invoice Date            | 10/10/23        |
| Sales Order Number/Type | 4372997 SO      |
| Branch Plant            | 74              |
| Shipment Number         | 5177330         |

Sold To: 486849  
ACCOUNTS PAYABLE  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
475 W Town Pl  
St Augustine FL 32092-3648

Ship To: 486854  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
2740 Firethorn Ave  
Orange Park FL 32073-1698

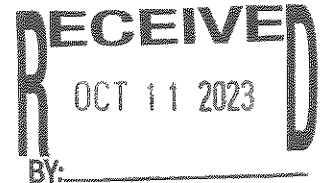
Please Code to Wilford Preserve Pool Chemicals:  
001.320.57200.46510

| Net Due Date | Terms          | FOB Description             | Ship Via                | Customer P.O.# |              |               | P.O. Release |                     | Sales Agent #     |
|--------------|----------------|-----------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 11/9/23      | Net 30         | PPD Origin                  | HAWKINS SOUTHEAST FLEET |                |              |               |              |                     | 385               |
| Line #       | Item Number    | Item Name/<br>Description   | Tax                     | Qty<br>Shipped | Trans<br>UOM | Unit<br>Price | Price<br>UOM | Weight<br>Net/Gross | Extended<br>Price |
| 1.000        | 41930          | Azone - EPA Reg. No. 7870-1 | N                       | 200.0000       | GA           | \$2.8000      | GA           | 1,934.0 LB          | \$560.00          |
|              |                | 1 LB BLK (Mini-Bulk)        |                         | 200.0000       | GA           |               |              | 1,934.0 GW          |                   |
| 1.010        | Fuel Surcharge | Freight                     | N                       | 1.0000         | EA           | \$12.0000     |              |                     | \$12.00           |
| 2.000        | 14420          | Sodium Bicarbonate          | N                       | 2.0000         | BG           | \$38.0000     | BG           | 100.0 LB            | \$76.00           |
|              |                | 50 LB BG (Pool Grade)       |                         | 2.0000         | BG           |               |              | 102.0 GW            |                   |
| 3.000        | 42871          | Sulfuric Acid 38-40%        | N                       | 2.0000         | DD           | \$66.6608     | DD           | 324.0 LB            | \$133.32          |
|              |                | 15 GA DD                    |                         | 2.0000         | DD           |               |              | 344.0 GW            |                   |
| 3.001        | 699922         | 15 GA Blu/Black Deldrum     | N                       | 2.0000         | DD           | \$15.0000     | RD           | 20.0 LB             | \$30.00           |
|              |                | DELDRM 1H1/X1.9/250         |                         | 2.0000         | RD           |               |              | 20.0 GW             |                   |

Related Order #: 04372997

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com  
or call 612-331-6910 to get it setup on your account.



Page 1 of 1

Tax Rate  
0 %

Sales Tax  
\$0.00

Invoice Total

**\$811.32**

**No Discounts on Freight**  
**IMPORTANT:** All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.  
**NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.**

**CHECK REMITTANCE:**  
Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

**WIRING CONTACT INFORMATION:**  
Email: Credit.Dept@HawkinsInc.com

Phone Number: (612) 617-8581  
Fax Number: (612) 225-6702

**FINANCIAL INSTITUTION:**  
US Bank  
800 Nicollet Mall  
Minneapolis, MN 55402

Account Name: Hawkins, Inc.  
Account #: 180120759469  
ABA/Routing #: 091000022  
Swift Code#: USBKUS44IMT  
Type of Account: Corporate Checking

**ACH PAYMENTS:**  
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.  
For other than CTX, the remit to information may be emailed to Credit.Dept@HawkinsInc.com

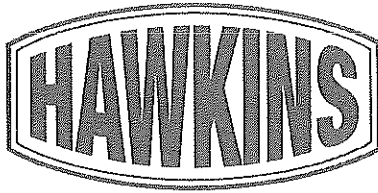
**CASH IN ADVANCE/EFT PAYMENTS:**  
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 3812717

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

|                         |            |
|-------------------------|------------|
| Total Invoice           | \$656.00   |
| Invoice Number          | 6571771    |
| Invoice Date            | 9/7/23     |
| Sales Order Number/Type | 4344119 SO |
| Branch Plant            | 74         |
| Shipment Number         | 5139412    |

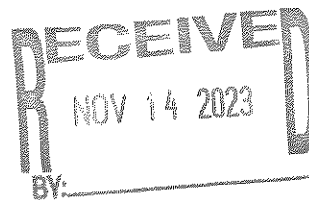
Sold To: 486849  
ACCOUNTS PAYABLE  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
475 W Town Pl  
St Augustine FL 32092-3648

Ship To: 486854  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
2740 Firethorn Ave  
Orange Park FL 32073-1698

| Net Due Date | Terms          | FOB Description             | Ship Via                | Customer P.O.# |              |               | P.O. Release |                     | Sales Agent #     |
|--------------|----------------|-----------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 10/7/23      | Net 30         | PPD Origin                  | HAWKINS SOUTHEAST FLEET |                |              |               |              |                     | 385               |
| Line #       | Item Number    | Item Name/<br>Description   | Tax                     | Qty<br>Shipped | Trans<br>UOM | Unit<br>Price | Price<br>UOM | Weight<br>Net/Gross | Extended<br>Price |
| 1.000        | 41930          | Azone - EPA Reg. No. 7870-1 | N                       | 230.0000       | GA           | \$2.8000      | GA           | 2,224.1 LB          | \$644.00          |
|              |                | 1 LB BLK (Mini-Bulk)        |                         | 230.0000       | GA           |               |              | 2,224.1 GW          |                   |
| 1.010        | Fuel Surcharge | Freight                     | N                       | 1.0000         | EA           | \$12.0000     |              |                     | \$12.00           |

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Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com  
or call 612-331-6910 to get it setup on your account.



Page 1 of 1

Tax Rate  
0 %

Sales Tax  
\$0.00

Invoice Total

\$656.00

**No Discounts on Freight**  
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.

**NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.**

**CHECK REMITTANCE:**  
Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

**WIRING CONTACT INFORMATION:**  
Email: Credit.Dept@HawkinsInc.com

Phone Number: (612) 617-8581  
Fax Number: (612) 225-6702

**FINANCIAL INSTITUTION:**  
US Bank  
800 Nicollet Mall  
Minneapolis, MN 55402

Account Name: Hawkins, Inc.  
Account #: 180120759469  
ABA/Routing #: 091000022  
Swift Code#: USBKUS44IMT  
Type of Account: Corporate Checking

**ACH PAYMENTS:**  
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.  
For other than CTX, the remit to information may be emailed to Credit.Dept@HawkinsInc.com

**CASH IN ADVANCE/EFT PAYMENTS:**  
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 3705398



Tallahassee, FL 32308  
2498 Centerville Rd.

**Bill to:**

Wilford Preserve  
475 West Town Place Ste 114  
Saint Augustine, FL 32092

[Click Here to Pay Online!](#)

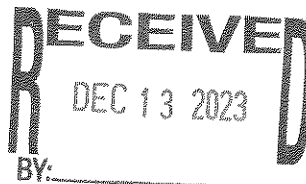
**Invoice**

Invoice #: 394182  
Invoice Date: 11/01/2023  
Completed: 11/01/2023  
Terms: Due on Aging Date  
Bid#:

475 West Town Place  
Ste 114

**HiTechFlorida.com**

| Description   | Qty  | Rate    | Amount |
|---|------|---------|--------|
| 9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL | 1.00 | \$85.00 | 85.00  |
| Enterprise Cloud Device Management Service  |      |         | 0.00   |
| Sales Tax   |      |         |        |



Tech Resolution Note:

Thank you for choosing Hi=Tech

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

**Support@hitechflorida.com**  
**Office: 850-385-7649**

|                    |         |
|--------------------|---------|
| <b>Total</b>       | \$85.00 |
| <b>Payments</b>    | \$0.00  |
| <b>Balance Due</b> | \$85.00 |



Tallahassee, FL 32308  
2498 Centerville Rd.

**Bill to:**

Wilford Preserve  
475 West Town Place Ste 114  
Saint Augustine, FL 32092

[Click Here to Pay Online!](#)

Invoice #: 395829  
Invoice Date: 12/01/2023  
Completed: 12/01/2023  
Terms: Due on Aging Date  
Bid#:

475 West Town Place  
Ste 114

HITechFlorida.com

12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL  
Enterprise Cloud Device Management Service  
Sales Tax

|      |         |       |
|------|---------|-------|
| 1.00 | \$85.00 | 85.00 |
|      |         | 0.00  |

Security & monitoring

1. 320.57200. 49600

Builsen

12-14-2023

RECEIVED  
DEC 14 2023  
BY: \_\_\_\_\_

**Tech Resolution Note:**

Thank you for choosing HI-Tech!

To review or pay your account online, please visit our online bill payment portal at  
Hi-Tech Customer Portal. You will need your customer number and billing zip code to  
create a new login

Support@hitechflorida.com  
Office: 850-385-7649

|          |         |
|----------|---------|
| Total    | \$85.00 |
| Payments | \$0.00  |





PO BOX 2317  
Jacksonville, FL 32203-2317

SHIPPED TO:  
WILFORD PRESERVE COMM DEVELOP  
2740 FIRETHORN  
ORANGE PARK FL 32073

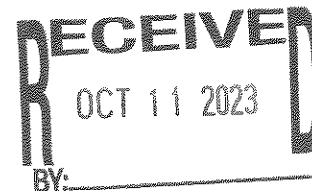
INVOICE DATE 08/23/23  
INVOICE NUMBER 761675289  
ACCOUNT NUMBER 1762094  
ORDER NUMBER 51872685

SOLD TO:  
WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL  
SUITE 114  
SAINT AUGUSTINE FL 32092

FOR INQUIRIES:  
(866) 412-6726 FAX (877) 712-6726  
[www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)  
FEDERAL ID 52-2418852

| ORDER DATE  | ORDER NO.   | CUSTOMER P.O. | SHIPPED VIA                         | TERMS       | SALESPERSON   |     |     |        |       |       |
|---|-------------|---------------|-------------------------------------|-------------|---------------|-----|-----|--------|-------|-------|
| 08/22/23  | 51872685    |               | JAX89                               | NET 30 DAYS | WILLIAM WOODR |     |     |        |       |       |
| LN  | ITEM NO.    | CAT           | DESCRIPTION                         | ORDERED     | SHIPPED       | B/O | UOM | PRICE  | EXT   | AMT T |
| 1   | REN14524-CA | 8             | RENOWN LNR 40X48 12MIC BLK - 25/ROL | 1           | 1             | 0   | CA  | 33.80* | 33.80 |       |
| 2   | REN06148-WB | 8             | SELECT 2PLY TISSUE 500SHTS 80RL/CS  | 1           | 1             | 0   | CA  | 66.60  | 66.60 |       |
| \$7.95 Handling Charge  |             |               |                                     |             |               |     |     |        |       |       |
| \$9.95 Minimum Order Charge   |             |               |                                     |             |               |     |     |        |       |       |
| Delivery information for this invoice may be found at: <a href="http://www.HomeDepotPro.com/Institutional">www.HomeDepotPro.com/Institutional</a> |             |               |                                     |             |               |     |     |        |       |       |

Please code to Wilford Preserve Janitorial:  
1.320.57200.45500



| NET MERCHANDISE TOTAL | FREIGHT | HANDLING | TAX  | INVOICE TOTAL |
|-----------------------|---------|----------|------|---------------|
| 100.40                | 0.00    | 17.90    | 0.00 | 118.30        |

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS  
RETURN THIS PORTION WITH YOUR REMITTANCE



| ACCOUNT NUMBER | INVOICE DATE | INVOICE NUMBER | INVOICE AMOUNT DUE |
|----------------|--------------|----------------|--------------------|
| 1762094        | 08/23/23     | 761675289      | 118.30             |

BILL TO:

WILFORD PRESERVE COMM DEVELOP  
475 W TOWN PL  
SUITE 114  
SAINT AUGUSTINE FL 32092

NET  
AMOUNT  
PAID

REMIT TO:

The Home Depot Pro  
PO Box 404468  
Atlanta, GA 30384-4468

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

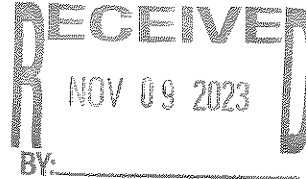
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

November 9, 2023

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092



|                   |   |           |  |                 |
|-------------------|---|-----------|--|-----------------|
| Serial #          | 23-00386C                                       | PO/File # |  | \$74.50         |
|                   |   |           |  | Payment Due     |
|                   | Notice of Board of Supervisors Meeting          |           |  |                 |
|                   |   |           |  | \$74.50         |
|                   |   |           |  | Publication Fee |
|                   | Wilford Preserve Community Development District |           |  |                 |
| Case Number       |   |           |  | Amount Paid     |
| Publication Dates | 11/9  |           |  |                 |
| County            | Clay  |           |  |                 |

*Payment is due before  
the Proof of Publication  
is released.*

**Payment Due Upon Receipt**  
For your convenience, you  
may remit payment online at  
[www.jaxdailyrecord.com/  
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being  
mailed, please reference  
**Serial # 23-00386C** on your  
check or remittance advice.

Your notice was published on both [jaxdailyrecord.com](http://jaxdailyrecord.com) and [floridapublicnotices.com](http://floridapublicnotices.com).

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.  
Please remit any payment due upon receipt of this invoice.

**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any necessary corrections before further publications.*

**WILFORD PRESERVE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF BOARD OF  
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Tuesday, November 21, 2023 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, [www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com), at least seven days prior to the meeting.

The meeting will be conducted in accordance with the provisions of Florida law for community development districts and will be open to the public. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager

Nov. 9 00 (23-00386C)

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

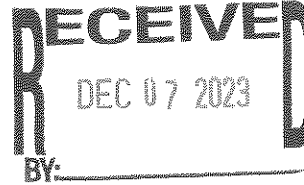
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

December 7, 2023

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092



---

|                   |   |           |  |                 |
|-------------------|---|-----------|--|-----------------|
| Serial #          | 23-00420C                                       | PO/File # |  | \$74.50         |
|                   | Notice of Board of Supervisors Meeting          |           |  | Payment Due     |
|                   |   |           |  | \$74.50         |
|                   | Wilford Preserve Community Development District |           |  | Publication Fee |
| Case Number       |   |           |  | Amount Paid     |
| Publication Dates | 12/7  |           |  |                 |
| County            | Clay  |           |  |                 |

*Payment is due before  
the Proof of Publication  
is released.*

**Payment Due Upon Receipt**  
For your convenience, you  
may remit payment online at  
[www.jaxdailyrecord.com/  
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being  
mailed, please reference  
**Serial # 23-00420C** on your  
check or remittance advice.

Your notice was published on both [jaxdailyrecord.com](http://jaxdailyrecord.com) and [floridapublicnotices.com](http://floridapublicnotices.com).

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.  
Please remit any payment due upon receipt of this invoice.

**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.*

**WILFORD PRESERVE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF BOARD OF  
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Tuesday, December 19, 2023 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, [www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com), at least seven days prior to the meeting.

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Marilee Giles  
District Manager  
Dec. 7                      00 (23-00420C)

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

**Check Remit To:**

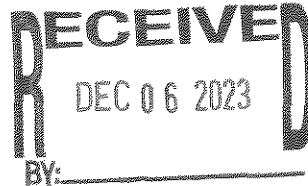
Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Federal ID 47-0597598

December 5, 2023



Reference: Invoice No. 3322989

Client Matter No. 23023-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3322989

23023-1

Re: General Counsel

## For Professional Legal Services Rendered

|          |              |      |        |  |
|----------|--------------|------|--------|--|
| 10/10/23 | W. Haber     | 0.20 | 66.00  | Review agenda package for October meeting  |
| 10/12/23 | K. Jusevitch | 0.20 | 29.00  | Record easement  |
| 10/16/23 | K. Jusevitch | 0.20 | 29.00  | Review annual agency invoice   |
| 10/17/23 | W. Haber     | 0.80 | 264.00 | Prepare for and participate in Board meeting   |
| 10/20/23 | W. Haber     | 0.70 | 231.00 | Review and revise license agreements and confer with Giles regarding same                                    |
| 10/20/23 | K. Jusevitch | 0.20 | 29.00  | Review annual agency invoice   |
| 10/23/23 | K. Jusevitch | 0.20 | 29.00  | Correspond with district manager regarding recorded easement   |
| 10/30/23 | W. Haber     | 0.60 | 198.00 | Review license agreements and confer with Giles regarding same; review October minutes and confer with Hogge |
| 10/30/23 | K. Jusevitch | 0.40 | 58.00  | Record easement agreements and correspond with district manager  |

TOTAL HOURS 3.50



**KUTAK ROCK LLP**

Wilford Preserve CDD

December 5, 2023

Client Matter No. 23023-1

Invoice No. 3322989

Page 2

|                             |          |
|-----------------------------|----------|
| TOTAL FOR SERVICES RENDERED | \$933.00 |
|-----------------------------|----------|

DISBURSEMENTS

|                       |        |
|-----------------------|--------|
| Filing and Court Fees | 216.00 |
|-----------------------|--------|

|                     |               |
|---------------------|---------------|
| TOTAL DISBURSEMENTS | <u>216.00</u> |
|---------------------|---------------|

|                          |                   |
|--------------------------|-------------------|
| TOTAL CURRENT AMOUNT DUE | <u>\$1,149.00</u> |
|--------------------------|-------------------|

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

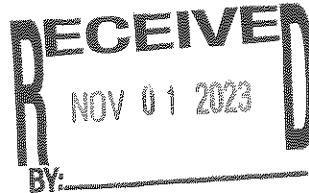
October 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157



Reference: Invoice No. 3298079

Client Matter No. 23023-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3298079

23023-1

Re: General Counsel

## For Professional Legal Services Rendered

|          |              |      |        |   |
|----------|--------------|------|--------|---|
| 09/20/23 | W. Haber     | 0.30 | 99.00  | Prepare for Board meeting                           |
| 09/21/23 | W. Haber     | 1.90 | 627.00 | Prepare for and participate in Board meeting        |
| 09/26/23 | K. Jusevitch | 1.10 | 159.50 | Prepare assessment resolution and confer with Haber |

TOTAL HOURS 3.30


TOTAL FOR SERVICES RENDERED \$885.50

## DISBURSEMENTS

|                 |       |
|-----------------|-------|
| Meals           | 7.73  |
| Travel Expenses | 99.52 |

TOTAL DISBURSEMENTS 107.25TOTAL CURRENT AMOUNT DUE \$992.75

MAKE CHECK PAYABLE TO:

**The Lake Doctors, Inc.**  
Aquatic Management Services  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD  
475 W Town Place Suite 114  
St Augustine, FL 32092

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

| ACCOUNT NUMBER | DATE       | BALANCE  |
|----------------|------------|----------|
| 730725         | 11/15/2023 | \$870.00 |

00000007307253001000000013217000000008700090

Please Return this invoice with your payment

Invoice Due Date 10/13/2023

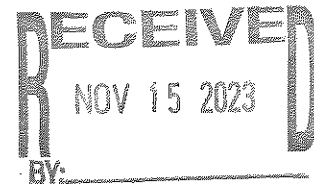
Invoice 1817909

PO #

| Invoice Date | Description  | Quantity | Amount   | Tax    | Total    |
|--------------|--|----------|----------|--------|----------|
| 10/13/2023   | 2639 Firethorn Ave Orange Park, FL 32073<br>Water Management - Monthly |          | \$870.00 | \$0.00 | \$870.00 |

Treated each pond for minimal algae and shoreline weeds. Ponds are showing excellent progression.

Thank You



Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$1740.00

This Invoice Total:

\$870.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 730725

Portal Registration #: 6DDB50F5


Corporate Address

4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Customer Portal Link: [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

MAKE CHECK PAYABLE TO:

  
The Lake Doctors, Inc.  
Aquatic Management Services  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



|             |             |
|-------------|-------------|
| CARD NUMBER | EXP. DATE   |
| SIGNATURE   | AMOUNT PAID |

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD  
475 W Town Place Suite 114  
St Augustine, FL 32092

| ACCOUNT NUMBER | DATE       | BALANCE  |
|----------------|------------|----------|
| 730725         | 11/14/2023 | \$870.00 |

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

00000007307253001000000013925700000008700094

Please Return this invoice with your payment

Invoice Due Date 11/14/2023 Invoice 1817910 PO #

| Invoice Date | Description  | Quantity | Amount   | Tax    | Total    |
|--------------|--|----------|----------|--------|----------|
| 11/14/2023   | 2639 Firethorn Ave Orange Park, FL 32073<br>Water Management - Monthly |          | \$870.00 | \$0.00 | \$870.00 |

Continued pond maintenance on each of the 13 ponds for algae and shoreline weeds. Algae was most aggressive on ponds 9, 10, 11, and 13. Results should be noticeable in 3-5 days.

Thank you!

RECEIVED  
NOV 14 2023  
BY: \_\_\_\_\_

Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

|                   |        |
|-------------------|--------|
| Credits           | \$0.00 |
| Adjustment        | \$0.00 |
| <b>AMOUNT DUE</b> |        |

Total Account Balance including this invoice:

\$1740.00

This Invoice Total:

\$870.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 730725  
Portal Registration #: 6DDB50F5

Corporate Address  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Customer Portal Link: [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

  
The Lake Doctors, Inc.  
Aquatic Management Services  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD  
475 W Town Place Suite 114  
St Augustine, FL 32092

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

| ACCOUNT NUMBER | DATE       | BALANCE  |
|----------------|------------|----------|
| 730725         | 12/11/2023 | \$870.00 |

00000007307253001000000014572300000008700095

Please Return this invoice with your payment

Invoice Due Date 12/11/2023

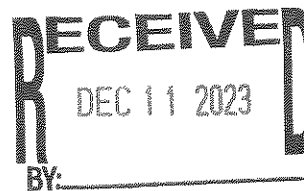
Invoice 1833218

PO #

| Invoice Date | Description  | Quantity | Amount   | Tax    | Total    |
|--------------|--|----------|----------|--------|----------|
| 12/11/2023   | 2639 Firethorn Ave Orange Park, FL 32073<br>Water Management - Monthly |          | \$870.00 | \$0.00 | \$870.00 |

Treatment on the 13 ponds associated with Wilford Preserve. Ponds are looking much better. More thorough treatment provided on ponds 2, 7, 9 and 11.

Thanks



Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$2610.00

This Invoice Total:

\$870.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 730725

Portal Registration #: 6DDB50F5

Corporate Address

4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Customer Portal Link: [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 9  
Invoice Date: 11/29/2023  
Due Date: 11/29/2023  
Case:  
P.O. Number:

**Bill To:**  
Wilford Preserve GDD

| Description  | Hours/Qty | Rate     | Amount   |
|--|-----------|----------|----------|
| Pressure Washing Services - pressure washed sidewalks  |           | 1,250.00 | 1,250.00 |
| <div data-bbox="371 947 678 1125"><b>RECEIVED</b><br/>NOV 29 2023<br/>BY: _____</div> <div data-bbox="399 1465 812 1617"><i>Jerry Lambert</i><br/>11-29-23</div> |           |          |          |

|                         |                   |
|-------------------------|-------------------|
| <b>Total</b>            | <b>\$1,250.00</b> |
| <b>Payments/Credits</b> | <b>\$0.00</b>     |
| <b>Balance Due</b>      | <b>\$1,250.00</b> |

**Riverside Management Services, Inc.**  
9655 Florida Mining Blvd. W., Bldg. 300, Suite 305, Jacksonville, Florida 32257

Service Detail

Bill To: Wilford Preserve CDD

Invoice Date: 12/1/22

Due Date: Upon Receipt

Amount Due: \$ 1,250.00

| <u>Date</u>       | <u>Description</u>        | <u>Amount</u> |
|-------------------|---------------------------|---------------|
| 11/20/23-11/21/23 | Pressure washed sidewalks | \$ 1,250.00   |

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE: \$ 1,250.00

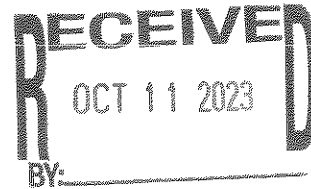
Should you have any questions, please contact Jerry Lambert @ (904) 288-7667  
or [jlambert@rmsnf.com](mailto:jlambert@rmsnf.com)

Remit Payment





Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com



# INVOICE

Please Code to Wilford Preserve Security & Monitoring:  
1.320.57200.49600

BILL TO  
Wilford Preserve CDD  
2740 Firethorn Avenue  
Orange Park, Florida 32073

INVOICE # 9471  
DATE 10/01/2023  
DUE DATE 10/31/2023  
TERMS End of the month

SERVICE MONTH  
October

| ACTIVITY   | QTY | RATE   | AMOUNT   |
|--|-----|--------|----------|
| Dedicated Officer I<br>6 Dedicated hours Fri - Sun starting on 9/22/23 | 78  | 29.95  | 2,336.10 |
| Vehicle Patrol<br>3 patrols a day Mon - Thurs starting on 9/22/23      | 54  | 17.95  | 969.30   |
| Fuel Charge<br>Fuel Charge   | 1   | 100.00 | 100.00   |

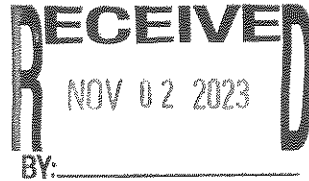
|             |                   |
|-------------|-------------------|
| SUBTOTAL    | 3,405.40          |
| TAX         | 0.00              |
| TOTAL       | 3,405.40          |
| BALANCE DUE | <b>\$3,405.40</b> |



Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com

# INVOICE

**BILL TO**  
Wilford Preserve CDD  
2740 Firethorn Avenue  
Orange Park, Florida 32073



**INVOICE #** 9560  
**DATE** 11/01/2023  
**DUE DATE** 11/30/2023  
**TERMS** End of the month

**SERVICE MONTH**  
November

| ACTIVITY  | QTY | RATE   | AMOUNT   |
|---|-----|--------|----------|
| <b>Dedicated Officer I</b><br>6 Dedicated hours Fri - Sun starting on 9/22/23 | 72  | 29.95  | 2,156.40 |
| <b>Vehicle Patrol</b><br>3 patrols a day Mon - Thurs starting on 9/22/23      | 54  | 17.95  | 969.30   |
| <b>Fuel Charge</b><br>Fuel Charge   | 1   | 100.00 | 100.00   |
| <b>Holiday Service</b><br>Thanksgiving  | 1   | 125.00 | 125.00T  |

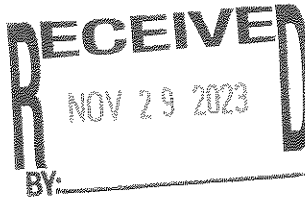
|             |                   |
|-------------|-------------------|
| SUBTOTAL    | 3,350.70          |
| TAX         | 0.00              |
| TOTAL       | 3,350.70          |
| BALANCE DUE | <b>\$3,350.70</b> |



Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com

# INVOICE

**BILL TO**  
Wilford Preserve CDD  
2740 Firethorn Avenue  
Orange Park, Florida 32073



**INVOICE #** 9633  
**DATE** 12/01/2023  
**DUE DATE** 12/31/2023  
**TERMS** End of the month

**SERVICE MONTH**  
December

| ACTIVITY  | QTY | RATE   | AMOUNT   |
|---|-----|--------|----------|
| Dedicated Officer I<br>6 Dedicated hours Fri - Sun                        | 90  | 29.95  | 2,695.50 |
| Vehicle Patrol<br>3 patrols a day Mon - Thurs                             | 48  | 17.95  | 861.60   |
| Fuel Charge<br>Fuel Charge  | 1   | 100.00 | 100.00   |
| Holiday Service<br>Holiday Charge - Christmas Eve & Day, New<br>Years Eve | 3   | 125.00 | 375.00   |

|             |                   |
|-------------|-------------------|
| SUBTOTAL    | 4,032.10          |
| TAX         | 0.00              |
| TOTAL       | 4,032.10          |
| BALANCE DUE | <b>\$4,032.10</b> |



**YELLOWSTONE**  
LANDSCAPE

## INVOICE

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 604588 | 10/1/2023    |
| TERMS      | PO NUMBER    |
| Net 30     |              |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

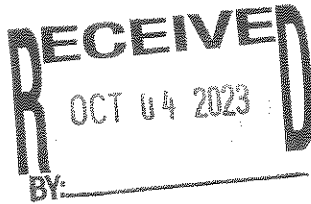
Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wilford Preserve CDD

**Invoice Due Date:** October 31, 2023

**Invoice Amount:** \$8,640.00

| Description                                | Current Amount |
|--|----------------|
| Monthly Landscape Maintenance October 2023 | \$8,640.00     |



**Invoice Total** **\$8,640.00**

IN COMMERCIAL LANDSCAPING

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



**YELLOWSTONE**  
LANDSCAPE

## INVOICE

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 616518 | 11/1/2023    |
| TERMS      | PO NUMBER    |
| Net 30     |              |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

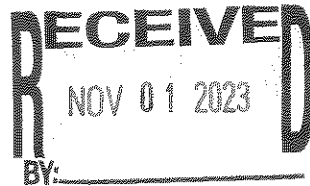
**Property Name:** Wilford Preserve CDD

**Invoice Due Date:** December 1, 2023

**Invoice Amount:** \$8,640.00

| Description                                 | Current Amount |
|---|----------------|
| Monthly Landscape Maintenance November 2023 | \$8,640.00     |

**Invoice Total** **\$8,640.00**



IN COMMERCIAL LANDSCAPING

**Valued Customer:**

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to [jpowell@yellowstonelandscape.com](mailto:jpowell@yellowstonelandscape.com) if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



**YELLOWSTONE**  
LANDSCAPE

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Property Name:** Wilford Preserve CDD

**INVOICE**

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 630752 | 12/1/2023    |
| TERMS      | PO NUMBER    |
| Net 30     |              |

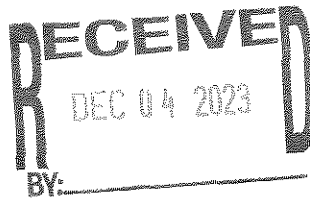
**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** December 31, 2023

**Invoice Amount:** \$8,640.00

| Description                                 | Current Amount |
|---|----------------|
| Monthly Landscape Maintenance December 2023 | \$8,640.00     |



**Invoice Total**

**\$8,640.00**

IN COMMERCIAL LANDSCAPING

**Valued Customer:**

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to [jpowell@yellowstonelandscape.com](mailto:jpowell@yellowstonelandscape.com) if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

2.



**WILFORD PRESERVE**  
**Community Development District**

Check Register Summary- General Fund

January 31, 2024

| Check Date | Check #'s    | Total Amount        |
|------------|--------------|---------------------|
| 1/12/24    | 478-489      | \$ 30,223.70        |
| 1/26/24    | 490-497      | 7,210.03            |
|            | <b>Total</b> | <b>\$ 37,433.73</b> |

| CHECK<br>DATE | VEND# | .....INVOICE.....<br>DATE INVOICE | ...EXPENSED TO...<br>YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME                      | STATUS | AMOUNT    | .....CHECK.....<br>AMOUNT # |
|---------------|-------|-----------------------------------|--|----------------------------------|--------|-----------|-----------------------------|
| 1/12/24       | 00017 | 1/05/24 2                         | 202401 310-51300-31300                           |                                  | *      | 500.00    |                             |
|               |       |                                   | AMORT 2018B 11/1/23 PRPAY                        |                                  |        |           |                             |
|               |       |                                   |  | DISCLOSURE SERVICES LLC          |        |           | 500.00 000478               |
| 1/12/24       | 00001 | 1/01/24 132A                      | 202401 310-51300-34000                           |                                  | *      | 4,340.67  |                             |
|               |       |                                   | JAN MANAGEMENT FEES                              |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-35200                           |                                  | *      | 100.00    |                             |
|               |       |                                   | JAN WEBSITE ADMIN                                |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-35100                           |                                  | *      | 83.33     |                             |
|               |       |                                   | JAN INFO TECH                                    |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-31300                           |                                  | *      | 618.33    |                             |
|               |       |                                   | JAN DISSEM AGENT SRVCS                           |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-51000                           |                                  | *      | .30       |                             |
|               |       |                                   | OFFICE SUPPLIES                                  |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-42000                           |                                  | *      | 40.67     |                             |
|               |       |                                   | POSTAGE  |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-42500                           |                                  | *      | 10.65     |                             |
|               |       |                                   | COPIES   |                                  |        |           |                             |
|               |       | 1/01/24 132A                      | 202401 310-51300-41000                           |                                  | *      | 3.04      |                             |
|               |       |                                   | TELEPHONE  |                                  |        |           |                             |
|               |       | 1/01/24 132B                      | 202309 320-57200-45000                           |                                  | *      | 1,360.00- |                             |
|               |       |                                   | CRED-DB PAY FOR INV#121                          |                                  |        |           |                             |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |           | 3,836.99 000479             |
| 1/12/24       | 00001 | 1/01/24 131                       | 202401 330-57200-41000                           |                                  | *      | 3,937.50  |                             |
|               |       |                                   | JAN CONTRACT ADMIN                               |                                  |        |           |                             |
|               |       | 1/01/24 131                       | 202401 320-57200-45500                           |                                  | *      | 839.17    |                             |
|               |       |                                   | JAN JANITORIAL                                   |                                  |        |           |                             |
|               |       | 1/01/24 131                       | 202401 320-57200-46500                           |                                  | *      | 1,250.00  |                             |
|               |       |                                   | JAN POOL MAINTENANCE                             |                                  |        |           |                             |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |           | 6,026.67 000480             |
| 1/12/24       | 00001 | 12/14/23 130                      | 202311 320-57200-45000                           |                                  | *      | 1,314.62  |                             |
|               |       |                                   | JAN GENERAL FACIL MAINT                          |                                  |        |           |                             |
|               |       |                                   |  | GOVERNMENTAL MANAGEMENT SERVICES |        |           | 1,314.62 000481             |
| 1/12/24       | 00026 | 1/01/24 397434                    | 202401 320-57200-49700                           |                                  | *      | 85.00     |                             |
|               |       |                                   | JAN COULD MNGMNT SRVC                            |                                  |        |           |                             |
|               |       |                                   |  | HI-TECH SYSTEM ASSOCIATES        |        |           | 85.00 000482                |
| 1/12/24       | 00026 | 1/02/24 71781                     | 202401 320-57200-45000                           |                                  | *      | 500.99    |                             |
|               |       |                                   | 5000 SE ELECTRIC STRIKE                          |                                  |        |           |                             |
|               |       |                                   |  | HI-TECH SYSTEM ASSOCIATES        |        |           | 500.99 000483               |
| 1/12/24       | 00011 | 1/04/24 24-00001                  | 202401 310-51300-48000                           |                                  | *      | 74.50     |                             |
|               |       |                                   | NTC OF BOS MTG 1/4                               |                                  |        |           |                             |
|               |       |                                   |  | JACKSONVILLE DAILY RECORD        |        |           | 74.50 000484                |
|               |       |                                   |  |                                  |        |           |                             |
|               |       |                                   |  | WILP WILFORD PRES OKUZMUK        |        |           |                             |

| CHECK<br>DATE | VEND# | .....INVOICE.....<br>DATE | .....EXPENSED TO...<br>INVOICE | YRMO   | DPT | ACCT# | SUB   | SUBCLASS | VENDOR NAME                      | STATUS | AMOUNT   | ....CHECK....<br>AMOUNT | #      |
|---------------|-------|---------------------------|--------------------------------|--------|-----|-------|-------|----------|----------------------------------|--------|----------|-------------------------|--------|
| 1/12/24       | 00035 | 1/01/24                   | 9729                           | 202401 | 320 | 57200 | 49600 |          |                                  | *      | 3,404.55 |                         |        |
|               |       |                           | JAN SECURITY SERVICES          |        |     |       |       |          | SECURITY DEVELOPMENT GROUP LLC   |        |          | 3,404.55                | 000485 |
| 1/12/24       | 00012 | 12/22/23                  | 7168397                        | 202312 | 310 | 51300 | 32300 |          |                                  | *      | 2,875.00 |                         |        |
|               |       |                           | FY24 TRUSTEE FEE SE 2019A      |        |     |       |       |          |                                  |        |          |                         |        |
|               |       | 12/22/23                  | 7168397                        | 202312 | 300 | 15500 | 10000 |          |                                  | *      | 575.00   |                         |        |
|               |       |                           | FY25 TRUSTEE FEE SE 2019A      |        |     |       |       |          |                                  |        |          |                         |        |
|               |       | 12/22/23                  | 7168397                        | 202312 | 310 | 51300 | 32300 |          |                                  | *      | 267.38   |                         |        |
|               |       |                           | INCIDENTAL EXPENSES            |        |     |       |       |          | U.S.BANK                         |        |          | 3,717.38                | 000486 |
| 1/12/24       | 00016 | 11/30/23                  | JAX62811                       | 202311 | 330 | 57200 | 42010 |          |                                  | *      | 540.00   |                         |        |
|               |       |                           | 11/13 CHESWICK AVE MOWING      |        |     |       |       |          | YELLOWSTONE LANDSCAPE            |        |          | 540.00                  | 000487 |
| 1/12/24       | 00016 | 1/08/24                   | JAX64403                       | 202401 | 330 | 57200 | 42000 |          |                                  | *      | 8,640.00 |                         |        |
|               |       |                           | JAN LANDSCAPE MAINTENANCE      |        |     |       |       |          | YELLOWSTONE LANDSCAPE            |        |          | 8,640.00                | 000488 |
| 1/12/24       | 00016 | 3/31/23                   | JAX50391                       | 202303 | 330 | 57200 | 42000 |          |                                  | *      | 1,583.00 |                         |        |
|               |       |                           | MAR LANDSCAPE MAINT ADDS       |        |     |       |       |          | YELLOWSTONE LANDSCAPE            |        |          | 1,583.00                | 000489 |
| 1/26/24       | 00001 | 1/09/24                   | 133                            | 202401 | 320 | 57200 | 46510 |          |                                  | *      | 12.35    |                         |        |
|               |       |                           | POOL CHEM-LIQUID BLEACH        |        |     |       |       |          |                                  |        |          |                         |        |
|               |       | 1/09/24                   | 133                            | 202401 | 320 | 57200 | 46510 |          |                                  | *      | 12.23    |                         |        |
|               |       |                           | POOL CHEM-MURIATIC ACID        |        |     |       |       |          |                                  |        |          |                         |        |
|               |       | 1/09/24                   | 133                            | 202401 | 320 | 57200 | 46510 |          |                                  | *      | 12.21    |                         |        |
|               |       |                           | POOL CHEM-PHOSPHATE RMVR       |        |     |       |       |          | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 36.79                   | 000490 |
| 1/26/24       | 00001 | 1/12/24                   | 134                            | 202312 | 320 | 57200 | 45000 |          |                                  | *      | 1,261.45 |                         |        |
|               |       |                           | DEC FACILITY MAINTENANCE       |        |     |       |       |          | GOVERNMENTAL MANAGEMENT SERVICES |        |          | 1,261.45                | 000491 |
| 1/26/24       | 00030 | 1/16/24                   | 6667876                        | 202401 | 320 | 57200 | 46510 |          |                                  | *      | 1,092.64 |                         |        |
|               |       |                           | POOL CHEMICALS                 |        |     |       |       |          | HAWKINS INC                      |        |          | 1,092.64                | 000492 |
| 1/26/24       | 00021 | 1/08/24                   | 3338740                        | 202311 | 310 | 51300 | 31500 |          |                                  | *      | 231.00   |                         |        |
|               |       |                           | NOV GENERAL COUNSEL            |        |     |       |       |          | KUTAK ROCK LLP                   |        |          | 231.00                  | 000493 |
| 1/26/24       | 00033 | 1/22/24                   | 1844736                        | 202401 | 330 | 57200 | 46000 |          |                                  | *      | 870.00   |                         |        |
|               |       |                           | JAN LAKE MAINTENANCE           |        |     |       |       |          | THE LAKE DOCTORS INC             |        |          | 870.00                  | 000494 |
|               |       |                           |                                |        |     |       |       |          | WILP WILFORD PRES                |        |          |                         |        |
|               |       |                           |                                |        |     |       |       |          | OKUZMUK                          |        |          |                         |        |

| CHECK<br>DATE      | VEND# | .....INVOICE.....<br>DATE INVOICE | ...EXPENSED TO...<br>YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME           | STATUS | AMOUNT    | ....CHECK.....<br>AMOUNT # |
|--------------------|-------|-----------------------------------|--|-----------------------|--------|-----------|----------------------------|
| 1/26/24            | 00016 | 11/01/23 JAX61675                 | 202311 330-57200-42100                           |                       | *      | 1,958.00  |                            |
|                    |       | 8/9/23 IRRIG RPR PROPOSED         |  | YELLOWSTONE LANDSCAPE |        |           | 1,958.00 000495            |
| 1/26/24            | 00016 | 1/08/24 JAX64464                  | 202401 330-57200-42100                           |                       | *      | 1,080.00  |                            |
|                    |       | MAINLINE REPAIR                   |  | YELLOWSTONE LANDSCAPE |        |           | 1,080.00 000496            |
| 1/26/24            | 00016 | 1/08/24 JAX64465                  | 202310 330-57200-42100                           |                       | *      | 680.15    |                            |
|                    |       | OCT IRRIGATION REPAIRS            |  | YELLOWSTONE LANDSCAPE |        |           | 680.15 000497              |
| TOTAL FOR BANK A   |       |                                   |  |                       |        | 37,433.73 |                            |
| TOTAL FOR REGISTER |       |                                   |  |                       |        | 37,433.73 |                            |

Disclosure Services LLC

1005 Bradford Way  
Kingston, TN 37763

# Invoice

| Date     | Invoice # |
|----------|-----------|
| 1/5/2024 | 2         |

|                                 |
|---------------------------------|
| Bill To                         |
| Wilford Preserve CDD<br>C/O GMS |

| Terms  | Due Date |
|--------|----------|
| Net 30 | 2/4/2024 |

| Description  | Amount |
|--|--------|
| Amortization Schedule<br>Series 2018B 11-1-23 Prepay \$555,000 | 500.00 |
| <div>RECEIVED<br/>JAN 05 2024<br/>BY: _____</div>              |        |
|  |        |

|                         |          |
|-------------------------|----------|
| <b>Total</b>            | \$500.00 |
| <b>Payments/Credits</b> | \$0.00   |
| <b>Balance Due</b>      | \$500.00 |

|              |
|--------------|
| Phone #      |
| 865-717-0976 |

|                                 |
|---------------------------------|
| E-mail                          |
| tcarter@disclosureservices.info |

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 132 A**Invoice Date:** 1/1/24**Due Date:** 1/1/24**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate                | Amount              |
|--|-----------|---------------------|---------------------|
| Management Fees - January 2024   |           | 4,340.67            | 4,340.67            |
| Website Administration - January 2024                                    |           | 100.00              | 100.00              |
| Information Technology - January 2024                                    |           | 83.33               | 83.33               |
| Dissemination Agent Services - January 2024                              |           | 618.33              | 618.33              |
| Office Supplies  |           | 0.30                | 0.30                |
| Postage  |           | 40.67               | 40.67               |
| Copies   |           | 10.65               | 10.65               |
| Telephone  |           | 3.04                | 3.04                |
| <del>Credit - Double Payment for Invoice 124</del>                       |           | <del>1,360.00</del> | <del>1,360.00</del> |
| <div><div>RECEIVED</div><div>JAN 03 2024</div><div>BY: _____</div></div> |           |                     |                     |

**Total** \$3,836.99**Payments/Credits** \$0.00**Balance Due** ~~\$3,836.99~~

\$5,196.99

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**Invoice #: 132 **B**

Invoice Date: 1/1/24

Due Date: 1/1/24

Case:

P.O. Number:

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate                | Amount              |
|--|-----------|---------------------|---------------------|
| <del>Management Fees - January 2024</del>              |           | <del>4,340.67</del> | <del>4,340.67</del> |
| <del>Website Administration - January 2024</del>       |           | <del>100.00</del>   | <del>100.00</del>   |
| <del>Information Technology - January 2024</del>       |           | <del>83.33</del>    | <del>83.33</del>    |
| <del>Dissemination Agent Services - January 2024</del> |           | <del>618.33</del>   | <del>618.33</del>   |
| <del>Office Supplies</del>                             |           | <del>0.30</del>     | <del>0.30</del>     |
| <del>Postage</del>                                     |           | <del>40.67</del>    | <del>40.67</del>    |
| <del>Copies</del>                                      |           | <del>10.65</del>    | <del>10.65</del>    |
| <del>Telephone</del>                                   |           | <del>3.04</del>     | <del>3.04</del>     |
| Credit - Double Payment for Invoice 121                |           | -1,360.00           | -1,360.00           |

**RECEIVED**  
JAN 03 2024  
BY: \_\_\_\_\_

**Total** \$3,836.99**Payments/Credits** \$0.00**Balance Due** ~~\$3,836.99~~

-\$1,360.00

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 131

Invoice Date: 1/1/24


Due Date: 1/1/24

Case:

P.O. Number:

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate     | Amount   |
|--|-----------|----------|----------|
| Contract Administration - January 2024   |           | 3,937.50 | 3,937.50 |
| Janitorial - January 2024  |           | 839.17   | 839.17   |
| Pool Maintenance - January 2024  |           | 1,250.00 | 1,250.00 |
| <div data-bbox="412 1102 721 1291"><b>RECEIVED</b><br/>JAN 05 2024<br/>BY: _____</div> <div data-bbox="282 1541 712 1698"><br/>1-5-24</div> |           |          |          |

|       |            |
|-------|------------|
| Total | \$6,026.67 |
|-------|------------|

|                  |        |
|------------------|--------|
| Payments/Credits | \$0.00 |
|------------------|--------|

|             |            |
|-------------|------------|
| Balance Due | \$6,026.67 |
|-------------|------------|

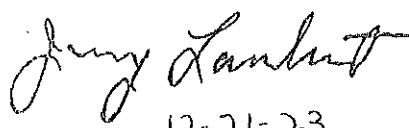


**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 130**Invoice Date:** 12/14/23**Due Date:** 12/14/23**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate   | Amount |
|--|-----------|--------|--------|
| Facility Maintenance November 1 - November 30, 2023  |           | 536.00 | 536.00 |
| Maintenance Supplies   |           | 778.62 | 778.62 |
| Gen. Facility Maint.<br>001.320.57200.45000  |           |        |        |
| <div><div>RECEIVED</div><div>DEC 21 2023</div><div>BY: _____</div></div> <div><br/>12-21-23</div> |           |        |        |

**Total** \$1,314.62**Payments/Credits** \$0.00**Balance Due** \$1,314.62

RMS

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF NOVEMBER 2023

| <u>Date</u> | <u>Hours</u> | <u>Employee</u> | <u>Description</u>  |
|-------------|--------------|-----------------|---|
| 11/8/23     | 1.22         | R.A.            | Drilled and installed screws to mount brackets to install new blinds in office  |
| 11/17/23    | 4.58         | R.A.            | Inspected playground equipment, cleaned security cameras, organized supply closet, emptied and restocked dog waste receptacles, picked up supplies  |
| 11/17/23    | 5.35         | J.S.            | Removed debris around amenity center, pool deck area, field, playground, parking lot and roadways, blew leaves and debris off pool deck and walkways, straightened and organized pool deck furniture, checked and changed all trash receptacles |
| 11/30/23    | 2.25         | R.A.            | Assembled new shelf for office, re-organized and re-arranged office, picked up supplies   |

TOTAL      13.4

MILES      0

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 12/05/23

| <u>DISTRICT</u>  | <u>DATE</u> | <u>SUPPLIES</u>                           | <u>PRICE</u>    | <u>EMPLOYEE</u> |
|------------------|-------------|---|-----------------|-----------------|
| WILFORD PRESERVE |             |   |                 |                 |
|                  | 11/17/23    | RJ 45 Ethernet Cable Connectors with Boot | 17.28           | R.A.            |
|                  | 11/17/23    | 14' Multi Position Ladder                 | 208.92          | R.A.            |
|                  | 11/21/23    | E-114 Dispenser Keys                      | 11.98           | B.W.            |
|                  | 11/30/23    | 6 Outlet Power Strip 2 pack               | 11.48           | R.A.            |
|                  | 11/30/23    | Constant Contact                          | 136.07          | B.W.            |
|                  | 11/30/23    | Bookshelf                                 | 49.45           | B.W.            |
|                  | 11/30/23    | Binder (2)                                | 12.34           | B.W.            |
|                  | 11/30/23    | Binder (2)                                | 11.59           | B.W.            |
|                  | 11/30/23    | Ring Binder                               | 6.16            | B.W.            |
|                  | 11/30/23    | Up & Up Binder                            | 3.46            | B.W.            |
|                  | 11/30/23    | Hole Punch                                | 12.22           | B.W.            |
|                  | 11/30/23    | U Brands                                  | 9.88            | B.W.            |
|                  | 11/30/23    | Up & Up                                   | 1.80            | B.W.            |
|                  | 11/30/23    | Tape                                      | 3.57            | B.W.            |
|                  | 11/30/23    | Permanent Markers                         | 6.05            | B.W.            |
|                  | 11/30/23    | Gel Pens                                  | 6.91            | B.W.            |
|                  | 11/30/23    | Swingline                                 | 12.59           | B.W.            |
|                  | 12/4/23     | 27" Computer Monitor                      | 159.48          | B.W.            |
|                  | 12/5/23     | HDMI Cable                                | 16.03           | B.W.            |
|                  | 12/5/23     | 5' Raceway White                          | 16.42           | R.A.            |
|                  | 12/5/23     | Keys (10)                                 | 45.66           | R.A.            |
|                  | 12/5/23     | Metal Key Clip (2)                        | 6.85            | R.A.            |
|                  | 12/5/23     | Metal Raceway Accessory Pack              | 12.63           | R.A.            |
|                  |             | TOTAL                                     | <u>\$778.62</u> |                 |



Tallahassee, FL 32308  
2498 Centerville Rd.

**Bill to:**

Wilford Preserve  
475 West Town Place Ste 114  
Saint Augustine, FL 32092

[Click Here to Pay Online!](#)

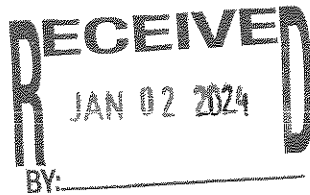
**Invoice**

Invoice #: 397434  
Invoice Date: 01/01/2024  
Completed: 01/02/2024  
Terms: Due on Aging Date  
Bid#:

475 West Town Place  
Ste 114

**HiTechFlorida.com**

| Description   | Qty  | Rate    | Amount |
|---|------|---------|--------|
| 9-12161-ACC-1 - Access Control System - Wilford Preserve - 2535 Firethorn AV, Orange Park, FL | 1.00 | \$85.00 | 85.00  |
| Enterprise Cloud Device Management Service  |      |         |        |
| Sales Tax   |      |         | 0.00   |



Tech Resolution Note:

Thank you for choosing Hi-Tech!

To review or pay your account online, please visit our online bill payment portal at [Hi-Tech Customer Portal](#). You will need your customer number and billing zip code to create a new login.

**Support@hitechflorida.com**  
**Office: 850-385-7649**

|                    |                |
|--------------------|----------------|
| <b>Total</b>       | <b>\$85.00</b> |
| <b>Payments</b>    | <b>\$0.00</b>  |
| <b>Balance Due</b> | <b>\$85.00</b> |



Chassee, FL 32308  
8 Centerville Rd.

to:  
Ford Preserve  
475 West Town Place Ste 114  
Orlando, FL 32802

[Click Here to Pay Online!](#)

Invoice #: 71781  
Invoice Date: 01/02/2024  
Completed: 01/02/2024  
Terms: Due On Receipt  
Bid#:   
Service Ticket: 71781

475 West Town Place  
Ste 114

HiTechFlorida.com

1. ACC-1 - Access Control System - Ford Preserve - 2545 Frothingham Ave, Orange Park, FL

Series Electric Strike Complete

Minimum Service Call Charge

Service Labor

State Tax

|      |          |        |
|------|----------|--------|
| 1.00 | \$215.99 | 215.99 |
| 1.00 | \$95.00  | 95.00  |
| 2.00 | \$95.00  | 190.00 |
|      |          | 0.00   |

Security & monitoring  
1.320.57200.49600  
Brianna Wilson  
01-03-2024

RECEIVED  
JAN 03 2024  
BY: \_\_\_\_\_

Resolution Note:

Replace bad door, strike with the new one.

To review or pay your account online, please visit our online bill payment portal at  
Tech Customer Portal. You will need your customer number and billing zip code to  
create a new login

Support@hitechflorida.com  
Office: 850-385-7649

|             |          |
|-------------|----------|
| Total       | \$500.99 |
| Payments    | \$0.00   |
| Balance Due | \$500.99 |

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

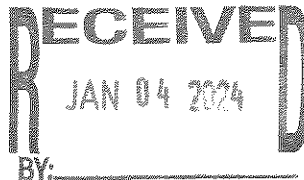
January 4, 2024

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

|   |           |           |  |                 |
|---|-----------|-----------|--|-----------------|
| Serial #  | 24-00001C | PO/File # |  | \$74.50         |
|   |           |           |  | Payment Due     |
| Notice of Board of Supervisors Meeting          |           |           |  |                 |
|   |           |           |  | \$74.50         |
| Wilford Preserve Community Development District |           |           |  | Publication Fee |
|   |           |           |  |                 |
| Case Number                                     |           |           |  | Amount Paid     |
| Publication Dates                               | 1/4       |           |  |                 |
| County  | Clay      |           |  |                 |

*Payment is due before  
the Proof of Publication  
is released.*



**Payment Due Upon Receipt**  
For your convenience, you  
may remit payment online at  
[www.jaxdailyrecord.com/  
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being  
mailed, please reference  
**Serial # 24-00001C** on your  
check or remittance advice.

**Your notice was published on both *jaxdailyrecord.com* and *floridapublicnotices.com*.**

**Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.  
Please remit any payment due upon receipt of this invoice.**

**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any necessary corrections before further publications.*

**WILFORD PRESERVE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF BOARD OF  
SUPERVISORS MEETING**

Notice is hereby given that the Board of Supervisors ("Board") of the Wilford Preserve Community Development District ("District") will hold a regular meeting on Tuesday, January 16, 2024 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065, where the Board may consider any business that may properly come before it ("Meeting"). An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 or mgiles@gmsnf.com ("District Manager's Office") and is also expected to be available on the District's website, [www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com), at least seven days prior to the meeting.

The meeting will be conducted in accordance with the provisions of Florida law for community development districts and will be open to the public. The meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager

Jan. 4

00 (24-00001C)



Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com

# INVOICE

**BILL TO**

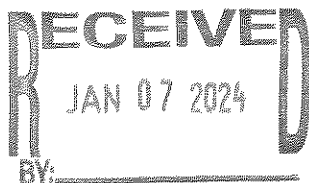
Wilford Preserve CDD  
2740 Firethorn Avenue  
Orange Park, Florida 32073

**INVOICE #** 9729**DATE** 01/01/2024**DUE DATE** 01/31/2024**TERMS** End of the month**SERVICE MONTH**

January

| ACTIVITY  | QTY | RATE   | AMOUNT   |
|---|-----|--------|----------|
| <b>Dedicated Officer I</b><br>6 Dedicated hours Fri - Sun | 72  | 29.95  | 2,156.40 |
| <b>Vehicle Patrol</b><br>3 patrols a day Mon - Thurs      | 57  | 17.95  | 1,023.15 |
| <b>Fuel Charge</b><br>Fuel Charge                         | 1   | 100.00 | 100.00   |
| <b>Holiday Service</b><br>Holiday Charge - New Years Day  | 1   | 125.00 | 125.00   |

|             |                   |
|-------------|-------------------|
| SUBTOTAL    | 3,404.55          |
| TAX         | 0.00              |
| TOTAL       | 3,404.55          |
| BALANCE DUE | <b>\$3,404.55</b> |







Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

2/3

Invoice Number: 7168397  
Invoice Date: 12/22/2023  
Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

Wilford Preserve Community Dev Dist  
ATTN District Manager  
475 W Town Place Ste 114  
St Augustine, FL 32092  
United States

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
2019A REVENUE ACCOUNT

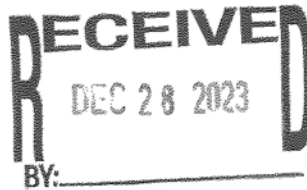
The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE \$3,717.38

All invoices are due upon receipt.



Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

WILFORD PRESERVE COMMUNITY DEVELOPMENT  
DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
2019A REVENUE ACCOUNT

|                      |                  |
|----------------------|------------------|
| Invoice Number:      | 7168397          |
| Current Due:         | \$3,717.38       |
| Direct Inquiries To: | Schuhle, Scott A |
| Phone:               | (954)-938-2476   |

Please mail payments to:  
U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690





Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

3/3

Invoice Number: 7168397  
Invoice Date: 12/22/2023

Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

WILFORD PRESERVE COMMUNITY DEVELOPMENT  
DISTRICT SPECIAL ASSESSMENT BOND, SERIES  
2019A REVENUE ACCOUNT

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

| Detail of Current Charges  | Volume   | Rate     | Portion of Year | Total Fees        |
|--|----------|----------|-----------------|-------------------|
| 04200 Trustee  | 1.00     | 3,450.00 | 100.00%         | \$3,450.00        |
| <b>Subtotal Administration Fees - In Advance 12/01/2023 - 11/30/2024</b> |          |          |                 | <b>\$3,450.00</b> |
| Incidental Expenses<br>12/01/2023 to 11/30/2024                          | 3,450.00 | 0.0775   |                 | \$267.38          |
| <b>Subtotal Incidental Expenses</b>                                      |          |          |                 | <b>\$267.38</b>   |
| <b>TOTAL AMOUNT DUE</b>  |          |          |                 | <b>\$3,717.38</b> |





**YELLOWSTONE**  
LANDSCAPE

## INVOICE

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 628115 | 11/30/2023   |
| TERMS      | PO NUMBER    |
| Net 30     |              |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place Suite 114  
St. Augustine, FL 32092

**Property Name:** Wilford Preserve CDD

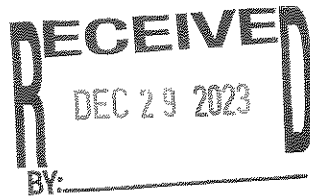
**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** December 30, 2023

**Invoice Amount:** \$540.00

| Description                  | Current Amount |
|------------------------------|----------------|
| Cheswick Ave Mowing 11/13/23 |                |



**Invoice Total**

**\$540.00**

IN COMMERCIAL LANDSCAPING

**Valued Customer:**

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to [jpowell@yellowstonelandscape.com](mailto:jpowell@yellowstonelandscape.com) if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



# YELLOWSTONE LANDSCAPE

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Property Name:** Wilford Preserve CDD

**Address:** Sycamore Way  
Orange Park, FL 32073

## INVOICE

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 644031 | 1/8/2024     |
| TERMS      | PO NUMBER    |
| Net 30     |              |

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

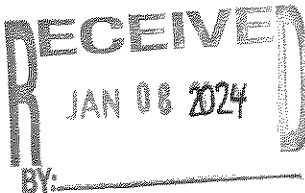
**Invoice Due Date:** February 7, 2024

**Invoice Amount:** \$8,640.00

| Description                                | Current Amount |
|--|----------------|
| Monthly Landscape Maintenance January 2024 | \$8,640.00     |

**Invoice Total** **\$8,640.00**

IN COMMERCIAL LANDSCAPING



**Should you have any questions or inquiries please call (386) 437-6211.**



**YELLOWSTONE**  
LANDSCAPE

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Property Name:** Wilford Preserve CDD

**INVOICE**

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 503910 | 3/31/2023    |
| TERMS      | PO NUMBER    |
| Net 30     |              |

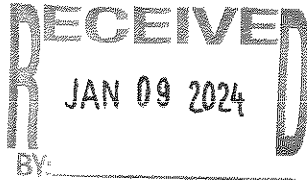
**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** April 30, 2023

**Invoice Amount:** \$10,140.50

| Description                              | Current Amount |
|--|----------------|
| Monthly Landscape Maintenance March 2023 | \$10,140.50    |



|              |                   |
|--------------|-------------------|
| Subtotal     | \$10,140.50       |
| Amount Paid  | \$8,557.50        |
| <b>TOTAL</b> | <b>\$1,583.00</b> |

**Should you have any questions or inquiries please call (386) 437-6211.**

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 133**Invoice Date:** 1/9/24**Due Date:** 1/9/24**Case:****P.O. Number:** C BUSS 1352**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description  | Hours/Qty | Rate  | Amount |
|--|-----------|-------|--------|
| Pool Chemicals - Liquid Bleach   |           | 12.35 | 12.35  |
| Pool Chemicals - Muriatic Acid   |           | 12.23 | 12.23  |
| Pool Chemicals - Phosphate Remover                                       |           | 12.21 | 12.21  |
| <div><div>RECEIVED</div><div>JAN 09 2024</div><div>BY: _____</div></div> |           |       |        |

|              |                |
|--------------|----------------|
| <b>Total</b> | <b>\$36.79</b> |
|--------------|----------------|

|                         |               |
|-------------------------|---------------|
| <b>Payments/Credits</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|                    |                |
|--------------------|----------------|
| <b>Balance Due</b> | <b>\$36.79</b> |
|--------------------|----------------|

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 134**Invoice Date:** 1/12/24**Due Date:** 1/12/24**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

| Description   | Hours/Qty | Rate     | Amount   |
|---|-----------|----------|----------|
| Facility Maintenance December 1 - December 31, 2023   |           | 1,010.80 | 1,010.80 |
| Maintenance Supplies  |           | 250.65   | 250.65   |
| Gen. Facility Maint.<br>001,320.57200,45000   |           |          |          |
| <div>RECEIVED<br/>JAN 17 2024<br/>BY: _____</div> <div><i>Jerry Lambert</i><br/>1-17-24</div> |           |          |          |

**Total** \$1,261.45**Payments/Credits** \$0.00**Balance Due** \$1,261.45

WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF DECEMBER 2023

| <u>Date</u> | <u>Hours</u> | <u>Employee</u> | <u>Description</u>   |
|-------------|--------------|-----------------|--|
| 12/5/23     | 6.6          | R.A.            | Removed debris around amenity center, picked up supplies, cut and installed channeling for breezeway camera, assisted with office arrangement, cleaned cameras system  |
| 12/5/23     | 8.17         | J.S.            | Removed debris around amenity center, roadways and front entrance way, blew leaves and debris off walkways and pool deck, cleaned dog park area, removed and sprayed for weeds, cleaned cobwebs off building, straightened pool deck and patio furniture |
| 12/12/23    | 6            | R.A.            | Removed debris around amenity center, roadways and front entrance way, picked up supplies, installed new combo lock on pool pack replacing damaged one, blew leaves and debris off walkways and pool deck, cleaned dog park area                         |
| 12/15/23    | 3.17         | R.A.            | Installed combo lock on power panel near playground, removed debris around amenity center, pool deck, field and dog park, checked and changed trash receptacles  |
| 12/19/23    | 1.33         | R.A.            | Inspected men's restroom drain pipe, found it bent, picked up supplies, installed new p-trap   |

TOTAL 25.27

MILES 0

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



## Period Ending 1/05/24

| DISTRICT         | DATE     | SUPPLIES                 | PRICE    | EMPLOYEE |
|------------------|----------|--------------------------|----------|----------|
| WILFORD PRESERVE |          |                          |          |          |
|                  | 12/12/23 | 8 Outlet Surge Protector | 50.97    | R.A.     |
|                  | 12/12/23 | Heavy Duty Combo Lock    | 15.85    | R.A.     |
|                  | 12/12/23 | 1" Mounting Pad 8pk      | 5.72     | R.A.     |
|                  | 12/12/23 | 8" Zip ties 20pk         | 5.08     | R.A.     |
|                  | 12/12/23 | Hole Saw Brush Plate     | 11.47    | R.A.     |
|                  | 12/15/23 | Flat 90 Degree Elbow     | 7.25     | R.A.     |
|                  | 12/15/23 | Combo Lock               | 15.85    | R.A.     |
|                  | 12/15/23 | Bucket                   | 5.15     | R.A.     |
|                  | 12/19/23 | 1 1/2" P-Trap Kit        | 5.68     | R.A.     |
|                  | 12/26/23 | CCTV Camera Power Supply | 127.65   | J.S.     |
|                  |          | TOTAL                    | \$250.65 |          |

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

Total Invoice **\$1,092.64**  
Invoice Number 6667876  
Invoice Date 1/16/24  
Sales Order Number/Type 4435245 SO  
Branch Plant 74  
Shipment Number 5260321

Bill To: 486849  
ACCOUNTS PAYABLE  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
475 W Town Pl  
St Augustine FL 32092-3648

Ship To: 486854  
WILFORD PRESERVE COMMUNITY  
DEVELOPMENT  
2740 Firehorn Ave  
Orange Park FL 32073-1698

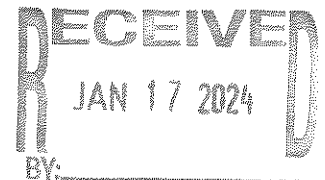
| Due Date | Terms          | FOB Description             | Ship Via                | Customer P.O.# | P.O. Release | Sales Agent # |              |                     |                   |
|----------|----------------|-----------------------------|-------------------------|----------------|--------------|---------------|--------------|---------------------|-------------------|
| 1/5/24   | Net 30         | PPD Origin                  | HAWKINS SOUTHEAST FLEET |                |              | 385           |              |                     |                   |
| Line #   | Item Number    | Item Name/<br>Description   | Tax                     | Qty<br>Shipped | Trans<br>UOM | Unit<br>Price | Price<br>UOM | Weight<br>Net/Gross | Extended<br>Price |
| .000     | 41930          | Azone - EPA Reg. No. 7870-1 | N                       | 260.0000       | GA           | \$2.9000      | GA           | 2,514.2 LB          | \$754.00          |
|          |                | 1 LB BLK (Mini-Bulk)        |                         | 260.0000       | GA           |               |              | 2,514.2 GW          |                   |
| .010     | Fuel Surcharge | Freight                     | N                       | 1.0000         | EA           | \$12.0000     |              |                     | \$12.00           |
| .000     | 42871          | Sulfuric Acid 38-40%        | N                       | 4.0000         | DD           | \$66.6608     | DD           | 648.0 LB            | \$266.64          |
|          |                | 15 GA DD                    |                         | 4.0000         | DD           |               |              | 688.0 GW            |                   |
| .001     | 699922         | 15 GA Blu/Black Deldrum     | N                       | 4.0000         | DD           | \$15.0000     | RD           | 40.0 LB             | \$60.00           |
|          |                | DELDRM 1H1/X1.9/250         |                         | 4.0000         | RD           |               |              | 40.0 GW             |                   |

1 Chemicals  
20.57200.46510  
anna Wilson  
7-2024

Related Order #: 04435245

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com  
or call 612-331-6910 to get it setup on your account.



Page 1 of 1      Tax Rate 0 %      Sales Tax \$0.00      Invoice Total **\$1,092.64**

No Discounts on Freight  
WARRANTY: All products are sold without warranty of kind and purchasers will, by their own acts, assume liability of such products for their own use. It warrants that all goods covered by this invoice were used in compliance with the requirements of the Fair Standards Act of 1938, as amended. Seller disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular use.  
CLAIMS FOR LOSS, DAMAGE OR LEAKAGE  
OWNED AFTER DELIVERY IS MADE IN GOOD  
RECEIPT.

CHECK REMITTANCE:  
Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263  
  
WIRING CONTACT INFORMATION:  
Email: Credit.Dept@HawkinsInc.com  
  
Phone Number: (612) 617-8581  
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:  
US Bank  
800 Nicollet Mall  
Minneapolis, MN 55402  
  
Account Name: Hawkins, Inc.  
Account #: 180120759469  
ABA/Routing #: 091000022  
Swift Code#: USBKU544IMT  
Type of Account: Corporate Checking

ACH PAYMENTS:  
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.  
For other than CTX, the remit to information may be emailed to Credit.Dept@HawkinsInc.com  
  
CASH IN ADVANCE/EFT PAYMENTS:  
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

contractor and subcontractor shall abide by the requirements of 41 CFR 5560-1.4(a), 60-300.5(a) and 80-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected persons or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, or national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 4109747

**KUTAK ROCK LLP**

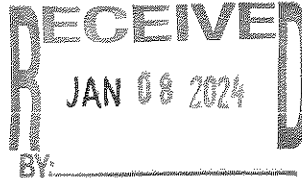
**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 8, 2024



**Check Remit To:**  
Kutak Rock LLP  
PO Box 30057  
Omaha, NE 68103-1157

Reference: Invoice No. 3338740  
Client Matter No. 23023-1  
Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3338740  
23023-1

---

Re: General Counsel

For Professional Legal Services Rendered


|          |          |      |        |   |
|----------|----------|------|--------|---|
| 11/21/23 | W. Haber | 0.70 | 231.00 | Prepare for and participate in workshop |
|----------|----------|------|--------|---|

|             |      |
|-------------|------|
| TOTAL HOURS | 0.70 |
|-------------|------|



|                             |          |
|-----------------------------|----------|
| TOTAL FOR SERVICES RENDERED | \$231.00 |
|-----------------------------|----------|

|                          |                 |
|--------------------------|-----------------|
| TOTAL CURRENT AMOUNT DUE | <u>\$231.00</u> |
|--------------------------|-----------------|

MAKE CHECK PAYABLE TO:

 The Lake Doctors, Inc.  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

|   |             |
|---|-------------|
|   |             |
| CARD NUMBER   | EXP. DATE   |
| SIGNATURE   | AMOUNT PAID |

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

Wilford Preserve CDD  
475 W Town Place Suite 114  
St Augustine, FL 32092

| ACCOUNT NUMBER | DATE      | BALANCE  |
|----------------|-----------|----------|
| 730725         | 1/22/2024 | \$870.00 |

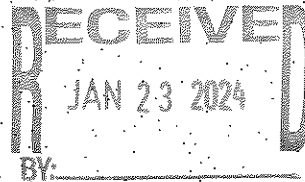
The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

00000007307253001000000015414700000008700096

Please Return this invoice with your payment and  
notify us of any changes to your contact information.

**Wilford Preserve CDD**      **2639 Firethorn Ave Orange Park, FL 32073**  
**Invoice Due Date 1/22/2024**      **Invoice 1844736**      **PO #**

| Invoice Date | Description                | Quantity | Amount   | Tax    | Total    |
|--------------|----------------------------|----------|----------|--------|----------|
| 1/22/2024    | Water Management - Monthly |          | \$870.00 | \$0.00 | \$870.00 |



Pond #2 treated for algae and underwater weeds, Pond #3 treated cattails, Pond #4 and #5 inspected, Pond #6 Treated shoreline weeds, Pond #7 treated algae and underwater weeds, Pond #8 treated shoreline weeds and unclogged outfall (water level will drop significantly), Pond #9 treated algae, Pond #10 and #11 inspected, Pond #12 inspected, Pond #13 inspected, Pond #14 boated for algae and underwater weeds.

Thanks

*Lake maintenance*  
*1,330.57200.46000*  
*Brianne Wilson*  
*1-23-2024*

Please provide remittance information when submitting payments;  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00  
Adjustment \$0.00

AMOUNT DUE

**Total Account Balance including this invoice:**

**\$870.00**

**This Invoice Total:**

**\$870.00**

Click the "Pay Now" link to submit payment by ACH

**Customer #:** 730725

**Portal Registration #:** 6DDB50F5

**Customer E-mail(s):** chogge@gmsnf.com,wilfordpreservemanager@gmsnf.com,okuzmuk@gmsnf

**Customer Portal Link:** www.lakedoctors.com/contact-us/

**Corporate Address**

4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



## INVOICE

| INVOICE #  | INVOICE DATE |
|------------|--------------|
| JAX 616754 | 11/1/2023    |
| TERMS      | PO NUMBER    |
| Net 30     |              |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

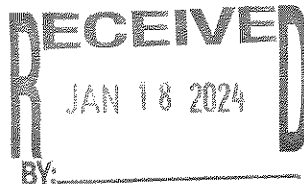
Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wilford Preserve CDD

**Invoice Due Date:** December 1, 2023

**Invoice Amount:** \$1,958.00

| Description                          | Current Amount |
|--------------------------------------|----------------|
| Irrigation repairs proposed 8-9-2023 |                |
| Irrigation Repairs                   | \$1,958.00     |



**Invoice Total** \$1,958.00

**Valued Customer:**

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to [jpowell@yellowstonelandscape.com](mailto:jpowell@yellowstonelandscape.com) if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



**YELLOWSTONE**  
LANDSCAPE

## INVOICE

|            |          |
|------------|----------|
| JAX 644649 | 1/8/2024 |
| Net 30     |          |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wilford Preserve CDD

**Address:** Sycamore Way  
Orange Park, FL 32073

**Invoice Due Date:** February 7, 2024

**Invoice Amount:** \$1,080.00

Mainline repair

Irrigation Repairs

\$1,080.00

**Invoice Total** **\$1,080.00**

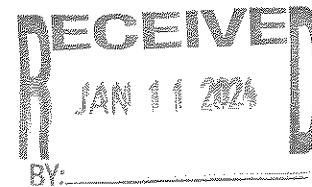
IN COMMERCIAL LANDSCAPING

Landscape maintenance

130.57200.42000

Brianna Wilson

01-11-2024



Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



**YELLOWSTONE**  
LANDSCAPE

## INVOICE

|            |          |
|------------|----------|
| JAX 644650 | 1/8/2024 |
| Net 30     |          |

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Wilford Preserve CDD

**Address:** Sycamore Way  
Orange Park, FL 32073

**Invoice Due Date:** February 7, 2024

**Invoice Amount:** \$680.15

October irrigation repairs

- Please send invoices to :
  - o [jaxland.invoices@dreamfindershomes.com](mailto:jaxland.invoices@dreamfindershomes.com)
  - o [louis.cowling@dreamfindershomes.com](mailto:louis.cowling@dreamfindershomes.com)

Irrigation Repairs

\$680.15

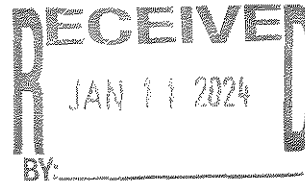
**Invoice Total** \$680.15

IN COMMERCIAL LANDSCAPING

Landscape maintenance

1.320. 57200. 42000

Brianna Wilson  
01-11-2024



Should you have any questions or inquiries please call (386) 437-6211.

*C.*



# Wilford Preserve

Community Development District

Boundary Amendment Funding Request #1\*

February 12, 2024

|       | PAYEE   | GENERAL FUND               |
|-------|---|----------------------------|
| 1     | KUTAK ROCK LLP - Invoice 3170788 from 1/31/2023 Boundary Amendment  | \$ 495.00                  |
| 2     | KUTAK ROCK LLP - Invoice 3183003 from 2/25/2023 Boundary Amendment  | 1,202.00                   |
| 3     | KUTAK ROCK LLP - Invoice 3197855 from 3/31/2023 Boundary Amendment  | 198.00                     |
| 4     | KUTAK ROCK LLP - Invoice 3211123 from 4/28/2023 Boundary Amendment  | 823.50                     |
| 5     | KUTAK ROCK LLP - Invoice 3226014 from 5/31/2023 Boundary Amendment  | 349.50                     |
| 6     | KUTAK ROCK LLP - Invoice 3239822 from 6/29/2023 Boundary Amendment  | 2,694.32                   |
| 7     | KUTAK ROCK LLP - Invoice 3263416 from 8/4/2023 Boundary Amendment   | 2,668.33                   |
| 8     | KUTAK ROCK LLP - Invoice 3268652 from 8/31/2023 Boundary Amendment  | 2,762.01                   |
| 9     | KUTAK ROCK LLP - Invoice 3298095 from 10/31/2023 Boundary Amendment | 293.00                     |
| 10    | KUTAK ROCK LLP - Invoice 3323014 from 12/5/2023 Boundary Amendment  | 528.00                     |
| 11    | KUTAK ROCK LLP - Invoice 3338741 from 1/8/2024 Boundary Amendment   | 1,814.00                   |
| 12    | KUTAK ROCK LLP - Invoice 3351208 from 2/5/2024 Boundary Amendment   | 198.00                     |
| TOTAL |   | <u><u>\$ 14,025.66</u></u> |

Please make check payable to:

**Wilford Preserve CDD**

475 W Town Place Suite 114

Saint Augustine, FL 32092

Signature: \_\_\_\_\_  
Chairman/Vice Chairman

Signature: \_\_\_\_\_  
Secretary/Asst. Secretary

\* Boundary Amendment Funding Agreement Between Wilford Preserve CDD and DFC Wilford, 4, LLC from 2/1/2023

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3170788

Client Matter No. 23023-4

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3170788  
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

|                             |          |      |        |   |
|-----------------------------|----------|------|--------|---|
| 12/20/22                    | W. Haber | 0.90 | 297.00 | Confer with Sigmon regarding status; review and revise resolution and funding agreement |
| 12/21/22                    | W. Haber | 0.60 | 198.00 | Begin preparation of boundary amendment petition  |
| TOTAL HOURS                 |          | 1.50 |        |   |
| TOTAL FOR SERVICES RENDERED |          |      |        | \$495.00  |
| TOTAL CURRENT AMOUNT DUE    |          |      |        | <u>\$495.00</u>   |

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 25, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3183003

Client Matter No. 23023-4

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3183003  
23023-4

---

Re: Boundary Amendment

For Professional Legal Services Rendered

|          |              |      |        |  |
|----------|--------------|------|--------|--|
| 01/03/23 | K. Jusevitch | 1.30 | 188.50 | Confer with Haber; prepare draft petition, notice and checklist                          |
| 01/05/23 | W. Haber     | 0.40 | 132.00 | Review and revise documents for January meeting  |
| 01/20/23 | W. Haber     | 0.20 | 66.00  | Confer with Sigmon regarding status  |
| 01/20/23 | K. Jusevitch | 0.20 | 29.00  | Review meeting notice and update boundary amendment checklist                            |
| 01/23/23 | W. Haber     | 0.80 | 264.00 | Prepare correspondence to Sigmon regarding funding agreement; review and revise petition |
| 01/23/23 | K. Jusevitch | 0.50 | 72.50  | Update draft boundary amendment petition; confer with Haber                              |
| 01/26/23 | K. Jusevitch | 0.60 | 87.00  | Confer with Haber regarding boundary amendment petition exhibits                         |
| 01/30/23 | W. Haber     | 1.10 | 363.00 | Review and revise petition; prepare correspondence regarding status                      |

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TOTAL HOURS 5.10

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Wilford Preserve CDD

February 25, 2023

Client Matter No. 23023-4

Invoice No. 3183003

Page 2

TOTAL FOR SERVICES RENDERED

\$1,202.00

TOTAL CURRENT AMOUNT DUE

\$1,202.00

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3197855

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3197855

23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

|          |          |      |        |   |
|----------|----------|------|--------|---|
| 02/01/23 | W. Haber | 0.60 | 198.00 | Prepare for and participate in call<br>regarding petition |
|----------|----------|------|--------|---|

|             |      |
|-------------|------|
| TOTAL HOURS | 0.60 |
|-------------|------|

|                             |          |
|-----------------------------|----------|
| TOTAL FOR SERVICES RENDERED | \$198.00 |
|-----------------------------|----------|

|                          |                 |
|--------------------------|-----------------|
| TOTAL CURRENT AMOUNT DUE | <u>\$198.00</u> |
|--------------------------|-----------------|

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 28, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3211123

Client Matter No. 23023-4

Notification Email: eflgroup@kutakrock.com

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3211123

23023-4

Re: Boundary Amendment

## For Professional Legal Services Rendered

|          |              |      |        |  |
|----------|--------------|------|--------|--|
| 03/01/23 | W. Haber     | 0.30 | 99.00  | Confer with Sigmon and Taylor regarding status   |
| 03/02/23 | W. Haber     | 0.40 | 132.00 | Confer with Giles and Taylor regarding petition exhibits                               |
| 03/06/23 | W. Haber     | 0.50 | 165.00 | Review exhibits from Taylor  |
| 03/07/23 | K. Jusevitch | 0.50 | 72.50  | Review petition exhibits and confer with Haber   |
| 03/09/23 | W. Haber     | 0.50 | 165.00 | Review petition exhibits; prepare correspondence to Taylor and Sigmon regarding status |
| 03/14/23 | W. Haber     | 0.40 | 132.00 | Reviewed and revised tables; confer with Jusevitch regarding same                      |
| 03/14/23 | K. Jusevitch | 0.40 | 58.00  | Confer with Haber; prepare petition exhibit and correspond with district engineer      |

TOTAL HOURS

3.00

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Wilford Preserve CDD

April 28, 2023

Client Matter No. 23023-4

Invoice No. 3211123

Page 2

|                             |          |
|-----------------------------|----------|
| TOTAL FOR SERVICES RENDERED | \$823.50 |
|-----------------------------|----------|

|                          |                 |
|--------------------------|-----------------|
| TOTAL CURRENT AMOUNT DUE | <u>\$823.50</u> |
|--------------------------|-----------------|

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3226014

Client Matter No. 23023-4

Notification Email: [efgroup@kutakrock.com](mailto:efgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3226014

23023-4

---

**Re: Boundary Amendment****For Professional Legal Services Rendered**

|             |              |      |        |  |
|-------------|--------------|------|--------|--|
| 04/17/23    | K. Jusevitch | 1.30 | 188.50 | Research status of petition exhibits;<br>prepare draft petition and confer with<br>Haber |
| 04/19/23    | K. Jusevitch | 0.20 | 29.00  | Confer with Haber regarding status<br>of petition  |
| 04/20/23    | W. Haber     | 0.40 | 132.00 | Review documents and prepare<br>correspondence regarding status                          |
| TOTAL HOURS |              | 1.90 |        |  |



**KUTAK ROCK LLP**

Wilford Preserve CDD

May 31, 2023

Client Matter No. 23023-4

Invoice No. 3226014

Page 2

TOTAL FOR SERVICES RENDERED

\$349.50

TOTAL CURRENT AMOUNT DUE

\$349.50

UNPAID INVOICES:

March 31, 2023

Invoice No. 3197855

198.00

April 28, 2023

Invoice No. 3211123

823.50

TOTAL DUE

\$1,371.00

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 29, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3239822

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3239822

23023-4

Re: Boundary Amendment

## For Professional Legal Services Rendered

|          |              |      |        |  |
|----------|--------------|------|--------|--|
| 05/03/23 | W. Haber     | 0.40 | 132.00 | Confer with Sigmon regarding legal description; confer with Giles regarding SERC |
| 05/03/23 | K. Jusevitch | 1.40 | 203.00 | Update draft petition and confer with Haber; correspond with district manager    |
| 05/04/23 | W. Haber     | 0.50 | 165.00 | Confer with Jusevitch regarding revisions to petition                            |
| 05/04/23 | K. Jusevitch | 0.20 | 29.00  | Prepare correspondence for filing petition                                       |
| 05/05/23 | W. Haber     | 0.50 | 165.00 | Confer with Oliver and Fulks regarding boundary amendment                        |
| 05/08/23 | J. Gillis    | 0.20 | 29.00  | Confer with staff regarding status of filing boundary amendment petition         |
| 05/08/23 | W. Haber     | 0.50 | 165.00 | Review and revise petition   |
| 05/11/23 | W. Haber     | 1.40 | 462.00 | Finalize and file boundary amendment   |
| 05/12/23 | W. Haber     | 0.40 | 132.00 | Confer with County regarding   |

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Wilford Preserve CDD

June 29, 2023

Client Matter No. 23023-4

Invoice No. 3239822

Page 2

|             |           |       |        |  |
|-------------|-----------|-------|--------|--|
| 05/15/23    | W. Haber  | 0.60  | 198.00 | petition to amend boundary<br>Confer with County Attorney<br>regarding petition review; review<br>and revise hearing notice and<br>proposed ordinance  |
| 05/15/23    | K. Magee  | 2.50  | 612.50 | Prepare initial drafts of Notice of<br>Boundary Amendment and<br>Ordinance expanding the boundaries<br>of the District   |
| 05/16/23    | J. Gillis | 1.20  | 174.00 | Confer with staff regarding boundary<br>amendment petition; review and<br>revise petition and exhibits; confer<br>with Clay County regarding<br>electronic filing portal and<br>coordinate electronic filing of<br>boundary amendment petition |
| 05/17/23    | J. Gillis | 0.40  | 58.00  | Confer with Clay County regarding<br>boundary amendment petition and<br>application fee; coordinate filing of<br>corrected petition  |
| 05/23/23    | J. Gillis | 0.20  | 29.00  | Confer with Jusevitch regarding<br>status of boundary amendment<br>petition  |
| 05/31/23    | W. Haber  | 0.30  | 99.00  | Confer with County Attorney<br>regarding status  |
| TOTAL HOURS |           | 10.70 |        |  |

**KUTAK ROCK LLP**

Wilford Preserve CDD

June 29, 2023

Client Matter No. 23023-4

Invoice No. 3239822

Page 3

TOTAL FOR SERVICES RENDERED

\$2,652.50

## DISBURSEMENTS

Freight and Postage

27.22

Reproduction Costs

14.60

TOTAL DISBURSEMENTS

41.82

TOTAL CURRENT AMOUNT DUE

\* \$2,694.32 \*

## UNPAID INVOICES:

March 31, 2023

Invoice No. 3197855

198.00

May 31, 2023

Invoice No. 3226014

349.50

TOTAL DUE

\$3,241.82

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 4, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3263416

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3263416  
23023-4

---

Re: Boundary Amendment

For Professional Legal Services Rendered

|          |              |      |          |   |
|----------|--------------|------|----------|---|
| 06/06/23 | K. Jusevitch | 0.20 | 29.00    | Conference with Haber regarding boundary amendment hearing;                         |
|          |              |      |          | correspond with staff regarding fee   |
| 06/08/23 | K. Jusevitch | 0.20 | 29.00    | Conference with staff regarding filing fee  |
| 06/09/23 | W. Haber     | 0.80 | 264.00   | Review boundary amendment documents   |
| 06/09/23 | K. Jusevitch | 0.20 | 29.00    | Correspond with county staff regarding filing fee and hearing                       |
| 06/10/23 | K. Jusevitch | 3.60 | 522.00   | Boundary amendment hearing preparation; conference with Haber                       |
| 06/12/23 | W. Haber     | 1.30 | 429.00   | Conference with County Attorney and Cowling regarding hearing and County's concerns |
| 06/12/23 | K. Jusevitch | 0.40 | 58.00    | Conference with Haber regarding hearing materials                                   |
| 06/13/23 | W. Haber     | 3.20 | 1,056.00 | Prepare for and participate in boundary amendment hearing                           |

**KUTAK ROCK LLP**

Wilford Preserve CDD

August 4, 2023

Client Matter No. 23023-4

Invoice No. 3263416

Page 2

|          |              |      |       |  |
|----------|--------------|------|-------|--|
| 06/22/23 | K. Jusevitch | 0.20 | 29.00 | Conference with Haber regarding<br>status of boundary amendment<br>hearing |
|----------|--------------|------|-------|--|

|             |       |
|-------------|-------|
| TOTAL HOURS | 10.10 |
|-------------|-------|

|                             |            |
|-----------------------------|------------|
| TOTAL FOR SERVICES RENDERED | \$2,445.00 |
|-----------------------------|------------|

## DISBURSEMENTS

|                 |        |
|-----------------|--------|
| Meals           | 16.24  |
| Travel Expenses | 207.09 |

|                     |               |
|---------------------|---------------|
| TOTAL DISBURSEMENTS | <u>223.33</u> |
|---------------------|---------------|

|                          |                   |
|--------------------------|-------------------|
| TOTAL CURRENT AMOUNT DUE | <u>\$2,668.33</u> |
|--------------------------|-------------------|

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3268652

Client Matter No. 23023-4

Notification Email: [efgroup@kutakrock.com](mailto:efgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3268652  
23023-4

Re: Boundary Amendment

For Professional Legal Services Rendered

|          |              |      |          |   |
|----------|--------------|------|----------|---|
| 07/05/23 | W. Haber     | 0.60 | 198.00   | Confer with Grimm and Cowling regarding status and communications with Commissioner Renninger |
| 07/07/23 | W. Haber     | 0.40 | 132.00   | Confer with Cowling and Grimm regarding status  |
| 07/11/23 | W. Haber     | 3.40 | 1,122.00 | Prepare for and participate in boundary amendment hearing                                     |
| 07/12/23 | K. Jusevitch | 0.30 | 43.50    | Submit payment to county for boundary amendment   |
| 07/17/23 | K. Jusevitch | 0.20 | 29.00    | Confer with Haber regarding boundary amendment hearing  |
| 07/18/23 | W. Haber     | 0.30 | 99.00    | Confer with Jusevitch regarding amended notice of establishment                               |
| 07/18/23 | K. Jusevitch | 0.40 | 58.00    | Confer with Haber and correspond with agency regarding ordinance                              |

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Wilford Preserve CDD

August 31, 2023

Client Matter No. 23023-4

Invoice No. 3268652

Page 2

|          |              |      |        |  |
|----------|--------------|------|--------|--|
| 07/20/23 | K. Jusevitch | 1.10 | 159.50 | Correspond with county regarding boundary amendment ordinance; confer with Haber regarding uniform method and assessment proceedings |
| 07/21/23 | K. Jusevitch | 0.20 | 29.00  | Correspond with agency and county regarding ordinance  |
| 07/27/23 | K. Jusevitch | 0.30 | 43.50  | Record notice of boundary amendment  |
| 07/28/23 | K. Jusevitch | 0.20 | 29.00  | Correspond with district manager regarding notice of boundary amendment and ordinance  |

TOTAL HOURS 7.40

TOTAL FOR SERVICES RENDERED \$1,942.50

## DISBURSEMENTS

|                       |        |
|-----------------------|--------|
| Filing and Court Fees | 564.00 |
| Meals                 | 12.09  |
| Travel Expenses       | 243.42 |

TOTAL DISBURSEMENTS 819.51TOTAL CURRENT AMOUNT DUE \$2,762.01



**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

October 31, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3298095

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3298095

23023-4

---

**Re: Boundary Amendment****For Professional Legal Services Rendered**

|                             |              |      |        |   |
|-----------------------------|--------------|------|--------|---|
| 09/20/23                    | W. Haber     | 0.80 | 264.00 | Confer with Taylor; prepare resolution approving boundary amendment |
| 09/21/23                    | K. Jusevitch | 0.20 | 29.00  | Confer with Haber regarding boundary amendment                      |
| TOTAL HOURS                 |              | 1.00 |        |   |
| TOTAL FOR SERVICES RENDERED |              |      |        | \$293.00  |
| TOTAL CURRENT AMOUNT DUE    |              |      |        | <u>\$293.00</u>   |

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

December 5, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3323014

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3323014

23023-4

---

**Re: Boundary Amendment****For Professional Legal Services Rendered**

|          |          |      |        |  |
|----------|----------|------|--------|--|
| 10/05/23 | W. Haber | 0.30 | 99.00  | Review resolution and status   |
| 10/12/23 | W. Haber | 0.50 | 165.00 | Review draft petition  |
| 10/31/23 | W. Haber | 0.80 | 264.00 | Prepare boundary amendment<br>petition; confer with Taylor and<br>Cowling regarding status |

**TOTAL HOURS 1.60****TOTAL FOR SERVICES RENDERED \$528.00****TOTAL CURRENT AMOUNT DUE \$528.00**

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 8, 2024

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3338741

Client Matter No. 23023-4

Notification Email: eftgroup@kutakrock.com

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3338741

23023-4

Re: Boundary Amendment

## For Professional Legal Services Rendered

|          |           |      |        |  |
|----------|-----------|------|--------|--|
| 11/01/23 | W. Haber  | 0.40 | 132.00 | Confer with Warner regarding boundary amendment petition   |
| 11/01/23 | A. Warner | 1.60 | 232.00 | Prepare draft petition for boundary amendment with exhibits  |
| 11/06/23 | W. Haber  | 0.80 | 264.00 | Review and revise petition to amend  |
| 11/08/23 | A. Warner | 1.40 | 203.00 | Further prepare boundary amendment petition  |
| 11/09/23 | W. Haber  | 0.80 | 264.00 | Review and revise petition to amend  |
| 11/09/23 | A. Warner | 1.70 | 246.50 | Further prepare boundary amendment and exhibits and conferred with Haber; correspond with developer and engineer |
| 11/10/23 | A. Warner | 0.30 | 43.50  | Correspond with district manager and engineer on boundary amendment  |
| 11/21/23 | W. Haber  | 0.50 | 165.00 | Review and revise petition to amend  |
| 11/30/23 | W. Haber  | 0.80 | 264.00 | Confer with Giles and Cowling regarding status; review petition  |

**TOTAL HOURS 8.30**

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Wilford Preserve CDD

January 8, 2024

Client Matter No. 23023-4

Invoice No. 3338741

Page 2

TOTAL FOR SERVICES RENDERED

\$1,814.00

TOTAL CURRENT AMOUNT DUE

\$1,814.00

UNPAID INVOICES:

October 31, 2023

Invoice No. 3298095

293.00

December 5, 2023

Invoice No. 3323014

528.00

TOTAL DUE

\$2,635.00

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 6, 2024

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3351208

Client Matter No. 23023-4

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Mr. James Perry  
Wilford Preserve CDD  
Governmental Management Services  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3351208

23023-4

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Re: Boundary Amendment

For Professional Legal Services Rendered

|             |          |      |        |  |
|-------------|----------|------|--------|--|
| 12/13/23    | W. Haber | 0.60 | 198.00 | Review engineer's report; prepare correspondence regarding status of petition to amend |
| TOTAL HOURS |          | 0.60 |        |  |

**KUTAK ROCK LLP**

Wilford Preserve CDD

February 6, 2024

Client Matter No. 23023-4

Invoice No. 3351208

Page 2

|                             |          |
|-----------------------------|----------|
| TOTAL FOR SERVICES RENDERED | \$198.00 |
|-----------------------------|----------|

|                          |          |
|--------------------------|----------|
| TOTAL CURRENT AMOUNT DUE | \$198.00 |
|--------------------------|----------|

## UNPAID INVOICES:

|                  |                     |          |
|------------------|---------------------|----------|
| October 31, 2023 | Invoice No. 3298095 | 293.00   |
| December 5, 2023 | Invoice No. 3323014 | 528.00   |
| January 8, 2024  | Invoice No. 3338741 | 1,814.00 |

|           |                   |
|-----------|-------------------|
| TOTAL DUE | <u>\$2,833.00</u> |
|-----------|-------------------|