MINUTES OF MEETING WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Thursday, July 21, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Jordan Beall Supervisor Supervisor Linda Richardson Louis Cowling Vice Chairman

Also present were:

Marilee Giles District Manager

District Counsel by telephone Joe Brown

Glynn Taylor District Engineer

The following is a summary of the discussions and actions taken at the July 21, 2022 meeting.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 1:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS **Public Comment**

Mr. Peter Groeneveld, 2988 Greywood Lane, asked if on street overnight parking is allowed. He also asked if he could move his house numbers to the columns on his home. Mr. Cowling responded that moving of the house numbers is an HOA concern. Mr. Brown stated that if the Board desires to look at creating policies for parking on the roads his firm could provide some options. Mr. Soriano stated that Clay County code enforcement also has rules that apply, it's just a matter of someone coming out to enforce them.

THIRD ORDER OF BUSINESS **Organizational Matters**

Acceptance of Resignation from Shannon Ray

On MOTION by Ms. Richardson seconded by Mr. Cowling with all in favor Ms. Ray's resignation was accepted.

The following items were tabled.

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- B. Consideration of Appointing a New Supervisor
- C. Oath of Office for Newly Appointed Supervisor
- D. Consideration of Resolution 2022-06, Designating Officers

FOURTH ORDER OF BUSINESS Approval of Minutes of the June 16, 2022 Meeting

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor the minutes of the June 16, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Fence Installation Request from 628 Ivory Palm Road

Mr. Cowling stated that the only easement adjacent to the property is located along the back of the pond.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor the request by 628 Ivory Palm Road to install a fence was approved.

SIXTH ORDER OF BUSINESS

Discussion on the Fiscal Year 2023 Budget

Ms. Giles reminded the Board the public hearing to adopt the budget is scheduled for August 18, 2022 at 1:30 p.m.

Mr. Cowling stated that he would like to get rates adopted to allow for room rentals.

SEVENTH ORDER OF BUSINESS Other Business

There being no other business, the next item followed.

EIGHTH ORDER OF BUSINESS Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer

1. Ratification of Requisition Nos. 137-139

Copies of the requisitions payable to England Thims & Miller and Taylor & White were included in the agenda package for the Board's review.

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On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor requisition number 137 through 139 were ratified.

2. Ratification of the Stormwater Needs Analysis Report

Ms. Giles noted the stormwater needs analysis has been submitted to the County.

On MOTION by Mr. Cowling seconded by Mr. Beall with all in favor the stormwater needs analysis report was ratified.

3. Acceptance of the Annual Engineer's Report

Mr. Taylor informed the Board he will be submitted as builts to Clay County after the meeting.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor the annual engineer's report was accepted.

C. District Manager

There being nothing to report, the next item followed.

D. Amenity Manager

Mr. Soriano informed the Board almost 300 access cards have been distributed. He also noted a grand opening was held with bounce houses and food trucks. Staff was asked by both residents and the food truck owners if the food trucks could be made available regularly. There were no objections from the Board. Lastly, Mr. Soriano stated that monthly reports would start being submitted for review at the Board meetings.

NINTH ORDER OF BUSINESS Financial Reports

- A. Balance Sheet and Income Statement
- B. Check Register

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package. She asked for approval of the check register totaling \$23,156.40.

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On MOTION by Mr. Cowling seconded by Mr. Beall with all in favor the check register was approved.

TENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Audience Comments

Mr. Peter Groeneveld, asked if the pool is open. Mr. Cowling stated that all of the permits are closed out, however the County has an engineering hold on the as builts. Mr. Peter Groeneveld, also asked if the dog park can be mowed. Mr. Soriano stated that he would speak to Yellowstone.

Supervisor Requests

Mr. Cowling reported that the Phase 3A plat has been recorded and there is power, gas and cable available. Water is still in the works. Phase 3B still needs power, however the plat has been submitted. Water and sewer will follow.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – August 18, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Cowling seconded by Mr. Beall with all in favor the meeting was adjourned.

Docusigned by:

Marilu Glus

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Secretary/Assistant Secretary

Lowis Cowling

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Chairman/Vice Chairman