

MINUTES OF MEETING
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Thursday, May 19, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

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| Shannon Ray | Supervisor |
| Linda Richardson | Supervisor |
| Louis Cowling | Vice Chairman |

Also present were:

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| Marilee Giles | District Manager |
| Jonathan Johnson | District Counsel by telephone |
| Becky Eddy | Amenity Manager |
| Jay Soriano | GMS, LLC |

The following is a summary of the discussions and actions taken at the May 19, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order at 1:38 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the April 21, 2022 Meeting

There were no comments on the minutes.

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| On MOTION by Ms. Ray seconded by Mr. Cowling with all in favor the minutes of the April 21, 2022 meeting were approved as presented. |
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FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-04, Approving the Proposed Budget for Fiscal Year 2023 and Setting a Public Hearing Date

May 19, 2022

Wilford Preserve CDD

Ms. Giles proposed holding the public hearing to adopt the budget on August 18, 2022 to align with the regular meeting date. She provided an overview of the various increases in the proposed budget for Fiscal Year 2023, noting that the overall budget includes a 41% increase, which will require an increase in assessments equal to \$24 per month. The largest increases are to the landscape maintenance line due to new areas coming online, as well as the need to add multiple amenity maintenance line items.

On MOTION by Ms. Ray seconded by Mr. Cowling with all in favor Resolution 2022-04, approving the proposed budget for Fiscal Year 2023 and setting a public hearing for August 18, 2022 at 1:30 p.m. was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-05, Designating a Date, Time and Location for a Landowner’s Meeting and Election

Ms. Giles recommended scheduling the landowner’s meeting for November 17, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center to coincide with the regular board meeting. She also informed the Board the seats up for election are Seat 1, currently held by Shannon Ray, Seat 3, currently held by Jordan Beall, and Seat 5 currently held by Batey McGraw.

On MOTION by Ms. Ray seconded by Ms. Richardson with all in favor Resolution 2022-05, designating a date, time and location for a landowner’s meeting and election as detailed above was approved.

SIXTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer

1. Ratification of Requisition Nos. 132-133

May 19, 2022

Wilford Preserve CDD

Copies of the requisitions payable to England Thims & Miller were included in the agenda package for the Board’s review.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor requisition number 132 and 133 were ratified.

2. Consideration of Requisition No. 134

A copy of the requisition payable to Taylor & White was included in the agenda package for the Board’s review.

On MOTION by Mr. Cowling seconded by Ms. Ray with all in favor requisition number 134 was approved.

3. Update on the Stormwater Needs Analysis and Public Facilities Report

Ms. Giles informed the Board the stormwater needs analysis is in progress and is due by June 30th.

C. District Manager – Report on the Number of Registered Voters (338)

Ms. Giles informed the board that as of April 15, 2022 there are 338 registered voters residing within the District.

D. Amenity Manager

Ms. Eddy informed the Board an e-blast was sent to residents regarding the amenity center progress. Mr. Soriano noted information on how to contact the HOA for fencing requests was provided as well.

The Board discussed access cards and fobs, and whether to provide the option to purchase additional access cards. Cards will be provided, with the option to purchase a fob. Mr. Soriano noted he’s contacted Alpha Dog Security to inquire about obtaining access cards to prepare for the amenity center opening.

EIGHTH ORDER OF BUSINESS Financial Reports

- A. Balance Sheet and Income Statement**
- B. Check Register**

May 19, 2022

Wilford Preserve CDD

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package. She asked for approval of the check register totaling \$32,997.83.

On MOTION by Ms. Richardson seconded by Mr. Cowling with all in favor the check register was approved.

NINTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

There being no supervisor requests or audience members present, the next item followed.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – June 16, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Ray seconded by Ms. Richardson with all in favor the meeting was adjourned.

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Marilee Giles
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Secretary/Assistant Secretary

DocuSigned by:
[Signature]
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Chairman/Vice Chairman