

**WILFORD PRESERVE**  
*Community Development District*

JANUARY 20, 2022

## *AGENDA*

**Wilford Preserve  
Community Development District**

475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
[www.WilfordPreserveCDD.com](http://www.WilfordPreserveCDD.com)

---

January 13, 2022

Board of Supervisors  
Wilford Preserve Community Development District  
**Staff Call In #: 1-888-394-8197 Code 343382**

Dear Board Members:

The Wilford Preserve Community Development District Board of Supervisors Meeting is scheduled for **Thursday, January 20, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the November 18, 2021 Meeting
- IV. Consideration/Ratification of Resident Requests for Fence Installations within District Easements
  - A. 728 Sycamore Way (Consideration)
  - B. 2730 Copperwood Avenue (Ratification)
- V. Staff Reports
  - A. District Counsel
  - B. District Engineer – Ratification of Requisition Nos. 107 and 113-119
  - C. District Manager
- VI. Financial Reports
  - A. Balance Sheet and Income Statement
  - B. Check Register
- VII. Supervisors' Requests and Audience Comments

VIII. Next Scheduled Meeting – To be determined...Currently scheduled for February 17, 2022 at 1:30 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment

### *THIRD ORDER OF BUSINESS*

MINUTES OF MEETING  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Thursday, November 18, 2021 at 1:30 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Shannon Ray	Supervisor
Linda Richardson	Supervisor
Louis Cowling	Vice Chairman

Also present were:

Marilee Giles	District Manager
Joe Brown	District Counsel by telephone
Glynn Taylor	District Engineer
Jay Soriano	GMS, LLC

The following is a summary of the discussions and actions taken at the November 18, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Giles called the meeting to order at 1:36 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 21, 2021 Meeting**

There were no comments on the minutes.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor the minutes of the October 21, 2021 meeting were approved as presented.
---

**FOURTH ORDER OF BUSINESS**

**Consideration of Proposal for Asphalt Overlay**

Mr. Taylor presented a proposal from Kudzue 3 Trucking and Paving for an asphalt overlay in Phase 1, which is scheduled to begin on November 22<sup>nd</sup>. Mr. Cowling noted there

will also be repair work such as milling done, which will add to the total fee of the proposal and asked that the Board approve a not to exceed amount of \$125,000.

On MOTION by Mr. Cowling seconded by Ms. Ray with all in favor an asphalt overlay in Phase 1 and repair work in an amount not to exceed \$125,000 was approved.

**FIFTH ORDER OF BUSINESS****Staff Reports****A. District Counsel**

There being nothing to report, the next item followed.

**B. District Engineer - Ratification of Requisition Nos. 108-112**

Mr. Taylor provided an overview of the requisitions, copies of which were included in the agenda package.

On MOTION by Mr. Cowling seconded by Ms. Ray with all in favor requisition numbers 108-112 were ratified.

**C. District Manager**

Ms. Giles asked if Mr. Cowling had an update on the amenity management contract start date. Mr. Cowling stated that as of now he is okay with starting the contract in January of 2022 and the date could be narrowed down closer to completion of the amenity center.

**SIXTH ORDER OF BUSINESS****Financial Reports****A. Balance Sheet and Income Statement****B. Assessment Receipts Schedule****C. Check Register**

Ms. Giles gave a brief overview of the financial reports, copies of which were included in the agenda package. She asked for approval of the check register totaling \$16,604.46.

On MOTION by Mr. Cowling seconded by Ms. Richardson with all in favor the check register was approved.

**SEVENTH ORDER OF BUSINESS****Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Next Scheduled Meeting – January 20, 2022  
at 1:30 p.m. at the Plantation Oaks  
Amenity Center**

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Ray seconded by Ms. Richardson with all in favor the meeting was adjourned.
---

---

Secretary/Assistant Secretary

---

Chairman/Vice Chairman



## *FOURTH ORDER OF BUSINESS*

*A.*

email  
11/16  
11-17  
email

(Circle Improvement Type Below)

10. Other



*B.*



**Wilford Preserve Homeowners Association, Inc.**  
**Architectural Control Committee Application**

Mail To: Wilford Preserve Homeowners Association Architectural Control Committee  
414 Old Hard Road, Suite 502 – Fleming Island, FL 32003 - Office: (904) 592-4090

PLEASE READ CAREFULLY SO AS TO NOT DELAY YOUR REQUEST  
(Scheduled ARC Meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.)  
Applications must be received no later than the Wednesday prior to the ARC Hearing.  
Approval Correspondences are mailed out the week following ARC Hearings.

**"THIRTY (30) DAYS are ALLOWED FOR THE APPROVAL PROCESS"**

**Directions for Electronic Filings:**

1. All supporting documentation must be included with the Application as one attachment to your email which can be downloaded and printed as a single document. Multiple attachments will not be accepted.
2. When submitting application via email – Application and all supporting documentation should be transmitted as one attachment to the email, which can be downloaded and printed as a single and complete document. Multiple attachments cannot be accepted with Email Submittals
3. Online Payment: Go to [floridianpropertymanagement.com](http://floridianpropertymanagement.com). Go to "SERVICES" then "ARB REQUESTS." Fill out the form found there and then "SUBMIT." Applications will not be entered for processing until receipt of payment.

From: Name: David Directo  
Address: 2730 Copperwood Avenue  
City, State, Zip: Orange Park, FL, 32073  
Phone: 904-333-4120 Email: david.directo@gmail.com  
Lot Number: 26 Phase: 2 Application Date: 12/17/2021

Fee Structure: **CHECK PAYABLE TO "FLORIDIAN PROPERTY MANAGEMENT, LLC"**

Room Additions: **\$100.00** All other: **\$50.00** Note: No Fee for Satellite Dishes or Solar Panels

**Minimum Submittal Requirements**

- A. **SURVEY** (see your Closing Package) **MUST BE SUBMITTED WITH ANY APPLICATION.**
- B. **THE SURVEY MUST DENOTE** the placement of any changes, structures, or improvements, including but not limited to **FENCES, PATIOS, WALKS, PORCH, POOL, SCREEN ENCLOSURE, LANDSCAPING**, etc.
- C. **PLANS AND SPECIFICATIONS** are required in the case of **POOLS, PATIOS, and ENCLOSURES.**
- D. **PHOTOS** ARE HELPFUL WITH THE APPROVAL PROCESS IN ALL CASES.



**(Circle Improvement Type Below)**

**1. Fencing:** Most Interior Lots: Type **(A)** Six-foot (6') Tan Vinyl, Tongue and Groove, (No Lattice Top), with New England caps, and Eight Foot (8ft.) Panel width. Lake Lots: Type **(B)** Four foot (4') high, Black flat top, aluminum, fencing.

**2. (A) Pool Only (B) Pool with Screen Enclosure:** (Scaled plans and drawings, pool, patio, and screen enclosure specifications to be provided by Certified Pool Contractor. All improvements including pool equipment must be drawn to scale on **SURVEY showing all measurements and Setbacks.**)

**3. (A) Glass (B) Screen Enclosure** of existing porch or lanai (Must include color of supports and screen.)

**4. New Screen Enclosure:** (Must submit scaled Plans & Specifications from Certified Contractor.)

**5. Patio, Driveway, and Sidewalk extensions:** (Must Submit Scaled plans and drawings showing all proposed improvements plotted to scale on survey with measurements and setbacks accurately denoted. Must provide all material specifications - Name, Type, Color, and Description of any and all materials. Photo examples obtained from Internet Web Sources will facilitate the submittal process.)

**6. Detached Structures, Pergola, Gazebo, Trellis, etc:** (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design and all dimensions of proposed improvements. Structure location to be drawn to scale with measurements and setbacks shown on survey.)

**7. Storage Sheds:** (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design, and all dimensions of proposed improvements. Storage shed location to be drawn to scale with measurements and setbacks shown on survey. Storage sheds and buildings must be mounted on a concrete slab or foundation, of frame construction, with walls painted the same color as dwelling and with roofing shingles that match dwelling shingles. No plastic, aluminum, etc. sheds allowed.)

**8. Landscaping** (Must submit Survey showing location of all landscape improvements. Must provide Plant List with written and pictorial specifications for all plant types, plant sizes, plant quantity, as well as mulch type and landscape border specifications.)

**9. Recreational Equipment, Play Structures, Garden Statues, Trampolines, Wells, etc:** (Must submit plans with all dimensions - height/width/length/etc. - all accurately plotted on survey. Color copy examples and specifications obtained from Internet Web Sources will facilitate the submittal process.)

**10. Roof Replacement:** (Must submit specifications showing manufacturer, type of shingle, and length of warranty, as well as a color sample of shingle from brochure.)

**11. Emergency Generators:** (Must submit specifications including manufacturer, dimensions, and information regarding propane tanks, if any. Location of generator and tanks must be shown on survey.)

**12. Satellite Dish or Solar Panels:** (Provide written and pictorial specifications for all equipment with installation locations accurately plotted on survey and any other pictorial representations.)

**13. Paint:** (Photos of your home and each side yard neighbors' homes are required; Must submit Manufacturer - Product Code - Color Name - and Color Sample for BODY-TRIM-ACCENT-or any Other Color).

**14. Other:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Sherry Adair

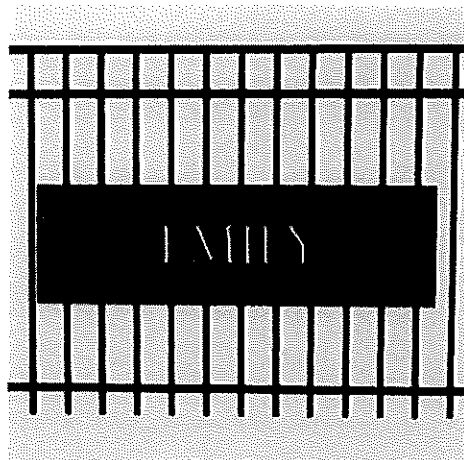
---

**From:** Floridian Property Management <info@floridianpropertymanagement.com>  
**Sent:** Friday, December 17, 2021 12:36 PM  
**To:** Sherry Adair  
**Subject:** Floridian Property Management | ARB Request

Association Name:: Wilford Preserve  
Current Owners Name:: David Directo  
Your First Name:: David  
Your Last Name: Directo  
Phone: 904-333-4120  
Email: david.directo@gmail.com  
Property Address: 2730 Copperwood Avenue  
City: Orange Park  
State: FL  
Zip: 32073

I am paying for this ARB Request by:: Credit Card

^  
4ft  
v





F.B. PRINT O.C. 8881-194426 DR. BY TG MR. P. J. JOY (738) [illegible] FREEW U-2 GROUP NO. 194406-JS-DULT FILE 8881

*FIFTH ORDER OF BUSINESS*

*B.*

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 107
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$6,069.36
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

- 1. ☒ obligations in the stated amount set forth above have been incurred by the Issuer,

or

☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;

- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer





# Taylor & White, Inc.

Civil Design & Consulting Engineers

## INVOICE

9556 Historic Kings Road S., Suite 102  
Jacksonville, Florida 32257  
t: (904) 346-0671 - f: (904) 346-3051  
www.TaylorandWhite.com

Wilford Preserve CDD  
Attn: Bernadette Peregrino  
District Accountant  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Invoice number 4291  
Date 10/13/2021

Project 16050.1 WILFORD PRESERVE CDD

Professional Services Rendered through 10/10/2021. ~PAYMENT TERMS: NET 10 DAYS~  
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

Invoice Amount:  
**\$6,069.36**

### Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
*PHASE 2A REVISIONS	0.00	24,515.00	24,515.00	0.00	0.00
ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*TEMPORARY SALES TRAILER	0.00	565.00	565.00	0.00	0.00
ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*DISTRICT ENGINEER-HRLY-NTE	60,000.00	77,556.25	79,503.75	132.51	1,947.50
*CONSTRUCTION OBSV/CERTS-HRLY-NTE	75,000.00	105,670.18	109,580.18	146.11	3,910.00
*PURCHASING AGENT-HRLY	24,200.00	20,605.00	20,605.00	85.14	0.00
*AMENITY CENTER MODIFICATION-CLOSED	0.00	23,740.00	23,740.00	0.00	0.00
*SLEEVING PLAN-CLOSED	0.00	2,898.75	2,898.75	0.00	0.00
*PROJECT ADMIN. & COORDINATION-HRLY-NTE	10,000.00	8,371.25	8,466.25	84.66	95.00
REIMBURSABLES	0.00	9,005.79	9,122.65	0.00	116.86
Total	179,200.00	282,927.22	288,996.58	161.27	6,069.36

### \*District Engineer-HRLY-NTE

	Units	Billed Amount
D. Glynn Taylor, P.E. eor eor review	4.00	660.00
Jane M. White REQ 103 req no 105	1.00	80.00
Richard "JJ" Edwards Onsite site visit to inspect and photo the Phase I Curbing replacement. Onsite to walk repaired curb within Phase I. Send As-Built PDF and Snapshot of the intersection of Sycamore Way and Copperwood to Dreamfinders as requested. Compile Clay County Storm Pipe repair letter submittal package for delivery to CEI/Clay County. Review internal grout repair video. Develop Clay County Pipe Repair Letter.	9.00	1,035.00
Taylor L. Forth respond to contractor's questions, review slopes for contractor	1.50	172.50

Phase subtotal 1,947.50

**\*Construction Obsv/Certs-HRLY-NTE**

	Units	Billed Amount
Taylor L. Forth	34.00	3,910.00
<i>paving and drainage as built review</i>		
<i>as built review</i>		
<i>as built review</i>		
<i>review as built</i>		
<i>as built review, check road grades against design</i>		
<i>finish review, scan, email contractor</i>		

**\*Project Admin. & Coordination-HRLY-NTE**

	Units	Billed Amount
Ray A. Howard	1.00	95.00
<i>Delivered paperwork to Clay County on Phase 2B Pipe Remedies.</i>		

subtotal 50.50 5,952.50

**Reimbursables**

	Billed Amount
Mileages	116.86
<i>Onsite to Photo the new curb in Phase I</i>	
<i>Onsite Phase I partial walkthrough of repaired curb.</i>	
<i>Onsite pay Application verification</i>	
<i>Delivered packwork to Clay County.</i>	

Invoice total **6,069.36**

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 113
- (B) Name of Payee: KUDZUE 3
- (C) Amount Payable: \$99,404.52
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. XXX ☐ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.



The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer

Exhibit A

## KUDZUE 3 Trucking & Paving

P.O. BOX 1799  
YULEE, FL. 32041

OFFICE: 904-388-7838  
FAX: 904-384-9638



### PROPOSAL and CONTRACT REVISION 2

**To:** WILFORD PRESERVE CDD  
475 WEST TOWN PLACE, STE 114  
ST AUGUSTINE, FL 32092

**Attn:** DANIEL PIERATTI

**Phone:** 904-866-8191

**E-Mail:** [daniel.pieratti@dreamfindershomes.com](mailto:daniel.pieratti@dreamfindershomes.com)

**Project:** WILFORD PRESERVE PHASE 1

**Location:**

**Date:** 11/30/2021

Quantity	Units	Description		Unit Price	Total
13,626	SY	1" SP-9.5 COMMERCIAL OVERLAY	@	\$ 7.02	\$ 95,654.52
50	TN	OVERRUN	@	\$ 75.00	\$ 3,750.00

**TOTAL AMOUNT** \$ 99,404.52

**QUANTITIES:** The above noted quantities were not measured by Kudzue and therefore may not reflect the actual amount required for this project. Above amounts are to be used for estimation purposes only and actual measurements will be taken when project commences.

**INCLUDES:** One mobilization - Additional mobilizations are \$1,500.00 each.

**EXCLUDES:** Any traffic control devices and/or off duty officers. Testing and prime are the responsibility of the contractor unless noted otherwise.

**IMPORTANT:** Kudzue 3 Trucking & Paving is not responsible for failure of final products due to yielding, uneven base or irregularities in the base exceeding 1/4". No guarantee of drainage can be given for a rate of fall less than 2%. Mobilization & installation are conditional upon review & acceptance of the base by Kudzue personnel. Proposed work will be performed & accepted according to industry standards.

**PRICING:** The unit prices shown above are good for 30 days only. In order to guarantee these rates for six (6) months, please sign below & return a copy to us within the next 10 (ten) days.

A complete agreement between the two (2) parties includes the Terms and Conditions contained on page 2. A fully executed proposal is required prior to scheduling the work.

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 114
- (B) Name of Payee: Eisman & Russo
- (C) Amount Payable: \$2,143.68
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. ☒ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer



6455 Powers Avenue  
Jacksonville, FL 32217  
904-733-1478

Wilford Preserve CDD CO  
9556 Historic Kings Road S., Suite 102  
Jacksonville, FL 32257  
Glynn Taylor

Invoice number 2233-30  
Date 12/08/2021

Project 2233 Wilford Reserve, Phase 1

Professional Services through 11/26/2021.

#### CEI SERVICES

	Hours	Rate	Billed Amount
Sr. Inspector			
Leonel J. Diaz	28.00	76.56	2,143.68
Invoice total			<b>2,143.68</b>

#### Invoice Summary

Description	Contract Amount	Total Billed	Remaining	Current Billed
CEI SERVICES	160,184.00	156,908.40	3,275.60	2,143.68
Total	160,184.00	156,908.40	3,275.60	2,143.68

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2233-30	12/08/2021	2,143.68	2,143.68				
	Total	2,143.68	2,143.68	0.00	0.00	0.00	0.00



**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 115
- (B) Name of Payee: Hopping Green & Sams Attorney
- (C) Amount Payable: \$1,446.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. ☐ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

September 17, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 125631  
Billed through 08/31/2021

**Project Construction**  
**WLPCDD 00103 WSH**

RECEIVED DEC 08 2021

### FOR PROFESSIONAL SERVICES RENDERED

08/16/21	WSH	Prepare for and participate in conference call regarding curb repairs.	1.20 hrs
08/16/21	JAB	Review construction agreement and related materials concerning repair or replacement of defective curb; work session with Haber regarding same.	1.70 hrs
08/17/21	JAB	Review construction agreement and related materials concerning repair or replacement of defective curb; work session with Haber regarding same.	1.30 hrs
Total fees for this matter			\$1,446.00

### MATTER SUMMARY

Brown, Joseph A.	3.00 hrs	350 /hr	\$1,050.00
Haber, Wesley S.	1.20 hrs	330 /hr	\$396.00

TOTAL FEES \$1,446.00

TOTAL CHARGES FOR THIS MATTER **\$1,446.00**

### BILLING SUMMARY

Brown, Joseph A.	3.00 hrs	350 /hr	\$1,050.00
Haber, Wesley S.	1.20 hrs	330 /hr	\$396.00

TOTAL FEES \$1,446.00

TOTAL CHARGES FOR THIS BILL **\$1,446.00**

**Please include the bill number with your payment.**



**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 116
- (B) Name of Payee: England-Thims & Miller, Inc.
- (C) Amount Payable: \$1,625.11
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

- 1. XXX ☐ obligations in the stated amount set forth above have been incurred by the Issuer,

or

    this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;

- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;

- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer



Chad Sigmon  
 Dream Finders Homes, LLC  
 14701 Phillips Highway  
 Suite 300  
 Jacksonville, FL 32256

December 06, 2021  
 Project No: 17186.14000  
 Invoice No: 0200614

Project 17186.14000 Wilford Preserve Phase 2 - CEI Services  
Professional Services rendered through November 27, 2021

**Professional Personnel**

		Hours	Rate	Amount	
Project Manager					
Donchez, James	11/6/2021	.50	123.97	61.99	
Donchez, James	11/13/2021	1.00	123.97	123.97	
Donchez, James	11/20/2021	1.00	123.97	123.97	
Assistant Project Manager					
Brooks, Jeffrey	11/13/2021	1.00	101.20	101.20	
Sr. Inspector					
Brown, Corey	11/6/2021	4.00	75.27	301.08	
Brown, Corey	11/13/2021	6.00	75.27	451.62	
Brown, Corey	11/20/2021	4.00	75.27	301.08	
Brown, Corey	11/27/2021	2.00	75.27	150.54	
Totals		19.50		1,615.45	
<b>Total Labor</b>					<b>1,615.45</b>

**Expenses**

Mileage			8.40	
<b>Total Expenses</b>		<b>1.15 times</b>	<b>8.40</b>	<b>9.66</b>

**Invoice Total this Period** \$1,625.11

**England-Thims & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
 11775 Old St. Augustine Road • Jacksonville, Florida 32256 • Tel 904-622-8890 • Fax 904-648-9485  
 GA-0002534 LC-000016

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 117
- (B) Name of Payee: England-Thims & Miller, Inc.
- (C) Amount Payable: \$3,806.06
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

1. XXX ☐ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer





Dream Finders Homes, LLC  
14701 Philips Highway  
Suite 300  
Jacksonville, FL 32256

December 07, 2021  
Project No: 17186.31000  
Invoice No: 0200649

Project 17186.31000 Wilford Preserve Phase 3A & 3B - CEI

Professional Services rendered through November 27, 2021

Task 01 Limited Dev (CEI) Inspection Services for Phase 1A

Total Fee 63,434.27

Percent Complete

62.00 Total Earned

39,329.25

Previous Fee Billing

35,523.19

Current Fee Billing

3,806.06

**Total Fee**

**3,806.06**

**Total this Task**

**\$3,806.06**

**Invoice Total this Period**

**\$3,806.06**

**England-Thim & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS

14725 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel: 904-642-1890 • Fax: 904-642-1481

EA-0002564 LC-0000210

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 118
- (B) Name of Payee: Taylor & White, Inc.
- (C) Amount Payable: \$4,989.85
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable): Services contract with Wilford Preserve CDD
- (E) Amount, if any, that is to be used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

- 1. ☒ obligations in the stated amount set forth above have been incurred by the Issuer,

or

☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;

- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By:   
Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer





# Taylor & White, Inc.

Civil Design & Consulting Engineers

## INVOICE

9556 Historic Kings Road S., Suite 102  
Jacksonville, Florida 32257  
t: (904) 346-0671 - f: (904) 346-3051  
www.TaylorandWhite.com

Wilford Preserve CDD  
Attn: Bernadette Peregrino  
District Accountant  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Invoice number 4381  
Date 12/15/2021

Project 16050.1 WILFORD PRESERVE CDD

Professional Services Rendered through 12/12/2021. ~PAYMENT TERMS: NET 10 DAYS~  
Project Manager: D. Glynn Taylor, P.E. - Principal: D. Glynn Taylor, P.E. \*Denotes Hourly Task

**Invoice Amount:**  
**\$4,989.85**

### Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Percent Complete	Current Billed
*PHASE 2A REVISIONS CLOSED	0.00	24,515.00	24,515.00	0.00	0.00
ADDITIONAL SUPPLEMENTAL ENGINEER'S REPORT-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*TEMPORARY SALES TRAILER	0.00	565.00	565.00	0.00	0.00
ENGINEER'S SUPPLEMENTAL REPORT (LS)-CLOSED	5,000.00	5,000.00	5,000.00	100.00	0.00
*DISTRICT ENGINEER-HRLY-NTE	60,000.00	84,641.25	85,778.75	142.96	1,137.50
*CONSTRUCTION OBSV/CERTS-HRLY-NTE	75,000.00	110,245.18	113,320.18	151.09	3,075.00
*PURCHASING AGENT-HRLY	24,200.00	20,605.00	20,605.00	85.14	0.00
*AMENITY CENTER MODIFICATION-CLOSED	0.00	23,740.00	23,740.00	0.00	0.00
*SLEEVING PLAN-CLOSED	0.00	2,898.75	2,898.75	0.00	0.00
*PROJECT ADMIN. & COORDINATION-HRLY-NTE	10,000.00	8,868.75	9,468.75	94.69	600.00
REIMBURSABLES	0.00	9,122.65	9,300.00	0.00	177.35
Total	179,200.00	295,201.58	300,191.43	167.52	4,989.85

### \*District Engineer-HRLY-NTE

	Units	Billed Amount
D. Glynn Taylor, P.E. CDD Meeting Dist eng	5.50	907.50
Richard "JJ" Edwards Onsite to photograph Phase I final lift installation.	2.00	230.00

Phase subtotal 1,137.50

### \*Construction Obsv/Certs-HRLY-NTE

	Units	Billed Amount
D. Glynn Taylor, P.E. Phase I curb walk thru green cove springs 2A & 2B Construction co co	9.00	1,485.00

**\*Construction Obsv/Certs-HRLY-NTE**

	Units	Billed Amount
Ray A. Howard	1.00	95.00
<i>Worked on closeout package for Phase 2 CCUA.</i>		
Richard "JJ" Edwards	13.00	1,495.00
<i>Onsite to meet with the CEI and check sidewalk slopes within Phase 2B and compare to redlined Paving and Drainage As-Builts.</i>		
<i>Onsite walkthrough of the Phase I curb repair. Coordinate with the Geotechnical Engineer regarding groundwater seepage in roadway.</i>		
<i>Coordinate with the Geotechnical Engineer regarding groundwater seepage in roadway. Send as-Builts and paving and Drainage Sheets to Geotechnical Engineer for review.</i>		
<i>Onsite CCUA Final inspection walk through</i>		

Phase subtotal 3,075.00

**\*Project Admin. & Coordination-HRLY-NTE**

	Units	Billed Amount
D. Glynn Taylor, P.E.	1.50	247.50
<i>To CCUA for Phase II sewer DVD</i>		
Ray A. Howard	2.50	237.50
<i>Worked on closeout permits for Phase 2.</i>		
Richard "JJ" Edwards	1.00	115.00
<i>Attend conference call regarding Phase 2B closeout with CCUA and Clay County. Contact CCUA inspector regarding the status of Phase 2B As-Builts and Final Inspection request.</i>		

Phase subtotal 600.00  
subtotal 35.50 4,812.50

**Reimbursables**

**Mileages**

*Onsite to meet CEI to inspect Sidwak and ADA Ramps*  
*Phase I Curb repair walkthrough onsite.*  
*to CCUA for phase II sewer dvd*  
*Onsite for the Phase I Asphalt Final lift*  
*Onsite Final walk through for CCUA Final Inspection*  
*green cove springs 2A & 2B Construction*

Billed Amount  
177.35

Invoice total **4,989.85**

**FORM OF REQUISITION  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2019A**

The undersigned, a Responsible Officer of the Wilford Preserve Community Development District (the "Issuer") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the Issuer to U.S. Bank National Association, as trustee (the "Trustee"), dated as of July 1, 2018, as supplemented by that certain First Supplemental Trust Indenture dated as of November 1, 2019, (collectively, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 119
- (B) Name of Payee: Hopping Green & Sams Attorney
- (C) Amount Payable: \$495.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Amount, if any, that is to be used for a Deferred Cost:
- (E) Fund or Account from which disbursement to be made: 2019A

The undersigned hereby certifies that:

- 1. ☒ obligations in the stated amount set forth above have been incurred by the Issuer,  
  
or  
  
☐ this requisition is for Costs of Issuance payable from the Acquisition and Construction Fund that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the Acquisition and Construction Fund;
- 3. each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Project;
- 4. each disbursement represents a Cost of the Project which has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the Issuer notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the Issuer is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or the services rendered, or other appropriate documentation of costs paid, with respect to which disbursement is hereby requested are on file with the Issuer.

**WILFORD PRESERVE  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_

Responsible Officer

**CONSULTING ENGINEER'S APPROVAL  
FOR NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement for other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

\_\_\_\_\_  
Consulting Engineer



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

August 15, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 124721  
Billed through 06/30/2021

### Project Construction

WLPCDD 00103 WSH

#### FOR PROFESSIONAL SERVICES RENDERED

06/14/21	WSH	Prepare for and participate in call with Sigmon, Taylor, and Cowling regarding use of construction proceeds.	1.10 hrs
06/30/21	WSH	Review and respond to correspondence from Taylor regarding construction proceeds.	0.40 hrs
Total fees for this matter			\$495.00

#### MATTER SUMMARY

Haber, Wesley S.	1.50 hrs	330 /hr	\$495.00
TOTAL FEES			\$495.00
TOTAL CHARGES FOR THIS MATTER			<u>\$495.00</u>

#### BILLING SUMMARY

Haber, Wesley S.	1.50 hrs	330 /hr	\$495.00
TOTAL FEES			\$495.00
TOTAL CHARGES FOR THIS BILL			<u>\$495.00</u>

Please include the bill number with your payment.

## *SIXTH ORDER OF BUSINESS*



*A.*

# **Wilford Preserve**

## Community Development District

Unaudited Financial Statements  
as of  
December 31, 2021



**WILFORD PRESERVE**  
**Community Development District**  
**Combined Balance Sheet**  
December 31, 2021

	<u>General</u>	<u>Debt Service</u>	<u>Capital Project</u>	<u>Totals</u>
<b>Assets:</b>				
Cash	\$11,926	---	---	\$11,926
Investments:				
<b>Debt Service 2018B</b>				
Reserve	---	\$358,225	---	\$358,225
Revenue	---	\$4,628	---	\$4,628
Prepayment	---	\$234,547	---	\$234,547
Construction	---	---	\$449	\$449
<b>Debt Service 2019A</b>				
Reserve	---	\$183,158.86	---	\$183,159
Revenue	---	\$314,759.39	---	\$314,759
Construction	---	---	\$2,238,632	\$2,238,632
Custody	\$145,680	---	---	\$145,680
Utility Deposits	\$150	---	---	\$150
<b>Total Assets</b>	<u>\$157,756</u>	<u>\$1,095,319</u>	<u>\$2,239,081</u>	<u>\$3,492,156</u>
<b>Liabilities:</b>				
Contracts Payable	---	---	\$15,028	\$15,028
Retainage Payable	---	---	\$627,267	\$627,267
<b>Fund Balances:</b>				
Restricted for 2018B Debt Service	---	\$597,400	---	\$597,400
Restricted for 2019A Debt Service	---	\$497,918	---	\$497,918
Restricted for 2018B Capital Projects	---	---	\$449	\$449
Restricted for 2019A Capital Projects	---	---	\$1,596,337	\$1,596,337
Nonspendable	\$0	---	---	\$0
Unassigned	\$157,756	\$0	\$0	\$157,756
<b>Total Liabilities &amp; Fund Equity</b>	<u>\$157,756</u>	<u>\$1,095,319</u>	<u>\$2,239,081</u>	<u>\$3,492,156</u>

**WILFORD PRESERVE**  
**Community Development District**  
**GENERAL FUND**

Statement of Revenues & Expenditures  
For the Period ending December 31, 2021

<b>Adopted</b>	<b>Prorated</b>	<b>Actual</b>	
<b>Budget</b>	<b>12/31/21</b>	<b>12/31/21</b>	<b>Variance</b>

**REVENUES:**

Assessments - Tax Roll	\$202,010	\$125,579	\$125,579	\$0
Assessments - Direct	\$125,819	\$18,282	\$18,282	\$0
Interest	\$0	\$0	\$0	\$0
Micellaneous Revenue	\$0	\$0	\$70	\$70

<b>TOTAL REVENUES</b>	<b>\$327,829</b>	<b>\$143,861</b>	<b>\$143,931</b>	<b>\$70</b>
-----------------------	------------------	------------------	------------------	-------------

**EXPENDITURES:**

**ADMINISTRATIVE:**

Engineering	\$10,000	\$2,500	\$0	\$2,500
Arbitrage	\$1,200	\$300	\$0	\$300
Dissemination	\$7,000	\$1,750	\$1,750	\$0
Attorney	\$20,000	\$5,000	\$1,480	\$3,520
Annual Audit	\$5,800	\$1,450	\$0	\$1,450
Assessment Administration	\$5,000	\$5,000	\$5,000	\$0
Trustee Fees	\$6,020	\$3,450	\$3,450	\$0
Management Fees	\$46,800	\$11,700	\$11,700	\$0
Information Technology	\$1,000	\$250	\$250	\$0
Website Compliance	\$600	\$150	\$150	\$0
Telephone	\$300	\$75	\$33	\$42
Postage	\$1,000	\$250	\$53	\$197
Printing & Binding	\$1,500	\$375	\$108	\$267
Insurance	\$6,512	\$6,512	\$6,127	\$385
Legal Advertising	\$5,000	\$1,250	\$75	\$1,176
Other Current Charges	\$600	\$150	\$86	\$64
Office Supplies	\$500	\$125	\$0	\$125
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0

Total Administrative	<b>\$119,007</b>	<b>\$40,462</b>	<b>\$30,435</b>	<b>\$10,027</b>
----------------------	------------------	-----------------	-----------------	-----------------

**Grounds Maintenance:**

Insurance	\$8,000	\$2,000	\$0	\$2,000
Pool Monitors	\$4,000	\$1,000	\$0	\$1,000
Field Operations Manager	\$30,000	\$7,500	\$0	\$7,500
Office Supplies / Mailings / Printing	\$600	\$150	\$0	\$150
Pool Maintenance	\$20,000	\$5,000	\$0	\$5,000
Permit Fees	\$450	\$113	\$0	\$113
Landscape Maintenance	\$49,948	\$12,487	\$5,425	\$7,062
Irrigation Maintenance	\$1,000	\$250	\$0	\$250

**WILFORD PRESERVE**  
**Community Development District**  
**GENERAL FUND**

Statement of Revenues & Expenditures  
For the Period ending December 31, 2021

	<b>Adopted</b>	<b>Prorated</b>	<b>Actual</b>	
	<b>Budget</b>	<b>12/31/21</b>	<b>12/31/21</b>	<b>Variance</b>
Lake Maintenance	\$8,724	\$2,181	\$1,454	\$727
General Facility Maintenance	\$15,000	\$3,750	\$650	\$3,100
Streetlighting	\$15,000	\$3,750	\$0	\$3,750
Telephone/Cable/Internet	\$2,500	\$625	\$0	\$625
Electric	\$15,000	\$3,750	\$0	\$3,750
Water/Sewer/Irrigation	\$20,000	\$5,000	\$1,179	\$3,821
Refuse Service	\$2,000	\$500	\$0	\$500
Janitorial Services	\$9,500	\$2,375	\$0	\$2,375
Special Events	\$6,000	\$1,500	\$0	\$1,500
Recreational Passes	\$1,100	\$275	\$0	\$275
 Total Grounds Maintenance	 \$208,822	 \$52,206	 \$8,708	 \$43,497
 <b>TOTAL EXPENDITURES</b>	 \$327,829	 \$92,667	 \$39,143	 \$53,524
 <b>EXCESS REVENUES (EXPENDITURES)</b>	 \$0		 \$104,788	
 <b>FUND BALANCE - Beginning</b>	 \$0		 \$52,968	
 <b>FUND BALANCE - Ending</b>	 \$0		 \$157,756	

**WILFORD PRESERVE**  
**Community Development District**  
**General Fund**  
 Month By Month Income Statement  
 Fiscal Year 2022

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>Revenues:</b>													
Assessments - Tax Roll	\$0	\$8,715	\$116,865	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,579
Assessments - Direct Assesments	\$0	\$18,282	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,282
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Developer Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$0	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70
<b>Total Revenues</b>	<b>\$0</b>	<b>\$27,066</b>	<b>\$116,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,931</b>
<b>Expenditures:</b>													
<b>Administrative</b>													
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agent	\$583	\$583	\$583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Attorney	\$1,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,480
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Trustee Fees	\$0	\$3,450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,450
Management Fees	\$3,900	\$3,900	\$3,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,700
Information Technology	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Website Administration	\$50	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
Telephone	\$3	\$0	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33
Postage	\$22	\$29	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53
Printing & Binding	\$0	\$40	\$68	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$108
Insurance	\$0	\$6,127	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,127
Legal Advertising	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75
Other Current Charges	\$49	\$0	\$37	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$86
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>Total Administrative Expenses</b>	<b>\$11,420</b>	<b>\$14,262</b>	<b>\$4,753</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,435</b>
<b>Gournds Maintenance</b>													
Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Monitors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Operations Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies / Mailings / Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$5,425	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,425
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$727	\$727	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,454
General Facility Maintenance	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650
Streetlighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone/Cable/Internet	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water/Sewer/Irrigation	\$396	\$287	\$496	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,179
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreational Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Grounds Maintenance Expenses</b>	<b>\$6,548</b>	<b>\$1,664</b>	<b>\$496</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,708</b>
<b>Total Expenses</b>	<b>\$17,968</b>	<b>\$15,926</b>	<b>\$5,249</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,143</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$6,548)</b>	<b>\$12,804</b>	<b>\$112,112</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,788</b>



**WILFORD PRESERVE**  
**Community Development District**  
**DEBT SERVICE FUND SERIES 2018B**  
Statement of Revenues & Expenditures  
For the Period ending December 31, 2021

Adopted Budget	Prorated 12/31/21	Actual 12/31/21	Variance
-------------------	----------------------	--------------------	----------

**REVENUES:**

Assessments	\$248,688	\$0	\$0	\$0
Interest Income	\$20	\$5	\$9	\$4
Prepayment	\$0	\$0	\$211,533	\$211,533
Carry Forward Surplus	\$285,549	\$0	\$0	\$0

<b>TOTAL REVENUES</b>	<b>\$534,277</b>	<b>\$25</b>	<b>\$211,542</b>	<b>\$211,517</b>
-----------------------	------------------	-------------	------------------	------------------

**EXPENDITURES:**

**Series 2018**

Interest Expense - 11/1	\$128,656	\$128,656	\$128,656	\$0
Principal Expense - 11/1 (Prepayment)	\$150,000	\$150,000	\$435,000	(\$285,000)
Interest Expense - 5/1	\$124,344	\$0	\$0	\$0

<b>TOTAL EXPENDITURES</b>	<b>\$403,000</b>	<b>\$278,656</b>	<b>\$563,656</b>	<b>(\$285,000)</b>
---------------------------	------------------	------------------	------------------	--------------------

**OTHER SOURCES/(USES)**

Transfer In/(Out)	\$0	\$0	(\$4)	(\$4)
-------------------	-----	-----	-------	-------

<b>TOTAL OTHER SOURCES AND USES</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$4)</b>	<b>(\$4)</b>
-------------------------------------	------------	------------	--------------	--------------

<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$131,277</b>	<b>(\$352,118)</b>		
---------------------------------------	------------------	--------------------	--	--

FUND BALANCE - Beginning	\$200,910		\$949,519	
--------------------------	-----------	--	-----------	--

FUND BALANCE - Ending	<u>\$332,187</u>		<u>\$597,400</u>	
-----------------------	------------------	--	------------------	--

**WILFORD PRESERVE**  
**Community Development District**  
**DEBT SERVICE FUND SERIES 2019A**  
Statement of Revenues & Expenditures  
For the Period ending December 31, 2021

Proposed Budget	Prorated 12/31/21	Actual 12/31/21	Variance
--------------------	----------------------	--------------------	----------

**REVENUES:**

Assessment - Tax Roll	\$357,920	\$222,501	\$222,501	\$0
Assessment - Direct	\$163,708	\$81,851	\$81,851	\$0
Interest Income	\$0	\$0	\$4	\$4
Carry Forward Surplus	\$206,017	\$0	\$0	\$0

<b>TOTAL REVENUES</b>	<b>\$727,645</b>	<b>\$304,351</b>	<b>\$304,355</b>	<b>\$4</b>
-----------------------	------------------	------------------	------------------	------------

**EXPENDITURES:**

**Series 2019A**

Interest Expense - 11/1	\$196,115	\$196,115	\$195,605	\$510
Interest Expense - 5/1	\$196,115	\$0	\$0	\$0
Principal Expense - 5/1	\$130,000	\$0	\$0	\$0

<b>TOTAL EXPENDITURES</b>	<b>\$522,230</b>	<b>\$196,115</b>	<b>\$195,605</b>	<b>\$510</b>
---------------------------	------------------	------------------	------------------	--------------

**OTHER SOURCES/(USES)**

Transfer In/(Out)	\$0	\$0	\$0	\$0
-------------------	-----	-----	-----	-----

<b>TOTAL OTHER SOURCES AND USES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
-------------------------------------	------------	------------	------------	------------

EXCESS REVENUES (EXPENDITURES)	<b>\$205,415</b>	<b>\$108,750</b>		
--------------------------------	------------------	------------------	--	--

FUND BALANCE - Beginning	\$226,451	\$389,168		
--------------------------	-----------	-----------	--	--

FUND BALANCE - Ending	<u>\$431,866</u>	<u>\$497,918</u>		
-----------------------	------------------	------------------	--	--

**WILFORD PRESERVE**  
**Community Development District**  
**CAPITAL PROJECTS FUND**  
Statement of Revenues & Expenditures  
For the Period ending December 31, 2021

	Series 2018B	Series 2019A
<b><u>REVENUES:</u></b>		
Interest Income	\$0	\$30
Developer Contributions	\$0	\$6,387
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$6,416</b>
<b><u>EXPENDITURES:</u></b>		
Capital Outlay	\$0	\$140,124
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$140,124</b>
<b><u>OTHER SOURCES/(USES)</u></b>		
Interfund Transfer	\$4	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$4</b>	<b>\$0</b>
EXCESS REVENUES (EXPENDITURES)	\$4	(\$133,708)
FUND BALANCE - Beginning	\$445	\$1,730,045
FUND BALANCE - Ending	\$449	\$1,596,337

**WILFORD PRESERVE**  
**Community Development District**  
**Long Term Debt Report**

**SERIES 2018B, SPECIAL ASSESSMENT BONDS**

INTEREST RATES:	5.75%	
MATURITY DATE:	5/1/2028	
RESERVE FUND DEFINITION	MAXIMUM ANNUAL DEBT SERVICE	
RESERVE FUND REQUIREMENT	\$358,225	
RESERVE FUND BALANCE	\$358,225	
BONDS OUTSTANDING - 7/23/18		\$6,230,000
Less: May 1, 2020		(\$990,000)
Less: August 1, 2020		(\$380,000)
Less: November 1, 2020		(\$265,000)
Less: February 1, 2021		(\$65,000)
Less: August 1, 2021		(\$55,000)
Less: November 1, 2021		(\$435,000)
<b>CURRENT BONDS OUTSTANDING</b>		<b>\$4,040,000</b>

**SERIES 2019A, SPECIAL ASSESSMENT BONDS**

INTEREST RATES:	4.6% - 5.2%	
MATURITY DATE:	11/1/2049	
RESERVE FUND DEFINITION	35% of MAXIMUM ANNUAL DEBT SERVICE	
RESERVE FUND REQUIREMENT	\$183,045	
RESERVE FUND BALANCE	\$183,149	
BONDS OUTSTANDING - 11/1/19		\$7,985,000
Less: May 1, 2020		(\$120,000)
Less: November 1, 2020		(\$20,000)
Less: May 1, 2021		(\$125,000)
<b>CURRENT BONDS OUTSTANDING</b>		<b>\$7,720,000</b>

**WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT**  
**Fiscal Year 2022 Summary of Assessment Receipts**

ASSESSED	# UNITS ASSESSED	SERIES 2019A DEBT ASMT (1)	FY22 O&M ASMT (1)	TOTAL ASSESSED
DFC WILFORD LLC	104	163,701.31	36,564.42	200,265.73
<b>NET DIRECT INVOICE</b>	<b>104</b>	<b>163,701.31</b>	<b>36,564.42</b>	<b>200,265.73</b>
<b>NET ASSESSMENTS TAX ROLL</b>	<b>307</b>	<b>357,920.42</b>	<b>202,010.09</b>	<b>559,930.51</b>
<b>TOTAL NET ASSESSMENTS</b>	<b>411</b>	<b>521,621.73</b>	<b>238,574.51</b>	<b>760,196.24</b>

RECEIVED	BALANCE DUE	SERIES 2019A DEBT PAID	O&M PAID	TOTAL PAID
DFC WILFORD LLC	100,132.86	81,850.66	18,282.21	100,132.87
<b>TOTAL DUE / RECEIVED DIRECT</b>	<b>100,132.86</b>	<b>81,850.66</b>	<b>18,282.21</b>	<b>100,132.87</b>
<b>TAX ROLL DUE / RECEIVED</b>	<b>211,850.61</b>	<b>222,500.65</b>	<b>125,579.25</b>	<b>348,079.90</b>
<b>TOTAL DUE / RECEIVED</b>	<b>311,983.47</b>	<b>304,351.31</b>	<b>143,861.46</b>	<b>448,212.77</b>

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	AMOUNT RECEIVED	SERIES 2019A DEBT RECEIPTS	O&M RECEIPTS
1	11/10/2021	3,806.33	2,433.09	1,373.24
2	11/24/2021	20,348.78	13,007.41	7,341.37
3	12/6/2021	309,548.69	197,870.62	111,678.07
4	12/20/2021	14,376.10	9,189.53	5,186.57
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>348,079.90</b>	<b>222,500.65</b>	<b>125,579.25</b>

(1)Series 2019A Debt and O&M due 50% 10/1/21, 25% due 2/1/22, and 25% due 5/1/22

Series 2018B Bond Debt must be paid in full on a per lot basis upon sale  
to a builder/homeowner. Interest on remaining Debt Assessed due 50%

*B.*



**WILFORD PRESERVE**  
**Community Development District**

Check Register Summary- General Fund

11/1/2021-12/31/2021

Check Date	Check #'s	Total Amount
11/9/21	244-245	\$6,685.24
12/7/21	246-247	\$1,305.24
12/16/21	248-250	\$9,840.70
12/21/21	251	\$4,685.38
<b>Total</b>		<b>\$22,516.56</b>

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	1/10/22	PAGE	1
*** CHECK DATES 11/01/2021 - 12/31/2021 ***														
WILFORD PRESERVE GENERAL FUND														
BANK A GENERAL FUND														

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
11/09/21	00003	9/17/21 125630	202108 310-51300-31500	AUG GENERAL COUNSEL	*	1,260.24	
							HOPPING GREEN & SAMS, P.A.
							1,260.24 000244
11/09/21	00016	10/01/21 JAX27375	202110 330-57200-42000	OCT LANDSCAPE MAINTENANCE	*	5,425.00	
							YELLOWSTONE LANDSCAPE
							5,425.00 000245
12/07/21	00003	10/31/21 125799	202109 310-51300-31500	SEPT GENERAL COUNSEL	*	578.24	
							HOPPING GREEN & SAMS, P.A.
							578.24 000246
12/07/21	00015	11/01/21 PI-A0070	202111 330-57200-46000	NOV LAKE MANAGEMENT	*	727.00	
							SOLITUDE LAKE MANAGEMENT
							727.00 000247
12/16/21	00001	12/01/21 63	202112 310-51300-34000	DEC MANAGEMENT FEES	*	3,900.00	
		12/01/21 63	202112 310-51300-35200	DEC WEBSITE ADMIN	*	50.00	
		12/01/21 63	202112 310-51300-35100	DEC INFO TECH	*	83.33	
		12/01/21 63	202112 310-51300-31300	DEC DISSEMINATION AGENT	*	583.33	
		12/01/21 63	202112 310-51300-51000	OFFICE SUPPLIES	*	.09	
		12/01/21 63	202112 310-51300-42000	POSTAGE	*	1.59	
		12/01/21 63	202112 310-51300-42500	COPIES	*	67.80	
		12/01/21 63	202112 310-51300-41000	TELEPHONE	*	30.04	
							GOVERNMENTAL MANAGEMENT SERVICES
							4,716.18 000248
12/16/21	00003	1/29/21 120234	202012 310-51300-31500	DEC20 GENERAL COUNSEL	*	151.20	
		3/01/21 121096	202101 310-51300-31500	JAN GENERAL COUNSEL	*	648.50	
		8/15/21 124720	202106 310-51300-31500	JUN GENERAL COUNSEL	*	2,195.20	
		11/12/21 126246	202110 310-51300-31500	OCT GENERAL COUNSEL	*	1,479.62	
							HOPPING GREEN & SAMS, P.A.
							4,474.52 000249
12/16/21	00020	12/13/21 1	202111 320-57200-45000	NOV PRESSURE WASHING	*	650.00	
							RIVERSIDE MANAGEMENT SERVICES, INC
							650.00 000250

WILP WILFORD PRES OKUZMUK

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/21/21	00001	11/01/21 62	202111 310-51300-34000		*	3,900.00	
		NOV MANAGEMENT FEES					
		11/01/21 62	202111 310-51300-35200		*	50.00	
		NOV WEBSITE ADMIN					
		11/01/21 62	202111 310-51300-35100		*	83.33	
		NOV INFO TECH					
		11/01/21 62	202111 310-51300-31300		*	583.33	
		NOV DISSEMINATION AGENT					
		11/01/21 62	202111 310-51300-51000		*	.15	
		OFFICE SUPPLIES					
		11/01/21 62	202111 310-51300-42000		*	28.82	
		POSTAGE					
		11/01/21 62	202111 310-51300-42500		*	39.75	
		COPIES					
GOVERNMENTAL MANAGEMENT SERVICES							4,685.38 000251
-----							-----
TOTAL FOR BANK A						22,516.56	
TOTAL FOR REGISTER						22,516.56	

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

October 31, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 125799  
Billed through 09/30/2021

General Counsel  
WLPCDD 00001 WSH

1,310.513.315  
3A

## FOR PROFESSIONAL SERVICES RENDERED

09/07/21 WSH Confer with Laughlin regarding resident comments on sidewalks and RFP for amenity services. 0.40 hrs

09/08/21 WSH Review and revise RFP for site and amenity management; circulate same. 0.60 hrs

Total fees for this matter \$330.00

## DISBURSEMENTS

Travel 155.24

Travel - Meals 7.30

Recording Fees 77.70

Total disbursements for this matter \$240.24

## MATTER SUMMARY

Haber, Wesley S. 1.00 hrs 330 /hr \$330.00

TOTAL FEES \$330.00

TOTAL DISBURSEMENTS \$240.24

INTEREST CHARGE ON PAST DUE BALANCE \$8.00

**TOTAL CHARGES FOR THIS MATTER \$578.24**

## BILLING SUMMARY

Haber, Wesley S. 1.00 hrs 330 /hr \$330.00

TOTAL FEES \$330.00

TOTAL DISBURSEMENTS \$240.24

INTEREST CHARGE ON PAST DUE BALANCE \$8.00

**TOTAL CHARGES FOR THIS BILL \$578.24**

**Please include the bill number with your payment.**



Voice: (888) 480-5253 Fax: (888) 358-0088

## INVOICE

Invoice Number: PI-A00703888

Invoice Date: 11/01/21

PROPERTY: Wilford  
Preserve CDD

**SOLD TO:** Wilford Preserve CDD  
Governmental Management Services  
475 West Town Place, Suite 114  
St Augustine, FL 32092  
United States

CUSTOMER ID		CUSTOMER PO		Payment Terms	
10842				Net 30	
Sales Rep ID		Shipment Method		Ship Date	Due Date
Katie Cabanillas					12/01/21

Qty	Item / Description	UOM	Unit Price	Extension
1	Lake & Pond Management Services SVR51988 11/01/21 - 11/30/21 Lake & Pond Management Services		727.00	727.00

ISA  
1,330,572.460

**PLEASE REMIT PAYMENT TO:**

1320 Brookwood Drive, Suite H  
Little Rock, AR 72202

Subtotal	727.00
Sales Tax	0.00
Total Invoice	727.00
Payment Received	0.00
<b>TOTAL</b>	<b>727.00</b>

[www.solitudelakemanagement.com](http://www.solitudelakemanagement.com)

[www.aeratorsaquatics4lakesnponds.com](http://www.aeratorsaquatics4lakesnponds.com)

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

September 17, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 125630  
Billed through 08/31/2021

General Counsel  
WLPCDD 00001 WSH

1,310.513.35  
3A

### FOR PROFESSIONAL SERVICES RENDERED

08/06/21	WSH	Review draft agenda; confer with Taylor regarding curbs and sidewalks.	0.60 hrs
08/13/21	WSH	Confer with Hogge regarding agenda for August meeting and documents adopting rates and policies.	0.30 hrs
08/13/21	KFJ	Prepare rate adoption resolution and budget funding agreement; correspond with district manager.	0.40 hrs
08/18/21	WSH	Confer with Cowling regarding signage for curb repair; review same.	0.30 hrs
08/19/21	WSH	Prepare for and participate in Board meeting.	0.90 hrs
08/20/21	WSH	Confer with Giles regarding license agreement; review funding agreement and confer with Hogge regarding same.	0.30 hrs
08/24/21	WSH	Review license agreements for residents for fence installation.	0.40 hrs
08/27/21	WSH	Prepare RFP for site and amenity services; confer with Cowling and Laughlin regarding same.	0.80 hrs

Total fees for this matter \$1,246.00

### DISBURSEMENTS

Conference Calls 6.24

Total disbursements for this matter \$6.24

### MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	0.40 hrs	145 /hr	\$58.00
Haber, Wesley S.	3.60 hrs	330 /hr	\$1,188.00

TOTAL FEES \$1,246.00

TOTAL DISBURSEMENTS \$6.24

INTEREST CHARGE ON PAST DUE BALANCE \$8.00

**TOTAL CHARGES FOR THIS MATTER \$1,260.24**



**BILLING SUMMARY**

Jusevitch, Karen F.- Paralegal	0.40 hrs	145 /hr	\$58.00
Haber, Wesley S.	3.60 hrs	330 /hr	\$1,188.00

TOTAL FEES	\$1,246.00
------------	------------

TOTAL DISBURSEMENTS	\$6.24
---------------------	--------

INTEREST CHARGE ON PAST DUE BALANCE	\$8.00
-------------------------------------	--------

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$1,260.24</b>
------------------------------------	-------------------

**Please include the bill number with your payment.**

**Bill To:**

Wilford Preserve CDD  
c/o Governmental Management Services, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Property Name:** Wilford Preserve CDD

**INVOICE**

INVOICE #	INVOICE DATE
JAX 273759	10/1/2021
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** October 31, 2021

**Invoice Amount:** \$5,425.00

Description	Current Amount
Monthly Landscape Maintenance October 2021	\$5,425.00

16A  
1,330.572.420

**Invoice Total** \$5,425.00



Excellence  
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 63

Invoice Date: 12/1/21

Due Date: 12/1/21

Case:

P.O. Number:

**Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description		Hours/Qty	Rate	Amount
Management Fees - December 2021	001.310.51300.34000		3,900.00	3,900.00
Website Administration - December 2021	001.310.51300.35200		50.00	50.00
Information Technology - December 2021	001.310.51300.35100		83.33	83.33
Dissemination Agent Services - December 2021	001.310.51300.31300		583.33	583.33
Office Supplies	001.310.51300.31000		0.09	0.09
Postage	001.310.51300.42000		1.59	1.59
Copies	001.310.51300.42500		67.80	67.80
Telephone	001.310.51300.41000		30.04	30.04
RECEIVED DEC 06 2021				
Total				\$4,716.18
Payments/Credits				\$0.00
Balance Due				\$4,716.18

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

3A

001.310.51300.31500

## STATEMENT

January 29, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 120234  
Billed through 12/31/2020

### General Counsel

WPCDD 00001 WSH

RECEIVED DEC 08 2021

RECEIVED DEC 08 2021

### FOR PROFESSIONAL SERVICES RENDERED

12/23/20	WSH	Review easement agreement and record same.	0.20 hrs
12/31/20	EGRE	Research application of E-Verify law; prepare memorandum regarding same.	0.10 hrs
Total fees for this matter			\$90.50

### DISBURSEMENTS

Recording Fees	60.70
Total disbursements for this matter	\$60.70

### MATTER SUMMARY

Gregory, Emma C.	0.10 hrs	245 /hr	\$24.50
Haber, Wesley S.	0.20 hrs	330 /hr	\$66.00

TOTAL FEES	\$90.50
TOTAL DISBURSEMENTS	\$60.70

TOTAL CHARGES FOR THIS MATTER	<u>\$151.20</u>
-------------------------------	-----------------

### BILLING SUMMARY

Gregory, Emma C.	0.10 hrs	245 /hr	\$24.50
Haber, Wesley S.	0.20 hrs	330 /hr	\$66.00

TOTAL FEES	\$90.50
TOTAL DISBURSEMENTS	\$60.70

TOTAL CHARGES FOR THIS BILL	<u>\$151.20</u>
-----------------------------	-----------------

Please include the bill number with your payment.



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

001.310.51300.31500

3A

## STATEMENT

March 1, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 121096  
Billed through 01/31/2021

General Counsel  
WLPCDD 00001 WSH

RECEIVED DEC 08 2021

### FOR PROFESSIONAL SERVICES RENDERED

12/28/20	KFJ	Record easement in public records.	0.30 hrs
01/12/21	WSH	Respond to auditor inquiry.	0.20 hrs
01/15/21	MGC	Review auditor letter response.	0.20 hrs
01/15/21	WSH	Review and revise response to auditor request.	0.30 hrs
01/28/21	WSH	Prepare for and participate in Board meeting.	0.90 hrs
01/29/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
Total fees for this matter			\$648.50

### MATTER SUMMARY

Kilinski, Jennifer L.	0.30 hrs	260 /hr	\$78.00
Jusevitch, Karen F. - Paralegal	0.30 hrs	145 /hr	\$43.50
Collazo, Mike	0.20 hrs	325 /hr	\$65.00
Haber, Wesley S.	1.40 hrs	330 /hr	\$462.00

TOTAL FEES \$648.50

TOTAL CHARGES FOR THIS MATTER \$648.50

### BILLING SUMMARY

Kilinski, Jennifer L.	0.30 hrs	260 /hr	\$78.00
Jusevitch, Karen F. - Paralegal	0.30 hrs	145 /hr	\$43.50
Collazo, Mike	0.20 hrs	325 /hr	\$65.00
Haber, Wesley S.	1.40 hrs	330 /hr	\$462.00

TOTAL FEES \$648.50

TOTAL CHARGES FOR THIS BILL \$648.50

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

3A

001.310.51300.31500

## STATEMENT

August 15, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 124720  
Billed through 06/30/2021

### General Counsel

WLP CDD 00001

WSH

RECEIVED DEC 08 2021

### FOR PROFESSIONAL SERVICES RENDERED

06/03/21	WSH	Review title work, review plats, and prepare deed for conservation easement parcels; confer with Sigmon regarding same; confer with Laughlin regarding easement agreement.	0.80 hrs
06/03/21	KFJ	Prepare deed and research parcel information; confer with Haber.	0.70 hrs
06/04/21	WSH	Confer with Sigmon regarding conservation easement and deed.	0.40 hrs
06/08/21	WSH	Confer with Sigmon regarding deed for conservation property.	0.20 hrs
06/09/21	KFJ	Confer with Haber; record deed in public records.	0.30 hrs
06/10/21	WSH	Review revisions to recreation policies and confer with Cowling regarding same.	0.50 hrs
06/10/21	KFJ	Correspond with team regarding recorded deed.	0.20 hrs
06/11/21	WSH	Review and revise agreement for pond bank maintenance; review and revise amenity policies.	0.70 hrs
06/11/21	KFJ	Prepare amendment to landscaping agreement; amend amenity policies and prepare rate resolution; confer with Haber.	1.70 hrs
06/14/21	WSH	Confer with Laughlin regarding agreement for lake maintenance; confer with Cowling regarding status of policies for amenity.	0.40 hrs
06/14/21	KFJ	Amend amenity policies; confer with Haber.	0.30 hrs
06/15/21	WSH	Review and revise resolutions approving policies and setting public hearing on rules and rates.	0.60 hrs
06/17/21	WSH	Prepare for and participate in Board meeting.	0.70 hrs
06/18/21	WSH	Confer with Cowling regarding landscape maintenance on County road.	0.20 hrs
06/29/21	KFJ	Prepare rulemaking and budget hearing notices; confer with Haber.	0.60 hrs
06/30/21	WSH	Review and revise notices for rate and policy adoption.	0.30 hrs

Total fees for this matter

\$2,135.00

**DISBURSEMENTS**

Recording Fees	52.20
Total disbursements for this matter	\$52.20

**MATTER SUMMARY**

Jusevitch, Karen F.- Paralegal	3.80 hrs	145 /hr	\$551.00
Haber, Wesley S.	4.80 hrs	330 /hr	\$1,584.00
TOTAL FEES			\$2,135.00
TOTAL DISBURSEMENTS			\$52.20
INTEREST CHARGE ON PAST DUE BALANCE			\$8.00
<b>TOTAL CHARGES FOR THIS MATTER</b>			<b>\$2,195.20</b>

**BILLING SUMMARY**

Jusevitch, Karen F.- Paralegal	3.80 hrs	145 /hr	\$551.00
Haber, Wesley S.	4.80 hrs	330 /hr	\$1,584.00
TOTAL FEES			\$2,135.00
TOTAL DISBURSEMENTS			\$52.20
INTEREST CHARGE ON PAST DUE BALANCE			\$8.00
<b>TOTAL CHARGES FOR THIS BILL</b>			<b>\$2,195.20</b>

**Please include the bill number with your payment.**



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

3A

001.310.91300.31500

## STATEMENT

November 12, 2021

Wilford Preserve CDD  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 126246  
Billed through 11/12/2021

General Counsel  
WLPCDD 00001 WSH

RECEIVED DEC 08 2021

### FOR PROFESSIONAL SERVICES RENDERED

10/06/21	WSH	Receipt and review of proposal for amenity management services.	0.30 hrs
10/07/21	WSH	Confer with Hogge regarding responses to RFP for management services.	0.30 hrs
10/19/21	WSH	Review correspondence from Vesta regarding late submittal; circulate same.	0.20 hrs
10/21/21	WSH	Prepare for and participate in Board meeting.	1.60 hrs
10/22/21	WSH	Review and revise agreement with All Weather.	0.30 hrs
10/25/21	WSH	Review license agreement and confer with Giles regarding same.	0.20 hrs
10/27/21	KFJ	Confer with Haber regarding amenity agreement.	0.40 hrs
10/28/21	WSH	Confer with GMS regarding form of property management agreement.	0.20 hrs
10/29/21	KFJ	Prepare amenity agreement.	0.60 hrs
11/01/21	WSH	Review and revise agreement for amenity management services.	0.40 hrs
11/01/21	KFJ	Update amenity and site agreement; confer with Haber.	0.60 hrs
Total fees for this matter			\$1,387.00

### DISBURSEMENTS

Travel	84.62
Total disbursements for this matter	\$84.62

### MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	1.60 hrs	145 /hr	\$232.00
Haber, Wesley S.	3.50 hrs	330 /hr	\$1,155.00
TOTAL FEES			\$1,387.00
TOTAL DISBURSEMENTS			\$84.62
INTEREST CHARGE ON PAST DUE BALANCE			\$8.00

**TOTAL CHARGES FOR THIS MATTER****\$1,479.62****BILLING SUMMARY**

Jusevitch, Karen F.- Paralegal	1.60 hrs	145 /hr	\$232.00
Haber, Wesley S.	3.50 hrs	330 /hr	\$1,155.00

TOTAL FEES	\$1,387.00
------------	------------

TOTAL DISBURSEMENTS	\$84.62
---------------------	---------

INTEREST CHARGE ON PAST DUE BALANCE	\$8.00
-------------------------------------	--------

**TOTAL CHARGES FOR THIS BILL****\$1,479.62****Please include the bill number with your payment.**

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Bill To:  
Wilford Preserve CDD

Invoice #: 1  
Invoice Date: 12/13/2021  
Due Date: 12/13/2021  
Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - November 2021 <i>20A</i> <i>001.320.572.450</i>		650.00	650.00
<i>2mm</i> <i>12.14.21</i>			<b>Total</b> \$650.00
			<b>Payments/Credits</b> \$0.00
			<b>Balance Due</b> \$650.00

**Riverside Management Services, Inc.**  
9655 Florida Mining Blvd. W., Bldg. 300, Suite 305, Jacksonville, Florida 32257

**Service Detail**

**Bill To:** Wilford Preserve CDD

**Invoice Date:** 12/1/21

**Due Date:** Upon Receipt

**Amount Due:** \$ 650.00

---

<u>Date</u>	<u>Description</u>	<u>Amount</u>
11/30/21	Pressure washed various sections of sidewalk to remove trip hazard	\$ 650.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

**TOTAL AMOUNT DUE:** \$ 650.00

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923  
or [rwhetsel@gmsnf.com](mailto:rwhetsel@gmsnf.com)

**Remit Payment**

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 62**Invoice Date:** 11/1/21**Due Date:** 11/1/21**Case:****P.O. Number:****Bill To:**

Wilford Preserve CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - November 2021 001.310.51300.34000		3,900.00	3,900.00
Website Administration - November 2021 001.310.51300.35200		50.00	50.00
Information Technology - November 2021 001.310.51300.35100		83.33	83.33
Dissemination Agent Services - November 2021 001.310.51300.31360		583.33	583.33
Office Supplies 001.310.51300.51000		0.15	0.15
Postage 001.310.51300.42000		28.82	28.82
Copies 001.310.51300.42500		39.75	39.75
<b>Total</b>			<b>\$4,685.38</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,685.38</b>