

MINUTES OF MEETING  
WILFORD PRESERVE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Wilford Preserve Community Development District was held on Friday, June 16, 2017 at 11:00 a.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange-Park, Florida 32065.

Present and constituting a quorum were:

Batey McGraw	Chairman
Nick Powell	Vice Chairman
Greg Murell	Supervisor

Also present were:

Daniel Laughlin	District Manager
Wes Haber	District Counsel (by phone)
Glynn Taylor	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Laughlin called the meeting to order at 11:00 a.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Affidavits of Publication**

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the April 14,  
2017 Organizational Meeting**

Mr. Laughlin stated after speaking with Counsel, we're going to table this for now.

Mr. Haber stated what I discussed with Daniel is we will hold off on having any substantive action or approval until we can hold a landowners' election. The majority of items in front of you are public hearings. We're just looking for those to be opened and continued to a date, time and location certain so we don't have to re-notice them.

**FIFTH ORDER OF BUSINESS**

**Public Hearings**

- A. **Public Hearing to Consideration Resolution 2017-25, Adopting the Rules of Procedure**

On MOTION by Mr. McGraw seconded by Mr. Powell with all in favor to open the public hearing and continue the public hearing to September 1, 2017 at 11:00 a.m. was approved.

**A. Public Hearing to Consider Resolution 2017-26, Expressing the District’s Intent to Utilize the Uniform Method of Collection**

On MOTION by Mr. McGraw seconded by Mr. Powell with all in favor to open the public hearing and continue the public hearing to September 1, 2017 at 11:00 a.m. was approved.

**B. Public Hearing to Consider Resolution 2017-27, Relating to Annual Appropriations and Adopting the Fiscal Year 2017 Budget**

On MOTION by Mr. McGraw seconded by Mr. Powell with all in favor to open the public hearing and continue the public hearing to September 1, 2017 at 11:00 a.m. was approved.

**D. Public Hearing to Adopt the Budget for Fiscal Year 2018**

- 1. Consideration of Resolution 2017-28, Relating to Annual Appropriations and Adopting the Fiscal Year 2018 Budget**
- 2. Consideration of Developer Funding Agreement for FY 2018**

On MOTION by Mr. McGraw seconded by Mr. Powell with all in favor to open the public hearing and continue the public hearing to September 1, 2017 at 11:00 a.m. was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-29, Designating a Date, Time and Location for Landowners Meeting**

Mr. Laughlin stated the landowners meeting is set for September 1, 2017 at 11:00 a.m. at the Oakleaf Amenity Center

On MOTION by Mr. Powell seconded by Mr. McGraw with all in favor Resolution 2017-29 designating September 1, 2017 at 11:00 a.m. at the Plantation Oaks Amenity Center as the date, time and location for a landowners meeting was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being none, the next item followed.

**B. Interim Engineer**

Mr. Taylor stated we are working to make changes to the phasing plan. We are shooting to put it out for bid and resubmit it to everybody next week.

**C. District Manager – Report on the Number of Registered Voters (0)**

Mr. Laughlin stated there are zero registered voters in the District.

**EIGHTH ORDER OF BUSINESS**

**Supervisors’ Requests and Audience Comments**

Mr. Taylor stated I have one more thing. They put out the RFQ for engineers. I didn’t get it until the 2<sup>nd</sup> and I thought it was due the 18<sup>th</sup> and started working on it the day it was due.

Mr. McGraw asked has anybody replied to the RFQ?

Mr. Laughlin responded not that I know of.

Mr. Haber stated my understanding is that no one replied so let me look at the law. It depends on the type of service being procured so I just need to confirm but it’s possible that in light of the fact that there was no response you may be able to award a contract without going back through the RFQ process. If that’s not the case then the District will need to put another notice in the paper and then hopefully Glynn can get his in at that time. I’ll follow up with GMS.

**NINTH ORDER OF BUSINESS**

**Next Scheduled Meeting – July 21, 2017 at 11:00 a.m. at the Plantation Oaks Amenity Center**

Mr. Laughlin stated this meeting is being continued to September 1, 2017 at 11:00 a.m. at the Plantation Oaks Amenity Center

**TENTH ORDER OF BUSINESS**

**Adjournment**

The meeting was continued.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman